Designated Campus Colleague (DCC) Quick Reference Matrix

THE UNIVERSITY OF ARIZONA
Human Resources

DCC Type/Subcategory	Type Code	Sub-Category Code	Description	Under 18 Allowed?	CatCard	NetID/ Email	Keys/Bldg Access	Eligible to Purchase Parking Permit	Qualified Tuition Reduction (QTR)	Library Privileges[1]	Campus Rec	Google Apps	Listed in Online Phonebook	KFS Role 32	DCC Agreement
Affiliates	00910		Individuals from agencies, institutions, hospitals and clinics that directly contribute service to the academic or research mission of the University and have been afforded contractual affiliates status by the Office of the Provost.		Free	X	X	X	Click here for info	X[1]	X	X	X	X	X
▷ Banner University Medical Group[2]					Free	X	X	X	Click here for info	X[1]	X	X	X	X	X
▷ UA Foundation Affiliates			Officers and staff of a non-profit corporation responsible for raising funds for the benefit of the University of Arizona, who manage fund development through a development services contract.		Free	X	X	X	Click here for info	X[1]	X	X	X	X	X
▷ OLLI (Osher Lifelong Learning Institute)		AFO			Free	X	X	X		X[1]	X	X	X	X	
▷ Sr Academy		AFS			Free	X	X	X		X[1]	X	X	X	X	X
▷ TGEN (Translational Genomics Institute)		AFT			Free	X	X	X		X[1]	X	X	X	X	X
Affiliate Partners	00983		Individuals from agencies, institutions, hospitals and clinics that have been afforded contractual affiliate status by the Office of the Provost and directly contribute service to the academic or research mission of the University. The individuals have a defined leadership role codified in a contract that includes supervising university employees, leading blocks, or conducting research on the University's behalf.		Free	X	X	X	Click here for info	X[1]	X	X	X	X	X
Associates	00920		Individuals such as unpaid faculty, researchers, visiting scholars, dissertation committee special members, and others who are regularly engaged in activities that directly support the University's teaching and research mission.		$25	X	X	X		X[1]	X	X	X	X	X
Associate Partners	00984		Individuals who directly contribute service to the academic or research mission of the University. The individuals have a defined leadership role codified in a contract that includes supervising university employees, leading blocks, or conducting research on the University's behalf.		$25	X	X	X		X[1]	X	X	X	X	X
Building Occupants	00982		Individuals occupying space tracked in Archibus who have no other DCC or UA employee relationship.		$25	NetID Only	X	Limited (case-by-case)							
Government Agency Staff	00972		Members of governmental agencies engaged in special projects, audits or investigations.		$25	X	X	X				X			X
Health Care Partners	00974		Banner staff employees with shared UA work space who need keys or CatCards to access UA buildings and UAccess systems, i.e. Banner Department Administrators.		$25	X	X	X				X	X	X	X

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Independent Contractors/Contractors	00975		Individuals who perform services as a "business entity" or with a contracted business entity rather than as employee. The department only determines what an independent contractor/contractor will do or what results will be produced, not how the work will be performed. This DCC relationship is for independent contractors/contractors who need access to systems or services to perform their contracted services.		$25	X	X	X			X	X	X		
Intermittent/Occasional Volunteer (IOV)	11111		Individuals who support special events, cultural activities, docents and other University sponsored activities. IOVs do not need access to University systems or services, will not perform security- or safety-sensitive or export control duties and do not have assignments interacting with non-enrolled minors, and/or requiring specialized University training.	X											Hard-copy click here
Inter-Institutional Faculty & Staff	00976		Members of other institutions who are engaged in collaborative academic endeavors, including staff and faculty of ASU and NAU.		$25	X	X	X			X	X		X	
Interns			Interns who are participating in an unpaid, structured learning experience in a work setting at the University in order to enhance their understanding of their career field of choice. Internships are short-term (generally one summer or one semester). They are distinguished from a Volunteer or Associate relationship by the fact that internships have learning objectives and the primary benefit is for the student intern.												
▷ Intern-Department	11112		Individuals who meet the definition for Interns (above) and who (a) do not need access to University systems or services, (b) will not perform security- or safety-sensitive or export control duties, and (c) do not have assignments that involve interacting with non-enrolled minors or require specialized University training.	X											
▷ Intern-University	00980		Individuals who meet the definition for Interns (above) and who are eligible to have a NetID and University email account and to use these to access University systems, services and specialized University training. They may perform security- or safety-sensitive or export control duties, and interact with non-enrolled minors.	X	$25	X					▷	X			
Pre-Hire	00950		Individuals who have received and accepted a Letter of Offer for future employment.									X		X	
▷ Classified Staff		CLS		X	Free	X	X	X		X[1]	X	X	X	X	
▷ Faculty/Appointed		FAP		X	Free	X	X	X		X[1]	X	X	X	X	
Religious Center Personnel	00977		Personnel of campus religious centers that serve the university community.		$25	X	X	X			X			X	
Residence Life Live-ins	00981		Individuals residing with Community Directors in campus dorms or apartments.		$25	NetID Only	X[3]	Limited[4]			X				

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Sponsored Research Authentication	00986		This DCC type is intended for a limited population. For more information on selecting this option, please contact cui-support@list.arizona.edu.			X									
Temp Agency Employees	00978		Individuals who are contracted to perform services for the University through an approved outside employment or staffing agency. This DCC relationship is for temporary agency employees who need access to systems or services to perform their assignment.		$25	X	X	X			X	X		X	
Volunteers	00979		Volunteers support the University's mission serving in roles that include, 4-H workers, master gardeners, event volunteers, or authorized supervisors of minors. Volunteers are eligible for NetIDs and University email accounts which may be used to access University systems, services, and specialized University training. They may perform security- or safety-sensitive or export control duties and/or interact with non-enrolled minors.									X			X
▹ Authorized Supervisor of Minors		VS	Non UA employees who are authorized to act in a supervisory or custodial capacity of minors (under the age of 18), who are participating in an organized University program or activity; or who otherwise have one-on-one interactions with minors (e.g. auditions, interviews, mentoring and tutoring), that are not observed by another authorized adult.	X	$25	X	X	X			X	X			X
▹ Dept Volunteers		VD	Individuals serve the University's mission assisting departments as docents, coordinators, or with other department-specific support functions. Volunteers are eligible for NetIDs and University email accounts which may be used to access University systems, services, and specialized University training. They may perform security- or safety-sensitive or export control duties but may not have assignments interacting with non-enrolled minors.	X	$25	X	X	X			X	X			X
▹ Event Volunteers		VE	Non-UA employees who volunteer their services and expertise in support of a specified University campaign or event (i.e. United Way campaign), or as a search committee member for a recruitment posted in Talent.	X	$25	X		X							X
▹ 4-H Volunteers		V4	Volunteers who work directly with youth in 4-H subject matter and/or organizational groups.	X	$25	X		X			X	X			X
▹ Master Gardeners		VM	Highly trained volunteers working with the University of Arizona to provide the public with information on environmentally responsible gardening and landscaping.	X	$25	X	X	X			X	X			X
UA Foundation Members	00970				Free	X	X	X			X	X	X	X	

[1] LIBRARY PRIVILEGES – Library-licensed information resources are expressly licensed to support the University's educational, research, and outreach mission and many licenses do not allow for commercial use or use by those outside of the University. As such, DCCs who are granted library privileges and who use licensed information must be limited to information needs that arise through their work for and partnerships with the University. Eligible DCCs may check out books, journals, and other library-provisioned materials with their CatCard and most online information resources can be accessed either on campus or by logging in with their assigned UA NetID and password. Individuals without appropriate Designated Campus Colleague statuses, including members of the community at large, may access licensed resources for their individual research or educational purposes in libraries on the University's Main or Health Sciences campuses.

[2] The Banner University Medical Group affiliate institution is included on the matrix to demonstrate the DCC Affiliate relationship

[3] Keys issued by Residence Life

[4] Community Hall Director's Spouse/Partner if not UA employee/student

Additional information and/or instructions are available by clicking on the following links:

Age Restrictions (Under Age 18)	Keys/Bldg Access
Campus Recreation	Library Borrowing Privileges
CatCard	NetID
D2L	Online Phonebook
DCC & Pre-Hire Self Service Steps	Parking Permit
Designated Campus Colleague Worksheet	Qualified Tuition Reduction

Information included on this matrix is subject to change.