



Academic Records and Information Release Form

The Family Education Rights and Privacy Act of 1974, as amended, prohibits postsecondary educational institutions from disclosing the education records of students to most third parties without the student's written consent. This form is for use by students who are also employed by the University of Kentucky as regular employees using the tuition waiver benefit to attend other Kentucky state-funded institutions.

Students who wish to use the tuition waiver benefit must release their academic records in order for University of Kentucky Human Resources to receive academic records from these other Kentucky public institutions. The information is for internal use only, related to benefit eligibility and administration and will not be shared with any parties outside of the University of Kentucky.

Please note: Information will be requested from the school you are attending through email or telephone. Please sign the request and submit via fax to 859-323-8494, via email to edubenefits@uky.edu, or in person to 204 Mandrell Hall, Lexington, KY 40506.

I consent to the release of information on my academic record and progress to University of Kentucky Human Resources for the purpose of their knowledge of my academic progress and performance.

Print name _____

Signature _____ Date _____

UK employee ID number _____

Student ID number _____

Academic institution _____