

Admission as Undergraduate Visiting Students / Visiting Internship Students

Notes to Applicants

1. General Information

HKUST offers Visiting Program and Visiting Internship Program to students enrolled in tertiary institutions outside Hong Kong. Depending on applicants' study purposes and preferred length of study, they may choose to study at the HKUST on a short-term basis as a Visiting Student or a Visiting Internship Student.

If your home institution has a formal exchange agreement with HKUST, you should apply to study at HKUST as an Exchange Student. For more information on Exchange Program, please refer to this [link](#).

	Visiting Students (UGVS)	Visiting Internship Students (UGVIS)
Course of Study	Credit-bearing courses	A special one-credit project course, typically to fulfill directed research or internship assignments from their home institutions
Length of Study	One term	One to six months
Mode of Study	Full-time	Full-time
Program Completion	By coursework only	By research only
Remarks	Students may take course(s) in one term (total 3 to 15 credits), but are not enrolled on any specific program of studies. Course enrollment is subject to the availability of the courses during the visiting period. Please refer to the course catalog for a list of the courses that are generally offered by HKUST.	Students are enrolled in a special one-credit project course. They would neither be allowed to register for any other courses nor enroll in any specific programs. Students should have obtained an agreement from an HKUST faculty member to accept as an UGVIS before submitting an application.
Application Guides	Guide to HKUST Visiting Students Application	Guide to HKUST Visiting Internship Students Application

The University reserves the right to alter or change the syllabus of any courses at any time without prior notice.

2. Eligibility for Application

To be considered for admissions, applicants must be a registered undergraduate student at a recognized tertiary institution outside Hong Kong and satisfy the following requirements set by the University for Visiting Students and Visiting Internship Students respectively:

Visiting Students (UGVS)	Visiting Internship Students (UGVIS)
<ul style="list-style-type: none"> Have an educational background deemed satisfactory by the host department which accepts him/her as an UG Visiting Student; AND Have the "Support from Home University/Institution" form signed by home institution to register at HKUST as an UG Visiting Student; AND Meet HKUST's English Language Admission Requirement if not studying at an English medium institution 	<ul style="list-style-type: none"> Have an educational background and educational standard in the English language deemed satisfactory by the host department which accepts him/her as an UG Visiting Intern; AND Have the "Support from Home University/Institution" form signed by home institution to register at HKUST as an UG Visiting Internship Student; AND Obtain the agreement from an HKUST faculty member of your interested Department/Division before submitting an application.

To facilitate the application review process, applicants should complete all relevant sections of the application form and upload supporting documents as appropriate.

3. Application Submission

Applicants should submit their applications by the respective deadlines. UGVIS applicants are required to complete and submit the application at least 3 months before the commencement of the intended internship period. Please refer to our [website](#) for the details of the application period.

Each applicant can submit ONE application for admissions in any one academic term, through each of the admissions schemes via the [Online Application System](#). Duplicate applications submitted through the same admissions scheme in the same academic term will not be considered.

An application is academic term specific and cannot be transferred/deferred to another academic term. As such, applicants should submit a separate application for an admissions scheme in a different academic term.

Any incorrect or misrepresented information given in the application will lead to disqualification and any offer(s) made by the University will be withdrawn. Further legal actions will be taken if necessary.

4. Application Fee

An application will not be processed until the application fee is fully paid and the status of the application is changed to "Submitted". The payment status of the application fee is shown in the "Payments and Submission" section of each online application profile.

5. Points to Note After Submission of Application

If the submission is successful, applicant will receive an acknowledgment email through the email account provided in the application. Any subsequent changes to the application status will be reflected in the "My Applications" page.

Other than the "My Applications" page, the University will contact applicants only through the email account quoted in their applications for any updates, including further documents request, offer issuance, and visa application status. Applicants should regularly check their emails for updates from the University, and ensure their contact information are correct and valid at all times. For data privacy reasons, the University will address the enquiries from the applicants directly.

Applicants should provide all necessary documentary evidence promptly, especially in cases of new transcripts or certificates being obtained or at the request of the University. Delays in providing such additional information may affect the processing of the application and therefore also the application results.

Applicants should quote their full name and application number in all enquiries and correspondences.

6. Student Visa / Entry Permit Application

Most non-local students are required to apply for student visa from the HKSAR Immigration Department to be eligible to study in Hong Kong. It normally takes at least 6-8 weeks to process a student visa application. Please check with the [HKSAR Immigration Department](#) if you are unsure whether you need a student visa / entry permit. Please note that we are not responsible for any delays, cancellations, or rejections of your student visa application. The eligibility criteria for student visa can be found [here](#).

7. Admissions and Registration

Undergraduate students admitted to HKUST should observe the University's [Academic Regulation](#) and make reference to the [Undergraduate Student Guide](#) as necessary. Successful applicants receiving an offer of admissions should also follow the instruction provided in the offer letter and the University's website, including but not limited to subscribing to the [HKUST Compulsory Travel Insurance Plan](#), before they can register with the HKUST. In addition, a previous student of HKUST who is seeking admissions/ re-admissions to the University should have settled all outstanding payment from previous studies in order to proceed to new program registration.

8. Medical and Health Care Insurance Coverage

All non-local Visiting Internship students / Visiting students must have insurance coverage during their study at HKUST. Students are required to subscribe to the [HKUST Compulsory Travel Insurance Plan](#) before the commencement of their visiting studies and ensure that the insurance covers their entire study period.

9. Accommodation

Due to the heavy demand for student accommodation, Visiting Internship Students / Visiting Students are expected to make their own housing arrangement outside campus. The off-campus housing information can be found [here](#). Visiting internship students may also seek advice from their host department or supervisor regarding their accommodation arrangements.

10. Fees and Payment Method

Application Fee*	HK\$450 <i>by either VISA or MasterCard through the Online Application System at the time of application submission.</i>
Student Visa Processing Fee*	HK\$600 <i>To be paid upon admission and offer acceptance through an online payment gateway</i>
Tuition Fee*	<u>For 2023/24 intakes</u> Undergraduate visiting internship students HK\$1,754 <u>For 2024/25 intakes</u> Undergraduate visiting internship students HK\$1,754 Undergraduate visiting students HK\$5,700 per credit <i>The fee needs to be settled upon registration.</i>
Travel Insurance	The fee depends on the length of your study program

* All fees are NOT refundable or transferable.

11. Collection of Information and Data Privacy

The University shall observe the [Personal Information Collection Statement](#) and the [University's Data Privacy Policy Statement](#) in handling the data collected in the application.

Undergraduate Recruitment and Admissions Office
The Hong Kong University of Science and Technology