

**NEW
YORK
STATE
BACK TO
SCHOOL
GUIDE**

**PURSUING COLLEGE
AFTER INCARCERATION**

**JOHN JAY COLLEGE
INSTITUTE FOR JUSTICE
AND OPPORTUNITY**

**CU
NY** THE CITY
UNIVERSITY
OF
NEW YORK

**© 2020 The John Jay College Institute for Justice and Opportunity
City University of New York, 524 West 59th Street, BMW Suite 609B, New York, NY 10019**

The John Jay College Institute for Justice and Opportunity (the Institute), formerly known as the Prisoner Reentry Institute, is a center of research and action at the John Jay College of Criminal Justice/CUNY. The Institute is committed to providing opportunities for people to live successfully in the community after involvement with the criminal legal system. Capitalizing on its position within a large public university and recognizing the transformational power of education, the Institute focuses much of its work on increasing access to higher education and career pathways for people with conviction histories. The Institute's comprehensive and strategic approach includes direct service, research, technical assistance, and policy advocacy.

| | |
|---|-----------|
| ACKNOWLEDGEMENTS | 3 |
| INTRODUCTION | 5 |
| WELCOME | 6 |
| YOU ARE NOT ALONE | 7 |
| THE ROAD TO COLLEGE: KNOW BEFORE YOU GO | 8 |
| USING THIS GUIDE | 9 |
| CHOOSING THE SCHOOL EXPERIENCE THAT'S RIGHT FOR YOU | 10 |
| SETTING EDUCATIONAL GOALS | 11 |
| ACADEMIC PROGRAMS | 14 |
| CHOOSING AN AREA OF STUDY | 16 |
| TYPES OF EDUCATIONAL INSTITUTIONS | 17 |
| COMMUNITY COLLEGE | 18 |
| SENIOR COLLEGES AND UNIVERSITIES | 18 |
| CONSIDER THE COST | 19 |
| PUBLIC COLLEGES AND UNIVERSITIES IN NEW YORK STATE: CUNY AND SUNY | 20 |
| PRIVATE NON-PROFIT COLLEGES AND UNIVERSITIES | 20 |
| THE NEW YORK PUBLIC UNIVERSITY SYSTEM: CUNY AND SUNY | 20 |
| FOR-PROFIT COLLEGES AND UNIVERSITIES | 21 |
| CONSIDER THE COST: TUITION COMPARISON CHART | 22 |
| APPLYING TO COLLEGE | 23 |
| GATHERING DOCUMENTS | 24 |
| KEY DOCUMENTS AND INFORMATION | 25 |
| IDENTIFICATION | 26 |
| PROOF OF HIGH SCHOOL GRADUATION OR HSE COMPLETION | 27 |
| COLLEGE TRANSCRIPTS | 28 |
| PERSONAL STATEMENTS AND RESUMES | 28 |
| PROFESSIONAL AND ACADEMIC REFERENCES | 29 |
| RAP SHEETS | 30 |
| IMMUNIZATION RECORDS | 31 |
| APPLYING TO COLLEGE: UNDERGRADUATE PROGRAMS | 32 |

| | |
|--|------------|
| TRANSFERRING: WHEN YOU ALREADY HAVE COLLEGE CREDITS | 35 |
| APPLYING PRIOR COLLEGE CREDITS TOWARDS A DEGREE | 36 |
| REQUESTING YOUR OFFICIAL TRANSCRIPTS | 36 |
| CREDITS-IN-RESIDENCY REQUIREMENT | 37 |
| LIFE EXPERIENCE CREDITS | 37 |
| PART-TIME AND FULL-TIME ENROLLMENT | 38 |
| WHY DOES THIS MATTER? | 39 |
| APPLYING TO GRADUATE SCHOOL | 41 |
| PREPARING FOR GRADUATE SCHOOL | 42 |
| FUNDING YOUR DEGREE | 45 |
| WHAT IS FINANCIAL AID? | 46 |
| APPLYING FOR FINANCIAL AID: THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) | 46 |
| TYPES OF FINANCIAL AID | 48 |
| FINANCIAL AID ELIGIBILITY CONSIDERATIONS | 52 |
| SELECTIVE SERVICE REGISTRATION | 53 |
| CONVICTION HISTORY | 53 |
| STUDENT LOAN DEFAULTS | 55 |
| ENRICHMENT OPPORTUNITIES AND CAMPUS SUPPORTS | 58 |
| EDUCATIONAL ENRICHMENT OPPORTUNITIES | 59 |
| INTERNSHIPS | 60 |
| FELLOWSHIPS | 61 |
| LEARNING CHALLENGES | 62 |
| THE JOHN JAY COLLEGE INSTITUTE FOR JUSTICE AND OPPORTUNITY | 64 |
| CUNY CAMPUS SUPPORT PROGRAMS | 66 |
| SUNY CAMPUS SUPPORTS | 71 |
| CONCLUSION | 74 |
| ACADEMIC REENTRY WORKSHEETS | 75 |
| GLOSSARY TERMS | 98 |
| APPENDICES | 102 |

ACKNOWLEDGEMENTS

This publication was funded by the New York County District Attorney’s Criminal Justice Investment Initiative (CJII). For more information on CJII please visit: www.cjii.org.

The John Jay College Institute for Justice and Opportunity (formerly the Prisoner Reentry Institute) would like to express our sincere appreciation to District Attorney’s Office for supporting this work as part of their commitment to expanding access to higher education in and after prison. We are particularly grateful for the clarity of vision and unwavering support of District Attorney Cyrus Vance, Jr., Maggie Wolk, Chief of Strategic Planning and Policy, and Danielle Mindess, CJII Director.

ACKNOWLEDGEMENTS CONTINUED

We would also like to thank the CUNY Institute for State and Local Governance (ISLG), particularly Evan Goldstein and Siobhan Carney, for their thoughtful administration of the CJII on behalf of the District Attorney, and for their partnership in every aspect of our work together on the College-in-Prison Initiative.

In producing this revised and expanded version of the Back to School Guide, we sought to respond to the questions posed by our colleagues who are providing college programs inside NYS correctional facilities and from the students of our own college-in-prison program, the John Jay College Prison-to-College Pipeline (P2CP).

Among the many people who contributed to the conception and development of this publication, we are especially grateful to the think tank of Institute for Justice and Opportunity staff members who met regularly to advise us and comment on drafts: Ebony Abel-Brown, Angelina Garcia, Desiree Gomez, Kenneth Inniss, Zoë Johnson, and Amy Wald.

Other Institute staff also contributed their insight and knowledge: Katie Beiter, Matthew Bond, Taylor DeClerck, Tommasina Faratro, and Christina Walker, as did the Associate Director of the John Jay Financial Aid Office, Michael Scaduto. Thanks, too, to Klarisse Torriente of the State University of New York (SUNY) and Ellen Piris-Perez, Staff Attorney at the Community Service Society (CSS).

This guide was a labor of love for Jessica Jensen, the Institute's Director of Statewide Educational Initiatives who, with Sue Batkin, the Institute's Deputy Director for Programs, led the project and deserve full credit for taking everyone's good ideas and translating them into a comprehensible and complete document for the field.

Ryan A. White, Ph.D. was an invaluable resource during this process. Thanks are also due to Maris Mapolski, for her expert editing, and to Ann Jacobs, the Institute's Executive Director, for her direction and encouragement.

Additionally, a number of our Prison-to-College Pipeline students at Otisville Correctional Facility provided invaluable feedback on various drafts of this project. We are grateful to them and to all of our students, from whom we have learned a great deal about what constitutes helpful information and quality practice.

Lastly, we want to thank MESH Design and Development for creating the final product.

Introduction

The New York State Back to School Guide

is written for people who wish to pursue a college education in New York State after their release from incarceration. Its core purpose is to help you develop a thoughtful and practical academic reentry plan that will support your educational success and advance your personal and professional goals.

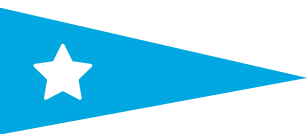
Additionally, this resource will be useful to college-in-prison providers, correctional education and counseling staff, community-based reentry organizations, and case managers seeking to support the educational goals of the adult learners with whom they work.

This Guide is a compendium of information that can help you select an area of study, consider the educational institution you might like to attend, prepare for the college application process, understand your financial aid options and how to access them, and learn about the educational supports and enrichment opportunities that are available on many college campuses. We also provide detailed information about the City University of New York (CUNY) and the State University of New York (SUNY), the state's public university systems because many students will be attracted to the quality of the education they provide, as well as their accessibility, affordability, and the range of choices they offer.

To make the best use of this resource, we recommend that you read the Table of Contents to familiarize yourself with the breadth of information it contains. You can then go directly to the areas of the Guide that are of most relevance and use to you.

Applying to college is a process that requires careful consideration and a great deal of preparation. We hope that this guide will ease some of the stressful aspects of this experience by helping you to ask the right questions, think through your choices, and make informed decisions that are right for you.





Welcome!

By reading this guide, you are taking an important step toward continuing your education in the community. Going back to school will require hard work and dedication. It can be especially demanding when you are in the community and balancing school with all the other responsibilities of your life. But if you stick with the process, you will reap tremendous rewards, including:

THE PRIDE

that comes with gaining new skills and knowledge

THE SATISFACTION

of pursuing a goal that can lead to a fulfilling career

THE OPPORTUNITY

to surround yourself with other people who are expanding their minds, planning their futures, and working to improve their lives

THE CAPACITY

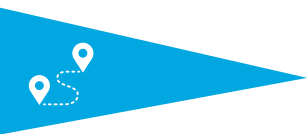
to set a positive example for your family and friends and become a leader in your community

YOU ARE NOT ALONE

Wherever you start, the idea of going back to school can be intimidating. It may have been years since you set foot in a classroom in the community, or you may be concerned about juggling the responsibilities of your job, school, and family.

Just remember: you are not alone. In fact, according to a 2018 National Public Radio report entitled *Today's College Students Aren't Who You Think They Are*, most undergraduates fall into one or more of the following categories:

- **HAVE A CHILD or other dependent**
- **1 in 5 is at least 30 YEARS OLD**
- **Are a SINGLE CAREGIVER**
- **44% HAVE PARENTS WHO NEVER COMPLETED a bachelor's degree**
- **Lack a TRADITIONAL HIGH SCHOOL DIPLOMA**
- **1 in 4 is CARING FOR A CHILD**
- **DELAY COLLEGE enrollment**
- **47% GO TO COLLEGE PART-TIME at some point**
- **Attend college PART-TIME**
- **One quarter TAKE A YEAR OFF before starting college**
- **Are EMPLOYED full-time**
- **2 out of 5 attend a COMMUNITY COLLEGE**



THE ROAD TO COLLEGE: KNOW BEFORE YOU GO

This guide will walk you through the process of setting educational goals and getting organized, enrolling in the college that best suits your needs, and receiving assistance to pay for college. It contains information about enrolling in college but also about practical, real-life considerations that will affect your decisions.

USING THIS GUIDE

KEY DEFINITIONS

As you make your way through this guide, you will notice that certain words are in bold text. You can find the definitions for those words in the Glossary on page 98. We will also occasionally refer you to the Appendix at the back of the publication for additional information about a topic or a process that we think will be useful to you.

ACCESSING INFORMATION

This guide is intended to be helpful to you both while you are in prison and after you return to your community. Because it is often not possible to access the internet while you are in prison and some agencies do not accept collect calls, we have provided mailing addresses whenever possible. However, information is increasingly only available on the internet. While you are in prison, you can ask family, friends, or correctional staff to access these resources for you, if the correctional facility allows it. Otherwise, you may have to wait until you are home to access information about some of these resources.

PRACTICAL ADVICE

In many ways, the process of enrolling in college and applying for financial aid will be frustrating. You will have to deal with administrative procedures that are never as efficient or as organized as you would like them to be. The people you interact with will often not understand your specific challenges or lived experience. But enrolling in college doesn't have to be overwhelming. Here are some practical tips for staying focused, calm, and sane throughout this process.

TAKE IT SLOWLY

While you may be excited to begin the process of applying to college immediately upon your return to the community, you may also have pressing needs—like finding housing and employment—that will require your attention and focus first. Some students can successfully navigate all these issues at once, but most find that pursuing too many goals at the same time is overwhelming. In general, students are much more likely to succeed in college when they take a measured and methodical approach, making sure the time is right and the supports are in place to move forward in their academic journey. If you need non-academic, general reentry assistance, you can find more information on where to get help in the Resource Guide provided with this guide.

ASK FOR HELP

You don't have to go through this alone. People familiar with the process of applying to and going to college are available to advise and help you. Consider asking for help from:

- The education staff within your correctional facility
- College-in-prison program administrators working in your facility
- Self-help, religious, or other programs within your facility
- Reentry programs in the community
- Admissions, financial aid, and academic advising offices at your local community college

SHOW YOUR APPRECIATION

One of the best ways to cut through bureaucracy is to get to know the staff of the campus offices you must deal with on a regular basis. Go the extra mile to be friendly and understanding, even if you are frustrated: like you, they are often dealing with systems that they didn't create. And when someone is helpful to you, let the person—and if appropriate, their supervisor—know how grateful you are.

CREATE A PORTFOLIO FOR IMPORTANT DOCUMENTS

Keeping track of the information and documents related to your education will save you time and frustration. Using a large envelope or folder, create an application portfolio to store all the important documents that relate to your education. The documents in your portfolio will be useful to you multiple times during the admissions and financial aid application process. When we mention important documents in the guide, we will remind you to store a copy in your portfolio. You may want to organize your portfolio by year, institution, or type of document. Choose an organizational system that makes sense to you so that you can locate documents quickly and easily later.

MAKE INFORMED DECISIONS

There are colleges and businesses that take advantage of people who don't take the time to fully research their options when it comes to selecting an educational institution or choosing between different methods of paying for their education. Working with these institutions could result in significant cost and lower quality services, including degrees or certificates that may not be recognized by potential employers. For these reasons, it is essential that you take your time to learn as much as you can before making important decisions. Throughout this guide, we will point out the issues and topics that are especially important to research before making any decisions.

CHOOSING THE SCHOOL EXPERIENCE THAT'S RIGHT FOR YOU

Saying “I want to continue my education” is the easy part. Next you will be faced with some difficult decisions, like how long do you want to go to school? What should you study? Where should you go? And can you afford it? This section of the guide will help you identify and answer the important questions you will need to ask yourself in order to choose the educational experience that’s right for you.





SETTING EDUCATIONAL GOALS

Where would you like to see yourself in the future? Although your goals may change throughout your student experience, developing a clear vision for your future will help you set educational goals and stay focused. Setting goals ahead of time can save you time and money and help you stay motivated. Here are some practical steps to help you create a vision and set educational goals.

STEP 1. **CREATE A LIST OF THE JOBS AND CAREERS YOU MIGHT WANT TO PURSUE**

To identify jobs you might enjoy and succeed in, ask yourself these questions:

- What skills, training, and job experience do you already have?
- What sorts of activities do you enjoy? For example, do you spend your free time talking with other people, building things, playing sports, reading and writing, or doing something else?
- What are you good at?

If you enjoy seeking out information and sharing it, you could become a researcher or research assistant.

If you like to be outside, you might become a surveyor, engineer, environmental scientist, or construction manager.

If you are an artist, you could be a draftsman or graphic designer.

If you like interacting with other people and providing others with information and guidance, you might be a good instructor, substance abuse counselor, or social worker.

STEP 2. **LEARN MORE ABOUT WHETHER THERE ARE BARRIERS TO EMPLOYMENT FOR THE JOBS AND CAREERS THAT INTEREST YOU**

People with criminal records are sometimes restricted from working in certain jobs, especially jobs which require **occupational licensing**. Educate yourself about your options by talking to an academic counselor, legal professional or employment specialist. With the right guidance you may be able to overcome these obstacles. If you are in prison, talk with your facility's education department, or your counselor or case manager.

Another publication, *Getting to Work with a Criminal Record: New York State License Guides*, explains the process of obtaining occupational licenses. This resource provides information on high-demand licenses, a glossary of key legal terms, as well as information on additional resources where you can learn more. It's available on the web at: www.justiceandopportunity.org/research/license-guides/

Printed copies of the license guides are also available. To request a guide, write to:

New York State License Guide
c/o John Jay College Institute for Justice
and Opportunity
524 W 59th Street, Suite 609B
New York, NY 10019

To get information on jobs not listed in the guides, or to get answers to other questions you may have about this subject, contact:

New York State Department of State,
Division of Licensing Services
P.O. Box 22001
Albany, NY 12201-2001
(518) 474-4429

Or you can use their New York City address:

123 William St., 2nd Floor
New York, NY 10038-3804
(212) 417-5747

STEP 3.

FIND OUT AS MUCH AS YOU CAN ABOUT THE JOBS AND CAREERS ON YOUR LIST

The Occupational Outlook Handbook (OOH) is an excellent resource published by the U.S. Department of Labor, Bureau of Labor Statistics (BLS) that provides current, comprehensive information on different jobs in a variety of fields. It's released every two years.

The OOH is organized by clusters of similar occupations, and includes information on the following topics:

- Required training and education
- Earnings
- Expected demand for workers
- Typical activities and responsibilities
- Working conditions

The BLS no longer prints complete hard copies of the handbook. Public libraries, One-Stop Career Centers, and correctional facility libraries may have old print copies. The easily searchable digital version of the OOH can be found at: www.bls.gov/oooh/

Once you have decided which jobs you would like to pursue, use the information in the OOH to determine which degree you would need for those jobs. This will assist you in the next step on your journey—setting educational goals. For example, if you decide to become a drafter doing technical drawings for engineering projects, you'll need an associate's degree. On the other hand, if you're interested in being an athletic trainer helping patients with muscle injuries, you'll probably need a bachelor's degree as well as perhaps additional certifications.

STEP 4.

GATHER INFORMATION ON ACADEMIC PROGRAMS

No single college program is right for everyone. A number of things that are unique to you—including the type of career (and thus degree) you want, your educational experience, your financial needs, your ability to attend classes full or part-time, your ability to relocate, and the overall right “fit” for your educational needs—are all important factors when choosing which college to attend. The goal is not to simply apply to the “best” college but to find the best college for *you*.

Below, we examine in more detail the things you should consider when choosing a college:

- **Location.** Do you want to attend an educational institution that is already close to you or a family member? Or are you interested in a college or university that would require you to move because it offers an academic program that you feel is an ideal fit in meeting your academic and career aspirations?
- **Type of degree.** Of the undergraduate and graduate degrees available, which type of degree are you interested in pursuing? Do you meet the eligibility requirements, or do you need to complete additional study first?
- **Type of educational institution.** There are a range of colleges and universities for you to choose from in New York State. Are you interested in attending a public or private institution? What type of institution do you feel would be the best fit for you in terms of cost, location, school size, and quality of education offered?



ACADEMIC PROGRAMS

Community colleges, senior colleges (also called four-year colleges), and universities provide you with the opportunity to pursue a college education and focus on a specific area of study through one of their academic programs. At the undergraduate level, academic programs can refer to certificate programs, associate's degrees, or bachelor's degrees. These credentials are designed to give you a foundational understanding of a specific topic area and a variety of additional skills that will help you to succeed in a career of your choice. These additional skills include writing, research, critical thinking, and communication.

At the graduate level, professional degrees, master's degrees, and doctoral degrees prepare students to develop expertise in a particular academic and professional field. Some of these degrees are considered "terminal degrees" indicating that the degree is the most advanced level of study possible for a specific profession. Holders of terminal degrees can practice in that profession without limitation (although some of these degrees also require a state license to practice). An example of a graduate degree that is a terminal degree is the professional degree of Juris Doctor (J.D.), which is required to practice law.

The primary differences between types of degrees are the number of credits necessary to graduate, the level of expertise that students gain, and the appeal to potential employers in specific professions.

CERTIFICATE PROGRAMS

are typically about 24 academic credits and take approximately one year to complete. Certificate programs are a good choice for students who need workforce development training and an accompanying credential for a specific occupation. Additionally, certificate programs can be a step towards career advancement. These programs are offered at both community and senior colleges. Many careers require certification in addition to a high school diploma or equivalent, such as becoming a phlebotomist (a person who draws blood), cosmetologist, emergency medical technician (EMT), or paralegal. You can also acquire certifications that will help advance your career even though they may not be required by employers, such as the CompTIA Network+ certification, Occupational Safety and Health Administration (OSHA) certification in workplace safety, or certifications specific to various information technology platforms. Be aware that certificate programs are rarely financial aid eligible, although some can be free or low cost. Contact an administrator of certificate programs you are interested in to learn more about the admissions requirements of individual programs.

ASSOCIATE'S DEGREES

are usually 60 academic credits and take approximately two years of full-time course work to complete, which is why they are commonly referred to as "two year degrees." Typically associate's degrees are offered only at community colleges, which have cheaper tuition, access to a range of support programs, and more flexible admissions standards than senior colleges. Although rare, some senior colleges do provide associate's degrees; these colleges are often referred to as comprehensive colleges. Associate's degrees are comprised of a variety of general education courses that serve as building blocks for further study.

For admission, you need a high school diploma or a high school equivalency (HSE) diploma such as the GED. Some associate's degree programs, such as nursing, also require the completion of certain additional foundational college courses before you can be admitted to the program.

BACHELOR'S DEGREES

are usually 120 academic credits and take approximately four years of full-time course work to complete at a "four year" or "senior" college or university. Similar to associate's degrees, bachelor's degrees require students to take a variety of general education courses. However, bachelor's degrees require that students take significantly more courses in their major (the chosen academic focus of a degree), which increases the expertise that students gain. Attaining a bachelor's degree increases the number of jobs that graduates are eligible for, which in turn increases their earnings potential. Additionally, people who have earned a bachelor's degree have a greater degree of choice in selecting jobs that suit their interests, which can lead to greater job satisfaction.

Admissions requirements include a high school diploma or equivalency diploma, standardized test results such as the SATs or ACTs, and/or previous college credits from a community college. Sometimes a personal statement essay, professional letters of reference, and an interview are also required as part of the admissions process.

Transfer applicants should be aware that each individual college reserves the right to review individual transcripts from past institutions and decide which credits they will permit to be transferred into their institution and which will count toward a student's degree requirements.

MASTER'S AND PROFESSIONAL DEGREE PROGRAMS

are graduate degree programs that usually take one to two years to complete and are only available to students who have already completed a bachelor's degree. These degrees offer increased specialization in a particular area of study. Many career paths require these advanced degrees; however, even when they are not explicitly required, master's degrees often help people to advance more quickly in their career, allow more choice in selecting jobs, and increase earnings potential. There are also some academic programs that combine bachelor and master's degrees so that students can complete both degrees in less time. Combined bachelor's/master's degree programs typically take five years of full-time coursework to complete at a senior college or university. These programs can be attractive because some forms of financial aid could likely cover some of the master's degree coursework.

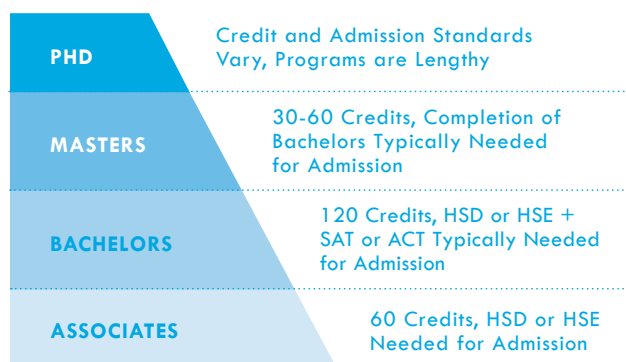
Admissions requirements for a master's level program include completion of a bachelor's degree, sometimes in a related area of study. Many programs require that applicants score well on the Graduate Record Examination (G.R.E.) before applying. However, entrance into some graduate programs requires that applicants complete specialized tests considered relevant to that profession. For example, law school applicants must take and score well on the Law School Admission Test (L.S.A.T). Additional application requirements include personal statements, which you should use to demonstrate why you would be a good fit for the program and the profession; letters of professional reference that support your candidacy for the program, and sometimes an additional writing sample. Interviews are commonly required.

DOCTORAL DEGREES

—also called doctorates—offer increased specialization in an area of study, usually after the completion of a master's degree. Some commonly known doctorates include Doctor of Philosophy (Ph.D.), Doctor of Education (Ed.D.), or Juris Doctor (J.D.). Holders of doctorates are considered experts in their field and are the only candidates eligible for certain jobs. It typically takes five years or more to complete a Ph. D, and three years for an Ed.D., in addition to the time it takes to complete the underlying bachelor's and master's degrees. While a Ph.D. is generally not necessary for most jobs or careers, it is necessary for some areas of work. For example, if you are interested in being a professor in a university, or a researcher, a Ph.D. may be required.

Admissions requirements for doctoral programs vary by school and field of study, but all are highly competitive. Applicants must have high grade point averages (GPA), a carefully crafted personal statement, and strong letters of reference. Interviews are commonly required. Some programs require a master's degree for admission, while other programs require only a bachelor's degree because the student will work on their master's and PhD concurrently.

The degree pyramid here shows that the further you go with your education, the more specialized and focused your academic expertise becomes.



CHOOSING AN AREA OF STUDY

Degrees are often described not only by level but by academic discipline. At the undergraduate level this is commonly referred to as your “major.” The following is a brief list of some of the most common majors:

| | | | |
|----------------------------|-----------------------|-------------------------|--------------------------|
| BUSINESS MANAGEMENT | ENGINEERING | CRIMINAL JUSTICE | ENGLISH |
| NURSING | EDUCATION | ANTHROPOLOGY | ECONOMICS |
| PSYCHOLOGY | COMMUNICATIONS | SOCIOLOGY | POLITICAL SCIENCE |
| BIOLOGY | ACCOUNTING | COMPUTER SCIENCE | HISTORY |
| BUSINESS | FINANCE | SOCIAL WORK | PHYSICAL THERAPY |

It can be helpful to research the list of the specific courses required for each major to understand the requirements, and its scope of study. You can find this information by working with a campus academic advisor, by speaking to someone in the academic department that administers the program, and by researching this information on the college's website. Information about City University of New York (CUNY) and State University of New York (SUNY) academic programs is available in **Appendices A and B**. When you have returned to the community, you will have access to more tools that will enable you to learn about the programs you are interested in pursuing.



TYPES OF EDUCATIONAL INSTITUTIONS

There are many different types of educational institutions, all of which will give you a slightly different experience. Some offer many types of degrees and study areas, while others offer only a few. Choosing between them can seem overwhelming at first but identifying the major differences between them can help to narrow your decisions.

COMMUNITY COLLEGE

Community colleges are educational institutions that offer associate's degrees, certificates, and career and technical education programs. For students who haven't been in school for a while, the most common path to a degree begins at a community college.

In 2018, the National Student Clearinghouse reported that individuals with an associate's degree earn approximately \$4,600 to \$7,200 more per year, over what those with only a high school credential would earn. The high quality of education, low cost of tuition, and variety of academic programs available make community colleges ideal for many students. Even if your ultimate goal is to achieve a bachelor's degree or higher, a community college may be the best place to start. You can earn an associate's degree that will move you forward in your career or take classes that will count toward your bachelor's degree program for a much lower cost than taking them at a senior college.

Here is some basic information to help you evaluate whether community college is the right choice for you:

- Community colleges have “open enrollment” policies, which means that if you have earned a high school diploma or its equivalent you will likely be admitted.
- Community colleges typically offer a rich array of on-site supportive services that can help ease your transition back into the community while you are adjusting to the culture of college life.
- If you have already earned credits from another college, a community college may still be a good choice for you. Community colleges typically allow you to transfer up to 30 credits from other educational institutions, although each college reserves the right to determine which credits they will accept and how they will be applied to a student's degree requirements.

SENIOR COLLEGES AND UNIVERSITIES

Senior colleges (also called “four-year colleges”) and universities include public and private institutions where you can earn a bachelor's degree. Although these degrees require more time to complete than a certificate or an associate's degree, attaining a bachelor's degree can provide significant advantages.

The growing importance of higher education in today's economy is indisputable, and bachelor's degrees in particular give job seekers an advantage over those with only high school diplomas or associate's degrees.

Information released by the U.S. Bureau of Labor Statistics shows that more than half of jobs now require postsecondary education or training beyond a high school credential; in New York State those jobs make up about 69% of available jobs. College graduates in New York with a bachelor's degree, on average, earn about \$32,000 per year more than high school graduates with no college experience.

Attending college will also help you to build and maintain a professional network, which is often critical to career advancement. Many undergraduate programs require or encourage students to participate in internships or volunteer experiences, activities which give you chances to meet people who can help you build the future you envision for yourself.

Lastly, a Pew Research Center study completed in 2014 found that people with bachelor's degrees were more satisfied with their careers than those without this type of degree. Moreover, these graduates were more likely to view their current job as a means to additional professional growth than those without a college education.

You can find more information explaining the advantages of higher education at the U.S. Bureau of Labor Statistics website:

www.bls.gov/careeroutlook/2018/data-on-display/education-pays.htm



CONSIDER THE COST

The cost of your education will be an important factor in deciding which college to attend. Private colleges and universities cost significantly more than public institutions, and this higher cost does not necessarily equate to higher quality education. This section will help you consider the factors that can affect the cost and quality of the education offered at public, private, and for-profit educational institutions. The chart on page 22 provides a cost comparison of these types of institutions, to help you understand your options.

PUBLIC COLLEGES AND UNIVERSITIES IN NEW YORK STATE: CUNY AND SUNY

The City University of New York (CUNY) and the State University of New York (SUNY) are non-profit, public institutions. The tuition at public institutions tends to be significantly lower than the tuition at private institutions in part because these colleges and universities are subsidized by the federal and state governments. The lower tuition in turn enables many students to pay for their associate's or bachelor's degrees with federal and state grants—and not use any of their own money or have to take out student loans. Both CUNY and SUNY offer a high quality of education as well as degrees that are valued by employers. The low cost and high quality of education at these institutions makes them an excellent value. Even if you eventually plan to graduate from a private institution, attending a lower-cost public institution for a while can help you cut costs while getting some of the credits you need. But be careful: as we will discuss later, not all credits can be transferred between institutions equally.

PRIVATE NON-PROFIT COLLEGES AND UNIVERSITIES

The cost of attending a private, non-profit college tends to be significantly higher than the cost of attending a comparable public institution. Private institutions receive much less state funding and rely on student tuition and the financial contributions of donors to cover their costs. New York State has hundreds of private colleges and universities, including some that specialize in a single type of degree, such as Theology, or that focus on career and technical specializations. Some of the most widely known universities in the world are in New York, including Columbia University, Cornell University, New York University, and the University of Rochester. These universities are known for their high quality of education and degrees from these schools are valued by employers in many professions. It is important to understand that federal and state grants will not fully cover the cost of attending these schools. As a result, many students pay for their education using a combination of their own money, grants, merit-based scholarships, and student loans.

WHAT IS ACCREDITATION AND WHY DOES IT MATTER?

Accreditation is a voluntary process by which an educational institution receives credentials from an organization recognized by the U.S. Department of Education and/or the Council for Higher Education Accreditation. These organizations determine if the education offered by a particular institution meets certain standards. The institution is “accredited” if it meets those standards.

If you attend an accredited university or college then you can be sure that the education you receive will meet recognized standards of quality. Additionally, you can be sure that both your education and the degree you receive will be recognized as valuable and legitimate in both professional and educational settings. By attending a non-accredited university or college you run the risk of your education and degree not being recognized as legitimate in professional and education settings.

In New York State, accreditation is primarily determined by the New York State Board of Regents and the State Department of Education.

Not sure if the school you are considering is accredited? The U.S. Department of Education keeps a database of accredited universities and colleges here: ope.ed.gov/dapip/

THE NEW YORK PUBLIC UNIVERSITY SYSTEM: CUNY AND SUNY

THE CITY UNIVERSITY OF NEW YORK

The City University of New York (CUNY) is the largest urban public university in the United States with 25 campuses spread across all five boroughs of New York City. CUNY consists of eleven senior colleges, seven community colleges, and seven graduate, honors, and professional schools. Six CUNY colleges are among the top 10 nationwide in promoting social mobility, which means they have a history of successfully enabling lower-income students to move into the middle class and beyond. CUNY has produced Fulbright scholars, Truman scholars, Marshall Scholars, Rhodes Scholars, and Pulitzer prizewinners for poetry. Lastly, eight in ten CUNY college graduates carry no federal loan debt. That's saying something for a university that serves over 274,000 students!

When applying to a CUNY college you can specify your top four campus choices in one application. This saves you time and money during the application process. CUNY has two application deadlines annually. If you wish to start in the spring, you will typically need to apply by September,

while the application deadline to start school in the fall is typically in February. As you can see, you must be prepared to complete your application well in advance of the semester in which you wish to begin your studies. Because the exact deadline varies by year, you should check www.cuny.edu for precise dates. CUNY's application fee is \$65 for freshman applicants (who have never attended any college program previously) and \$70 for transfer applicants. CUNY does not offer need-based fee waivers, but veterans may qualify for a fee waiver.

Though you will be required to declare a major during the application process, it is very common for students to change their major as they experience new topics and learn about new career possibilities. Don't worry too much about getting locked into a major; choose something that feels right based on what you know about yourself and your career of choice at the time you submit your application. Just keep in mind that you should commit to a major by the end of your sophomore year (when you have accumulated approximately 60 credits) to avoid needing extra time and courses to graduate.

The CUNY viewbook, a comprehensive resource published by CUNY, provides additional detail about individual campuses, majors, and college activities. You can find the 2020 viewbook online in addition to other printable CUNY resources at this web address: www.cuny.edu/admissions/undergraduate/downloads/

THE STATE UNIVERSITY OF NEW YORK

The State University of New York (SUNY) is the largest university system in the United States. With campuses located within 30 miles of every home in New York State, SUNY consists of 64 institutions, including research universities, academic medical centers, liberal arts colleges, community colleges, colleges of technology, and an online learning network. SUNY educates approximately 468,000 students in more than 7,500 degree and certificate programs, and nearly 2 million more through its workforce and professional development programs.

Like CUNY, you can apply to multiple SUNY colleges using one application. This means that you only need to submit your supporting documents once and they will be submitted to as many SUNY campuses as you designate. Although there is no formal application deadline for most SUNY colleges, applicants are encouraged to submit their applications for the fall semester by December 1 of the preceding year. While it is still possible to gain admission to SUNY by applying later, the number of "seats" available at each college will decrease over time as colleges begin accepting applicants. If you are interested in a specific SUNY campus, you should investigate the

additional deadlines imposed by individual campuses by visiting websites or by calling the admissions offices of the colleges you are interested in applying to. A copy of the SUNY application is available in **Appendix C** of this guide.

There is a \$50 application fee for each SUNY campus to which you want to apply. This means that if you want to apply to four different colleges through the centralized application system, you will pay \$200 as your total application fee. Students facing significant financial hardship may request a waiver of application fees by completing the fee waiver form available in **Appendix D** of this guide.

The SUNY viewbook, a comprehensive resource published by SUNY, provides additional detail about individual campuses, majors, college activities, and campus resources. SUNY also distributes paper copies of viewbooks to DOCCS college programs, schools, and libraries that request them. You can find the 2020 viewbook online at: www.nxtbook.com/nxtbooks/sunysystems/viewbook_2020/.

FOR-PROFIT COLLEGES AND UNIVERSITIES

Private for-profit colleges, also known as proprietary schools, have a business model that focuses on the ability to generate profit from student tuition. This can sometimes lead institutions of this type to use predatory business practices. These practices can include targeting applicants who have less access to information; making false claims of guaranteed employment; luring students with offers of "free" computers or other equipment; and offering "accelerated" programs that result in certificates or degrees that are not necessarily valued by employers. Additionally, courses offered by these institutions do not always result in credits that can be transferred to public and private non-profit institutions. If you change your mind mid-way through your degree and want to attend a different college or university, you may have to start all over again.

Like private non-profit educational institutions, for-profit institutions generally cost more than public colleges and universities. Relatedly, this means that federal and state grants usually do not fully cover the cost of tuition. Students must pay the difference with student loans or out-of-pocket payments. Research conducted in 2018 by the Center for an Urban Future found that New York State's "for-profit higher education institutions are responsible for a disproportionate share of all student loan defaults after five years, with students attending for-profit schools defaulting at more than double the rate of public colleges."

There are many factors influencing this outcome; one of the most common is that students cannot always use degrees from these institutions to secure high-paying jobs, as the marketing materials from these schools may have led them to believe. It's important to take the time to learn as much as you can about a for-profit institution you are considering attending and compare that to the information you have learned about public and private non-profit alternatives. Don't be fooled by marketing materials. Remember what our elders always say: if it sounds too good to be true, it probably is!

CONSIDER THE COST: TUITION COMPARISON CHART

| SCHOOL | TYPE | TUITION PER SEMESTER* |
|--------------------------------|-------------------------|----------------------------|
| CUNY & SUNY two-year colleges | Public | \$2,400 in-state tuition |
| CUNY & SUNY four-year colleges | Public | \$3,365 in-state tuition** |
| Columbia University | Private, not-for-profit | \$30,974 |
| New York University | Private, not-for-profit | \$25,914 |
| DeVry College of New York | Private, for-profit | \$15,835 |
| Monroe College | Private, for-profit | \$7,714 |

*These tuition rates are approximate based on full-time enrollment in 2019; costs will vary by academic year and academic program type. This chart lists tuition fees but does not include additional student fees, housing costs, transportation, books or school supplies.

**Public institutions offer lower tuition rates for state residents. This means that if you are not a resident of the state, you will pay a higher fee to attend these institutions. What you must do to be considered a resident of the state varies, but in New York you must generally have resided in the state for the 12 months prior to entering college. The time you have spent in a New York prison counts toward this requirement.

APPLYING TO COLLEGE

Sometimes, it can seem like applying to college takes as much time and effort as attending school. The process starts long before you begin filling out the application, when you decide which courses of study and schools interest you. You will need to begin gathering information well in advance of the date you plan to start school. This section will help you identify the things you will need to know and do as you prepare to apply.





GATHERING DOCUMENTS

This section aims to provide you with the information you need to prepare for applying to college. Planning well in advance of application deadlines is critical to success, as the application process can be complicated, stressful, and hard work. This information will help make that process as smooth as possible. While this section mainly focuses on undergraduate programs, there is also information about the unique challenges of applying to graduate school.

KEY DOCUMENTS AND INFORMATION

Once you determine which colleges and universities you would like to apply to, you need to make sure you have all the documents required to complete each college application. The following documents are important to have on hand. You will need some for personal reference. Others you will submit directly to colleges as part of your application. Still others you will be required to provide after you are accepted but before you begin school. Consider keeping copies of all of these documents in your portfolio for easy reference as you complete applications.

- Birth certificate
- Social Security card
- State identification card (ID) or state driver's license
- Official high school transcript or HSE certificate and scores
- Sealed, official transcripts from any colleges you previously attended
- Unofficial transcripts (for personal reference)
- Personal statements
 - Professional and academic references
 - Resume
 - Rap sheet (for personal reference)
- Immunization records

You may need to pay a fee to acquire some of these documents. It's always a good idea to see if the fee can be waived if you are unemployed, under-employed, or considered low-income.

If you are currently incarcerated and are not permitted to keep documents with you, speak to your counselor to see if they can keep these documents in your file until you are released.

You may have gone by different names at different periods of your life. It is important to use the name that appears on your birth certificate when completing all forms and applications.

When using websites to obtain official documents related to your identity, be sure to check the domain designation of the web address that you are using.

A domain name is reflected by the last 3 letters associated with a web address and includes .com, .edu, .org, and .gov to name a few. Personal identity documents should come directly from government agencies. The websites of government agencies end in “.gov” for government. An example is **www.ed.gov**, the website of the U.S. Department of Education. Be wary of websites that end in other abbreviations—these websites may represent private companies looking to charge extra fees and profit from your document request, or they may be trying to steal your personal information.

BIRTH CERTIFICATE

Your birth certificate will be helpful when you are trying to obtain other forms of identification like a Social Security card, state ID card, or driver's license after your release. You must pay a fee to obtain an official copy of your birth certificate. You will need to obtain your birth certificate from the state where you were born. Fees vary by state.

Like the process of obtaining a copy of your Social Security card, you will need to prove your identity to obtain a copy of your birth certificate. There are many ways to prove your identity, including using a copy of your inmate ID and release papers if you do not yet have other forms of identification available.

IF YOU WERE BORN IN ANY OF THE FIVE BOROUGHS OF NEW YORK CITY:

You can order a copy of your birth certificate by mail by completing the Birth Certificate Form and submitting it to the address indicated on the form. A copy of this form is available in **Appendix E** for reference. A printable version of this form can be found on the internet at: www.nyc.gov/assets/doh/downloads/pdf/vr/birth1.pdf. It costs \$15 to order a birth certificate by mail.

Alternatively, you can order your birth certificate online by following the link on the NYC Department of Health and Mental Hygiene's website at www.nyc.gov/site/doh/services/birth-certificates.page.

Be aware that this city agency uses a private company to help process these requests. Because the link is embedded in a government website, the company and the link are considered safe and can be trusted. It costs \$23.30 to order a birth certificate online.

If you have questions, you can contact the NYC Department of Health and Mental Hygiene by calling **311**, or **1 (212) NEW YORK (639 9675)** if you are calling from outside New York City.

IF YOU WERE BORN IN NEW YORK STATE BUT OUTSIDE OF NEW YORK CITY:

You can order a copy of your birth certificate by mail by completing the Mail-in Application for Copy of Birth Certificate form and submitting it to the address on the form. A copy of this form is available in **Appendix F** for your reference. A printable version of this form can be found on the internet at: www.health.ny.gov/forms/doh-4380.pdf. It costs \$30 to order a birth certificate by mail.

Alternatively, you can order your birth certificate online by following the link on the NYS Department of Health website at www.health.ny.gov/vital_records/. Be aware that this state agency uses a private company to process these requests. Because the link is embedded in a government website, the company and the link are considered safe and can be trusted. It costs \$53 to order a birth certificate online.

The NYS Department of Health does not offer a phone number where questions can be answered, as they prefer to direct people to their website. Additional information on the ordering process can be found at the NYS Department of Health website at: www.health.ny.gov/vital_records/birth.htm.

IF YOU WERE BORN IN A STATE OTHER THAN NEW YORK:

You will need to get your birth certificate from the record-keeping department of the state where you were born. The federal government maintains a list of where to find these departments at: www.cdc.gov/nchs/w2w/index.htm.

SOCIAL SECURITY CARD

Your Social Security number is required to access social services and apply for college, financial aid, and employment opportunities. While you rarely are required to display the card, having a physical card can be useful in obtaining other forms of ID such as a passport or driver's license, or for proving that you can work legally in the United States. If you have lost your Social Security card and need to get a new copy, you will be required to show proof of age and identity. Typically, a copy of your birth certificate and a state ID card are required. Social Security cards are made available free of charge.

- If you are in prison, ask your counselor for help getting a copy of your Social Security card. The U.S. Social Security Administration will not accept an application directly from an incarcerated person, so you must have a corrections staff member help you obtain a copy.
- If you are no longer incarcerated, you can complete an Application for a Social Security card. A printable version of this form can be found on the internet at: www.ssa.gov/forms/ss-5.pdf
- Once you complete this form, mail it or bring it into a Social Security office near you to request a copy of your Social Security card. You can also request a form by calling the Social Security Administration at **1 (800) 772-1213**.

- To find a Social Security office near you use the office locator at: www.ssa.gov/locator/.
- You can also request a copy of your Social Security card online at: www.ssa.gov/myaccount/
- To request a copy of your card online, you must first create an account to establish your identity. As with all online accounts, be sure to keep a record of your login information in your portfolio.
- U.S. birth certificate or tribal birth certificate from a federally recognized tribe
- U.S. Military Photo ID card
- Valid U.S. passport
- Out of state REAL ID or enhanced driver's license

There are other documents that you can use to establish your identity as well. A full list of all acceptable documents, as well as the steps for obtaining a New York State ID card or driver's license can be found online:

www.dmv.ny.gov/id-card/non-driver-id-card.

NEW YORK STATE IDENTIFICATION CARDS

Typically, schools require students to prove their identity with a valid state ID, state driver's license, or passport before the school will issue a student ID, which gives them access to campus resources. Below are the steps for obtaining a state ID in New York, which will also be useful when applying for employment or opening a bank account.

You will need to bring proof of identity documents establishing your name, birth date, social security number, citizenship, and residence to a Department of Motor Vehicles (DMV) location to obtain a New York State ID or driver's license. To find a DMV office near you, use the DMV locator online: www.dmv.ny.gov/offices or call **1 (718) 966-6155**.

One proof of identity document you will have ready access to is your NYS DOCCS Released Offender Identification Card, which is given to you upon your release from prison and expires 120 days from your release date. Although this gives you 120 days to get a state ID or driver's license, ideally you should obtain a state ID card as soon as possible. Your DOCCS ID card is limited in its usefulness and forces you to disclose that you were recently released from prison. In addition to your DOCCS ID card you will also need to provide one of the following documents:

- Parole Release Papers or a letter from the Superintendent of the DOCCS facility you were released from
- U.S. birth certificate or tribal birth certificate from a federally recognized tribe
- Social Security card

If you have passed the 120-day period and your NYS DOCCS Released Offender ID card is no longer valid, you can use one of the following additional documents instead to prove your identity:

PROOF OF HIGH SCHOOL GRADUATION: HIGH SCHOOL EQUIVALENCY OR HIGH SCHOOL COMPLETION

Documents verifying that you have completed high school or an equivalency degree are required for all college applications. If you completed a high school equivalency degree and are currently incarcerated, the education staff or your counselor at your facility may be able to help you obtain your diploma and accompanying scores.

A NOTE ON HIGH SCHOOL AND COLLEGE TRANSCRIPTS

Throughout this guide we refer to "official" and "unofficial" transcripts. But what is an official transcript and how is it different from an unofficial transcript? In general, official transcripts are either sealed and watermarked (if printed on paper) or sent exclusively between educational institutions (if digital). An official transcript that has been opened, copied, or scanned and then sent to a new recipient becomes "unofficial." It is important for transcripts to be official so that the recipient can be sure the information is legitimate. Whenever possible, arrange to have your transcripts sent directly to the appropriate recipients so that you do not accidentally make them "unofficial."

HIGH SCHOOL TRANSCRIPTS

High schools keep records of students' diplomas and transcripts, which is a record of the courses you completed and the grades you received. Typically, an "official" transcript is required for college applications, but it is important to carefully review the application directions to be sure that you're providing all the information and documentation needed to complete the application correctly. High school transcripts from public schools are usually sent to graduates free of charge. To obtain an official copy of your high school transcript:

- Contact the high school you graduated from and ask them to mail you copies of your official high school transcript.
- Be sure to request the same number of copies as the number of colleges you are applying to, and perhaps one more for your own records.
- Ask them for an estimate of how long it will take to process your request, so that you can anticipate their arrival.

If your high school has closed and you went to high school in New York State, you can obtain a copy of your high school transcript by submitting a Student Records Request form to the New York State Education Department. A copy of this form is included in **Appendix G** for your reference and is available on the internet at: www.acces.nysed.gov/common/acces/files/bpss/studentrecordsrequest.pdf.

The NYS Education Department does not have copies of high school transcripts if the high school is still in operation (even if it has moved) or if you graduated more than 20 years ago.

For more information on obtaining a copy of your New York high school transcript if your high school is closed, you can visit the NYS Education Department website: www.acces.nysed.gov/bpss/obtaining-closed-school-student-records or call their general inquiry line at: (518) 474-3852.

If you graduated from a NYC Department of Education (DOE) high school and you are applying to a CUNY college, you may be able to provide a copy of your high school records by a different method. There is a question in the High School/Secondary section of the CUNY application that requests your nine-digit “NYC DOE OSIS number.” This number is issued to all students who attend a NYC public school. It can be found on your high school ID card or on your transcript. If you know this number and include it in your CUNY application, you will not need to include paper copies of your high school records because CUNY will be able to retrieve your transcripts electronically using the OSIS number.

HIGH SCHOOL EQUIVALENCY TRANSCRIPTS

If you earned a high school equivalency (HSE) diploma you will need to include a copy of your diploma and your scores with your college application.

If you earned your HSE diploma in New York, you can order a copy of your diploma and scores with a “Request for a copy of a NYS High School Equivalency,” also called Attachment H, a form produced by the NYS Education

Department’s High School Equivalency Office. A copy of this form is available in **Appendix H** for reference. It is also available on the internet at: www.acces.nysed.gov/common/acces/files/hse/attachenth.pdf

You will be required to pay \$10 – by money order or certified check – for each diploma and transcript request. Once you have your diploma and transcript in hand, most colleges will accept a photocopy that you have made; originals do not need to be submitted. As always, carefully read the directions in the college application to ensure that you are prepared to include the appropriate forms of documentation in your application materials.

COLLEGE TRANSCRIPTS

If you’ve previously attended college or are currently in college, you will need to include official copies of your college transcripts from all of the educational institutions where you’ve enrolled in courses. This is usually the case even if you did not complete the courses you enrolled in. You should read the directions on the application carefully to ensure that you understand which supporting documents will be required. More information about obtaining your transcript is available on page 36 of this guide.

PERSONAL STATEMENT

Some colleges and universities require a statement of purpose or “personal statement.” Applications for these schools will typically include a prompt (a question to answer or a topic to discuss) for you to respond to. While the topic and length may vary from program to program, this is typically a two to three page statement in which you describe in detail your educational, research, and career goals and identify why the college you are applying to is a good match for you. The admissions committee will use this document to determine whether you are a good fit, so be sure to tailor each statement to the college asking for it, rather than trying to write one broad statement for use with every application. It may help you to think of this statement as a “cover letter” for the college: this is your chance to show the admissions committee who you are as a person and why attending their college would be meaningful for you.

PROFESSIONAL RESUMES

A **resume** is a document that describes your professional and academic accomplishments. Most people know they need an updated resume to apply for employment opportunities, but resumes can also be a required element of the college application process, particularly if you are enrolling in an academic program that includes a required internship. For example, graduate programs typically require resumes as part of the application process because internships are not only required but are required early in the program.

It's a good idea to begin building and updating your resume early if you are planning to participate in a degree program with an internship component. To determine whether an internship will be required for you to complete your degree, ask an academic advisor on campus for help reviewing your degree plan. You may also be able to receive assistance in preparing your resume from the campus career services department.

Even if an internship is not a required component of your academic program, you may want to consider participating in an internship anyway. Internships can help you develop experience and job skills and can also help you develop a professional network. The relationships you cultivate through an internship can be of help to you in the future. For example, your internship contacts can potentially provide you with letters of reference, and employment and mentorship opportunities as you progress towards your academic and career goals.

When developing your resume be sure to include:

- Your name and contact information, including a reliable phone number and an email address that you check regularly
- A brief description of your professional experience, including experience you may have gained while incarcerated
- A brief description of your academic and professional achievements, including:
 - Academic awards you may have received
 - Publications your written work was included in, with dates
 - Certifications you have completed
 - Valid professional licenses that you hold
- A brief description of volunteer and community involvement and leadership experience, including experience you may have gained while incarcerated
- Relevant technical skills, such as the ability to type or use word processing technology such as Microsoft Office programs
- Relevant interpersonal skills, such as the ability able to work well with others and effective communication

RESUME RESOURCES

For more information on how to construct a resume see Appendix I for some examples. You might also find a resource guide in the library of the prison where you are located or through the resources offered by Phase Three of Transitional Services. If you have returned to the community, you can also get help developing your resume through your local public library system, or in the career center located on your college campus. Talk to the librarian in your local library to identify other potential sources of help.

PROFESSIONAL AND ACADEMIC REFERENCES

Some colleges and universities require that undergraduate applicants provide professional and/or academic letters of reference. All graduate programs will require both professional and academic letters of reference. These references should be written by people who are able to speak truthfully and meaningfully about your academic or professional skills and your commitment to your education.

Although you may have collected letters of reference from people in your professional and academic network while you were incarcerated, most colleges will only accept letters sent to them directly from your reference.

Colleges and universities that require letters of reference will typically have a section on the application for the contact information of your chosen references. Usually an email address is required, but you might also be able to provide a mailing address and phone number as an alternative way for the college to contact your references. Once you have provided the email address, an email will be sent asking them for a letter of reference. Here are some tips to help you provide letters of reference if this is a required component of the college application process:

- **References should be people who have known you professionally.** This means that they know you because they had a relationship with you through employment, education, church, or community involvement. You should not use personal references—friends or family—as professional references unless these individuals have also had a professional relationship with you.
- **Always contact your references before submitting their contact information** on your college application. Let your references know that you are applying to college and would value having them provide a letter that articulates your unique skills and commitment to your educational and career pursuits.

- **Ensure that the reference contact information is accurate** and the best way for the educational institution to contact them. Get an email address whenever possible, as this is typically what is required.
- **Be sure to double check the reference contact information** that you submit in your application materials. If you make a mistake and enter incorrect contact information, your reference may never be contacted by the college or university and you may never know that the mistake has occurred.
- **Always give your references plenty of time to prepare a letter.** Remember that your reference is going out of their way to support your application and that they have a busy life of their own. Out of consideration, try to give your references four to six weeks before the reference letter is due.
- **Recognize that your reference may need additional information** to provide a high-quality reference letter for you. Provide them with information on the academic program you are applying to and a copy of your updated resume.
- **Make sure to thank your references for submitting letters on your behalf.** Professional references are extremely valuable people who you may return to repeatedly as you advance academically and professionally. It's important to treat them well! Let them know how much the reference means to you and be sure to let them know when you've been accepted to a college program or make advancements towards your goal. Even if you are not accepted, be sure to send your reference a note thanking them for their efforts.

RECORD OF ARRESTS AND PROSECUTIONS (RAP) SHEETS

A rap sheet is a record of your arrests and convictions. If you have ever been arrested in New York State and fingerprinted, you have a New York State rap sheet. You may also have a rap sheet from another state or states. Neither CUNY nor SUNY have questions pertaining to applicants' criminal records in their applications, but background checks may be requested when applying to internships or jobs on campus. Private colleges and universities may ask you about your criminal record on their applications. If you are familiar with the information on your rap sheet you can be prepared to answer questions about the information contained in your record.

Rap sheets often contain mistakes that can hurt your chances of getting a job, an internship, an occupational license, or a place to live. You can get ahead of this issue by requesting a copy and reviewing your rap sheet to

identify inaccuracies. If your rap sheet contains mistakes you can request that they be corrected and that eligible convictions be sealed or expunged. Expunged records are effectively erased from your history, but New York only allows expungement for a very few types of convictions. Sealed records are not erased, and can still be viewed with your permission, or by people who may want to employ you in capacities where you would be required to carry a gun, or by police officers, but these records do not usually appear on background checks.

If you would like a copy of your rap sheet you can contact one of the following agencies:

DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

All New York State rap sheets are produced by the New York State Division of Criminal Justice Services. If you are currently incarcerated, you can acquire a copy of your New York State rap sheet for free by contacting the DCJS Record Review Unit by mail:

Record Review Unit

New York State Division of Criminal Justice Services
80 South Swan St., 5th Floor
Albany, NY 12210

If you have returned to the community, you may request a copy of your rap sheet from DCJS. To do so, fingerprints and a fee are required. You may be eligible to have the fee waived if you are currently receiving public benefits. More information on how to request a copy of your rap sheet from DCJS is available online at: www.criminaljustice.ny.gov/ojis/recordreview.htm

You can also contact DCJS by phone or email:

By phone:

1 (518) 485 7675
1 (518) 457 9847
1 (800) 262 3257

By email:

recordreview@dcjs.ny.gov

COMMUNITY-BASED ORGANIZATIONS

Non-profit legal organizations can also assist people with reviewing and managing their criminal history records. Below are two organizations that provide free services related to rap sheets. Although these services are free, you will still need to be fingerprinted for DCJS to release your rap sheet to these agencies.

COMMUNITY SERVICE SOCIETY OF NEW YORK (CSS)

If you are incarcerated, you can contact CSS by mail:

Community Service Society of New York

633 Third Ave., 10th Floor
New York, NY 10017

If you are in the community, you can contact CSS's Next Door Project to schedule an intake appointment at (212) 614-5441.

LEGAL ACTION CENTER (LAC)

If you are incarcerated, you can contact LAC by mail:

Legal Action Center

225 Varick Street
New York, NY 10014

If you are in the community, you can contact LAC to schedule an intake appointment at (212) 243-1313.

If you are planning to attend a CUNY college, request that the physician complete CUNY's Immunization Form. Although each individual college has a copy of this form with the college's name on it, any of the CUNY colleges will accept forms bearing the name of any other CUNY institution. A copy of this form is available in **Appendix J** for your reference and can be found online here: www.gc.cuny.edu/CUNY_GC/media/CUNY-Graduate-Center/PDF/Health/CUNY-Imm-Record-Form-2018.pdf.

SUNY has a similar form. A sample of this form is available in **Appendix K** and is available online here: www.esc.edu/media/shared-assets/forms/F-314B-Immunization-Form.pdf

IMMUNIZATION RECORDS

New York State law requires that all students entering college provide proof of the following immunizations:

- Two doses of the measles vaccine
- One dose of the mumps vaccine
- One does of the rubella vaccine

You do not need to include proof of immunization with your college application. However, once you are accepted, a copy of your immunization records will be required before you can complete your enrollment.

If you are currently incarcerated, it's a good idea to get a copy of your immunization records prior to your release. If you are unable to obtain a copy of your immunization records, or you do not know if you were vaccinated as a child, you can get vaccinated by visiting a doctor or clinic in your community. Let the medical office know the purpose of your visit prior to your appointment to ensure that they will be able to provide you with the service you will need.



APPLYING TO COLLEGE: UNDERGRADUATE PROGRAMS

When you have identified a college that looks right for you, you'll need to submit an application. Here are some things to remember about the application process:

1 Once you determine where you will be living in the community, you can **IDENTIFY COLLEGES THAT WILL BE THE CLOSEST TO YOU.**

2 Using this guide, **SEE WHAT MAJORS ARE OFFERED AT THOSE CAMPUSES.** Make sure there are majors that feel like a good fit for your interests and career plans. It may be helpful to have a look at the courses that are required for majors. You can find this information online or by speaking to someone in admissions if you are having trouble locating information online.

3 Once you've determined which colleges you want to apply to, **YOU WILL NEED TO COMPLETE AND SUBMIT AN APPLICATION FOR ADMISSION FOR EACH COLLEGE.** Increasingly, applications are available on the college's website and are not available in paper copy. However, you can write, call, or stop by the admissions office to see if paper copies are available.

4 **MAKE A NOTE OF THE SEMESTER YOU ARE APPLYING FOR.** Community colleges usually accept applications for the fall and spring semesters but not for the summer semester.

5 **DETERMINE THE DATES FOR THE APPLICATION PERIOD.** Usually the college will indicate when they begin and stop accepting applications for a given semester. Read the application carefully to find out what you will need to complete it and reflect on whether you have the time to gather all of this information before the deadline.

6 If you are planning to apply right after you've been released from prison, **CONSIDER EVERYTHING YOU MUST ATTEND TO BEFORE THE SEMESTER BEGINS.** Reflect on whether it is a good time to apply or whether you should wait for the next semester. To the best of your ability, make sure that you can achieve everything you need to accomplish without being overwhelmed.

7 Most colleges and universities require a non-refundable application fee to process your application. **CHECK WITH THE INSTITUTION'S ADMISSIONS OFFICE TO SEE WHETHER THEY OFFER A FEE WAIVER** and determine whether you qualify.

8 Colleges and universities will require that you **SUBMIT OFFICIAL COPIES OF YOUR HIGH SCHOOL TRANSCRIPT** (if you are a high school graduate) or your high school equivalency diploma and scores. If you have previously attended college, sealed official copies of those transcripts will be required whether you intend to transfer any credits or not. More information about transcripts is available on page 27.

CUNY AND SUNY SENIOR COLLEGES HAVE ADDITIONAL APPLICATION REQUIREMENTS BEYOND THOSE OF COMMUNITY COLLEGES. SAT or ACT standardized test scores are required, and more competitive campuses and programs may require that test scores be within a specific range for applicants to be considered eligible. However, these requirements are waived for transfer applicants that have previously completed 24 college credits or more.

SUNY offers additional information on specific campus eligibility standards online at: www.suny.edu/media/suny/content-assets/documents/summary-sheets/Admissions_qf_stateop.pdf

9 CUNY senior colleges have admissions standards that vary by campus. Baruch and Hunter Colleges are the two most selective colleges within the system and require higher scores than other CUNY institutions, while Medgar Evers College and New York City College of Technology have test-optional admissions standards. For information on the standardized test eligibility standards of CUNY colleges, contact the admissions departments of those colleges or view information on their individual websites.

Personal statements are not required for admission to CUNY or SUNY community colleges. Personal statements are not generally required by CUNY senior colleges, but some specialized programs (such as the CUNY BA Program) request that applicants provide them. SUNY senior colleges do require short personal statements.

IT IS IMPORTANT TO KEEP BACKUP COPIES OF ALL YOUR APPLICATION MATERIALS AND DOCUMENTS IN YOUR PORTFOLIO.

10

If you apply online, you will receive emails confirming that you have completed the application process. It's a good idea to keep a copy of these emails so that you know when your completed application was submitted.

COLLEGES AND UNIVERSITIES WILL LET YOU KNOW THAT YOUR APPLICATION HAS BEEN EITHER ACCEPTED OR DENIED BY EMAIL OR LETTER,

11

depending on the policy of that institution. Once you receive notification that you've been accepted, typically you must then notify the college if you intend to enroll there. You will have a window of time in which to confirm that you wish to enroll, during which you may hear back from other colleges. When you confirm that you plan to enroll, a commitment deposit will be required to hold your place. If you do not think you can afford the deposit, you can ask if the institution offers a waiver for applicants who can demonstrate financial need.

After you've been accepted to the college, **ASSESSMENT TESTS ARE TYPICALLY REQUIRED AT COMMUNITY AND SENIOR COLLEGES.**

12

These are not used for admission purposes, but to help the educational institution determine if any developmental or "remedial" courses will be required at the beginning of your academic journey. These tests can also help determine if you can skip low-level courses in for example math, and take your first courses at a higher level.



TRANSFERRING: WHEN YOU ALREADY HAVE COLLEGE CREDITS

If you have already earned credits at another college or university, you will be considered a transfer student when you apply to a new college or university. Being a transfer student will impact how long it will take to complete your degree and how much your education will cost.

APPLYING PRIOR COLLEGE CREDITS TOWARDS A DEGREE

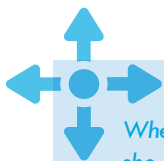
Each college or university that you are applying to will determine whether credits you have earned at another college will be accepted as transfer credits. Many factors are considered when a college is deciding whether to accept credits earned at another college. Some of these considerations include:

- Whether the credits you earned were offered by an accredited institution. Credits from a non-accredited institution are not transferrable to an accredited program. See the box on page 20 for more information about accreditation.
- Whether the college you are applying to considers the course you completed to be of equivalent quality and rigor.
- The grade you received for each individual course. Typically, you must have earned a grade of C or higher for a course to be eligible for transfer.
- Whether the college you are applying to offers a course with an equivalent curriculum. For example, an English 101 course will typically transfer in as English 101, which means that if you are required to take an English 101 course as part of your major, your previous course will count toward that requirement. However, a unique or specialized course such as Anthropology of Film may not be offered at the institution you are applying to. In this case the course may be transferred as an elective. Elective credits count toward your total required credits for graduation, but do not fulfill any specific degree requirements.
- The college may require that you submit a copy of the course syllabus for each course you completed. This enables the college to determine whether those courses are equivalent to courses the college offers. If the college you are transferring to requires you to submit a course syllabus, you can contact your previous college, college-in-prison administrator, or professor to obtain a copy.

REQUESTING YOUR OFFICIAL TRANSCRIPTS

During the application process, the colleges you are applying to will ask you to provide copies of your official transcripts from any colleges you attended in the past, including private, for-profit, and vocational college programs. Here is some information to help you navigate the process successfully.

- Forms for requesting official transcripts are usually available online at the college's website. You may also be able to request a paper copy of the request form by contacting the Registrar's Office of the college you previously attended.
- It is common for colleges to charge a fee for official copies of transcripts, usually \$20 or less per copy. Sometimes there is a smaller fee for unofficial copies, but these unofficial copies are usually not accepted by admissions departments. You will most likely need pay by money order or credit card. Be sure to carefully follow the instructions provided by the Registrar's Office.
- If you earned college credit while incarcerated, contact the college that administered the course or program to request a copy of your official transcripts. Remember, even though you attended the college program while incarcerated you were still a student of the college or university and are no different than a student enrolled on their traditional campus.
- Be sure to request an official copy of your transcript for each college application you plan to submit. If you are applying to CUNY or SUNY schools, you may only need one official copy even if you are applying to multiple institutions. This is because both CUNY and SUNY have a centralized admissions process, where you can apply to several colleges through a single application. As always, follow the application instructions carefully to make sure that you are providing the correct documentation.



When Angie learned about CUNY's policy of accepting up to 90 transfer credits at CUNY senior colleges, she was excited—because she had already accumulated 45 credits! Angie submitted her official transcripts and was thrilled when all 45 were accepted. However, when the credits were applied, Angie found that only a few credits counted towards her major requirements or the general education courses she was required to take to graduate. Instead, most of the 45 credits counted as electives—which she already had plenty of. This meant that while she would still be able to graduate more quickly, not all of the 45 credits she had previously earned were meaningful to completing her major.

- You can either have the transcripts sent to you or directly to the admissions office of the college you're applying to. To have official transcripts sent directly to the admissions office, review the college application for information about where to have these documents sent. It is a good idea to complete your college application prior to having transcripts sent so that staff in the admissions office have an application to attach the transcripts to; otherwise your official transcripts may become misplaced or discarded.
- If you have the transcript sent to you, do not break the seal by opening the envelope containing the transcript. Official transcripts are only considered "official" if they are sealed when the admissions office receives them. Due to the challenges of receiving this type of mail while you are incarcerated, we recommend that you wait to order transcripts until you have returned to the community.
- If you registered for courses at a college but did not complete those courses, typically you are still required to submit sealed official transcripts. Look for information on this topic within the official college application or ask someone in the admissions office for assistance.
- If you owe money to a college or university that you've previously attended (which is different from owing money for student loans), that educational institution may not release your transcripts until you've paid your debt. If you suspect that you owe money to an educational institution that you once attended, call the Bursar's Office to find out. Prepare for the conversation by having your social security number, date of birth, and student ID number (if possible) on hand to prove your identity. If you do owe money and you cannot afford to simply pay it off, you may be able to set up a payment plan.
- You can request an unofficial copy of your transcripts (which sometimes costs less or is free) by contacting the Registrar's Office of the colleges you've previously attended. Unofficial transcripts contain the same information as official transcripts but are not sealed. These can be useful to keep in your portfolio. It's always a good practice to obtain an unofficial copy of your transcripts so you are well informed about the information they contain.

CREDITS-IN-RESIDENCY REQUIREMENT

Most colleges have a credit hour residency requirement, which means that students must earn a certain number of credits at that college to be eligible to receive a degree there, even if they need fewer credits than that to

complete the degree after transferring in. The typical credits-in-residency requirement for both community and senior CUNY colleges is at least 30 credits. Each SUNY campus makes its own determination about in-residency requirements. Information on each college's in-residency requirement can usually be found in the transfer credit guidelines on the college's website.

LIFE EXPERIENCE CREDITS

Some programs will grant college credit for experience gained outside of the classroom. To learn about the opportunities available at a college for earning these life experience credits contact the academic advising office.

Opportunities to earn life experience credits vary significantly across colleges and university systems. For example, CUNY's City College has an Autobiography and Life Experience Program. Students who are accepted into this program can earn up to eight tuition-free credits for their autobiography and up to 12 tuition-free credits for putting together a Life Experience Portfolio.

SUNY Canton's website states that "credit for Life Experiences may be granted to students enrolled in any program, at the discretion of the faculty of that program, a review committee, and the Dean of the school in which the program is located."

SUNY Empire State College refers to "credits for level learning— not life experience," and describes these learning credits like this:

Credit granted to degree-seeking students for verifiable college level learning, either knowledge or skills, acquired through life or work experience, not for the experience itself. For example, a student who has worked as an office manager for ten years will not be awarded credit for having ten years of office experience but might earn credit for the ability to demonstrate learning about office administration, supervision, and office technology. The student who has owned and operated an antique shop for the last five years would not receive credit for five years of business experience but might for the knowledge demonstrated about retailing, early American furniture and/or small business management.

Keep in mind that life experience credits will not be evaluated during the admissions process. You may only apply for life experience credits after you have been enrolled in a program.



PART-TIME AND FULL-TIME ENROLLMENT

When you enroll in college you can choose to be either a full-time or a part-time student, a distinction which is also referred to as “level of enrollment.” Level of enrollment is calculated by the number of credit hours you are enrolled in each semester. You can decide to enroll on a full-time or part-time basis at the beginning of each semester. The ability to change your level of enrollment each semester can be helpful when you need to adjust your school schedule to accommodate changes in your life. However, it can also affect your ability to access and maintain certain types of financial aid.

Typically, a college course is worth three credit hours. Full-time students are required to take a minimum of 12 credit hours, or roughly four courses, each semester. Students are considered part-time if they take fewer than 12 credit hours in a semester. To obtain an associate's degree in two years, or a bachelor's degree in four years, you will need to take five courses (or 15 credits) each semester. If you take less than 15 credits per semester, it will take you longer to complete your degree even if you are a full-time student. Many colleges also have a maximum number of credits per semester that students may take without special permission, to prevent burnout.

The information in this section of the guide is intended to help you think through the complexities of full-time vs. part-time enrollment in college.

WHY DOES THIS MATTER?

The number of credits you enroll in and complete each semester has many implications, so it is important to spend some time reflecting on what makes the most sense for you. Consider the factors below to help you decide the number of courses to take each semester.

- **Rate of progress.** The length of time it will take to complete your degree depends upon the number of credits you enroll in and successfully complete each semester. However, faster isn't always better. Your ability to maintain good grades and balance other priorities in your life is also important.
- **Time commitment per course.** College courses are usually described in terms of "credit hours," which roughly means the number of hours you spend in class each week, with 12 credit hours being "full-time" enrollment. But your work for a course doesn't end when you leave the classroom. In fact, you should expect to spend about twice as much time per class doing readings and homework as sitting in the classroom. That means each course really takes you three times as many hours per week as the number of credit hours indicates. And while you may plan to spread that time out over the week, the reality is that courses are scheduled for fixed times, and some have additional lab work that is also scheduled at a fixed time, meaning that you may have several hours of work that must be completed on one day, and nothing that you can do for the class on the next day. Look at the chart below to get a sense of how much time you should plan to commit to college classes.
- **Other commitments.** Many people must balance a variety of commitments while they are enrolled in college. These commitments may include family obligations, work obligations, travel time to work and school, parole curfews, and required programming. Although managing many commitments simultaneously is common, it may not be easy to do successfully!

TIME COMMITMENT PER COURSE CHART

| CREDIT HOURS | TIME DEVOTED TO COURSE WORK PER WEEK |
|--------------|--------------------------------------|
| 3 | 9 hours |
| 9 | 27 hours |
| 12 | 36 hours |

- **Financial aid.** The amount of financial aid you receive is determined in part, by the number of credits you are enrolled in. To be eligible for federal or New York State grants you only need to be enrolled in three credits—or one class per semester. However, part-time students get smaller financial aid packages overall. Additionally, there is a limit to the total number of semesters you can receive federal and state grants. Consistently enrolling in school part-time can result in running out of financial aid eligibility for these grants before you complete your degree. We will discuss financial aid more fully on page 46.
- **Grade point average (GPA).** It is important to consider the GPA you want to maintain while in school. Maintaining a GPA of 3.0 or higher will open many doors to you, including scholarships, internships, and fellowships that can help pay for college and build your professional network, which may in turn help you find employment after graduation. Additionally, doing well in class enables you to obtain positive written references from your professors which can be used to apply for some jobs or to graduate school. If you have a variety of competing commitments while attending college it may make more sense to take fewer classes to ensure that you can successfully manage your studies and keep your GPA within your target range.

Ultimately, your level of enrollment is a personal choice. While it may be tempting to try to graduate as quickly as possible, taking on too much at once can negatively impact your ability to do well in your classes. Protecting your GPA and your well-being are extremely important considerations as you work to reach your academic goals.



APPLYING TO GRADUATE SCHOOL

Graduate school is an advanced course of study focused on a specific academic field or profession. Graduate school is open to students who have already completed an undergraduate degree and who want to develop greater expertise or acquire specialized professional training in a given field by acquiring a master's degree or doctorate.

While a master's degree typically takes two years of full-time study, a doctorate is a much longer commitment. For instance, a law degree or "Juris Doctor" (J.D.) typically requires three years of study. A Ph.D. often requires five or more years, and an M.D. requires four years of study and several years of on the job training, called a residency. In addition, both master's and doctoral degrees requirements beyond the type of coursework completed for an undergraduate degree, such as the submission of a thesis or dissertation.

PREPARING FOR GRADUATE SCHOOL

The choice to attend graduate school depends on several considerations that are unique to each student. You should ask yourself and your advisors the following questions:

- **Is a graduate degree necessary for your chosen career?** Search for jobs that you may be interested in to find out if a master's or doctorate degree is a requirement for that job. Additionally, speak to your advisors about your career goals.
- **If a graduate degree is not required, will it significantly improve your career prospects?** While a graduate degree may not be a strict requirement for some careers, it can still provide you with a significant advantage when looking for a job and can potentially increase your prospects for advancement and promotion.
- **Do you have intellectual curiosity, dedication, and passion for your chosen field of academic study?** These are qualities that will be necessary to carry you through the more intensive and demanding aspects of graduate school.

The most important thing you can do to prepare for graduate school is build relationships with professors in your undergraduate program. Begin forming these relationships as soon as possible, so that when it comes time to consider graduate school these professors will already know you, your academic abilities, and your goals.

These professors can offer expert advice on your prospects for being accepted to graduate school and direct you to the graduate programs that offer the best fit for your interests and goals. Additionally, you may need to ask these advisors for letters of recommendation, so it's a good idea to build a positive relationship with them early.

Finally, remember that you do not have to attend graduate school immediately after completing your undergraduate degree, though in some cases there are advantages to starting as soon as you can. Once again, it is important to seek advice from trusted and knowledgeable people including campus academic advisors, your professors, or people who have the type of career you want to pursue. Make the effort to seek as much information as possible.

HOW TO CHOOSE A GRADUATE PROGRAM

At least a year before applying, you should begin researching graduate programs. While the fields of study and department names may be the same, each program will have different areas of focus reflecting the interests of the resident faculty and the mission of the school. For this reason, you should find out as much as you can about the interests and research of faculty members in the programs you are seriously considering. Most graduate programs will be happy to provide potential applicants with detailed information about their programs and faculty.

In some cases, you may also wish to contact faculty at these programs to ask questions about their research and areas of expertise. You can usually research faculty members online and see what their academic resumes look like, or read papers they have published. This helps to give you a sense if the faculty in the program you are looking at share your interests. You will be spending a great deal of time working closely with faculty in graduate programs, so it's important to find a good fit for you and your interests. If possible, you may also want to visit programs and meet with faculty in person. Schedule appointments in advance if you'd like to visit or meet with specific professors.

Once you've decided to apply to graduate school, the most important thing you can do is create a plan. Graduate applications can be hard work, so careful planning and time management is critical to your success. Carefully note the deadlines and application requirements for each program to which you want to apply. The procedures and deadlines vary from program to program.

PREPARING TO APPLY

Although the deadline for most graduate programs are near the end of the calendar year, you will need to begin preparing much earlier, and in some cases up to a year in advance.

While this guide can give you some general idea of what to expect, it is not a substitute for familiarizing yourself with the application procedures of the graduate programs in which you are interested.

Below is a list of things you will need to prepare for prior to applying to the graduate program of your choice.

- **Entrance Exams**

The most common requirement of graduate school applications is some form of standardized test. Most master's and Ph.D. programs, for instance, will require that you take the Graduate Record Examinations (GRE). Other disciplines may require specialized tests. Medical school requires the Medical College Admission Test (MCAT), law school requires the Law School Admission Test (LSAT), and business school may require the Graduate Management Admission Test (GMAT).

Take these tests very seriously, as these exams play a critical role in the admissions process of many programs. Always take practice exams and, if possible, consider additional study courses to increase your test score.

You will need to register for these exams well in advance of the actual test date, so this should be one of the first things you do. Do an online search for the appropriate test and take note of the testing dates and locations.

Additionally, some programs will require the GRE Subject Test. Subjects include biology, literature, psychology, and several others. Remember, this is in addition to the standard GRE. As always, read the application requirements to determine if you need to take a specialized test.

- **Personal Statement and Writing Sample**

Most programs require a statement of purpose or personal statement as part of your application packet. While the specifics may vary from program to program (always check the application requirements!), this document is typically a short (2-3 pages) statement introducing yourself and your reasons for applying. Be sure to include why you are applying to graduate school and what you hope to accomplish there and afterward. This is your chance to stand out from other applicants, so it is important to carefully craft this statement in consultation with trusted advisors. Additionally, the admissions committee will use this document to determine if you are a good fit for their program, so be sure to tailor each statement to each program.

Some programs may also require a writing sample. In most cases, you can revise written work from your undergraduate studies. For this reason, always be sure to keep copies of all written work you complete in your studies.

- **Letters of Recommendation**

Almost all graduate school applications require letters of recommendation. While requirements vary, you can expect to be asked for some combination of professional references (past and current employers) and academic references (past professors or other figures who are familiar with your academic work). In most cases the school will prefer that letters that are confidential, which means that you will be asked to waive your right to read these letters. With that in mind, always choose your references carefully.

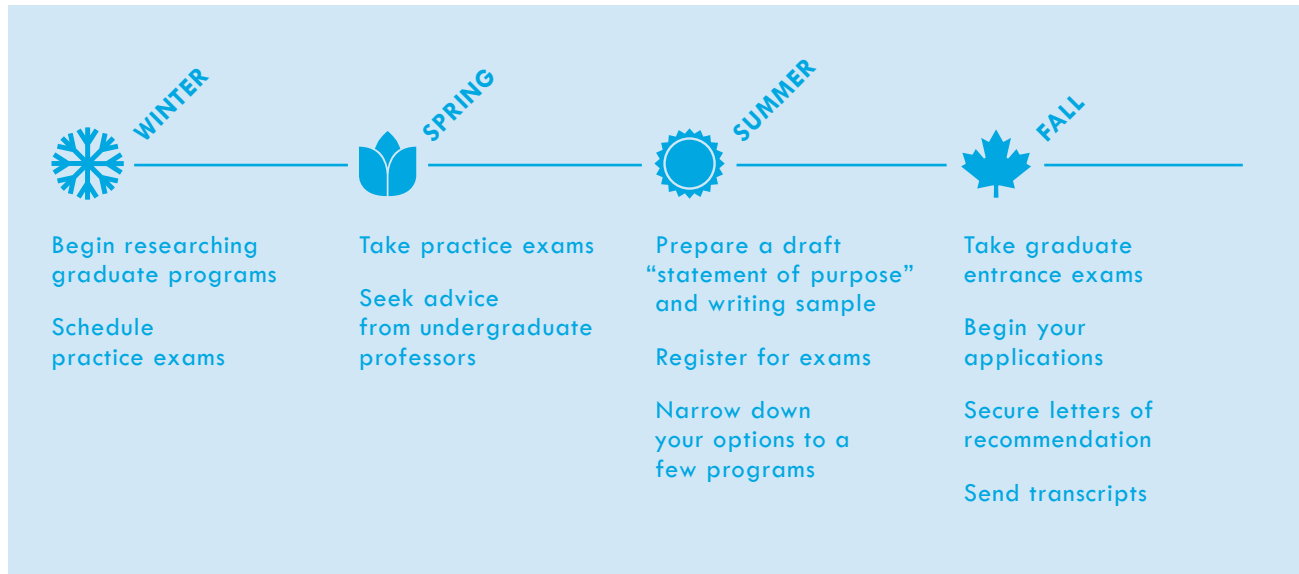
Approximately three months prior to your application deadline you should approach references to ask if they are willing to write letters of recommendation for you. To write an effective letter of recommendation, your letter writers will need to be intimately familiar with you, your interests and goals, and the quality of your work. Most applications will require at least three letters, so make sure you have a backup plan if one or more of your first choices can't write letters for you. Provide your references with everything they'll need to write a meaningful letter: samples of your written work, drafts of your application materials (such as your Statement of Purpose), and a copy of your resume.

- **Transcripts**

Finally, your application will need to include sealed, official **transcripts** of your academic record. See page 36 of this guide for more information on how to obtain copies of your official transcripts.

TIMELINE

The following timeline is just a suggestion. Always check the exact deadlines for your applications and plan accordingly. This timeline begins almost two years before you enter graduate school, so you can see the importance of planning ahead.



Finally, make sure to submit all application materials on time! When you are accepted, be sure to send a thank you note to all the advisors who helped you along the way. Even if you are not accepted, it is a good idea to thank everyone who has assisted you. You may need their help again in the future.



FUNDING YOUR DEGREE

Students typically fund their college education from one or more of the following sources: family income, personal income, support from an employer, and federal and state financial aid programs. In this section, we are going to focus on helping you understand the various forms of financial aid available to students, and how to apply for them.

Finding the money to cover the costs of attaining a degree can be a challenging process that typically involves jumping through some bureaucratic hoops. Don't give up! Students who can demonstrate financial need, maintain good grades, and stay focused can often pay for their entire undergraduate education using various forms of financial aid.

WHAT IS FINANCIAL AID?

“Financial aid” is a term that describes many different types of funding, including federal and state grants, student loans, federal work-study, scholarships, and fellowships. We will briefly define each category of aid, and then delve more deeply into each topic area.

Categories of financial aid include:

- **Federal and state grants.** Grants are a form of financial aid that generally does not require repayment. However, you should read our section entitled “Federal and State Grants: A Word of Caution.” Most grants are awarded to people who can demonstrate financial need. Examples of government grants include federal Pell Grants and New York Tuition Assistance Program (TAP) grants.
- **Federal loans.** Federal loans are guaranteed, long-term low-interest loans that are funded by the federal government and awarded to students by their college. All federal loans must be repaid with interest, although that interest may not begin to add up until you leave college. Examples include direct subsidized loans (loans where the government “pays” the interest on the loan while you are in school) and direct unsubsidized loans (loans where interest starts adding up as soon as the loan is made).
- **Federal Work-Study.** Federal Work-Study is a federally funded program that assists students with the cost of undergraduate and graduate college education through a federal part-time employment program. Eligibility for this program is based on financial need. Students with work-study jobs generally work for the college, for example in the library or as callers for alumni surveys or fundraising activities, and the number of hours they can work per week is restricted.
- **Scholarships.** Most colleges offer institutional grants to help students fund their education. Scholarship awards might be based on merit; artistic, academic, or athletic talent; financial need; or other factors. In addition to institutional scholarships, there are also private scholarships, which provide funding to students who meet the specific requirements of the donor organization. For example, a local business might offer a scholarship to students who plan to pursue a degree in a specific field of study.

- **Private loans.** A loan from a private lender such as a bank may be taken out as a supplement to federal financial aid. Schools will typically provide a list of “preferred lenders,” but you should do your own research as well. Lenders have different terms of repayment, and if you need to take out loans you should try to find the best terms for you.

Before we delve more deeply into these categories of financial aid, we'll clarify the steps each student must take to apply for most types of government funding.

APPLYING FOR FINANCIAL AID: THE FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

To qualify for most types of financial aid, students must first fill out the Free Application for Federal Student Aid (FAFSA). The FAFSA is an essential starting point for accessing all federal and New York State financial aid including Pell Grants, federal student loans, Federal Supplemental Education Opportunity Grants (FSEOG), and Federal Work-Study. It is also one of several forms that New York State's Higher Education Services Corporation (HESC) uses to assess eligibility for New York State financial aid, including the Tuition Assistance Program (TAP), the Excelsior Scholarship Program, and Aid for Part-time Study (APTS). Whether you apply for federal or New York State government aid, the FAFSA application is your starting point.

Here are some helpful facts to keep in mind as you begin to explore your options:

- Applying for federal and state financial aid is free.
- The amount of financial aid you receive usually depends on your documented financial need. Your credit score and history with creditors should not automatically disqualify you.
- Generally speaking, all types of financial aid, including federal Pell and New York State grants, are available to students with conviction histories, although you may be ineligible for the Pell Grant if you have certain convictions on your record.
- If a grant, loan, or scholarship offer sounds too good to be true, it probably is! There are many for-profit educational institutions and companies that take advantage of people who are looking to finance their education. The process of applying should always be free and you should research the institution or company prior to accepting a financial award.

HOW DO I COMPLETE THE FAFSA?

To apply for student aid, go to: www.studentaid.gov/h/apply-for-aid/fafsa and complete the application online. This is an official website of the Office of Federal Student Aid (FSA) of the U.S. Department of Education. When you begin the application process, you will be prompted to create a Federal Student Aid (FSA) ID. To create this ID, you will be required to provide some personal information, which includes your email address, password, and answers to a few select security questions. Be sure to make a note of your username, password and security answers and store it in your personal portfolio to avoid forgetting this information and getting locked out of your FSA account in the future! If you don't have access to a computer, you can also request a paper copy of the FAFSA application by calling **1 (800) 4 FED AID / 1 (800) 433-3243**. Submitting a paper copy will require more time for your application to be processed.

WHEN SHOULD YOU COMPLETE THE FAFSA?

You can submit a completed FAFSA as early as October 1 of the year before you plan to enroll in college (that is, if you plan to enroll in the fall 2021 semester, you can submit a completed FAFSA in October of 2020). However, most people will not have the information they need to complete the FAFSA until January when they receive documentation like W-2 forms from their employers. We recommend that you complete the FAFSA as soon as you have all the required information, such as income information for the required tax year and a list of the colleges you plan to apply to. If you can't complete the FAFSA far in advance, complete it as soon as you can, but no later than two months prior to the beginning of the semester you plan to enroll in.

You will not receive a financial aid award package until you have been accepted by a college and are enrolled in courses there. This is because the FSA office determines your general eligibility for aid. Once your eligibility is determined, the FSA shares this information with the colleges that you listed on your FAFSA. When you enroll in courses at a specific educational institution, the Financial Aid Office will determine your financial aid award package based on several factors, including your level of enrollment and your demonstrated financial need.

If you attend a CUNY or SUNY college, you will likely be notified of your financial aid award package through the online portal that the college uses to communicate with students about enrollment and financial aid matters. You will have to remember to check this system yourself, as you will not receive a letter informing you of financial aid decisions or reminding you to check. Once you are logged in to the portal, you will be able to see the total cost for the semester and the total financial aid package you

have been awarded. For additional information about how to access and use these portals, speak to an academic advisor on campus.

HOW IS FINANCIAL NEED DETERMINED?

Financial need is determined by your Cost of Attendance (COA) and your Expected Family Contribution (EFC). COA simply means how much your school is likely to cost, and EFC is determined by your family's income and the number of family members also attending college, among other things. The number arrived at by subtracting your EFC from your COA determines how much "need based aid" you can get. You can find more information here: www.studentaid.gov/complete-aid-process/how-calculated

VERIFICATION OF INCOME

The FAFSA requires you to include financial information for a specific tax year. The current practice is to request information for the tax year two years before the semester you intend to start school. For example, if you are planning to enroll in college for the fall 2021 semester, you would submit information for the 2019 tax year.

The U.S. Department of Education may doublecheck your stated income by comparing the financial information you provide in your FAFSA application with the information on your tax returns. If you did not file taxes for the year covered in your FAFSA, the financial aid office on campus will likely contact you to request that you verify your income before awarding financial aid.

IF YOUR FINANCIAL AID OFFICE REQUIRES YOU TO PROVIDE INCOME VERIFICATION:

- If you did not file taxes, you can complete a Non-Filing Letter or 4506-T form, which is a form that allows the financial aid office to verify with the IRS that you did not file taxes for the year in question. People do not file taxes for a variety of reasons, including not making enough money or being incarcerated. A sample copy of this form is available in **Appendix L** of this guide. You can get a fresh copy by visiting this web address: www.irs.gov/pub/irs-pdf/f4506t.pdf
- If you are enrolled in a government benefits program, such as cash assistance, SSI, SSDI, Medicaid or SNAP, request a copy of your benefits letter. This letter is an acceptable form of documentation of financial need when you cannot use a tax return.
- If a person or an organization is supporting you financially, request a letter that identifies the ways in which they are providing you with financial support. Examples of support may include regular assistance with transportation, food, clothing, or housing.

- College financial aid offices have discretion over the types of documents that they will accept to verify income. The first two types of documentation listed under this heading are considered strong because they come directly from government agencies. A letter of support is considered less strong because it doesn't originate from a government agency. If you cannot provide documentation that comes from a government agency, remember that letters of support that come from established service providers are stronger than ones that come from individuals. For example, a letter might come from a shelter where you are staying, which is an established service provider. If you are using a letter written by a family member or friend, this type of letter may require additional steps to bolster its credibility in the eyes of the financial aid office. It may be helpful to have personal letters of support **notarized** in order to establish the authenticity of the identity of the person who wrote the letter.

TYPES OF FINANCIAL AID

Having clarified some of the steps involved in applying for financial aid, we will now explore each category of financial aid more deeply.

FEDERAL GRANTS

→ THE FEDERAL PELL GRANT

The federal Pell Grant is one of the primary ways that students with financial need pay for college. The Pell Grant is administered by the U.S. Department of Education's Office of Federal Student Aid (FSA) in accordance with the Higher Education Act of 1965. The Act provides a way for federal financial assistance to be made available to low-income college students who can demonstrate financial need through the submission of the FAFSA and required documentation, such as tax returns or documentation of public benefits. The amount of an individual Pell Grant award is determined by a number of factors: the cost of your expected family income (EFC), the cost of attendance (COA) as calculated by your tuition and fees post-enrollment, and your level of enrollment (full- or part-time). The maximum amount of a Pell Grant for the 2020-2021 school year was \$6,345.

→ FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

Some colleges are awarded the Federal Supplemental Educational Opportunity Grant (FSEOG) by the U.S. Department of Education's Office of Financial Aid. Unlike the Pell Grant, which is awarded to every student that qualifies, not all colleges provide FSEOG

funds to students and those that do have limited funding available. To see if your college has FSEOG funding available to students, speak to someone in the financial aid office. Please note that if your college does offer FSEOG awards for students, they are offered at the discretion of the college or university. To be eligible to receive FSEOG awards that may be available, you must have completed a FAFSA and be eligible to receive a Pell Grant.

→ IRAQ AND AFGHANISTAN SERVICE GRANTS

If your parent or guardian was a member of the U.S. armed forces and died as a result of military service in Iraq or Afghanistan after the events of 9/11 then you may be eligible for an Iraq and Afghanistan Service Grant. Additional requirements are listed here: www.studentaid.gov/understand-aid/types/grants/iraq-afghanistan-service

In order to apply for the Iraq and Afghanistan Service Grant, students must complete the FAFSA.

→ TEACH GRANT

The TEACH grant is a federally funded grant for students who are completing or plan to complete course work in teaching. In order to receive the award students must sign an agreement that they will teach in primary and/or secondary schools for four academic years. If you are awarded the grant and are unable to fulfill the teaching requirements, the grant you received will turn into a loan. Because there is no way to guarantee that applicants with conviction histories will be permitted to teach, we advise proceeding with caution.

In order to teach in New York State Department of Education schools, you will need to have a state issued teacher certification, which requires a fingerprint and background check. Teacher certification applications are reviewed on an individual basis, and while you will not automatically be barred based on having a conviction history you should be prepared for your conviction history to be considered as part of your application.

OTHER FEDERAL AID: THE GI BILL

Other federal programs may be available to help you pay for college. For example, if you are a veteran or the spouse or family member of a veteran, you may qualify for benefits from the GI Bill program. There are a number of educational benefits offered by the U.S. Department of Veterans Affairs, including assistance paying for higher education and for vocational training. Consult this website for more information: www.benefits.va.gov/gibill/education_programs.asp

You can also call 844-698-2311 to inquire about educational benefits available to veterans.

NEW YORK STATE GRANTS AND SCHOLARSHIPS

Like federal financial aid, state financial aid is administered by a government agency. In the case of New York, this agency is the Higher Education Services Corporation (HESC). New York State grants are available to qualifying New York State residents only. HESC considers you a resident if you have lived within the state of New York for 12 consecutive months prior to the semester for which you are seeking financial aid. Time that you have spent incarcerated in a New York prison is considered “living within the state of New York.”

There are three types of financial aid funding that you can receive as a resident of New York State:

- **Tuition Assistance Program (TAP).** TAP provides grant funding for eligible full-time students to pay tuition at approved schools in New York State. Awards provide up to \$5,165 per year for full-time undergraduate study, and you will need to maintain good academic standing and at least a “C” average.
- **Part-time TAP.** To be eligible for part-time TAP, you must meet all of the eligibility requirements for TAP plus you must have earned 12 credits or more in each of the last two consecutive semesters in which you were enrolled, for a minimum of 24 total credits. That is, you must have been enrolled full-time for a full year before applying for Part-time TAP. If you do not meet these requirements but need funding to enroll in college part-time you may still qualify for Aid for Part-time Study.
- **Aid for Part-time Study (APTS).** APTS provides grant funding for eligible part-time students at approved schools in New York State. Awards provide up to \$2,000 per year for part-time undergraduate study; an APTS award cannot exceed tuition charges.
- **Excelsior Scholarship Program.** This scholarship opportunity is open to eligible New York State residents who are pursuing an undergraduate degree at a CUNY or SUNY college, including the statutory colleges at Cornell University and Alfred University, and who are on track to complete either an associate’s degree within two consecutive years or a bachelor’s degree within four consecutive years of beginning their college education. Awards provide up to \$5,500 per year for full-time undergraduate study; the total amount will be reduced by the amount of certain other financial aid awards, including TAP and federal Pell Grants, so that after other grants have been accounted for, the total award will not be more than the cost of tuition.

There are other New York State scholarships that are available to state residents, all of which have their own eligibility criteria and application process. Since these scholarships can change frequently and are too numerous for us to include here, we encourage you to consult the HESC website to explore all of your options:

www.hesc.ny.gov/pay-for-college/financial-aid/types-of-financial-aid.html#horizontalTab2

HOW DO I COMPLETE APPLICATIONS FOR NEW YORK STATE GRANTS AND SCHOLARSHIPS?

The easiest way to apply for the New York State financial aid grants and scholarships listed above is by completing the FAFSA. New York residents attending colleges and universities in New York can follow the link to the New York State financial aid online application system provided on the FAFSA confirmation page.

You can also apply for New York state grants by visiting the HESC website at www.tap.hesc.ny.gov/totw/. However, you must still complete the FAFSA application before submitting your application for New York State financial aid or you will not be eligible for state financial aid.

If you have questions, you can contact HESC by phone Monday through Friday 8:00am—4:45pm at 1 (888) 697-4327. You can also reach out by mail:

New York State Higher Education Services Corporation
99 Washington Avenue
Albany, New York 12255

For more information on eligibility guidelines, please see **Appendix M** of this guide.

FEDERAL AND STATE GRANTS: A WORD OF CAUTION

Federal and state grants offer qualifying students a truly wonderful opportunity—that of attaining a college degree free of charge. However, this gift comes with a notable condition: you will only be granted financial aid awards, including federal and state grants, for the semesters you enroll in and complete.

If your life circumstances change mid-semester and you determine that you need to drop some or all of your courses, your educational institution will determine whether you must repay some or all of the grant funding you were awarded. Whether you formally withdraw from classes or simply stop attending, a change in enrollment is a change in the agreement you made

when you accepted the financial aid award—an agreement that you will use the money to complete the courses in which you are enrolled.

If your school determines that you must repay some or all of your financial aid award, you will be billed by the Bursar's Office of your college. This bill automatically creates a hold on your student account, typically referred to as a "Bursar hold," until it is paid. A Bursar hold bars you from enrolling in courses in future semesters and prevents the Registrar's Office from sending a copy of your official transcript to any other educational institution should you decide to transfer your credits and start over somewhere else. This is another reason it is important to speak to a financial aid or academic advisor on campus prior to making any changes to your enrollment.

THE FEDERAL WORK-STUDY PROGRAM

College students who take part in the federal work-study program are provided with an opportunity for part-time employment on their college campus. This opportunity is available to full-time and part-time undergraduate and graduate students who indicate their interest in work-study when completing the FAFSA.

Not all students who indicate their interest in the work-study program are selected for participation. If you are selected, your college will typically send you a list of jobs that are available. You must follow up by applying to those positions. Jobs are typically on campus, although sometimes your college or university will partner with a non-profit or government agency that will serve as your employer for the work study program.

If you are interested in getting a federal work-study job, make sure you apply for aid early. Funds and opportunities are limited.

WORK-STUDY EARNINGS

Like a scholarship or a grant, your total permitted work-study earnings for the semester are outlined in your financial aid award package. When you are approved for work-study, you won't be allowed to work additional hours at your work study job to make extra money. Unlike a scholarship or grant, you will only receive work-study funding when you work the required hours agreed upon with your work-study employer. The amount of your award is tied to the following factors:

- How early you apply
- Your level of financial need
- The amount of funding your educational institution has available for work study

We recommend that all students who are requesting financial aid through the FAFSA also ask to be part of the federal work-study program. This way, you at least have the option to do work-study if funding is available. If you are awarded work-study, you can review the departments and programs that have open positions and apply for them. Ultimately, accepting work-study opportunities is up to you. Having that option is a nice thing!

SCHOLARSHIPS

Scholarships are especially attractive compared to other forms of financial aid because scholarship awards do not need to be repaid. Scholarships are awarded according to a wide variety of criteria that typically reflect the unique purposes and values for which the scholarship was founded. Because these eligibility criteria are so variable, you will need to carefully assess whether you are eligible for any scholarships before you apply. Scholarships can come directly from colleges, or from individuals or organizations in your community.

There are thousands of scholarship opportunities available, offering varying degrees of financial aid. Eligibility criteria for scholarships can vary, but tend to fall into the following categories:

- **Merit-based.** These scholarships evaluate applicants based on their previous academic achievements (such as grades, academic awards, or scores on standardized tests).
- **Need-based.** These scholarships evaluate applicants based on a demonstration of financial need.
- **Career-specific.** These scholarships are only awarded to students pursuing a specific path of study. Quite often these scholarships are reserved for areas of the highest need, such as Nursing or Education.
- **College-specific.** These scholarships are reserved for students who attend the college or university offering the scholarship.
- **Personal.** These scholarships are awarded to students who have certain personal characteristics, like race, living in a certain area, or having a history of military service. Because there is a broad range of personal characteristics that can qualify you for one of these scholarships, it's worth looking to see if you can find one that describes you.

Most importantly, work with the scholarship office at your college. Applying to scholarships found online can be challenging, time consuming, and confusing for new students. The scholarship office on your campus can help simplify the process and steer you towards the scholarships for which you have the best chance of success.

You can contact the scholarship office as soon as you are accepted, and you should check in with the office periodically throughout your academic career, because some scholarships are only available after you complete a certain amount of schooling or have chosen a major.

FEDERAL STUDENT LOANS

A student loan is money you borrow that must be paid back, with interest. Your FAFSA will determine your eligibility for federal student loans, which are loans made by the federal government with terms and conditions that are set by law. If you decide to take out loans to help pay for the cost of your education, there are benefits to federal student loans that private loans do not offer, including fixed interest rates and income-adjusted repayment plans. If you are eligible for federal student loans, they will be included in the financial aid award package you receive from your educational institution.

If you are interested in using student loans to help pay for your education, we encourage you to learn as much as you can about the different types of loans available and the terms of their agreements. For more information on loan eligibility, interest rates, and maximum loan amounts see **Appendix N**.

There are several federal student loans, each of which have distinctive characteristics:

DIRECT SUBSIDIZED LOANS

Direct subsidized loans are available to eligible undergraduate students who demonstrate financial need. Your college or university will determine the amount you are permitted to borrow each year.

These loans are deemed “subsidized” because the U.S. Department of Education (US DOE) will pay the interest on the loans while you are in school (at least half-time) and for six months after you stop attending or graduate from school. In addition, the US DOE will pay interest on your loans while they are in deferment.

DIRECT UNSUBSIDIZED LOANS

Direct unsubsidized loans are available to eligible undergraduate, graduate, and professional degree-seeking students and are not based on financial need. Your college or university will determine the amount you are permitted to borrow each year, which will be calculated by considering the cost of attendance (COA) and the amount of other financial aid you receive.

Borrowers are responsible for paying the interest that accrues during the entire life of the loan, which is why this loan is deemed “unsubsidized.” While you may have the option not to pay interest on this loan while enrolled in school or when the loan is in deferment or forbearance, the interest will continue to add up and will be added to the total balance of the loan.

DIRECT PLUS LOANS

Direct Plus loans are available to graduate or professional students and parents of dependent undergraduate students. Eligibility and award amount are not based on financial need, but a credit check is required for this type of loan.

Direct Plus loans are unsubsidized loans, which means that borrowers are responsible for paying interest during the entire life of the loan. If a borrower decides not to pay interest on this loan while enrolled in school or when the loan is in deferment or forbearance, the interest will continue to accrue and will be added to the total balance of the loan.

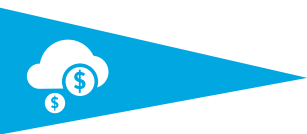
FEDERAL PERKINS LOANS

Federal Perkins loans were awarded under a program discontinued in 2017. These loans were for students who demonstrated exceptional financial need. If you have a Perkins loan from a previous college enrollment, you are still responsible for repaying this loan.

PRIVATE LOANS

If all avenues of federal aid and scholarship come up short and you need more financial support, you may also want to look at private loans for education. Private loans come from sources other than the federal government, such as commercial banks. To find private lenders, check with your college’s financial aid office to see if they have a list of “preferred lenders.”

However, you should carefully check the terms of any private loan that you take out. Private loans are not always bound by the same rules as federal aid and may set predatory terms like high interest rates or harsh penalties for default, or have extreme requirements. Protect yourself by exercising caution when it comes to private loans.



FINANCIAL AID ELIGIBILITY CONSIDERATIONS

There are many factors which can affect your eligibility for financial aid. From age to the timing of when you apply for aid, it's impossible to describe them all, and you should always check the information available from each source of aid. But there are a few important considerations that are likely to affect students with a history of contact with the criminal justice system, and you should be aware of them when you are considering how to fund your education. We get into more detail about this in the pages below.

SELECTIVE SERVICE REGISTRATION

All men born in or after 1960 are required to register for Selective Service (sometimes called “the draft”) when they are between the ages of 18 and 26 years old. Failing to register within that time frame may cause you to lose federal and state financial aid eligibility. The federal government uses Selective Service registration to draft people for military service if a draft is reinstated. Registering for Selective Service System does not necessarily mean that you will be drafted. Rather, “by registering, a man’s voluntary participation helps provide a hedge against unforeseen threats. It is a relatively low-cost insurance policy for our nation.” The last draft was called in 1973.

Many men are not sure whether they registered or not. If you’re not sure, you can visit the Selective Service System website and use the “check a registration” or “register” links available here: www.sss.gov. You can also call **1 (847) 688-6888** for information. Have your social security number ready, as this is the number that the agency uses to locate your registration records.

If you did not register for Selective Service and you are over the age of 25, you can still regain your financial aid eligibility. You start the process of applying for eligibility by completing a form known as a Request for Status of Information Letter. A copy of this form is in **Appendix O** of this guide. You can also obtain a copy of this form by:

VISITING THE WEBSITE:

www.sss.gov/wp-content/uploads/2020/02/Status.pdf

CALLING:

1 (847) 688-6888 or 1 (888) 655-1825

REQUESTING IT BY MAIL

AT THE FOLLOWING ADDRESS:

Selective Service System
Data Management Center
P.O. Box 94638
Palatine, IL 60094-4638

The Request for Status of Information form will ask you to explain why you didn’t register for Selective Service when you were between the ages of 18 and 26. If you were incarcerated for any period during this time of your life, you should indicate this in the space provided. Exact dates are not necessary, but you should provide the years that you were incarcerated. For example, you can write that you were incarcerated between 1985 and 1995.

If you were not incarcerated for the entire time you were 18 and 26 years old, you will need to explain why you did not register for Selective Service when you were living in the community. Many people are simply not aware of this requirement. If this is true in your case, you should say so on the form. Additionally, if you did not have secure housing during this period of your life it may make sense to include this information as part of your answer. This is because the Selective Service System sends out letters notifying people that they are required to register. If you did not have reliable access to mail, you may have missed that notification.

CONVICTION HISTORY

All types of federal and New York State financial aid are available to people with criminal conviction histories, including those who are on probation or parole. There are two exceptions to this:

- If you have been convicted of a misdemeanor or felony drug-related offense while you were receiving financial aid
- OR
- If you were or will be subject to an involuntary civil commitment after conviction and incarceration for a forcible or non-forcible sexual offense

DRUG CONVICTIONS AND FINANCIAL AID

If you were convicted of a drug related offense for a crime that occurred while you were receiving financial aid, you are ineligible to receive financial aid for a specific amount of time. This amount of time is determined by two factors:

- The number of times you were convicted of drug crimes while you were receiving financial aid
- Whether you were convicted of possession or sale of drugs

This chart* breaks down the financial aid suspension period according to both factors:

| FINANCIAL AID SUSPENSION PERIOD BREAKDOWN | | |
|---|---|---|
| SUSPENSION OF ELIGIBILITY | POSSESSION OF DRUGS | SALE OF DRUGS |
| First offense | One year suspension from date of conviction | Two year suspension from date of conviction |
| Second offense | Two year suspension from date of conviction | Suspended indefinitely |
| Third offense | Suspended indefinitely | Suspended indefinitely |

*Based on a memo published by the Vera Institute of Justice, partially available in Appendix P of this guide

You may regain eligibility for financial aid while you are incarcerated or after you return to the community if:

- The suspension period has ended
- The convictions have been removed from your record
- You complete an approved drug rehabilitation treatment program and
- You pass two unannounced drug tests

The Department of Education guidelines specify that drug rehabilitation treatment qualifies if it includes two unannounced drug tests and meets at least one of the following requirements:

- The agency that provides treatment is qualified to receive funding directly or indirectly from a federal, state, or local government program.
- The agency that provides treatment is qualified to receive payment directly or indirectly from a federally or state-licensed insurance company.
- The agency that provides treatment is recognized by a federal, state, or local government agency or court.
- The agency that provides treatment is recognized by a federally or state-licensed hospital, health clinic, or medical doctor.

WHO DO I PROVIDE DOCUMENTATION OF MY COMPLETION OF DRUG REHABILITATION TREATMENT TO?

Question 23 of the FAFSA will ask if you have been convicted of the possession or sale of illegal drugs. If you answer yes to question 23, the FSA will send you a worksheet to determine whether you are ineligible for financial aid based on your conviction. You will need to give the completed worksheet to the financial aid office of the college or university you plan to attend, along with documentation that you have completed a drug rehabilitation treatment program that meets the requirements listed above.

If you believe that you may have regained eligibility by completing rehabilitation while you were incarcerated, speak to program staff at the correctional facility where you are located. It is important to verify that the drug rehabilitation program you completed while incarcerated meets the criteria outlined above, and that you obtain documentation of program completion. In addition, you should request or retain documentation of any unannounced drug tests that you have passed while you were incarcerated.

ADDITIONAL CONSIDERATIONS RELATED TO CONVICTION HISTORY

A conviction that was reversed, set aside, or removed from your record does not make you ineligible for financial aid. If you were convicted for drug-related crimes as a juvenile, you will still be eligible for financial aid without further action. This is not the case for students who are tried and convicted for the drug-related offense as adults, regardless of their age at the time the crime was committed.

It is the responsibility of the student to provide the financial aid department of the college they are attending with documentation verifying that they are eligible for financial aid. Remember, your conviction history does not disqualify you unless your conviction was for a drug-related crime and you were receiving financial aid at the time.

Involuntary Civil Commitment

If you have been convicted of a sexual offense and you are subject to involuntary civil commitment you are ineligible for financial aid until you are released from civil commitment. If you have been convicted of a sexual offense and are not subject to involuntary civil commitment, then you are not restricted from financial aid eligibility.

STUDENT LOAN DEFAULTS

The Institute for Justice and Opportunity has worked with hundreds of students over the years who return from prison with the goal of pursuing a college education. Many of these students discover that they have student loans in default, which makes them ineligible for federal or state financial aid.

If you believe you have student loans in default, don't despair! There are ways of bringing your student loans out of default and regaining eligibility for federal and state financial aid.

WHAT IS A DEFAULTED STUDENT LOAN?

A loan is in default when a borrower doesn't repay the loan according to the terms of the loan. This usually means missing one or more payments. The following is a list of some of the negative consequences of having your student loans in default:

- Your credit score is damaged
- You are ineligible for any federal financial aid until the loans are brought out of default
- You are ineligible for any state financial aid until the loans are brought out of default

If you plan to enroll in college and you think you will need financial aid to pay for your education, you will need to first get your student loans out of default. Be aware that getting your loans out of default will require careful planning and time—months, in fact—before you will become eligible for financial aid again. To guide your planning, here are the different options for bringing your loans out of default:

- Begin making payments on the loan(s). Borrowers who make three consecutive loan payments on a defaulted loan will bring the loan out of default within three months. The borrower must make the full monthly payment amount, and these payments must be made on time. This may be the best option for you if you can afford to make the monthly payment and you can continue making payments from the first month through the time that you are enrolled in college courses. The benefits of this option are:
 - You can bring your loans out of default within three months
 - You reduce the total loan amount
 - The defaulted status will be removed from your credit history, although the record of previous late payments will remain
 - You may become eligible for loan consolidation
 - You will become eligible for federal and state financial aid
- Enter into a loan rehabilitation agreement. If you cannot make full monthly payments, you can usually negotiate with the lender of your student loans to design a plan that allows you to pay a lesser amount. This option will allow you to get your loans out of default by making smaller payments over a longer period. The benefits of this option are:
 - The defaulted status will be removed from your credit history, although the record of previous late payments will remain
 - You will become eligible for various loan repayment plans, loan deferment, and forbearance options
 - You will become eligible for federal and state financial aid

While loan rehabilitation agreements are the best option for many borrowers, it is important to know that once you enter into a rehabilitation agreement, you must make payments as agreed.

Borrowers cannot enter into a loan rehabilitation agreement a second time. If you default twice, you will have to begin paying back the loan by making full, regular monthly payments before you will be eligible for financial aid again.

- Consolidate your student loans. This option is available to borrowers who have more than one federal student loan in default. The primary benefit of consolidating your loans is that it allows you to combine your loans and enter into one agreement with one service provider, which can streamline the process of getting and keeping your student loans out of default. These are some additional benefits of loan consolidation:
 - You will become eligible for deferment, forbearance, and **loan forgiveness** programs (loan forgiveness programs are available for some professions in public service)
 - You will become eligible for state and federal financial aid

It is important to note that defaulted loans are a different category of debt than owing money to a college you previously attended. Although having student loans in default will make you ineligible to receive future financial aid (additional student loans, federal and state grants), it will not keep you from enrolling in college as long as you can pay for your tuition and fees by other means.

HOW DO I ENTER INTO A LOAN REHABILITATION AGREEMENT?

Loan rehabilitation agreements are contractual agreements that you enter with the loan service provider. The loan service provider is the agency that manages and/or owns your student loan debt, often a bank. Because loan rehabilitation agreements are formal agreements, only you, the borrower, can enter into these agreements. The loan service provider is not permitted to speak to, share information with, or review or change the terms of your loan with anyone but you.

It takes a minimum of ten months to complete a loan rehabilitation agreement and become eligible for financial aid again. This is important to keep in mind as you make your educational plans. For example, if your loans are in default now and you are just entering into a loan rehabilitation agreement, make sure you are planning to begin your first semester at least ten months from now. If you plan to enroll earlier, you will likely need to pay for classes out of pocket or by some alternative means, such as scholarships.

If you are incarcerated and still have years left before you plan to enroll, you might consider waiting to enter into a loan rehabilitation agreement until you are closer to the time of enrollment. Missing a scheduled payment while you are enrolled in a loan rehabilitation agreement would cause you to default twice—something you want to avoid at all costs—and make you ineligible for loan rehabilitation again in the future. While you are incarcerated, many unforeseen circumstances can cause you to miss a payment, such as being placed in disciplinary or administrative segregation, or a break in routine due to transfer to a new facility. The longer you are incarcerated, the more likely it is that one of these circumstances will arise.

If you are currently incarcerated and have access to a phone, you can plan ahead by entering into a loan rehabilitation agreement ten months before you want to enroll in college. Just keep in mind the timing considerations and precautions mentioned above.

LET'S BEGIN!

- Have your social security number and date of birth available and ready to share.
- Be prepared to take detailed notes: have a pen and paper ready.
- Call the U.S. Department of Education at **1 (800) 621-3115**.
- Always introduce yourself; if you are currently incarcerated you might want to let them know that, to provide helpful context for your discussion.
 - Some agents will insist on having a “call back number” in case the call is disconnected. This is one example of why it can be helpful to let the operator know that you are incarcerated. You can clarify that you are not able to provide a call back number because of your incarcerated status. This information will allow them to move forward with the call, despite not getting a call back number.
- Let them know that you are calling because you're interested in getting more information about your student loans and entering into a loan rehabilitation agreement. On this call you will want to find out:
 - How many loans you have; and
 - The name and contact information for the agency(ies) that are managing your loans.
- Ask the agent if they have access to the National Student Loan Database (NSLD); this is necessary for you to get the contact information for the collection agency or loan service provider that currently owns/manages your debt. You can request that the agent transfer you to a new agent with access to NSLD if they do not have it.

- If your loan has been transferred to a collection agency or loan service provider, the agent will typically transfer you to that agency. If they do not, you can call the agency or provider directly. Even if the agent is able to transfer you, get the number of the agency or service provider first in case something happens, and the call is dropped or you need to hang up.
- Ask for a loan rehabilitation and/or loan consolidation agreement. Let them know that you have a copy of the Financial Disclosure for Reasonable and Affordable Rehabilitation Payments form OMB 1845-0120 available to complete and send in. You can find a copy of this form in **Appendix Q**.
- The agent will ask a series of questions to determine your eligibility for loan consolidation or rehabilitation.
- If you are eligible, which is likely, the agent will notify you that you are eligible for an agreement involving small monthly payments over a consecutive, nine-month period. These payments are usually \$5.00 but are based on income, which can be affected by your marital status.
- You should plan on making 10—12 of these monthly payments, as it can take 60 days or more to get the loan out of default upon completion of the agreement. Payments are due until the process of rehabilitation is complete.
- The U.S. Department of Education will send you a contract to sign that must be returned to them. You will also need to prepare a Financial Disclosure (OMB 1845-0120) form. While you are on the call, make sure that you ask the agent where to mail these forms.
- Once you sign the contract, follow the instructions for sending payments; expect that you will need to send in money orders each month. **Each payment must be mailed separately.** If you send in more than one payment at a time it will be considered one month's payment, and your next payment will still be due the following month.
- Try to make each payment 20 days in advance of the due date. This will give you an opportunity to resend a payment if your mail is returned so that you do not miss a payment. There is no option to set up automatic payments.
- If you will not be sending in payments yourself, identify the person who will be making the payments for you and your relationship to that person in a short note included with the form. Be sure that this person is reliable, as you do not want to risk a second default on your student loans.
- Plan on continuing to make payments while your loan is being taken out of default status, even after your rehabilitation period is “over.” Successfully completing a loan rehabilitation program involves communication between multiple people working across agencies. Bureaucracy moves slowly!
- After six months, you may complete the FAFSA to begin planning for future enrollment. Be sure to continue making payments until the loan rehabilitation process is fully complete, regardless of enrollment.
- Once you have made the ninth payment, call the U.S. Department of Education at **1 (800) 621-3115** and ask that your loans be taken out of default.
- This would allow you to make minimal or no payments until the deferment period is over, to avoid going into default again.
- Typically, you may defer your loans for up to one year at a time for a total of three years if you are not enrolled in college courses. If you are incarcerated, you can defer your loans until the time of your release. Keep in mind that even though you are not required to make payments, interest continues to accrue while your loans are deferred.

If you have any questions or concerns regarding the status of your student loans, reach out to your loan service provider. Ultimately, they are the only entity that can assist you with repayment options and provide you with accurate, up-to-date information on your student loans.

ENRICHMENT OPPORTUNITIES AND CAMPUS SUPPORTS

As you can see, your journey to school can take time, but you will have a good deal of support along the way — from advisors, mentors and other connections, as well organizations that can help you navigate the road ahead. And once you're in school, you can connect to many kinds of supports and enrichment opportunities on campus. With dozens if not hundreds of opportunities and campus support programs to tap into, you don't have to go it alone.





EDUCATIONAL ENRICHMENT OPPORTUNITIES

Colleges and Universities offer many opportunities to enrich your academic experience. In the pages below we focus our attention on Internships and Fellowship opportunities, as these kinds of opportunities may take a bit little more forethought and planning.

INTERNSHIPS

WHAT ARE INTERNSHIPS?

Generally speaking, an internship is a limited period of work during which a student or prospective employee gains experience in a specific field or organization. Internships are usually unpaid, though some are partially paid (via stipend) or fully paid. Internships are typically undertaken as an opportunity to gain professional skills and build a professional network that may lead to future employment.

WHY PURSUE AN INTERNSHIP?

Despite often being unpaid, internships offer a number of significant advantages such as on-the-job training and direct work experience, which will make the intern much more attractive to future employers. Additionally, internships can be a requirement for certain degrees. To learn whether your chosen major has an internship requirement, learn more about the specific degree requirements by speaking to an academic advisor or someone from the academic department of your major, or by reviewing the departmental information available online.

An internship offers valuable opportunities for building a professional network. Relationships with individuals working in your chosen field may help you find employment or provide references for job applications. Internships can also lead to employment with the organization that is providing the internship.

FINDING AND APPLYING TO INTERNSHIPS

The best place to begin looking for internships is through the Career Services Office at your college or university. A Career Services Office has the resources and knowledge to point you towards internships that fit with your career goals. Additionally, you should attend career fairs at your campus, where information about internships in your area will be provided. Most universities also have information about affiliated internships on their website.

Lastly, you may consider contacting employers in your chosen field to find out if they offer internships. As always, speak with trusted and knowledgeable advisors.

The nature of individual internships may vary a great deal so make sure to seek out as much information as you can. Take careful note of the different requirements, conditions, and deadlines of each internship for which you are considering an application.

INTERNSHIPS AT CUNY

CUNY provides information and support for people seeking internship opportunities through CUNY Internship Programs, a department which partners with New York City agencies, boards, and commissions to provide CUNY students with internships in technology, engineering, public health, finance, business, and other sectors. Additionally, CUNY Internship Programs provides three fellowship opportunities: HRA Fellows, DoITT Fellows, and Civil Service Pathways Fellows where CUNY alumni have a pathway to full-time employment within New York City agencies. More information on CUNY Internship Programs can be found here: www.cuny.edu/employment/student-jobs/internships/cuny-internship-programs/

Campus-based support for finding internship opportunities is also available through career centers located on individual campuses across CUNY. Though the names of individual career centers vary across CUNY campuses, these offices share a mission to provide resources to students seeking to build their skills and professional network through internships, training, and employment opportunities. Contact information for CUNY's career centers can be found here: www.cuny.edu/current-students/student-affairs/student-services/career-services/campus-career-centers/

INTERNSHIPS AT SUNY

SUNY's Office of Applied Learning provides information and support for students seeking internship opportunities across SUNY's 64 campuses. Through the Office of Applied Learning students have secured internships in for-profit businesses and non-profit social service agencies in the local community, have engaged in research opportunities, and have studied abroad. The Office of Applied Learning reports that 40% of all SUNY programs require applied learning experience. More information on the Office of Applied Learning can be found here: www.suny.edu/applied-learning/students/

FELLOWSHIPS

WHAT ARE FELLOWSHIPS?

A fellowship is a merit-based scholarship that is intended to fund academic study or research over a limited period of time. While fellowship opportunities are often reserved for students who have excelled academically, many are exploratory and developmental in nature in order to help students gain knowledge and expertise about their career interests. These programs engage students in professional and academic opportunities to increase access to careers and education. Historically, fellowships were reserved for graduate students; however, undergraduate fellowships are becoming more common. Fellowships typically include a monetary award that recipients can use to cover education and living expenses.

While their purposes and conditions will vary, fellowships are typically confined to students working on a specific academic field or topic and additional coursework is often required. For that reason, when searching for fellowships you will want to find those that fit your particular academic interests and career goals.

FINDING AND APPLYING TO FELLOWSHIPS

Academic departments typically provide students with information on fellowship opportunities in their fields. To find undergraduate fellowship opportunities at your college, contact the academic department for your declared or intended major. Depending on how the college or university you attend is organized, you may also find information on fellowships through the financial aid or scholarship office. Graduate students can seek information on fellowships through the graduate office of their campus, which will maintain a list of fellowships appropriate for their field of study. Additionally, there are several online resources such as ProFellow.com that provide lists of fellowships. Always keep an eye out for fellowships that offer an appropriate fit for you and seek out as much information as you can prior to applying.

Because fellowships often have unique requirements and conditions, the application process can be demanding. Typical application requirements include research proposals, writing samples, letters of recommendation, and interviews. Be sure to read the application instructions carefully to ensure that your application is complete before submitting.

SUPPORTS AND SERVICES

Most colleges offer a wide array of supports and services to their students. In particular, CUNY and SUNY community colleges offer a variety of additional services that are available to enrolled students as well as those who are preparing to enroll in college by completing their high school equivalency diploma. We encourage you to explore all the supports that are available to you, and to take advantage of them when you need them.

LEARNING CHALLENGES

Everyone experiences challenges to learning. Identifying the parts of learning that are most difficult for you will help you to develop strategies for improvement. Knowing your problem areas also makes it easier to ask for what you need to succeed in your education.

However, while learning challenges are common, many students face more severe issues called learning differences, which, if they are severe enough, may also be described as learning disabilities. It is important to remember that learning differences are not a barrier to educational or professional success. It may take some commitment and perseverance but learning differences can be managed. It's important to identify any learning differences you may have and come up with a plan to address them before you are struggling, so that you don't have to make up for lost time later. If your learning differences are significant, you may benefit from being formally diagnosed by a psychologist. If you have a formal diagnosis of a learning disability, your school must make additional resources available to assist you in succeeding.

EDUCATING YOURSELF ABOUT LEARNING DIFFERENCES

Learning as much as you can about your learning differences will help you create strategies for coping with them. Here are some of the most common learning differences:

- **Attention Deficit/Hyperactivity Disorder** (ADD and ADHD) is a learning difference that makes it difficult to pay attention or control impulsive behaviors
- **Dyslexia** is a learning difference that makes it difficult to match letters and combinations of letters to the sounds they make, resulting in difficulty reading, spelling, writing, and doing some kinds of arithmetic
- **Dyscalculia** is a learning difference that results in difficulty reading numbers and mathematical symbols, counting, and understanding math problems

More information on learning differences is available on these websites:

- **The Learning Disabilities Association of America** provides comprehensive information and resources: www.lidaamerica.org/
- **The National Center for Learning Disabilities** provides research, scholarships, and information on the law related to learning differences: www.nclld.org/
- **LD Online** provides information on attention deficit disorder, ADD/ADHD, dyslexia, dysgraphia (difficulty writing or putting thoughts on paper), dyscalculia, dysnomia (difficulty remembering words and their meanings), reading difficulties, and speech and related disorders: www.ldonline.org/index.php

Many successful people who have made significant contributions to society have been diagnosed with learning differences. Some of them have shared that while their learning differences present challenges, these differences also bring certain gifts, particularly related to creativity.

- **Whoopi Goldberg**, successful actress, writer, and producer, has dyslexia
- **Justin Timberlake**, who has won nine Grammy Awards and four Emmy Awards, has Attention Deficit Disorder and Obsessive-Compulsive Disorder
- **Tommy Hilfiger**, founder of the famous clothing company, has dyslexia
- **David Neeleman**, Founder of JetBlue, has ADHD
- **Magic Johnson**, one of the greatest basketball players of all time and a successful businessman and philanthropist, has dyslexia

CAMPUS-BASED SERVICES FOR LEARNING DIFFERENCES

Colleges and universities provide services and support to students with learning differences and other disabilities. These services include special accommodations that will help students navigate the classroom environment and the demands of completing their required course work. For example, students with physical disabilities, including severe injuries, may get a notetaker to help them take notes. Students who have learning differences like dyslexia may get extra time to take tests.

We have provided links to websites where you can find information about services on CUNY and SUNY campuses in the list below. Please note that at CUNY, SUNY, and other college campuses these offices are identified with a variety of terms like: “Services for Students with Disabilities,” “Accommodative Services,” “Accessibility Resources,” or “Access & Equity Services.” Although the titles vary, you should find similarities in services and resources across these offices.

CUNY’s Disability Services has a number of innovative support programs, some of which are available across the university system, while others are located at select campuses. Below is an overview of some of the services provided. You can also visit the website for CUNY’s Disability Services for more information:

www.cuny.edu/current-students/student-affairs/student-services/disability/

- **Project REACH:** Resources and Education on Autism (REACH) provides resources to educate faculty and staff so that they are better able to support students with autism spectrum disorders. Specialized programs with services for students are available at select CUNY campuses: www.cuny.edu/current-students/student-affairs/student-services/disability/asd-project-reach/
- **CUNY LEADS** is a unique academic and career program for students with disabilities. Services include academic and career guidance, referrals to ACCES/VR (the New York State Education Department’s Adult Career and Continuing Education Services and Vocational Rehabilitation services), assistance with resume and interview preparation, and assistance identifying internships and employment. More information can be found here: www.cuny.edu/current-students/student-affairs/student-services/disability/cuny-leads/

- **CUNY Unlimited** is a credential program for students with intellectual disabilities available at select campuses. Beginning in 2020, students accepted into the CUNY Unlimited program are eligible to earn a CUNY Unlimited Achievement Certificate which combines course work, employment skill development through internships, and self-advocacy skill development. More information can be found here: www.cuny.edu/current-students/student-affairs/student-services/disability/tps-id-initiative/
- Contact information for **Campus Disability Service Centers** located at each CUNY campus can be found here: www.cuny.edu/current-students/student-affairs/student-services/disability/
- **SUNY’s Disability Services Offices** are available at all SUNY campuses. These offices work with the student to determine appropriate academic accommodations for students with physical, learning, and psychological disabilities. Contact information for campus Disability Services Offices can be found here: www.system.suny.edu/university-life/disability-services-and-information/

THE JOHN JAY COLLEGE INSTITUTE FOR JUSTICE AND OPPORTUNITY

Founded in 2005 as the Prisoner Reentry Institute, the John Jay College Institute for Justice and Opportunity changed its name in 2020. The new name recognizes the power of language and better reflects the Institute's values and mission – to create opportunities for people to live successfully in the community after involvement with the criminal legal system.

The Institute is a center of research and action at the John Jay College of Criminal Justice. Capitalizing on its position within a large public university and recognizing the transformational power of education, the Institute focuses much of its work on increasing access to higher education for people with conviction histories.

The Institute has several programs that may be able to assist you in reaching your educational goals.



EDUCATIONAL PATHWAYS

These programs are focused on helping you make a successful transition into the community with the goal of attaining higher education.

College Initiative assists students in enrolling and succeeding in college in the community through academic counseling, peer mentoring, and community engagement.

Outreach and Support Services conducts information sessions in state prisons, jails, and community-based reentry organizations to encourage people to pursue higher education; offers legal services to help students to clean up their **rap sheets** and address housing and employment discrimination.

The Prison-to-College Pipeline offers credit-bearing college-level courses and academic-focused reentry planning to students incarcerated at Otisville Correctional Facility.

Rikers to CUNY prepares students in the city jail for college in the community through a 3-credit course in Critical Thinking provided in partnership with Borough of Manhattan Community College.



CAREER PATHWAYS

These programs provide focused support for improving career opportunities after incarceration.

The Navigator Certificate in Human Services and Community Justice is a one-semester program offered in partnership with John Jay College’s Professional Studies Department that prepares people with lived experience in the justice system for careers in the human services field; graduates of the program who enroll at John Jay earn six credits toward a degree.

Tech 101 is a training for students who are missing basic technology skills as a result of incarceration.

Fellowship opportunities combine long-term placements at community-based organizations with academic study and professional enrichment to train the next generation of social justice leaders in juvenile justice, policy advocacy, and philanthropy.

The Institute welcomes opportunities to work with you through one of these programs. If you have returned to the New York City community and would like to work with us, the first step in joining our community is to complete the interest form available online: www.justiceandopportunity.org/educational-pathways/college-initiative/

TO CONNECT BY PHONE:

(646) 781 5231

TO CONNECT BY MAIL:

John Jay College
Institute for Justice and Opportunity
524 W 59th Street, Suite 609B
New York, New York 10019

CUNY CAMPUS SUPPORT PROGRAMS

CUNY has several campus support programs available. You will want to make note of the eligibility requirements for the programs you are interested in. Some of these programs are only available to first-time freshman applicants, while others are available to both freshman and transfer applicants. Lastly, a number of programs that are available to students regardless of their freshman or transfer status may have their own unique eligibility requirements.



CUNY PROGRAMS FOR FRESHMAN APPLICANTS

CUNY Start provides intensive college preparation in academic reading, writing, and math for students who have been assessed as having developmental needs. This program is designed to prepare students for college-level coursework prior to their enrollment in credit-bearing courses. The application fee, course, and material costs are all included for a total cost of \$75, which means that most participants do not need to use their limited financial aid to enroll. More information on CUNY Start can be found here:

www.cuny.edu/sites/cunystart/

College Discovery (CD) and The Percy Ellis Sutton Search for Education, Elevation, and Knowledge (SEEK). CD and SEEK are higher education opportunity programs located at campuses across CUNY. CD is offered on community college campuses and SEEK is offered on senior college campuses. These programs were established to provide academic, financial, and social support to **first-time freshman** students who have educational and financial barriers to attending college. To qualify, students must be able to enroll in college full-time, and meet academic and financial eligibility thresholds that demonstrate their need in these areas. Students apply to these programs by indicating their interest in the program on the CUNY application; because space is limited, you are encouraged to apply early. Program services include skill development courses, academic counseling, tutoring, and additional funding for books and supplies. More information on these programs can be found here:

www.cuny.edu/academics/academic-programs/seek-college-discovery/

Accelerate Complete Engage (ACE) is a program designed to help first-time freshman students finish their degree in four years. ACE students are provided with academic counseling, additional funding for books, supplies, and transportation. This new program is currently located at two senior CUNY colleges: John Jay College of Criminal Justice and Lehman College. More information on these programs can be found here:

JOHN JAY COLLEGE:
www.jjay.cuny.edu/ace-john-jay

LEHMAN COLLEGE:
www.lehman.edu/ace/



CUNY PROGRAMS FOR FRESHMAN AND TRANSFER APPLICANTS

College Initiative (CI) is a program of the John Jay College Institute for Justice and Opportunity. The program provides support to people who have had contact with the criminal justice system who are interested in pursuing higher education. College Initiative provides guidance and support in the following areas:

- Academic advising to provide guidance on degree and college choices
- Help with college and financial aid applications, including identifying scholarship opportunities
- Peer mentoring
- Community networking events
- Skill development workshops
- Basic computer classes

You can learn more about CI by:

- Attending a John Jay College Institute for Justice and Opportunity Information Session at a DOCCS facility
- Setting up an intake appointment in the community by completing the online interest form at: www.justiceandopportunity.org/educational-pathways/college-initiative/getting-started/
- Calling the Institute's Support Services Program Associate at **(646) 781-5231**

CUNY Accelerated Study in Associate Programs (ASAP) helps students complete their associate's degree within three years of full-time study. ASAP is open to first-time freshman and transfer students who have accumulated 15 credits or fewer attending CUNY community college. ASAP provides academic counseling and additional funding for books, supplies, and transportation. More information on ASAP can be found online here:

www.cuny.edu/sites/asap/

The CUNY Fatherhood Academy (CFA) is a program located at Hostos, Kingsborough, and LaGuardia Community Colleges that provides services to help unemployed and underemployed fathers from ages 18 to 30 prepare for college enrollment. CFA has two program tracks: one for students who need to complete their High School Equivalency Diploma and one for students who are ready to enroll or are enrolled in community college. CFA provides academic counseling, tutoring, career development workshops, and assistance with transportation costs. Additionally, CFA's services include parenting classes and support groups. Applications for the program at all three locations are available online here:

www.cuny.edu/academics/academic-programs/model-programs/cuny-fatherhood-academy/



CUNY PROGRAMS FOR ENROLLED STUDENTS

This section provides information on programs that are available to currently enrolled CUNY students. You will also want to take special notice of their individual eligibility requirements.

Black Male Initiative (BMI) is a university-wide initiative that aims to support the enrollment, retention, and success of CUNY students, particularly men of color. Services include culturally competent peer mentoring, tutoring and other supplemental academic programming, and socioemotional programming such as workshops on undoing racism, and student development workshops. More information on BMI can be found here:

www.cuny.edu/sites/bmi/campus-projects/

CUNY EDGE provides individualized academic and career planning support, as well as assistance identifying employment and internship opportunities, to students who are receiving public assistance. CUNY EDGE provides services at all CUNY college campuses, but students must access them at the college in which they are enrolled.

More information on CUNY EDGE can be found here:

www.cuny.edu/sites/cunyedg/

Campus-specific contact information for CUNY EDGE can be found here:

www.cuny.edu/sites/cunyedg/directory/

Single Stop provides comprehensive social, legal and financial services to all students enrolled in classes at CUNY. Single Stop helps students apply for federal, state, and local public benefits including healthcare coverage, the Supplemental Nutrition Assistance Program (SNAP), housing opportunities, and childcare subsidies. Additionally, Single Stop provides free tax preparation during tax season (January through April) which can be helpful when applying for financial aid. More information for Single Stop can be found at:

www.cuny.edu/current-students/student-affairs/special-programs/single-stop/

Women's Centers focus on empowering and addressing the needs of women by providing counseling and crisis intervention, workshops, leadership and activism opportunities, and referral services. Currently, there are ten Women's Centers on CUNY campuses. More information on services and locations can be found here:

www.cuny.edu/current-students/student-affairs/student-services/womens-centers/

Mental Health Services support the academic success of students by providing counseling and mental health services to all enrolled students. Counselors can assist students with psychological and adjustment issues as well as issues such as time and stress management that can impact academic performance. More information about mental health services and locations on campus can be found here:

www.cuny.edu/current-students/student-affairs/student-services/counseling/

Center for LGBTQ Studies (CLAGS) provides a platform for intellectual leadership in addressing issues that affect lesbian, gay, bisexual, transgender, and queer individuals and other sexual and gender minorities. As the first university-based LGBTQ research center in the United States, CLAGS nurtures cutting-edge scholarship, organizes events for examining and affirming LGBTQ lives, and fosters network-building among academics, artists, activists, policy makers, and community members. CLAGS stands committed to maintaining a broad program of public events, online projects, and fellowships that promote reflection on queer pasts, presents, and futures. CLAGS is located at the CUNY Graduate Center but is open to all students. More information on opportunities provided by CLAGS can be found here:

www.clags.org/about-clags/

Additionally, individual CUNY campuses also provide services to LGBTQ students through programs and student clubs. See the Student Affairs office to learn more about what is available on your campus.

Veteran's Affairs supports the academic success of military veterans, reservists, and dependents through programs and services tailored for this community. Undergraduate and graduate applicants who are veterans, active duty, or members of the National Guard or Reserves are eligible for application fee and commitment deposit waivers. Information on how to obtain these waivers can be found here:

www.cuny.edu/about/university-resources/veterans-affairs/veterans-admissions/

More information on programs and services offered by Veteran's Affairs can be found here: www.cuny.edu/about/university-resources/veterans-affairs/

Location information for Veteran's Affairs offices on campus can be found here: www.cuny.edu/about/university-resources/veterans-affairs/campus-representatives/

Child Care Centers provide on-campus, developmentally appropriate care and education to children of enrolled students. Child Care Centers offer flexible hours to accommodate the needs of parents during the day, evenings, and weekends. Contact information for Child Care Centers on CUNY campuses can be found here:

www.cuny.edu/current-students/student-affairs/student-services/child-care/campus-centers/

SUNY CAMPUS SUPPORTS

This section provides information on SUNY campus support programs. You will want to take special notice of their eligibility requirements. Some of these programs are only available to first- time freshman applicants, while others are available to both freshman and transfer applicants. Other support programs have their own unique eligibility requirements.



SUNY PROGRAMS FOR FRESHMAN APPLICANTS

Education Opportunity Program (EOP) provides academic, financial, and social supports to first-time freshman students who have educational and financial barriers to attending college. To qualify, students must be freshman applicants, able to enroll in college full-time, and meet academic and financial eligibility thresholds that demonstrate their need in these areas. Transfer applicants can also be eligible if they meet certain criteria. Additional information on SUNY EOP can be found here:

www.suny.edu/attend/academics/eop/



SUNY PROGRAMS FOR COMMUNITY MEMBERS AND FRESHMAN AND TRANSFER APPLICANTS

Educational Opportunity Centers (EOCs) are designed to provide academic and vocational training opportunities for adult learners. EOC's provide services to people who are seeking a high school equivalency (HSE) diploma, a higher education degree, or marketable employment skills regardless of whether a person has a high school credential, no college experience, or some college experience. EOC services are available to everyone, regardless of whether they are a college applicant or enrolled in a SUNY college.

More information about SUNY EOCs can be found here: www.suny.edu/features/eoc/

Location information for SUNY EOCs can be found here: www.ucawd.suny.edu/eoc.php

Advanced Technology Training and Information Networking (ATTAIN) labs provide skills training to increase academic and employment success. Training opportunities include free workforce-focused technology classes. Some ATTAIN labs operate within SUNY EOC offices. More information on ATTAIN labs can be found here:

www.ucawd.suny.edu/attain.php



SUNY PROGRAMS FOR ENROLLED STUDENTS

This section provides information on programs that are available to currently enrolled SUNY students. You will also want to take special notice of their individual eligibility requirements.

SUNY's Office of Diversity, Equity, and Inclusion (ODEI) is committed to creating campus communities enriched by a range of perspectives and interests. ODEI provides programming, scholarship opportunities, and services to promote the representation of diverse communities at SUNY. More information on the opportunities provided by ODEI and location information for campus offices can be found here:

www.system.suny.edu/odei/diversity-programs/

Wellness Centers provide health education and wellness services that are available to all students. Nurses and counselors in Wellness Centers assist students with physical and mental health concerns. Each campus Wellness Center has its own website; SUNY does not have a single website that provides consolidated information for all 64 campus locations. However, information for SUNY's Wellness Centers and links to many individual Wellness Center websites can be found here:

www.system.suny.edu/university-life/counseling/

Women's Centers are a central resource for women on campus to access academic, employment, physical, and social programming. More information on services and locations available at select SUNY campuses can be found here:

SUNY Albany:
www.albany.edu/housing/wrc.shtml

SUNY Oswego:
www.lakerlife.oswego.edu/organization/WomensCenter

SUNY Buffalo:
www.weigel.buffalostate.edu/womens-health

Child Care Centers provide childcare services for enrolled students, faculty, staff, and community members at 48 centers across the state. All SUNY Child Care Centers are licensed, and 64% are accredited by the National Association for the Education of Young Children. More information on Child Care Centers, including locations, can be found here:

www.system.suny.edu/university-life/child-care/suny-campus-child-care-centers/

LGBTQ+ Services and Supports are available to provide students with a safe and equitable learning environment. SUNY offers a variety of services, supports, and programming including:

- Policies to promote an inclusive and diverse student body
- LGBTQ+ studies programs and course offerings
- Gender inclusive housing
- LGBTQ+ events
- Affirmative counseling and health services
- A variety of student clubs across SUNY campuses

Additional information on services, supports, and programming, as well as contact information can be found here: www.suny.edu/diversity/lgbtq/

CONCLUSION

There are a lot of reasons to seek a college degree, but it isn't easy, and it's not fast. Even so, many people who have been incarcerated earn multiple degrees. They may start with an associate's degree, get a bachelor's, and ultimately go on to get a master's, a law degree, or even a doctorate! College graduates are better positioned to get jobs that give them satisfaction and demonstrate to their families and communities what it means to live life as a stand for possibility.

College is a different journey for adult learners. And it is a journey that is best undertaken when it combines rigorous self-examination, careful planning, accurate information, the willingness to ask for assistance, and patience, resilience and flexibility. In compiling this Guide, we have sought to provide encouragement, sound guidance, and information on where you can access assistance in the community. We hope you find the Guide useful and we wish you all the best as you embark on this exciting journey.

ACADEMIC REENTRY WORKSHEETS

The following worksheets will help guide you through the process of applying to college. Here you will find space for keeping notes and creating an organized plan to meet your broader educational goals.

You will also be prompted to answer questions, which you should do at your own pace and in a way that makes sense to you.

While this tool assists students in organizing their academic reentry plans, it is not a replacement for personalized academic advising. Ideally, you should discuss your planning process with a college-in-prison provider or advisor at the college where you decide to enroll.

The staff of the John Jay College Institute for Justice and Opportunity, including formerly incarcerated people, collaborated on these worksheets. This guide was created with the support of the District Attorney of New York's Criminal Justice Investment Initiative.



COLLECTING DOCUMENTS: PRE-RELEASE

When you return to the community you will need basic documents to access services and begin the college application process. Some of these documents may be easier to collect while you are incarcerated. For this reason, we recommend that you take advantage of this opportunity to collect documents while you're still inside, even if you think some of your documents are already at home.

Between one year and 90 days before your earliest release date, you will enter Phase III: Community Reentry and Career Development. During this time, you should be given another opportunity to work with a Transitional Services Coordinator (TSC) to order some of your essential documents. Additionally, this is a good time to seek assistance in obtaining a summary of your medical history, as these records will not automatically be provided to you. Below are questions to consider as you begin preparing for college before you are released:

WHEN IS YOUR EARLIEST RELEASE DATE? _____

DO YOU HAVE YOUR:

Social security card

You are permitted to request this 120 days prior to your release

- Yes
 No

If **no**, see section on SOCIAL SECURITY CARD on page 26 to develop a plan for securing this document.

Birth certificate

You are permitted to request this document at any time while you are incarcerated

- Yes
 No

If **no**, see section on BIRTH CERTIFICATE on page 26 to develop a plan for securing this document.

Rap sheet

- Yes
 No

If **no**, see section on RAP SHEET on page 30 to develop a plan for securing this document.

Educational records

- Yes
 No

If **no**, see pages 27-28 on gathering the necessary documentation.

Medical records

- Yes
 No

If **no**, we advise that you take the following steps to retrieve these documents:

- ➔ Go on "sick call" and inform the examining nurse that you would like a copy of your medical records. The nurse will then schedule an appointment with a doctor who will review your medical history with you and create a summary. This step is important because it will allow you to address any potential errors within these records prior to your release. For college, the information that will be most helpful to you is:
 - A copy of your immunization records.
 - Written documentation provided by a doctor detailing any learning disabilities, physical disabilities, and/or mental health conditions for which you may be entitled to accommodations for college courses.
- ➔ File a FOIL request to obtain a copy of your medical records.

BEFORE YOU APPLY: SETTING EDUCATIONAL GOALS

Where would you like to see yourself in the future? Although your plans for the future may change throughout your student experience, developing a clear vision for your future will help you set educational goals.

Here are some practical considerations to help you create a vision and set clear educational goals.

What are you interested in learning more about in college?

What kinds of things do you enjoy doing?

What kind of work do you enjoy?

What do you imagine you might want to do as a career?

CHOOSING AN ACADEMIC PROGRAM

Community colleges, senior colleges (also called four-year colleges), and universities provide the opportunity to pursue a college education and focus on a specific area of study through one of their academic programs. At the undergraduate level, academic programs can refer to certificate programs, associate's degrees, or bachelor's degrees. These credentials are designed to give you a foundational understanding of a specific topic area and a variety of additional skills that will help you succeed in a career of your choice. **While you can change your area of study once you are accepted and enrolled, it is important to choose your focus before applying so that you can be placed within the right program and take courses that will count towards your degree.**

FILL ME OUT!

What type degree do you plan to work towards?

- Certificate
- Associate's degree
- Bachelor's degree
- Graduate degree



See section **Choosing a School Experience That's Right for You and Academic Programs** in this guide for information that may be helpful in determining the type of degree you want to pursue upon your return to the community. These sections and **Appendix A and B**, which provide information on majors at CUNY and SUNY, can help you determine which colleges you want to apply to.

Which majors seem most compatible with your goals and interests?

1. _____
2. _____
3. _____
4. _____
5. _____

Are there majors or programs that you'd like to learn more about?
If so, which are they?

1. _____
2. _____
3. _____
4. _____
5. _____

CHOOSING A SCHOOL EXPERIENCE THAT'S RIGHT FOR YOU

This section is intended to help you narrow your list of potential colleges.

What type of educational institution do you plan to apply to?

- Community college
- Senior or four-year college
- Graduate school



See section **Choosing a School Experience that's Right for You and Academic Programs** in this guide for information that may be helpful in determining the type of educational institution you want to apply to upon your return to the community.

One of the most important factors to consider when choosing a college is **location**. Consider your transportation needs, commute times, and your ability to relocate if necessary. Here are some questions to consider to help you choose which colleges to apply to:

Which colleges are you interested in applying to and where are they located?

What would your commute to each these colleges entail?

How much time might it take you to get to and from campus?

| COLLEGE 1 | CITY & STATE | TYPE AND LENGTH OF TRANSPORTATION TO COMMUTE |
|-----------|--------------|--|
| COLLEGE 2 | CITY & STATE | TYPE AND LENGTH OF TRANSPORTATION TO COMMUTE |
| COLLEGE 3 | CITY & STATE | TYPE AND LENGTH OF TRANSPORTATION TO COMMUTE |
| COLLEGE 4 | CITY & STATE | TYPE AND LENGTH OF TRANSPORTATION TO COMMUTE |

PLANNING THE APPLICATION PROCESS

This section provides you with a place to organize the college application process. Being organized will help make the process smooth.

FILL ME OUT!

Once you determine which colleges and universities you would like to apply to, you must make sure you have all the documents required to complete each application. You should keep copies of the documents below in your portfolio for easy reference as you complete your college applications.



See section **Applying to College: Gathering Documents** in this guide for more information on how to obtain these documents. Additionally, see **Selection Service Registration** in this guide for more information on Selective Service verification.

| | | | |
|--|--|---|-----------------------|
| DO YOU HAVE YOUR: | YES | You may be required to obtain the following to get a state ID: | YES |
| State identification card (ID) or state driver's license | <input type="radio"/> | Birth certificate | <input type="radio"/> |
| Verified Selective Service | <input type="radio"/> | Social security card | <input type="radio"/> |
| Rap sheet (optional, for personal reference) | <input type="radio"/> | | |
| | | | |
| Which semester would you like to begin taking classes? | <input type="radio"/> Fall <input type="radio"/> Spring | | |

For each college that you want to apply to, when is the completed application due?

| | |
|-----------|--------------------------------|
| COLLEGE 1 | COMPLETED APPLICATION DUE DATE |
| COLLEGE 2 | COMPLETED APPLICATION DUE DATE |
| COLLEGE 3 | COMPLETED APPLICATION DUE DATE |
| COLLEGE 4 | COMPLETED APPLICATION DUE DATE |

APPLYING TO COLLEGE

Many college applicants decide to apply to more than one college or university at the same time to give themselves more choice in determining where they will ultimately enroll in classes. In the sections that follow, you'll see that we've provided space for you to record information for up to four college applications, though you may decide to apply to more or less than four different colleges.

To be best prepared to successfully complete your college applications on time, make a complete list of the application materials required for each application. The following section provides you with a list of documents that you will most likely need. However, it's important to check each application to make sure you submit what is required by that specific school. For more information about the documents listed, see the *Academic Programs* and *Applying to College: Gathering Documents* sections of this guide.

TRANSFERRING PREVIOUSLY EARNED COLLEGE CREDITS

Students who have previously attended some college are considered transfer students and must provide unopened, sealed copies of their official transcripts (available from your prior institution for around 3-10 dollars, typically) as part of their applications to a new college. Each receiving institution will use the official transcript to assess which credits it will allow to be transferred.

If you are seeking to transfer previously earned college credits to the colleges you are now applying to, it can be helpful to ensure that you are aware of your academic record. Since you will be ordering and submitting sealed copies of

your transcripts for your applications, you won't be able to review these documents unless you order a copy for yourself. Unofficial transcripts have the same information as official transcripts but are often free or less expensive than official copies and are intended to help students understand their academic record.

List the names of colleges, approximate enrollment dates, number of credits earned, and cumulative GPA for each of the colleges have attended.

| | | | |
|-----------|------------------|----------------|----------------|
| COLLEGE 1 | ENROLLMENT DATES | CREDITS EARNED | CUMALITIVE GPA |
| COLLEGE 2 | ENROLLMENT DATES | CREDITS EARNED | CUMALITIVE GPA |
| COLLEGE 3 | ENROLLMENT DATES | CREDITS EARNED | CUMALITIVE GPA |
| COLLEGE 4 | ENROLLMENT DATES | CREDITS EARNED | CUMALITIVE GPA |

COMPLETING COLLEGE APPLICATIONS: LOGIN INFORMATION

Most college applications must be completed online. Colleges will create online portals where applicants can work on their applications over time, permitting applicants to store unfinished work to return to later. Be sure to keep a record of your login information used to access your applications in the space provided. Keeping track of login information ensures that you will be able to access your account when you need to.

We've provided space for you to store the login information required for the CUNY application below. You may need to tailor these fields to reflect the information required by applications for other colleges you're applying to.

COLLEGE 1: _____

USERNAME: _____ **PASSWORD:** _____

| | | |
|----------------------|----------------------|----------------------|
| Security Question 1: | Security Question 2: | Security Question 3: |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

| | | |
|---------|---------|---------|
| Answer: | Answer: | Answer: |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

COLLEGE 2: _____

USERNAME: _____ **PASSWORD:** _____

| | | |
|----------------------|----------------------|----------------------|
| Security Question 1: | Security Question 2: | Security Question 3: |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

| | | |
|---------|---------|---------|
| Answer: | Answer: | Answer: |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

COLLEGE 3: _____

USERNAME: _____ **PASSWORD:** _____

Security Question 1: _____
Security Question 2: _____
Security Question 3: _____

Answer: _____
Answer: _____
Answer: _____

COLLEGE 4: _____

USERNAME: _____ **PASSWORD:** _____

Security Question 1: _____
Security Question 2: _____
Security Question 3: _____

Answer: _____
Answer: _____
Answer: _____

COMPLETING COLLEGE APPLICATIONS: GATHERING REQUIRED DOCUMENTS

Track your progress towards completing each of your applications using the charts below.

Consider each application to be a unique bundle of documents (e.g. each school and program requires a different assortment of the following documents). The documents listed below are typically what is included in an application. Not every school will require all of these documents, and some schools may have additional requirements not listed here.

COLLEGE 1: _____

| DOCUMENT | DATE REQUESTED | DATE OBTAINED |
|--|----------------|---------------|
| High School Diploma/HSE transcript | | |
| College transcript #1 (transfer students only) | | |
| College transcript #2 (transfer students only) | | |
| College transcript #3 (transfer students only) | | |
| Immunization records | | |
| SAT or ACT test scores | | |
| Letter of recommendation #1 | | |
| Letter of recommendation #2 | | |
| Letter of recommendation #3 | | |
| Personal statement | | |
| Resume | | |
| Other: | | |

Notes: _____

COLLEGE 3: _____

| DOCUMENT | DATE REQUESTED | DATE OBTAINED |
|--|----------------|---------------|
| High School Diploma/HSE transcript | | |
| College transcript #1 (transfer students only) | | |
| College transcript #2 (transfer students only) | | |
| College transcript #3 (transfer students only) | | |
| Immunization records | | |
| SAT or ACT test scores | | |
| Letter of recommendation #1 | | |
| Letter of recommendation #2 | | |
| Letter of recommendation #3 | | |
| Personal statement | | |
| Resume | | |
| Other: | | |

Notes: _____

APPLYING TO GRADUATE SCHOOL

For most careers a graduate degree is not necessary. However, if a graduate degree is a prerequisite for your desired career, then you will need to apply to graduate school. Additionally, a graduate degree may offer a significant advantage in careers for which it is not strictly necessary. When deciding to go to graduate school, you should keep your ultimate career goals in mind.

Admissions requirements for a master’s level programs include completion of a bachelor’s degree, sometimes in a related area of study. Many programs require that applicants score well on the Graduate Record Examination (G.R.E.) before applying. Entrance into some graduate programs also requires that applicants complete specialized tests considered relevant to that profession. Additional application requirements include personal statements, which you should use to demonstrate why you would be a good fit for the program and the profession; letters of professional reference that support your candidacy for the program; and sometimes an additional writing sample. Interviews are commonly required.

Admissions requirements for doctoral programs vary by school and field of study, but all are highly competitive. Applicants must have high grade point averages (GPA), a carefully crafted personal statement, and strong letters of reference. Interviews are commonly required. Some programs require a master’s degree for admission, while other programs require only a bachelor’s degree because the coursework includes work that would otherwise be part of a master’s degree.

Will graduate school help you advance in your career?

- Yes
- No
- Not Sure

If no, or not sure, will a graduate degree significantly improve your career prospects?

- Yes
- No
- Not Sure

Which semester would you like to begin taking classes?

- Fall
- Spring

Notes:

Although the deadlines for most graduate programs are near the end of the calendar year, you will need to begin preparing much earlier, and in some cases up to a year in advance.

| | | |
|-----------|----------------------|---------------------|
| COLLEGE 1 | DATE APPLICATION DUE | DATE PROGRAM BEGINS |
| COLLEGE 2 | DATE APPLICATION DUE | DATE PROGRAM BEGINS |
| COLLEGE 3 | DATE APPLICATION DUE | DATE PROGRAM BEGINS |
| COLLEGE 4 | DATE APPLICATION DUE | DATE PROGRAM BEGINS |

Is a standardized test required to complete the application for the graduate programs you want to apply to?

- Yes
- No

If yes, which college(s) require it?

| | | |
|-----------|-----------|--|
| COLLEGE 1 | TEST TYPE | RANGE OF TEST SCORES YOU NEED TO FALL WITHIN, IF ANY |
| COLLEGE 2 | TEST TYPE | RANGE OF TEST SCORES YOU NEED TO FALL WITHIN, IF ANY |
| COLLEGE 3 | TEST TYPE | RANGE OF TEST SCORES YOU NEED TO FALL WITHIN, IF ANY |
| COLLEGE 4 | TEST TYPE | RANGE OF TEST SCORES YOU NEED TO FALL WITHIN, IF ANY |

Are letters of recommendation required for any of your applications?

- Yes
 No

If yes, which college(s) and how many recommendations are needed?

| | |
|-----------|----------|
| COLLEGE 1 | HOW MANY |
| COLLEGE 1 | HOW MANY |
| COLLEGE 1 | HOW MANY |
| COLLEGE 1 | HOW MANY |

Who will you ask to provide the recommendations?

Recommendation 1: _____

Recommendation 2: _____

Recommendation 3: _____

Recommendation 4: _____

The following additional documents are typically required to apply to graduate programs. To be sure, check the instructions included with the program application.

| DO YOU HAVE? | YES |
|--|-----------------------|
| Official high school transcript or HSE diploma and scores | <input type="radio"/> |
| Sealed, official transcripts from any colleges you previously attended | <input type="radio"/> |
| Personal statements | <input type="radio"/> |
| Professional and academic references | <input type="radio"/> |
| Resume | <input type="radio"/> |
| Immunization records | <input type="radio"/> |




See section **Applying to Graduate School** of this guide to help familiarize yourself with the materials typically required for graduate school applications.

FUNDING YOUR DEGREE

To successfully complete financial aid applications on time, you should review your educational and financial aid history, and make a complete list of the application materials that are required. This section identifies potential challenges and next steps for the receipt of financial aid. These prompts will help you to review your education and financial aid history in order to bring to light any potential issues with your eligibility for financial aid. However, to be absolutely sure of what is required, always consult with someone in the financial aid office of the colleges to which you are applying.

APPLYING TO FINANCIAL AID: FIRST STEPS

Below are basic steps for applying to financial aid. Be sure to keep a record of your login information in the space provided. Without your login information you will not be able to access these accounts. Keeping track of login information ensures that you will be able to access your account when you need to.


 For information on what constitutes financial aid please see the **Funding Your Degree** section of this guide.

SELECTIVE SERVICE:


Only people assigned male at birth are required to register. People assigned female at birth are not required to register.

Are you a man born after 1960? Yes No

If yes, do you know if you registered for selective service when you were between the ages of 18-25?

 See section **Selection Service Registration** in this guide for more information on Selective Service verification.

FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)

Have you completed FAFSA? Yes No  If yes, keep track of important account information and submission dates below.

FAFSA/FSA ID LOGIN INFORMATION:

SAVE KEY: _____

Security Question 1:

Answer: _____

Security Question 2:

Answer: _____

Security Question 3:

Answer: _____

Security Question 4:

Answer: _____

Have you completed TAP?

- Yes
 No

If yes, keep track of important account information and submission dates below.

**TAP/HESC
Login Information**

Security Question 1:

Answer:

FINANCIAL AID: CONSIDERATIONS FOR TRANSFER STUDENTS

Have you previously enrolled in college classes either in the community or while you were incarcerated? Yes No

If yes, please answer the following question.

If no, you can skip this section.

When you were previously enrolled in classes did you pay the total cost of tuition and fees out of pocket? Yes No

If yes, you can skip this section.

If no, please review the following questions carefully to identify any possible issues that may need to be resolved to become financial aid eligible:

Did you use the Federal Pell Grant Program to pay for college classes before or during incarceration? Yes No Not Sure

If yes, do you know whether you might owe money to a college you previously attended due to not completing a semester that you were enrolled in?

See section **FEDERAL AND STATE GRANTS: A WORD OF CAUTION** on page 49 of this for more information about how to address this potential issue.

Did you withdraw from classes before the end of a semester while using federal or state financial aid, such as TAP or Pell? Yes No Not Sure

*If yes or not sure, see **FEDERAL AND STATE GRANTS: A WORD OF CAUTION** on page 49 for more information about how to address this potential issue.*

Have you ever taken out any education-related loans? Yes No Not Sure

*If not sure, see section **IF YOU HAVE DEFAULTED ON STUDENT LOANS** on page 57 for more information on how to determine the status of any education-related loans you may have taken out.*

If you answered yes to the above question, are your loans in default? Yes No Not Sure

*If yes, see section **STUDENT LOAN DEFAULTS** on page 55 to learn how to rehabilitate your loan and become financial aid eligible again. Additionally, see **APPENDIX Q** more information for rehabilitating student loans.*

PAROLE REQUIREMENTS

Parole requirements can influence your availability for your college commitments. If you will be on parole or another type of community supervision after release, it may be helpful to share your academic reentry plan with your parole officer. Discussing your plan may help your parole officer understand specific scheduling needs and how college can help you build and sustain meaningful employment for the long-term. You might share letters of acceptance that you've received from colleges you've applied to or contact information for any community-based organizations that are helping you to prepare for college. Additionally, below are some questions to consider as you prepare for how parole may influence your academic decisions.

In your first conversation with probation and parole, inquire about these scheduling considerations:

What time is your curfew, if any? From: ____ (p.m.) to ____ (a.m.)

Are you required to participate in any programs? Yes No *If yes, what is the program schedule that you'll be required to follow? Note that this may influence when you're free to enroll in classes.*

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|------|--------|--------|---------|-----------|----------|--------|----------|
| 8am | | | | | | | |
| 9am | | | | | | | |
| 10am | | | | | | | |
| 11am | | | | | | | |
| 12pm | | | | | | | |
| 1pm | | | | | | | |
| 2pm | | | | | | | |
| 3pm | | | | | | | |
| 4pm | | | | | | | |
| 5pm | | | | | | | |
| 6pm | | | | | | | |
| 7pm | | | | | | | |
| 8pm | | | | | | | |

When will you complete this programming? _____

DETERMINING YOUR LEVEL OF ENROLLMENT

ENVISIONING YOUR WEEKLY SCHEDULE

Once you have been accepted to a college or university, it will soon be time to enroll in courses. One of the decisions you'll need to make* is to determine whether you want to enroll full- or part-time. To help you think through how much time you have to focus on school, consider other commitments and responsibilities that you expect to have once you return to the community. How many hours a week do you imagine you'll need to reserve for the following activities?

EMPLOYMENT:

RESPONSIBILITIES TO FAMILY AND SOCIAL NETWORK:

PAROLE/COMMUNITY SUPERVISION REQUIREMENTS:

* To help you choose the best courses to enroll in we strongly encourage you to work with an academic advisor at your campus. See section *Part-time and Full-time Enrollment* in this guide for information that may be helpful in thinking through your preferred level of enrollment.

**FRIENDS, NETWORKING,
COMMUNITY/SOCIAL EVENTS:**

OTHER:

How many classes do you think you want to take each semester
(which will indicate whether you will be a part-time or full-time student)?

- Full-time (4 classes or more per semester)
- Part-time (3 classes or less per semester)
- Unsure

If you're unsure, what considerations are you contemplating as you think through this decision?

LEARNING CHALLENGES


Colleges and universities provide services and support to students with learning differences and other disabilities. These services include special accommodations that will help students navigate the classroom environment and the demands of completing their required course work. For example, students with physical disabilities, including severe injuries, may get a notetaker to help them take notes. Students who have learning differences like dyslexia may get extra time to take tests. Below are some questions to help you think through whether you might be eligible to receive accommodations. If you check yes, consider seeking more information at the appropriate office on your campus.

FILL ME OUT!

Do you have a diagnosis and/or disability that you suspect might make course completion more challenging? Yes No

If yes, are you able to secure documentation of the diagnosis and/or disability prior to your release? Yes No

If no, do you suspect that you may have a learning challenge or disability? Yes No

 See section **Learning Challenges** in this guide for more information if you suspect you may have a learning challenge or disability or would like more information on which office to visit to explore accommodations.

If yes, we encourage you to visit the appropriate office on the campus you enroll in to find out how you can be evaluated for a challenge or disability that may make you eligible to receive accommodations in your courses.

TECHNOLOGY

In order to be successful in college, you should feel comfortable using computers and the Internet. Many professors communicate with students, post assignments, and send grades with these tools. **Seek out classes at local libraries, SUNY's Educational Opportunity Centers, the John Jay College Institute for Justice and Opportunity's Tech 101 course, or any trainings provided by the college you enroll in.**

CONGRATULATIONS, YOU'VE BEEN ACCEPTED!

Congratulations! You have successfully completed your college applications and have received an acceptance letter. Your acceptance letter will likely be followed by a larger package of documents and brochures for new students. This can be a bit overwhelming, so take your time and carefully review these materials since they will detail the next steps to take. When possible, make contact with relevant departments on campus such as academic counseling and financial aid offices. Remember that every college has abundant resources, both online and on campus, for guiding students from the beginning to the end of their academic career. In order to get the most out of your college experience, always take full advantage of these resources and seek out as much information as you can. No matter your difficulty, you are not on your own. Good luck!

GLOSSARY TERMS

**Please consult these pages for the definitions
of terms used in this resource.**



| TERM | DEFINITION |
|-----------------------------|--|
| Associate's Degrees | A degree that usually requires a student to complete 60 academic credits and takes approximately two years of full-time course work. |
| Bachelor's Degrees | A degree that usually requires a student to complete 120 academic credits and takes approximately four years of full-time course work. Similar to associate's degrees, bachelor's degrees require students to take a variety of general education courses. However, bachelor's degrees require that students take significantly more courses in their major (the chosen academic focus of a degree), which increases the expertise that students gain. |
| Certificate Programs | Certificate programs prepare students for a variety of opportunities, including workplace preparation. Proficiency certificates show that students have completed a short-term focused course designed to give them specific skills, or a school may offer a broader-based academic certificate. |
| Commitment Deposit | Your commitment deposit is a payment you make after being accepted to a school. This payment confirms that you plan to attend that school and pay tuition there. There is a period of time between your acceptance and the deadline to pay the deposit during which you may hear back from other schools or receive notice of financial aid awards, so many people wait to pay their commitment deposits until they know for sure which school they plan to attend. Financial aid may be available for students who cannot afford their commitment deposit. |
| Community College | Community colleges, also called junior colleges, technical colleges, two-year colleges, or city colleges, provide tertiary (after high school) education including technical or vocational training courses as well as two-year programs leading to associate's degrees. Community colleges also offer community education classes such as high school equivalency classes, or continuing education classes. On a per-credit basis, community colleges are usually the least expensive option. Many credits earned at community college can transfer to senior (four-year) colleges and be used toward a degree at those colleges. |
| Deferment | Loan deferment is a way to temporarily postpone having to make payments on a loan. Student loans can be deferred for a variety of reasons, including being in school or being unemployed. Whether a loan qualifies for deferral is usually based on a set of objective criteria, and the loan payments will begin again when those criteria are no longer met. Interest will still accrue while the loan is deferred, unless the loan is a special type of loan called a subsidized loan. |
| Doctorate | Doctoral degrees—also called doctorates—are graduate (after college) degrees that offer increased specialization in an area of study, usually after the completion of a master's degree. |
| Fellowships | A fellowship is a merit-based scholarship that is intended to fund academic study or research over a limited period of time. |
| First-time Freshman | A first-time freshman is a freshman who has never enrolled in college before and is beginning the academic year with no credits. |
| Forbearance | Loan forbearance is a way to temporarily postpone having to make payments on a loan. Forbearance can be granted for a variety of reasons, but is at the discretion of the lender, and is usually for a set period of time of no longer than 12 months, after which you must request forbearance again. Interest will still accrue while the loan is in forbearance. |

| TERM | DEFINITION |
|-------------------------------------|--|
| Four-Year College | Another term for senior college. |
| Freshman | A freshman is someone who is enrolled in college but has not yet earned enough credits to be considered a sophomore (usually 30 credits). While freshman status for full-time students usually lasts for only one year, a person who is enrolled part-time may find that their freshman “year” lasts longer than one school year. |
| General Education | General education courses are courses in categories of knowledge that a school has identified as necessary for your education to be “well-rounded.” These courses usually include language, mathematics, science, and world studies. For example, to obtain a bachelor’s degree, general education courses are required in addition to courses in your major, so that your education is complete rather than narrowly focused on one area of study. |
| Grade Point Averages | Grade point averages (GPAs) are a way of describing how you are doing academically overall by assigning each course’s grade a certain number of “points” (usually four points for an A, three for a B, and so forth) and then averaging the points out to give a single numerical score for your academic performance. This is done by adding up the points for all your classes and then dividing that number by how many classes you are taking. Many scholarships and grants require you to maintain a certain GPA to continue qualifying to receive money. |
| Grants | College grants are a source of funding for your education that doesn’t have to be paid back. Unlike scholarships, which can be awarded based on a variety of reasons, grants are usually awarded based on financial need. However, there are also merit-based grants that may be awarded based on criteria like academic achievement, a history of community service, or commitment to a field of study. |
| Internships | An internship is a period of work experience offered to give students exposure to the working environment, often within a specific industry that relates to their field of study. Internships may be paid or unpaid or the “pay” may be school credits. |
| Involuntary Civil Commitment | Involuntary civil commitment is a process by which a person is held without their consent in a mental health facility. This may be because of concern that they are a danger to themselves, or it may be because they have been sentenced to treatment rather than to a term of incarceration in a jail or prison. |
| Loan Forgiveness | Loan forgiveness is a process by which a certain amount of your loans are erased, or forgiven, if you meet criteria set by the lender. These criteria are most often met by serving in a career such as teaching or public service for a certain period of time. |
| Master’s Degree | Master’s and professional degree programs are graduate (after college) degree programs that usually take one to two years to complete and offer increased specialization in a particular area of study. |
| Notarized | A notarized document has been certified by a person called a notary public, whose job it is to ensure that the person signing the document is who they say they are, and is signing voluntarily. Most banks have a notary public available for a small fee (usually around \$5), and law clinics and law firms may also have notary services you can use. |

| TERM | DEFINITION |
|------------------------------|---|
| Occupational License | An occupational license is a government credential that workers must hold in certain occupations. Licensing requires that workers meet state-specific educational, training, testing and other requirements to practice in a licensed profession. Occupational licenses are mandatory, intended to set professional standards and ensure safety and quality of work, and expire after a period of time. |
| Rap Sheets | The “rap” in rap sheet stands for “record of arrests and prosecutions.” A rap sheet is a record of your contacts with the criminal justice system in a state or with the federal government. |
| Registrar’s Office | The Registrar’s Office is the administrative center of a college. The office registers students, records grades, prepares transcripts, evaluates academic records, and oversees the preparation of college catalogs and schedules of classes. You will sign up for classes, decide on or change your major, and confirm that you are eligible to take certain courses or graduate through the Registrar’s Office. |
| Resume | A resume is a document that lists your background, skills, accomplishments, and work history. |
| Scholarships | Scholarships are a source of educational funding that does not typically have to be paid back. Scholarships may be awarded based on financial need, or on a variety of “merit-based” criteria such as academic achievement or belonging to a particular ethnic group. There are even scholarships based on participation in certain hobbies! |
| Senior College | Senior colleges, also called four-year colleges or undergraduate colleges, provide tertiary (after high school) education. They offer bachelor’s degrees in a variety of fields of study. Although the terms college and university are often used interchangeably, college usually refers to smaller institutions that offer only (or primarily) bachelor’s degrees. |
| Statutory Colleges | New York State’s statutory colleges are colleges or schools that are components of a private college but receive separate public funding from the state under a statute (another word for law). |
| Student Loan Defaults | A student loan is in default when payments are delinquent (have not been made) for a specified period of time. The amount of time varies by loan, and may range from one missed payment to nine months of missed payments. Consequences of default also vary by loan, but can include the entire balance being considered due immediately, loss of eligibility for student aid, damage to your credit rating that affects your ability to obtain housing and transportation, garnishment of your wages and withholding of your tax refunds or other federal benefits. |
| Transcripts | A transcript is a record of the courses a student has taken and completed and the grades they have received. |
| Universities | Universities provide tertiary (after high school) education as well as graduate (after college) studies. They offer bachelor’s degrees in a variety of fields of study as well as graduate degrees like master’s degrees or doctorates. Although the terms college and university are often used interchangeably, university usually refers to a large institution with a broad variety of degrees. |

APPENDICES

APPENDIX A: CUNY ACADEMIC PROGRAMS

APPENDIX B: SUNY ACADEMIC PROGRAMS

APPENDIX C: SUNY APPLICATION

APPENDIX D: SUNY FEE WAIVER REQUEST FORM

APPENDIX E: NYC BIRTH CERTIFICATE APPLICATION

APPENDIX F: NYS BIRTH CERTIFICATE APPLICATION

APPENDIX G: HIGH SCHOOL TRANSCRIPT

APPENDIX H: HIGH SCHOOL EQUIVALENCY TRANSCRIPT

APPENDIX I: SAMPLE RESUME

APPENDIX J: CUNY IMMUNIZATION FORM

APPENDIX K: SAMPLE SUNY IMMUNIZATION FORM

APPENDIX L: INCOME VERIFICATION FORM

**APPENDIX M: NEW YORK STATE SCHOLARSHIP AND
GRANT ELIGIBILITY INFORMATION**

APPENDIX M: EXCELSIOR APPEAL FORM

APPENDIX N: FEDERAL STUDENT LOANS

APPENDIX O: REQUEST FOR STATUS OF INFORMATION LETTER

**APPENDIX P: VERA INSTITUTE OF JUSTICE: UNDERSTANDING PELL GRANTS
FOR INCARCERATED STUDENTS**

**APPENDIX Q: FINANCIAL DISCLOSURE FOR REASONABLE AND
AFFORDABLE REHABILITATION PAYMENTS
FORM OMB 1845-0120**



CUNY College Majors

| College Majors | Barnoch | Brooklyn | City | CSI | Hunter | John Jay | Lehman | Medgar | City Tech | Queens | SPS | York | BMCC | BCC | Guttman | Hostos | KCC | LCC | QCC |
|---|---------|----------------|--------------|-------------|----------|----------|----------|--------|-----------------|--------------|--------|--------|---------|------|---------|------------|---------|---------|---------|
| Accounting | BBA | BS | | BS, BSMS | BS | | BA,BS | BS | AAS, AS | BA | | BS | AAS | AAS, | | AAS, AS | AAS, AS | AAS, AS | AS |
| Actuarial Mathematics | | BS | | | | | | | | | | | | | | | | | |
| Actuarial Science | BA | | | | | | | | | | | | | | | | | | |
| Actuarial Studies | | | | | | | | | | BBA | | | | | | | | | |
| Africana Studies | | BA | | BA | BA | | BA | | | BA | | BA | | | | | | | |
| Aging & Health Studies | | | | | | | | | | | | | | | | AAS | | | |
| American Studies | | BA | BA | BA | | | BA | | | BA | | | | | | | | | |
| Ancient Greek | | | | | | | | | | BA | | | | | | | | | |
| Animation & Motion Graphics | | | | | | | | | | | | | AS | | | | | | |
| Anthr/Biology/Chemistry | | | | | | | BS | | | | | | | | | | | | |
| Anthropology | | BA | BA | | BA, BAMA | BA | BA | | | BA | | BA | | | | | | | |
| Applied Chemistry | | | | | | | | | BS | | | | | | | | | | |
| Applied Computational Physics | | | | | | | | | BS | | | | | | | | | | |
| Applied Management | | | | | | | | BPS | | | | | | | | | | | |
| Applied Mathematics | | | BS | | | BS | | | BS | | | | | | | | | | |
| Applied Social Science | | | | | | | | | | BS | | | | | | | | | |
| Archaeology | | | | | BA | | | | | | | | | | | | | | |
| Architecture | | | BARCH, BS | | | | | | AAS, BTECH | | | | | | | | | | AAS |
| Area Studies | | | BA | | | | | | | | | | | | | | | | |
| Art | | BA, BFA | BA, | BA, BFA, BS | BA | | BA, BFA | | AAS | BA | | BA | AA, AS | | | | | | AS |
| Audiology | | | | | | | | | | BA | | | | | | | | | |
| Automotive Technology | | | | | | | | | | | | | | AAS | | | | | |
| Aviation Management | | | | | | | | | | | | BS | | | | | | | |
| Bilingual Childhood Education | | | BSED | | | | | | | | | | AA | | | | | | |
| Biological Sciences | BA | | | | BA, BAMA | | | | | | | | | | | | | | |
| Bio Technology | | | | | | | | | | | | BS | | | | | | | |
| Biology | | BS, BA | BS, BA, BSMS | BS, BS | | | BA, BAMS | BS | | BA, BAMA | | BA, BS | | | | | AS | AS | |
| Biomedical Science | | | BS | | | | | | | | | | | | | | | | |
| Biomedical Engineering | | | BE | | | | | | | | | | | | | | | | |
| Biomedical Informatics | | | | | | | | | BS | | | | | | | | | | |
| Bio-Pharmacology | | | | | BAMA | | | | | | | | | | | | | | |
| Biotechnology | | | BS | | | | | | | | | | AS | AS | | | | | AS |
| Broadcast Journalism | | BS | | | | | | | | | | | | | | | | | |
| Broadcasting Technology and Management | | | | | | | | | | | | | | | | | | | AAS |
| Business Administration/Management | BA, | BS, BSMPS, BBA | | AAS, BS | | | BBA | AS, BS | AS, BS | BBA | BS | BS | AA, AAS | AS | | AA, AS, AS | AAS, AS | AAS, AS | AAS, AS |
| Byzantine and Modern Greek Studies | | | | | | | | | | BA | | | | | | | | | |
| Career and Technology Teacher Edu | | | | BSED | | | | | | | | | | | | | | | |
| Caribbean Studies (Dual Major) | | BA | | | | | | | | | | | | | | | | | |
| Cell and Molecular Biology | | | | | | BS | | | | | | | | | | | | | |
| Childhood Education Grades1-6: EXT to Bilingual Education | | BA | | | | | | | | | | | | | | | | | |
| Chemical Dependency Counseling | | | | | | | | | | | | | | | | | | | AS |
| Chemical Engineering | | | BE | | | | | | | | | | | | | AS | | | |
| Chemistry | | BA, BS | BSMS, BS | BS | BA | | BA, BS | | | BAMA, BA | | BA, BS | | | | | | | AS |
| Childhood Education | | BA | BSED | | BA | | | BA | | | | | AA | | | | | | |
| Children and Youth Studies | | BA | | | | | | | | | | | AA | | | | | | |
| Chinese | | | | | BA | | | | | BA | | | | | | | | | |
| Cinema Studies | | | | BA | | | | | | | | | | | | | | | |
| Civil Engineering | | | BE | | AS | | | | AAS | | | | | | | | | | |
| Classical Performance | | | BMUS | | | | | | | | | | | | | | | | |
| Classical Studies | | BA | | | BA | | | | | BA | | | | | | | | | |
| Clinical Laboratory Science/Medical Technology | | | | | | | | | | | | BS | | | | | | | |
| Communication and Science Disorders | | | | | | | | | | BA | | | | | | | | | |
| Commercial Photography | | | | | | | | | | | | | | | | | | | AAS |
| Communication | BA | BA | BA | BS | | | | | BTECH, BFA, AAS | BA, BA | BA, BS | BS | AA | | | | | | AA |
| Community Health | | | | | BS | | | | | | | BS | AS | AS | | AS | AS | | |
| Computerized Architectural and Industrial Design | | | | | | | | | | | | | | | | | | | AAS |
| Comparative Literature | | BA | BA | | BA | | BA | | | BA | | | | | | | | | |
| Computer Science and Information Security | | | | | | | | | | | | | | | | | | | AS |
| Composition | | | BMUS | | | | | | | | | | | | | | | | |
| Computational Mathematics | | | BS | | | | | | | | | | | | | | | | |
| Computer Applications | | | | | | | | AAS | | | | | | | | | | | |
| Computer Engineering | | | BE | | | | | | BTECH | | | | | | | | | | AAS |
| Computer Graphics & Imaging | | | | | | | BS | | | | | | | | | | | | |
| Computer Information Systems | BBA | | | | | | BS | BS | | | | | AAS | AAS | | | | | AAS |
| Computer Network Technology | | | | | | | | | | | | | AAS | | | | | | |
| Computer Operations | | | | | | | | | | | | | | | | | | | AAS |
| Computer Science | | BS | BS | BS | BA | BS | BA, BS | AS, BS | BTECH, AS | BA, BAMA, BS | | BS | AS | AS | | | AS | AS | |
| Computer Technology | | | | AAS | | | | | | | | | | | | | | | AAS |
| Computing & Management | | | | | | | BS | | | | | | | | | | | | |
| Construction Management Technology | | | | | | | | | AAS | | | | | | | | | | |

CUNY College Majors *(continued)*

| College Majors | Borough | Brooklyn | City | CSI | Hunter | John Jay | Lehman | Medgar | City Tech | Queens | SPS | York | BMCC | BCC | Guttman | Hostos | KCC | LBCC | QCC |
|-----------------------------------|---------|----------|----------|---------|----------|---------------|--------|--------|-----------|---------|-----|------|------|-----|---------|--------|---------|------|--------|
| Correctional Studies | | | | | | BS | | | | | | | | | | | | | |
| Creative Writing | | BFA | | | | | | | | | | | | | | | | | |
| Criminal Justice | | | | | | BA, BS, BSMPA | | | | | | | AA | AA | | AA | AA | AS | AS |
| Criminology | | | | | | BA | | | | | | | | | | | | | |
| Culinary Arts | | | | | | | | | | | | | | | | | AAS | | |
| Culture and Deviance Studies | | | | | | BA | | | | | | | | | | | | | |
| Cybersecurity and Networking | | | | | | | | | | | | | | AAS | | | | | |
| Dance | | | | | BA, BAMA | | BA | | | | | | | | | | | | AS |
| Data Processing | | | | | | | | | | | | | | | | AAS | | | |
| Dental Hygiene | | | | | | | | | AAS | | | | | | | AAS | | | |
| Dental Laboratory Technology | | | | | | | | | AAS | | | | | | | | | | |
| Design | | | | | | | | | | BFA, BS | | | | | | | | | |
| Dietetic Technician | | | | | | | | | | | | | | | | | | AS | |
| Dietetics | | | | | | | BS | | | | | | | AS | | | | | |
| Digital Art and Design | | | | | | | | | | | | | AS | | | AAS | | | AAS,AS |
| Digital Marketing | | | | | | | | | | | | | AS | | | | | | |
| Digital Music | | | | | | | | | | | | | | | | AAS | | | |
| Disability Studies | | | | | | | | | | | BA | | | | | | | | |
| Drama | | | | BS | | | | | | BA | | | | | | | | | |
| Early Childhood Education | | BA | BS | | BA | | ADPB | | | BA | | | | AS | | AAS | AAS, AS | | |
| Earth and Environmental Sciences | | BA,BS | | BS | | | | | | | | | | | | | | | |
| Earth and Planetary Sciences | | | | | | | | | | | | | | | | | AS | | |
| Earth Science | | BA | BE, BS | BS | BAMA | | BA | | | BA | | BS | | | | | | | |
| East Asian Studies | | | | | | | | | | BA | | | | | | | | | |
| Economics | BA, BBA | BA | BAMA, BA | BA,BS | BA, BAMA | BS | BA | | | BA | | BA | AA | | | | | | |
| Education Studies | | | | | | | | | | | | | | AAS | | | AAS,AS | AA | |
| Electronic Design and Multimedia | | | BFA | | | | | | | | | | | | | | | | |
| Electrical Engineering | | | BE | BS, AAS | | | | | | | | | | AAS | | AS | | AS | AAS |
| Electromechanical Eng Technology | | | | | | | | | AAS | | | | | | | | | | |
| Electrical Technology | | | | | | | | | BTECH | | | | | | | | | | AAS |
| Electronic Engineering Technology | | | | | | | | | | | | | | AAS | | | | | |
| Emergency Med Tech/Paramedic | | | | | | | | | | | | | | | | | AAS | AS | |
| Emergency Medical Services | | | | | | | | | | | | | | | | | AAS | | |
| Emergency Services Administration | | | | | | BS | | | | | | | | | | | | | |
| Emerging Media Technologies | | | | | | | | | BTECH | | | | | | | AAS | | | |
| Energy Services and Technology | | | | | | | | | | | | | | AAS | | AAS | | AAS | |
| Engineering Science | | | | AS, BS | | | | | | | | | AS | AS | | | AS | AS | AS |
| English | BA | BA | BAMA, BA | BA | BA, BAMA | BA | BA | AA, BA | | BA | | BA | | | | | | | |
| Entertainment Technology | | | | | | | | | BTECH | | | | | | | | | | |
| Entrepreneurship | BBA | | | | | | | | | | | | | | | | | | |
| Environmental Sciences | | | BS | | | | BS | BS | | BA, BS | | BS | | | | AS | | AS | AS |
| Environmental Control Technology | | | | | | | | | AAS | | | | | | | | | | |
| Environmental Health | | | | | | | | | | | | | | | | | | AS | AS |
| Environmental Studies | | BA | | | BA | | | | | BA | | | | | | | | | |
| Environmental Technology | | | | | | | | | | | | | | AAS | | | | | |
| Exercise Science | | BS | | | | | BS | | | | | | | AS | | | AS | | |
| Facilities Management | | | | | | | | | BTECH | | | | | | | | | | |
| Family and Consumer Sciences | | | | | | | | | | BA | | | | | | | | | |
| Fashion Design | | | | | | | | | | | | | | | | | | AAS | |
| Fashion Marketing | | | | | | | | | AAS | | | | | | | | | | |
| Film and TV Studies | | BA | BFA | | BA | | BA | | | BA | | | | | | | | | |
| Finance | BBA | BBA | | | | | | | | BA, BBA | | | | | | | | | |
| Financial Economics | | | | | | | | BS | | | | | | | | | | | |
| Financial Management | | | | | | | | | | | | | AS | | | | | | |
| Financial Mathematics | BS | BS | | | | | | | | | | | | | | | | | |
| Fine Arts | | | | | BFA | | | | | | | BA | | | | | AS | AS | |
| Fire Science | | | | | | BS | | | | | | | | | | | | | |
| Food Studies | | | | | | | | | | | | | | | | AS | | | |
| Foodservice Management | | | | | | | | | | | | | | | | | | AAS | |
| Forensic Accounting | | | | | | | | | | | | | AS | | | | | | |
| Forensic Psychology | | | | | | BA, BAMA | | | | | | | | | | | | | |
| Forensic Science | | | | | | BS | | | | | | | | | | | | | |
| French | | BA | | | BA | | BA | | | BA | | BA | | | | | | | |
| Gallery and Museum Studies | | | | | | | | | | | | | | | | | | | AS |
| Game Design | | | | | | | | | | | | | | | | AAS | | | |
| Geography | | | | | BA | | BA | | | | | | | | | | | | |
| Geographic Information Science | | | | | | | | | | | | | AS | | | | | | |
| Geology | | | BA, BS | | | | BA | | | BA, BS | | BS | | | | | | | |
| German | | | | | BA | | BA | | | BA | | | | | | | | | |
| Gerontology | | | | | BSMS | | | | | | | BS | AS | | | AAS | | | |
| Global History | | | | | | BA | | | | | | | | | | | | | |
| Government | | | | | | BA | | | | | | | | | | | | | |
| Graphic Design | | | | | | | | | BTECH | BS | | | | | | | AAS, AS | | |
| Greek | | | | | BA | | BA | | | | | | | | | | | | |
| Health | | BA, BS | | | | | BS | | | | BS | BS | AAS | | | AAS | | | |
| Health Sciences | | | | | | | | | | | | BS | | | | | | | AS |
| Health Services Administration | | | | | | | BS | | BS | | BS | | | | | | | | |
| Hebraic and Judaic Studies | | BA | | | BA | BA | BA | | | BA | | | | | | | | | |

CUNY College Majors *(continued)*

| College Majors | Baruch | Brooklyn | City | CSI | Hunter | John Jay | Lehman | Medgar | City Tech | Queens | SPS | York | BMCC | BCC | Guttman | Hostos | KCC | LECC | QCC |
|--|--------|----------|---------------|----------|-------------------|----------|-----------|-------------|------------|------------|-----------|--------|------|---------|---------|--------|---------|---------|--------|
| History | BA | BA | BA, BAMA | BA, BAMA | BA, BAMA | | BA, BAMA | | | BA, BAMA | | BA | AA | | | | | | |
| Horticulture | | | | | | | | | | | | | | AAS | | | | | |
| Hospitality Management | | | | | | | | | AAS, BTECH | | | | | | | | | | |
| Human Relations | | | | | | | | | | | BA | | | | | | | | |
| Human Services | | | | | | BS | | | BS | | | | AAS | | | AA | | AA | |
| Humanities and Justice | | | | | | BA | | | | | | | | | | | | | |
| Industrial Design | | | | | | | | | AAS | | | | | | | | | AAS | |
| Industrial and Organizational Psychology | BBA | | | | | | | | | | | | | | | | | | |
| Information Systems | | BS | | BS | | | | | | | BS | BS | | | | | | | |
| Information Technology | | | | | | | | | | | | | | | | AAS | | | |
| Interdisciplinary Studies | | | BA, BS | | | | | | | BA | | BA | | | | | | | |
| International Studies | | | BA | | | | | | BA, BS | | | | | | | | | | |
| Internet and Information Technology | | | | | | | | | | | | | | | | | | | AAS |
| Interdisciplinary Liberal Arts and Science and Study of the Americas | | | BAMA | | | | | | | | | | | | | | | | |
| Italian | | BA | | BA | BA | | BA | | BA | | | | | | | | | | |
| Jazz Studies | | | BMUS | | | | | | | | | | | | | | | | |
| Journalism | BA | BS, BA | | | | | BA | | | | | BA | | | | | AAS, AS | | |
| Labor Studies | | | | | | | | | BA | | | | | | | | | | |
| Laser and Fiber Optics Engineering Technology | | | | | | | | | | | | | | | | | | | AAS |
| Latin | | | | | BA | | BA | | BA | | | | | | | | | | |
| Latino and Latin American Area Studies | | | | | BA | BA | BA | | BA | | | | | | | | | | |
| Law and Society | | | | | | BA | | | | | | | | | | | | | |
| Legal Secretary/Legal Assistant Studies | | | | | | | | | AAS, BS | | | | | | | | | AAS | |
| Legal Studies | | | | | | BS | | | | | | | | | | | | | |
| Liberal Arts & Sciences | BA | | | AA, AS | | | | AA | AA, AS | | | | AA | AA, AS | AA | AA, AS | AA | AA, AS | AA, AS |
| Liberal Studies | | | | | | | | BA | | | BA | | | | | | | | |
| Linguistics | | BA | | | | | BA | | | BA | | | AA | | | | | | |
| Management | BBA | | BA | | | | | | | | | | | | | | | | AAS |
| Maritime Technology | | | | | | | | | | | | | | | | | | | |
| Marketing/Marketing Management | BBA | | | | | | | | AAS | | | BS | | AAS | | | AAS | | |
| Mass Communication | | | | | | BA | | | | | | | | | | | | | |
| Massage Therapy | | | | | | | | | | | | | | | | | | | AAS |
| Mathematics | BA | BA, BS | BA, BS, BA/MS | BS | BA | | BA, BA/MA | BS | | BA | | BA, BS | AS | AS | | AS | AS | | |
| Math/Stat & Applied Math | | | | | BA/MA | | | | | | | | | | | | | | |
| Math Education | | BA | BA | BS | BA, BA/MA | | BA | | BS | BA | | BA, BS | AS | | | | | | |
| Mechanical Engineering/Mech Engineering Technology | | | BE | | | | | | AAS, BTECH | | | | | | | AS | | AS | AAS |
| Media & Perf Arts | | | | | | | | BFA | | | | | | | | | | | |
| Media Studies/Tech | | | | | BA | | BA | | | BA | | | | AAS, AS | | | AS | | |
| Medical Laboratory Sci/Tech | | | | | BS, BS/MA | | | | | | | | | AAS | | | AAS | | AAS |
| Medical Office Assistant/Records Tech | | | | | | | | | | | | | | AAS | | | AAS | | AAS |
| Mental Health Human Svcs | | | | | | | | | | | | | | | | | AS | | |
| Microcomputers | | | | | | | | | | | | | | | | AAS | | AAS | |
| Middle Eastern Studies | | | | | | | | | | BA | | | | | | | | | |
| Modern Languages | | | | | | | | | | | | | AA | | | | | | |
| Mortuary Science | | | | | | | | | | | | | | | | | | AAS | |
| Multimedia Studies etc. | | BS | | | | | BA, BFA | | | | | | | AAS, AS | | | | | |
| Music | BA | BA | BA, BFA | BA, BS | BA, BMUS, BA/MA | | BS | | | BA, BA/MA | | BA | | | | | | | AS |
| Music Chamber Music | | | | | | | | | | ADPB | | | | | | | | | |
| Music Composition | | BMUS | | | | | | | | | | | | | | | | | |
| Music Education | | BMUS | BA, BFA | | | | | | | BA | | BA | | | | | | | |
| Music Performance | | ADPM | | | | | | | | BMUS, ADPB | | | | | | | | | |
| Music Production | | | | | | | | | | | | | | | | | | | AAS |
| Music Recording Technology | | | | | | | | | | | | | | | | | | AAS | |
| Neuroscience-Biology & Psychology | | | | | | | | | | BA | | | | | | | | | |
| Nuclear Medicine/Health Tech | | | | | | | | | | | | | | AAS | | | | | AAS |
| Nursing | | | | AAS, BS | BS, BS/MS, BS/MPH | | BS | AAS, BSNURS | AAS, BS | | BS, BS/MS | BS | AAS | AAS | | AAS | AAS | AAS | AAS |
| Nutrition & Dietetics & Food Science | | | | | BS, BS/MS | | | | | BS | | | | | | | | | |
| Nutrition & Exercise Sci | | | | | | | | | | BS | | | | | | | | | |
| Occupational Therapy | | | | | | | | | | | | BS/MS | | | | | | | |
| Occupnl Therapy Assistant | | | | | | | | | | | | | | | | | | AAS, AS | |
| Office Admin & Tech | | | | | | | | | | | | | AAS | AAS | | AAS | AAS | | AAS |
| Ornamental Horticulture | | | | | | | | | | | | | | AAS | | | | | |
| Paralegal Studie | | | | | | | | | | | | | | AAS | | | | AAS | |
| Paramedic | | | | | | | | | | | | | AAS | | | | | AAS | |
| Performing Arts - Music | | BMUS | | | | | | | | | | | | | | | | | |
| Pharmaceutical Manuf Tech | | | | | | | | | | | | | | AAS | | | | | |
| Pharmaceutical Sciences | | | | | | | | | | | | BS | | | | | | | |
| Philosophy | BA | BA | BA | BA | BA | BA | BA | | BA, BA/MA | | | BA | | | | | | | |
| Physical Education Teacher | | BS | | | | | | | | | | BS | | | | | | | |
| Physical Therapist Asst | | | | | | | | | | | | | | | | | AAS | AAS | |

CUNY College Majors *(continued)*

| College Majors | Baruch | Brooklyn | City | CSI | Hunter | John Jay | Lehman | Medgar | City Tech | Queens | SPS | York | BMCC | BCC | Guttman | Hostos | KCC | LECC | QCC |
|---|--------|----------|-----------|---------|-----------|-----------|---------------|--------|------------|---------------|-----|------|------|-----|---------|--------|-----|------|-----|
| Physics | | BA, BS | BA, BS | BS | BA, BA/MA | | BA, BS | | | BA, BS, BA/MA | | BS | | | | | AS | | |
| Physics Teacher | | BA | BS | BS | | | BA, BS | | | BA | | | | | | | | | |
| Police Science | | | | | | BS, BS/MA | | | | | | | | | | AS | | | |
| Political Science | BA | BA | BA | BA | BA | BA | BA | | | BA | | BA | | | | | | | |
| PR and Latino Studies | | BA | | | | | | | | | | | | | | | | | |
| Pre-Pharmacy | | | | | | | | | | | | | | AAS | | | | | |
| Programming and Systems | | | | | | | | | | | | | | | | | | AAS | |
| Psychology | BA | BA | BA, BA/MA | BA, BS | BA | | BA | BA | | BA | BA | BA | AA | | | | | AA | |
| Public Administration | BBA | | | | | | BA, BS, BSMPA | AS/BS | | | | | | | | | | | |
| Public Affairs | BS | | | | | | | | | | | | | | | | | | |
| Public Health | | | | | | | BS | | | | | BS | AS | AS | | | | AS | AS |
| Puerto Rican Studies | | | | | | | BA | | | | | | | | | | | | |
| Radiologic Technology/Science/Med Imaging | | | | | | | | | AAS, BS | | | | | AAS | | AAS | | AAS | |
| Real Estate | BBA | | | | | | | | | | | | | | | | | | |
| Religion/Religious Studies | | BA | | | BA | | | BA | | BA | | | | | | | | | |
| Respiratory Therapy | | | | | | | | | | | | | AAS | | | | | | |
| Retail Merchandising | | | | | | | | | | | | | | | | | | AAS | |
| Romance Languages | | | BA | | BA | | | | | | | | | | | | | | |
| Russian | | BA | | | BA | | BA | | | BA | | | | | | | | | |
| School Food Service | | | | | | | | | | | | | | | | | | AS | |
| School Health Education | | | | | | | | | | | | | AS | | | | | | |
| Science | | | | | | | | AS | | | | | AS | | | | | | |
| Security Management | | | | | | BS | | | | | | | | | | | | | |
| Small Busi Entrepreneur | | | | | | | | | | | | | AAS | | | | | | |
| Social Studies Teacher | | BA | BA | | | | | | | | | | | | | | | | |
| Social Work | | | | BA, BS | | | BA | BS | | | | BS | | | | | | | |
| Sociology Teacher Educ 1-6 | | | | | | | | | | | | BA | | | | | | | |
| Sociology Soc Std 7-12 | | | | | | | | | | BA | | | | | | | | | |
| Sociology | BA | BA | BA, BA/MA | BA | BA, BA/MS | BA | BA | | | BA | BA | BA | AA | | | | | | |
| Sonic Arts | | | BMUS | | | | | | | | | | | | | | | | |
| Spanish Teacher 7-12 | | BA | | BA | BA | | BA | | | BA | | BA | | | | | | | |
| Spanish-English Translation | | | | | | | | | | | | | | | | | | AA | |
| Spec Educ Early Childhood | | | | | | | | BA | | | | | | | | | | | |
| Speech | | | | | | | | | | | | BS | | | | | AS | | |
| Speech Path & Audiology | | BA | | | | | BA | | | | | | | | | | | | |
| Speech Pathology | | | BA | | | | | | | | | | | | | | | | |
| Speech Theatre Arts | | | | | | | | | | | | BA | | | | | | | |
| Stat & Quant Modeling | BBA | | | | | | | | | | | | | | | | | | |
| Stat & Applied Math | | | | | BA/MA | | | | | | | | | | | | | | |
| Statistics | BA | | | | BA | | | | | | | | | | | | | | |
| Studio Art | | | | | BA | | | | | BA, BFA | | | | | | | | | |
| Surgical Technology | | | | | | | | | | | | | | | | | | AAS | |
| Teacher Education | | | | | | | | AA | | | | | | | | | | AA | |
| Tech Teacher Education | | | | | | | | | BSED | | | | | | | | | | |
| Telecommunications Tech | | | | | | | | | AAS, BTECH | | | | | AAS | | | | | AAS |
| Television and Radio | | BA | | | | | | | | | | | | | | | | | |
| Theater and Dance | | | | | | | | | BA | | | | | | | | | | |
| Theater | | BA, BFA | BA | | BA | | BA | | | | | | AS | | | | AS | AS | AS |
| Therapeutic Recreation | | | | | | | BS | | | | | | | AS | | | | AS | |
| Toxicology | | | | | | BS | | | | | | | | | | | | | |
| Travel, Tourism, and Hospitality | | | | | | | | | | | | | | | | | | AAS | AAS |
| Undeclared Cnd Adm Nurs | | | | | BA | | | | | | | | | | | | | | |
| Undeclared Health | | | | | | | | | | | | | AA | | | | | | AAS |
| Undeclared Health Nursing | | | | | | | | | | | | | | | | | | AAS | |
| Undeclared Health Sciences | | | | AAS, BS | | | | | | | | | | | | | | | |
| Undeclared PostBacc | | | | | BA | | | | | | | | | | | | | | |
| Undeclared Pre-Health | | | | | | BA | | | | | | | | | | | | | |
| Undeclared Pre-Health Science | | | | AA, BA | BA | | | AA | AA | | | | | | | | | AAS | |
| Undeclared Pre-Nursing | | | | | BA | | | | | | | | | | | | | | |
| Urban & Community Studies | | | | | | | | | | | BA | | | | | | | | |
| Urban Legal Studies | | | BA | | | | | | | | | | | | | | | | |
| Urban Studies | | | | | BA | | | | | BA, BA/MA | | | | | AA | | | | |
| Urban Sustainability | | BA | | | | | | | | | | | | | | | | | |
| Urban Studies Soc Std 7-12 | | | | | | | | | | BA | | | | | | | | | |
| Veterinary Technology | | | | | | | | | | | | | | | | | | AAS | |
| Video Arts and Technology | | | | | | | | | | | | | AS | | | | | | |
| Visual & Performing Arts | | | | | | | | | | | | | | | | | | | AS |
| Website Development | | | | | | | | | | | | | | | | | | AAS | |
| Women's and Gender Studies | | BA | | | BA | | | | | BA | | | | | | | | | |
| Womens Gender & Sexlty Std | | | | BA | | BA | | | | | | | AA | | | | | | |
| Women's Studies | | BA | | | | | | | | BA | | | | | | | | | |
| Writing and Literature | | | | | | | | | | | | | | | | | | AA | |

4YR

Bachelor's Degree Programs

Find it faster online at www.suny.edu/majors

KEY: * Program also begins in Summer A Audition required E/W Evening/Weekend F Freshmen only H Blended online/on-campus option also available I Internal transfers only J For information on starting in Spring, contact Admissions Office O Online program also available P Portfolio required S Fall entrance only T Transfers should contact school for requirements U Upper division transfers only (generally 48-72 credit hours required)

Agriculture & Natural Resources

Agricultural Business Development • Morrisville
Agricultural Business Management • Cobleskill BS/BT
Agricultural Entrepreneurship • Alfred State
Agricultural Equipment Technology • Cobleskill
Agriculture Science • NYS College of Agriculture & Life Sciences at Cornell
Animal Science • Cobleskill BS/BT
Animal Sciences • NYS College of Agriculture & Life Sciences at Cornell
Dairy Management • Morrisville
Environmental Management • Cobleskill
Equine Science • Morrisville (U)
Fisheries & Aquaculture • Cobleskill
Food Science • NYS College of Agriculture & Life Sciences at Cornell
Food Systems & Technology • Cobleskill
Forest Ecosystem Science • ESF
Forest Resources Management: General Forestry • ESF
Golf and Sports Turf Management • Delhi
Horticultural Business Management • Morrisville
Horticultural Technology Management • Farmingdale
International Agriculture & Rural Development • NYS College of Agriculture & Life Sciences at Cornell
Landscape Contracting • Cobleskill
Natural Resources Management • ESF
Plant Science • Cobleskill
Plant Sciences • NYS College of Agriculture & Life Sciences at Cornell
Renewable Resources Technology • Morrisville (U)
Sustainable Energy Management • ESF
Therapeutic Horsemanship • Cobleskill
Turfgrass Management: Golf Turf Management • Cobleskill
Turfgrass Management: Sports Turf Management • Cobleskill
Viticulture & Enology • NYS College of Agriculture & Life Sciences at Cornell
Water Resources • Brockport
Wildlife Management • Cobleskill

Architecture & Environmental Design

Architectural Design & Building • Delhi (S)
Architectural Engineering Technology • Farmingdale
Architectural Technology • Alfred State (J)
Architecture • Alfred State (J)(P), University at Buffalo (S)(T)
Design & Environmental Analysis • NYS College of Human Ecology at Cornell
Environmental Design • University at Buffalo (T)
Environmental Design, Policy & Planning • Stony Brook
Landscape Architecture • ESF, NYS College of Agriculture & Life Sciences at Cornell

Area Studies

Africana & Latino Studies • Oneonta
American Studies • University at Buffalo, Geneseo, Old Westbury, Oswego
Asian & Asian American Studies • Binghamton, Stony Brook

Asian & Asian American Studies: Adolescence Education: Chinese 7-12 • Stony Brook
Asian & Asian American Studies: Adolescence Education: Japanese 7-12 • Stony Brook
Asian & Asian American Studies: Adolescence Education: Korean 7-12 • Stony Brook
Asian Studies • University at Buffalo, New Paltz
Chinese Studies • Albany*, Binghamton
Classical Studies • Binghamton
Classical Studies: Greek & Latin • Binghamton
East Asian Studies • Albany*
Japanese Studies • Albany*, Binghamton
Jewish Studies • University at Buffalo
Judaic Studies • Binghamton
Korean Studies • Binghamton
Latin American & Caribbean Studies • Binghamton, New Paltz
Latin American, Caribbean & U.S. Latino Studies • Albany*
Latin American Studies • Plattsburgh, Purchase
Russian Studies • Binghamton

Biological Studies

Adolescence Biology Inclusive Education • Brockport
Adolescence Education: Biology • Cortland, Fredonia*, Geneseo, New Paltz (T), Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence Education: Biology, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)
Applied Fermentation BTech • Cobleskill
Aquatic & Fisheries Science • ESF
Biochemistry • Binghamton, Brockport, University at Buffalo (T), Cortland, ESF, Fredonia, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
Bioinformatics & Computational Biology • University at Buffalo
Biological Sciences: Biology • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, NYS College of Agriculture & Life Sciences at Cornell, Cortland, ESF, Fredonia*, Geneseo BA/BS, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam BA/BS, Purchase, Stony Brook, SUNY Poly
Biological Sciences/Biology Education: Adolescence BA/EdM • University at Buffalo
Biology/Adolescence Education BA/MST • Plattsburgh
Biology & Society • NYS College of Agriculture & Life Sciences at Cornell
Biomedical Science • University at Buffalo, Cortland
Biomedical Sciences • Plattsburgh
Biomedical Sciences/Pharmacy BS/PharmD • University at Buffalo (F)
Bioscience • Farmingdale
Biotechnology • University at Buffalo, Cobleskill, ESF
Coastal Environmental Studies • Stony Brook
Conservation Biology • Cortland, ESF
Ecosystems & Human Impact • Stony Brook
Entomology • NYS College of Agriculture & Life Sciences at Cornell
Environmental Biology • ESF
Environmental Education & Interpretation • ESF
Environmental Geosciences • University at Buffalo
Environmental Health • ESF
Environmental Sustainability • Oneonta
Fermentation Science • Cobleskill
Forest Health • ESF

Global & Public Health Sciences • NYS College of Agriculture & Life Sciences at Cornell, NYS College of Human Ecology at Cornell
Human Biology • Albany*
Human Biology, Health & Society • NYS College of Human Ecology at Cornell
Human Evolutionary Biology • Stony Brook
Marine Vertebrate Biology • Stony Brook
Middle Childhood Education: Biology • Old Westbury
Molecular Genetics • Fredonia
Neuroscience • Geneseo
Nutrition Science • Farmingdale
Nutritional Sciences • NYS College of Agriculture & Life Sciences at Cornell, NYS College of Human Ecology at Cornell
Statistics of Biometry • NYS College of Agriculture & Life Sciences at Cornell
Sustainability Management, Online degree • ESF
Wildlife Science • ESF
Zoology • Oswego

Business & Management

Accounting • Albany*, Binghamton, Brockport, University at Buffalo (T), Empire State (O), Fredonia*, Geneseo, New Paltz, Old Westbury, Oswego, Plattsburgh, SUNY Poly
Accounting, Online degree • Plattsburgh* (U)
Accounting/Accounting BS/MS • University at Buffalo
Accounting: Information Systems Auditing • Delhi
Accounting: Public Accounting BS/MBA • Oswego
Advertising & Marketing Communications BS • FIT (I)(U)
Advertising & Marketing Communications BS E/W • FIT (I)(U)
Agribusiness Management • Canton (H)(O)
Applied Economics & Management • NYS College of Agriculture & Life Sciences at Cornell
Automotive Management BBA • Morrisville
Aviation Administration • Farmingdale
Business • Plattsburgh
Business Administration • Albany*, Alfred State, Binghamton, Brockport, Buffalo State*, University at Buffalo (T), Cobleskill, Fredonia*, Geneseo, Morrisville, Old Westbury, Oswego, Plattsburgh, Plattsburgh at Queensbury (U), Potsdam, SUNY Poly
Business Administration • Oswego-Metro Center Syracuse (U)
Business Administration, jointly registered with Jefferson • Potsdam
Business Administration, Online degree • Oswego (U)
Business Administration-3 Year • Alfred State
Business Administration/Finance BS/MS • University at Buffalo
Business Administration/Management Information Systems BS/MS • University at Buffalo
Business Administration/Operations & Supply Chain Management BS/MS • University at Buffalo
Business Analytics • Farmingdale, New Paltz
Business & Professional Golf Management • Delhi
Business & Technology Management • Delhi
Business & Technology Management at Schenectady CC • Delhi (U)
Business Economics • Albany, Cortland, Oneonta, Potsdam
Business Management • Farmingdale, Stony Brook
Business, Management & Economics • Empire State* (O)
Construction Management • Alfred State, ESF
Construction Management: Design & Building • Delhi (S)
Construction Supervision • Alfred State (O)(T)(U)

Cosmetics & Fragrance Marketing BS • FIT (S)(U)
 Culinary Arts Management • Cobleskill, Delhi
 Culinary Arts Management, Online degree • Delhi (O)(U)
 Digital Forensics • Albany*
 Direct & Interactive Marketing BS • FIT (S)(U)
 Early Childhood Care & Management • Canton (H)(O)
 Economics • Plattsburgh
 Economics-Business Administration 4+1 Clarkson • Cortland
 Emergency Management • Canton (O)
 Entrepreneurship • Plattsburgh
 Entrepreneurship & Small Business Management • Morrisville (U)
 Entrepreneurship for the Fashion and Design Industry BS • FIT (S)(U)
 Event Management • Delhi
 Event Management, Online degree • Delhi (O)(U)
 Facilities Management • Delhi (FXS)
 Fashion Business Management BS • FIT (I)(U)
 Fashion Business Management BS E/W • FIT (I)(U)
 Fashion Design & Management • NYS College of Human Ecology at Cornell
 Fashion Merchandising 3+1 FIT • Buffalo State*, Oneonta
 Finance • Brockport, Canton (H)(O), Fredonia*, New Paltz, Old Westbury, Oswego, Plattsburgh, SUNY Poly BS/BBA
 Financial Planning • Alfred State
 Financial Services • Cobleskill
 Food Service & Restaurant Administration • Oneonta
 General Business • New Paltz
 Global Business Management • Farmingdale
 Global Supply Chain Management • Plattsburgh
 Golf and Sports Turf Management • Delhi
 Health Care Policy • NYS College of Human Ecology at Cornell
 Home Products Development BS • FIT (S)(U)
 Horticultural Technology Management • Farmingdale
 Hospitality Administration • Buffalo State*
 Hotel & Restaurant Management • Delhi
 Hotel & Restaurant Management, Online degree • Delhi (O)(U)
 Hospitality Management: Hotel & Restaurant Management, at Schenectady • Delhi (U)
 Hospitality Management • Plattsburgh
 Human Resource Management • Delhi (S), Oswego
 Industrial & Labor Relations • NYS School of Industrial & Labor Relations at Cornell, Old Westbury BA/BS
 Industrial Management • Fredonia*
 Information Technology Management • Delhi, Morrisville
 International Business • New Paltz, Plattsburgh
 International Business & Economics • Brockport
 International Trade • University at Buffalo
 International Trade & Marketing for the Fashion Industries BS • FIT (U)
 International Trade & Marketing for the Fashion Industries BS E/W • FIT (S)(U)
 International Trade & Marketing for the Fashion Industries BS, Online degree • FIT (S)(U)
 International Transportation & Trade • Maritime
 Labor Studies • Empire State* (O)
 Management • Canton (H)(O), New Paltz, Plattsburgh
 Management Information Systems • Old Westbury, Plattsburgh
 Management: Management Science • Fredonia*
 Management 4+1 Alfred University • Geneseo, Potsdam
 Management 4+1 Clarkson University • Cortland, Fredonia*, Geneseo, Oneonta, Potsdam
 Management 4+1 Niagara University • Fredonia*
 Management 4+1 RIT • Fredonia, Geneseo, Oneonta, Potsdam
 Management 4+1 St. Bonaventure • Fredonia*
 Management 4+1 Union College • Geneseo, Oneonta, Potsdam
 Marine Operations • Maritime (S)
 Marine Transportation • Maritime

Marketing • Brockport, Fredonia*, New Paltz, Old Westbury, Oswego, Plattsburgh
 Music: Business • Potsdam (A)
 Operations Management & Information Systems • Oswego
 Policy Analysis and Management • NYS College of Human Ecology at Cornell
 Production Management: Fashion & Related Industries BS • FIT (S)(U)
 Professional Accounting • Oneonta
 Professional Studies (BPS) • Old Westbury
 Public Accountancy • Fredonia*
 Recreation & Sports Facility Management • Delhi
 Risk Management Insurance • Oswego
 Sport Management • Alfred State (J), Brockport, Canton, Cortland, Farmingdale, Fredonia*, Oneonta
 Technical Design • FIT (S)(U)
 Technological Systems Management • Stony Brook
 Technology Management • Alfred State (O)(U), Morrisville (U)
 Technology Management: Resort & Recreation Service • Morrisville
 Textile Development & Marketing BS • FIT (S)(U)

Communications

Advertising & Marketing Communications • FIT (I)(U)
 Advertising & Marketing Communications BS E/W • FIT (I)(U)
 Audio-Radio Production • Plattsburgh
 Broadcast Journalism • Plattsburgh
 Communication • NYS College of Agriculture & Life Sciences at Cornell
 Communication & Information Design • SUNY Poly
 Communication & Information Design/Information Design & Technology BS/MS • SUNY Poly
 Communication & Social Interaction • Oswego
 Communication Arts & Rhetoric • Albany*
 Communication in Technology • Cobleskill
 Communication: Journalism • Fredonia*
 Communication Studies • Buffalo State*, New Paltz, Oneonta, Plattsburgh
 Communication Studies: Broadcast & Mass Communication • Oswego (Online option available to upper division transfers)
 Communication Studies: Broadcast & Mass Communication/Business Administration BA/MBA • Oswego
 Communications • Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, Purchase
 Communications: Audio/Radio Production • Fredonia*
 Communications: Communication Studies • Fredonia*
 Communications: Media Management • Fredonia*
 Communications: Public Relations • Fredonia*
 Communications: Video Production • Fredonia*
 Digital Media & Animation • Alfred State (J)
 Digital Media Production • New Paltz, Plattsburgh
 Digital Media Programming & Management • New Paltz
 Direct & Interactive Marketing • FIT (S)(U)
 Graphic Design Technology • Cobleskill
 Graphic & Media Design • Alfred State (J)
 Interactive Media & Game Design • SUNY Poly
 Journalism • Albany*, Buffalo State*, New Paltz, Oswego, Purchase, Stony Brook
 Journalism and Broadcasting • Brockport
 Journalism & Communication for Online Media • Morrisville
 Journalism: Magazine • Plattsburgh
 Journalism: Multimedia • Plattsburgh
 Journalism: News • Plattsburgh
 Media & Communications • Old Westbury
 Media Production • Buffalo State*
 Media Studies • Oneonta
 Media Study • University at Buffalo (T)
 New Communication Media • Cortland
 Professional Communications • Farmingdale
 Public Communication • Buffalo State*
 Public Relations • Oswego, Plattsburgh
 Speech Communications • Potsdam

Technological Communications • Canton
 Television and Film Arts • Buffalo State (P)(S)
 TV-Video Production • Plattsburgh
 Videojournalism • Morrisville
 Visual Communications: Art & Graphic Design • Farmingdale (P)

Computer & Information Science

Applied Computing • SUNY Poly
 Computer & Information Science • Old Westbury, SUNY Poly BS/MS Accelerated
 Computer Engineering Technology • Alfred State (J), Farmingdale, SUNY Poly
 Computer Information Systems • Brockport, Buffalo State*, Fredonia, SUNY Poly
 Computer Programming & Information Systems • Farmingdale
 Computer Science • Albany*, Binghamton, Brockport, University at Buffalo, Fredonia*, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam BA/BS, Stony Brook (T), SUNY Poly
 Computer Science & Applied Mathematics • Albany*
 Computer Security • Plattsburgh
 Cyber Security • Alfred State
 Cybersecurity • Canton (H), Cobleskill
 Digital Forensics • Albany*
 Game Design and Development • Canton
 Game & Interactive Design • Alfred State (J)
 Geographic Information Systems GIS • Cortland, Farmingdale
 Informatics • Albany* (H)(O)
 Information Science • NYS College of Agriculture & Life Sciences at Cornell, Oswego
 Information Systems • Stony Brook (T)
 Information Technology • Canton BTech, Cobleskill BTech, Plattsburgh BS
 Information Technology and Management • University at Buffalo (S)
 Information Technology: Applications Software Development • Alfred State, Morrisville
 Information Technology: End-User Support • Morrisville
 Information Technology: Network Administration • Alfred State, Morrisville
 Information Technology: Web Development • Alfred State, Morrisville
 Management Information Systems • Old Westbury, Plattsburgh
 Network & Computer Security • SUNY Poly
 Robotics • Plattsburgh

Education

For elementary school teaching, see Childhood Education Grades 1-6 or Early Childhood Education Birth-Grade 2, or the combination, Early Childhood/Childhood Education. For teaching middle school grades, see Middle Childhood Education. For teaching high school subjects, see Adolescence Education listed under the major subject or content area. For example, Adolescence Education: Mathematics is listed under the heading, Mathematics.
 Agriculture Education • Oswego (O)
 Art Education • Buffalo State* (P), New Paltz (P)(T), NYS College of Ceramics at Alfred (P)
 Art Education with St. Lawrence University • Potsdam
 Career & Technical Education • Buffalo State*
 Childhood Education Grades 1-6 • Brockport, Buffalo State*, Fredonia*, Old Westbury, Oneonta, Oswego, Plattsburgh
 Childhood Education Grades 1-6, jointly registered with Columbia Greene, Dutchess, Ulster • New Paltz (T)(U)
 Childhood Education Grades 1-6, jointly registered with Mohawk Valley • Oneonta
 Childhood Education: Bilingual Extension Grades 1-6 • Brockport, Old Westbury
 Childhood Education/Early Childhood Education Grades 1-6 & Birth-2 • Potsdam
 Childhood Education/Early Childhood Education Grades 1-6 & Birth-2, jointly registered with Jefferson • Potsdam
 Childhood Inclusive Education • Brockport, Fredonia*

Childhood/Special Education BS/MSED Birth-Grade 6 • Plattsburgh
 Coaching • Cortland
 Combined Early Childhood/Childhood Education Birth-Grade 6 • Cortland
 Early Childhood Education Birth-Grade 2 • Buffalo State*, Fredonia, Potsdam
 Early Childhood Education Birth-Grade 2, jointly registered with Jefferson • Potsdam
 Early Childhood/Childhood Education Birth-Grade 2 & Grades 1-6 • Buffalo State*, Fredonia*, Geneseo, New Paltz (T), Oneonta
 Education: Business & Marketing • Buffalo State*, Oswego (O)
 Educational Studies • Empire State* (O)
 Exceptional Education & Childhood Education • Buffalo State*
 Family & Consumer Sciences Education • Buffalo State, Oneonta, Oswego (O)
 Health Careers Education • Oswego (O)
 Health Education • Cortland
 Inclusive Childhood Education • Cortland
 Inclusive Early Childhood Education • Cortland
 Inclusive Special Education Grades 1-6 • Cortland
 Music Education • Buffalo State* (A), Fredonia* (A), Potsdam (A)
 Physical Education: Teacher Education • Brockport, Cortland
 Public Health Education • Brockport
 Special Education & Childhood Education Grades 1-6 • Geneseo, Old Westbury
 Special Education with Bilingual Extension • Old Westbury
 Sport Studies • Cortland
 Teaching English as a Second Language • Cortland
 Teaching English to Speakers of Other Languages • Oswego, Stony Brook
 Technical Education • Oswego (O)
 Technology Education • Buffalo State*, Oswego
 Theatre Education Pre-K-12 • Potsdam
 Trade Education • Oswego (O)

Engineering

Aerospace Engineering • University at Buffalo (T)
 Biological Engineering • NYS College of Agriculture & Life Sciences at Cornell
 Biomaterials Engineering • NYS College of Ceramics at Alfred
 Biomedical Engineering • Binghamton, University at Buffalo (T), Stony Brook (T)
 Bioprocess Engineering • ESF
 Ceramic Engineering • NYS College of Ceramics at Alfred
 Chemical Engineering • University at Buffalo (T)
 Chemical & Molecular Engineering • Stony Brook (T)
 Civil Engineering • University at Buffalo (T), Stony Brook, SUNY Poly
 Computer Engineering • Binghamton, University at Buffalo (T), New Paltz, Stony Brook
 Computer Engineering/Electrical Engineering BS/MS • New Paltz (T)
 Construction Management • Alfred State, ESF
 Construction Management: Design & Building • Delhi (S)
 Electrical & Computer Engineering • Albany*, Oswego, SUNY Poly
 Electrical Engineering • Binghamton, University at Buffalo (T), Maritime, New Paltz, Stony Brook
 Electrical Engineering BS/MS • University at Buffalo
 Electrical Engineering/Electrical Engineering BS/MS • New Paltz (T)
 Engineering • Binghamton, University at Buffalo (T)
 Engineering 3+2 Binghamton • Buffalo State*, Cortland, Fredonia*, Oneonta, Potsdam
 Engineering 3+2 University at Buffalo • Buffalo State*, Cortland, Fredonia*, Oneonta
 Engineering 3+2 Case Western Reserve University • Cortland, Fredonia*, Geneseo
 Engineering 3+2 Clarkson University • Buffalo State*, Cortland, Fredonia*, Geneseo, Oneonta, Potsdam
 Engineering 3+2 Columbia • Fredonia*, Geneseo

Engineering 3+2 Louisiana Tech • Fredonia*
 Engineering 3+2 NYS Ceramics at AU • Cortland, Fredonia*
 Engineering 3+2 Ohio State • Fredonia*
 Engineering 3+2 Penn State Behrend • Fredonia
 Engineering 3+2 RPI • Fredonia*, Oneonta
 Engineering 3+2 Syracuse • Fredonia*, Oneonta
 Engineering 3+2 Tri-State • Fredonia*
 Engineering 3+3 RIT • Fredonia*
 Engineering Physics • University at Buffalo
 Engineering Science • Stony Brook
 Environmental & Sustainable Engineering • Albany*
 Environmental Engineering • University at Buffalo (T), NYS College of Agriculture & Life Sciences at Cornell
 Environmental Resources Engineering • ESF
 Facilities Engineering • Maritime
 Fiber Science • NYS College of Human Ecology at Cornell
 Glass Engineering Science • NYS College of Ceramics at Alfred
 Industrial & Systems Engineering • Binghamton
 Industrial Engineering • University at Buffalo (T)
 Marine Engineering • Maritime
 Materials Science & Engineering • NYS College of Ceramics at Alfred
 Mechanical Engineering • Binghamton, University at Buffalo (T), Maritime, New Paltz, Stony Brook, SUNY Poly
 Mechatronics Technology • Alfred State (J), Canton
 Nanoscale Engineering • SUNY Poly
 Nanoscale Science • SUNY Poly
 Naval Architecture • Maritime
 Paper Engineering • ESF
 Renewable Materials Science • ESF
 Software Engineering • Oswego

Engineering Technology

Aeronautical Science: Professional Pilot • Farmingdale (S)
 Architectural Engineering Technology • Farmingdale
 Architectural Technology • Alfred State (J)
 Automotive Technology BTEch • Morrisville
 Civil Engineering Technology • SUNY Poly
 Civil & Environmental Engineering Technology • Canton
 Computer Engineering Technology • Alfred State (J), Farmingdale, SUNY Poly
 Computer Security Technology • Farmingdale
 Construction Management Engineering Technology • Farmingdale
 Construction Supervision • Alfred State (O)(T)(U)
 Electrical Engineering Technology • Alfred State (J), Buffalo State*, Canton, Farmingdale, SUNY Poly
 Electrical Engineering Technology: Electronics • Buffalo State*
 Electrical Engineering Technology: Smart Grid • Buffalo State*
 Industrial Technology • Buffalo State*, Farmingdale (Automotive/Facilities)
 Industrial Technology Management • Canton
 Manufacturing Engineering Technology • Farmingdale
 Mechanical Engineering Technology • Alfred State (J), Buffalo State*, Canton, Farmingdale, SUNY Poly
 Surveying and Geomatics Engineering Technology • Alfred State
 Sustainable Energy Technology • Canton
 Technology Management • Alfred State (J)(U), Morrisville (U), Oswego

Environmental Studies

Coastal Environmental Studies • Stony Brook
 Conservation Biology • Cortland, ESF
 Ecology • Plattsburgh
 Ecosystems & Human Impact • Stony Brook
 Environmental and Sustainability Sciences • NYS College of Agriculture & Life Sciences at Cornell
 Environmental Design, Policy & Planning • Stony Brook
 Environmental Geochemical Science • New Paltz

Environmental Geosciences • University at Buffalo
 Environmental Humanities • Stony Brook
 Environmental Management 3+2 Duke • Cortland
 Environmental Science • Brockport, ESF, Plattsburgh
 Environmental Studies • Binghamton, ESF, Plattsburgh, Potsdam, Purchase, Stony Brook
 Marine Environmental Science • Maritime
 Sustainability Studies • Stony Brook

Fine & Applied Arts

Acting • Fredonia BFA* (A), Purchase BFA (A)(S)
 Advertising and Digital Design BFA • FIT (P)(S)(U)
 Animation, Interactive Media & Game Design BFA • FIT (P)(S)(U)
 Arts and Design • NYS College of Ceramics at Alfred, Oneonta BFA
 Art (Fine & Visual Arts) • Albany*, Binghamton, Buffalo State* (P), NYS College of Ceramics at Alfred (P)(S)(T), Cortland, Fredonia* (P), Oswego BA, Plattsburgh, Potsdam BFA (P)
 Art History • Albany*, Binghamton, Buffalo State*, University at Buffalo, Fredonia*, Geneseo, New Paltz (T), Potsdam, Purchase
 Art History & Criticism • Stony Brook
 Art History & Theory • NYS College of Ceramics at Alfred (P)(S)(T)
 Art History & Museum Professions BS • FIT (S)(U)
 Art Studio • Brockport BA/BS; BFA (P), University at Buffalo (T), Cortland BFA (P), Oneonta, Plattsburgh BA; BFA (P), Potsdam, Stony Brook
 Arts and Letters • Buffalo State* (P)
 Arts Management • Potsdam, Purchase
 Ceramics • Buffalo State BFA, New Paltz BFA (P)(T), NYS College of Ceramics at Alfred (P)(T)
 Cinema • Binghamton
 Cinema & Screen Studies • Oswego
 Cinema Studies • Purchase
 Dance • Brockport (A), University at Buffalo (T), Potsdam
 Dance BFA • Brockport (A), University at Buffalo (T), Fredonia (A), Purchase (A)(S)
 Design and Environmental Analysis • NYS College of Human Ecology at Cornell
 Digital and Studio Art • Oneonta
 Fabric Styling BFA • FIT (P)(S)(U)
 Fashion Design BFA • FIT (P)(S)(I)(U)
 Fashion Design 3+1 FIT • Buffalo State*, Oneonta
 Fashion Design & Management • NYS College of Human Ecology at Cornell
 Fibers • Buffalo State BFA
 Film • Purchase BFA (P)(S)
 Film and Media BS • FIT (S)(I)(U)
 Film Studies • University at Buffalo
 Fine Arts • University at Buffalo (T), FIT BFA (P)(S)(U), Oswego BFA (P)
 Footwear and Accessories Design • FIT BFA (P)(S)(U)
 Graphic & Multimedia Design • Canton
 Graphic Design BFA • Buffalo State*, FIT (P)(S)(U), New Paltz (P)(T), Oswego (P), Purchase (P)(S)
 Graphic Design and Digital Media • Cortland
 Graphic Design and New Media BA • Potsdam
 Graphic Design and New Media BFA • Potsdam
 Illustration BFA • FIT (P)(S)(I)(U)
 Interaction Design • Farmingdale (S)
 Interdisciplinary Arts • Brockport BA/BS
 Interior Design • Buffalo State BFA*, FIT BFA (P)(I)(U)
 Metal • New Paltz BFA (P)(T)
 Metals/Jewelry • Buffalo State BFA
 Music • Albany*, Binghamton, Buffalo State* (A), University at Buffalo (T), Fredonia* (A), Geneseo (A), New Paltz (A)(T), Oneonta (A), Oswego, Plattsburgh, Potsdam (A), Stony Brook (A)
 Music Arts Management • Plattsburgh
 Music: Composition • Fredonia (A), Purchase (A)
 Music Industry • Fredonia*, Oneonta
 Music: Performance • Binghamton, University at Buffalo (T), Fredonia* (A), Potsdam (A)

Music Performance: Instrumental • Purchase (A)
Music Performance: Jazz Studies • Purchase (A)
Music Performance: Vocal • Purchase (A)
Music Production • Purchase (A)
Music: Studio Composition • Purchase (A)
Music Therapy • Fredonia* (A)
Musical Studies • Potsdam (A)
Musical Theatre BA • Cortland (A), Geneseo (A)
Musical Theatre BFA • University at Buffalo (T), Fredonia (A)
New Media • Purchase
Packaging Design BFA • FIT (P)(S)(U)
Painting • Buffalo State BFA* (P), New Paltz BFA (P)(T)
Painting & Drawing • Purchase BFA
Photography • Buffalo State BFA* (P), New Paltz BFA (P)(T), Purchase BFA (P)
Photography and Related Media BFA • FIT (P)(S)(U)
Playwriting and Screenwriting • Purchase (S)
Printmaking • Purchase (P)
Printmaking: Lithography/Intaglio • Buffalo State BFA* (P), New Paltz BFA (P)(T)
Sculpture • Buffalo State BFA* (P), New Paltz BFA (P)(T), Purchase BFA (P)
Sound Recording Technology • Fredonia* (A)
Stage Design & Technical Production: Costume Design, Lighting Design, Set Design, Stage Management, Technical Direction • Fredonia (P)
Textile/Surface Design BFA • FIT (P)(S)(U)
The Arts • Empire State* (O)
Theatre • Albany*, Binghamton BA, Brockport BA/BS, Buffalo State BA*, University at Buffalo BA/BFA (T), Fredonia BA*, Geneseo BA (A), New Paltz BA/BS (A), Oneonta BS, Oswego BA, Plattsburgh BA, Potsdam BA
Theatre and English • Geneseo
Theatre and Performance • Purchase
Theatre Design/Technology • Purchase BFA (P)(S)
Theatre Education Pre-K-12 • Potsdam
Toy Design BFA • FIT (P)(S)(U)
Visual Arts • New Paltz BA/BS (P)(T), Old Westbury BA/BFA, Potsdam BFA, Purchase BFA/BS (P)
Visual Arts: Electronic Media • Old Westbury
Visual Arts & New Media • Fredonia BA* (P)
Visual Arts & New Media: Animation & Illustration • Fredonia BFA* (P)
Visual Arts & New Media: Ceramics • Fredonia BFA* (P)
Visual Arts & New Media: Drawing & Painting • Fredonia BFA* (P)
Visual Arts & New Media: Film & Video Arts • Fredonia BFA (P)
Visual Arts & New Media: Graphic Design • Fredonia BFA* (P)
Visual Arts & New Media: Photography • Fredonia BFA* (P)
Visual Arts & New Media: Sculpture • Fredonia BFA* (P)
Visual Communications: Art & Graphic Design • Farmingdale (P)
Visual Presentation and Exhibition Design BFA • FIT (P)(S)(U)
Wood/Furniture • Buffalo State BFA

Foreign Languages

Adolescence Education: French • Cortland, Fredonia*, Geneseo, Oneonta, Oswego, Potsdam, Stony Brook
Adolescence Education: French/Spanish 7-12 • Cortland
Adolescence Education: German • Oswego
Adolescence Education: Italian • Stony Brook
Adolescence Education: Spanish • Cortland, Fredonia*, Geneseo, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence French Inclusive Education • Brockport
Adolescence Spanish Inclusive Education • Brockport
Arabic • Binghamton
Childhood Education & French (1-6, 7-9 French Ext) • Buffalo State*

Childhood Education & Italian (1-6, 7-9 Italian Ext) • Buffalo State*
Childhood Education and Spanish (1-6, 7-9 Spanish Ext) • Buffalo State*
French • Binghamton, Brockport, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Oneonta, Oswego, Potsdam, Stony Brook
German • Binghamton, University at Buffalo, Oswego
Hebrew • Binghamton
Italian • Binghamton, University at Buffalo, Stony Brook
Language & Culture • Purchase
Middle Childhood Education: Spanish • Old Westbury
Spanish • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Spanish/Adolescence Education BA/MST • Plattsburgh
Spanish Language, Hispanic Literature & Culture • Old Westbury
Spanish/Spanish Adolescence Education BA/MAT • Old Westbury

Health Professions

Alcohol and Substance Abuse Studies • Brockport
Allied Health • Empire State* (O)(U)
Applied Gerontology • Farmingdale (F)(S)
Athletic Training • Cortland
Clinical Laboratory Sciences • Health Sciences Schools at Stony Brook* (H)(U), Stony Brook (F)
Communication Disorders & Science • Fredonia*, New Paltz (T)
Communication Sciences and Disorders • Plattsburgh
Community Health • Cortland, Potsdam
Cytotechnology • Plattsburgh
Dental Hygiene • Farmingdale (F)(S)
Dental Hygiene, Online degree • Farmingdale (U)
Diagnostic Medical Imaging • Downstate Medical Center (S)(T)(U)
Diagnostic Medical Sonography BPS • Upstate Medical (S)(T)(U)
Diagnostic Medical Sonography BS • Upstate Medical (S)(T)(U)
Exercise Science • Brockport, University at Buffalo (T), Cortland, Fredonia*, Oneonta, Potsdam
Fitness & Wellness Leadership • Plattsburgh
Funeral Services Administration • Canton
Global & Public Health Sciences • NYS College of Human Ecology at Cornell
Health and Fitness Promotion • Canton
Health & Society • Old Westbury
Healthcare Administration • Brockport
Healthcare Management • Alfred State (J)(O)(T)(U), Cortland, Delhi
Health Care Management • Canton (H)(O)
Health Care Policy • NYS College of Human Ecology at Cornell
Health Information Management, Online degree • SUNY Poly
Health Promotion and Wellness • Farmingdale
Health Science • Brockport, Stony Brook
Health Sciences • Alfred State (J)
Health-Wellness • Buffalo State*
Human Biology, Health, and Society • NYS College of Human Ecology at Cornell
Human Performance & Health Promotion • Morrisville
Kinesiology • Brockport
Kinesiology: Fitness Development • Cortland
Medical Biotechnology • Upstate Medical (S)(T)(U)
Medical Imaging Sciences BPS • Upstate Medical (S)(T)(U)
Medical Imaging Sciences BS • Upstate Medical (S)(T)(U)
Medical Technology • Brockport, University at Buffalo (T), Farmingdale (S), Fredonia*, Plattsburgh
Medical Technology • Upstate Medical (S)(T)(U)
Medicinal Chemistry • University at Buffalo
Nuclear Medicine Technology • University at Buffalo (T)

Nursing • Alfred State (RN required) (O)(S)(T)(U), Binghamton, Brockport (Summer Upper Division program available) (H)(O)(U), University at Buffalo (O)(T), Canton (RN required) (O)(T)(U), Farmingdale (J)(T), Morrisville (RN required) (H)(U), Plattsburgh (F)(S), Health Sciences Schools at Stony Brook* (U), SUNY Poly (RN required) (Online degree) (U)
Nursing Accelerated, non-nursing BA/BS required • Binghamton (S)(U), University at Buffalo* (U), Downstate Medical Center (Summer Entry) (T)(U), Health Sciences Schools at Stony Brook* (U)
Nursing AAS/BSN • Alfred State (S), Canton, Delhi
Nursing BS/MS, RN required • Health Sciences Schools at Stony Brook* (U)
Nursing/Family Nurse Practitioner Accelerated BS/MS, RN required • SUNY Poly (U)
Nursing, Full-Time and Part-Time, RN required • Brockport* (U), Downstate Medical Center (S)(T)(U), Plattsburgh*, Online degree (U), Health Sciences Schools at Stony Brook* (S)(U), Upstate Medical (T)(U)
Nursing/Nursing Education BS/MS • SUNY Poly (RN required) (Online degree) (U)
Nursing, Online degree • Delhi (U), Farmingdale (S)(U)
Nursing (Part-Time, RN Required) • Alfred State (J)(O)(T)(U)
Nursing RN Required, Online degree • University at Buffalo (U)(Summer)
Nursing, RN required • Empire State* (O)(U), Health Sciences Schools at Stony Brook (U)
Nursing (RN to BS) • Downstate Medical Center (S)(U), Plattsburgh at Queensbury (U)
Nursing/Transformational Leadership BS/MS • SUNY Poly (H)(S)(U)
Occupational Science/Occupational Therapy Accelerated BS/MS • University at Buffalo (T)
Occupational Therapy 4+2 Sage Graduate School • Oneonta
Pharmaceutical Sciences • University at Buffalo (T)
Pharmacology & Toxicology • University at Buffalo (T)
Pharmacy • University at Buffalo (T)
Physical Therapy: PT is a licensure program requiring a master's or higher degree. Typically, a student earns an undergraduate degree in a program such as biology, health science or exercise science before undertaking graduate work. Six-year doctorates are also available. Contact a campus of choice for guidance on pursuing a career in PT. SUNY campuses with registered programs in PT are: University at Buffalo (see Exercise Science), Upstate Medical University, Downstate Medical Center and Health Sciences Schools at Stony Brook. Students applying to a 3+3 program at Upstate Medical must complete the Upstate application as well as an application to the affiliated 3+3 campus.
Physical Therapy • Downstate Medical Center BS/DPT (T)(U) (summer entry)
Physical Therapy 3+3 Upstate Medical • Brockport (F), ESF (F), Geneseo (F), Oneonta (F), Oswego (F)
Physical Therapy 4+3 with Sage Graduate School • Oneonta
Polysomnographic Technology • Stony Brook (F)
Pre-Med 3+4 NYIT College of Osteopathic Medicine • Geneseo, New Paltz (F)(S), Old Westbury (F)(S)
Pre-Med 3+4 Touro College of Osteopathic Medicine • New Paltz
Pre-Optometry 3+4 Optometry • Albany, Binghamton, Fredonia, Geneseo, New Paltz (F)(S), Oneonta, Oswego, Potsdam
Public Health • University at Albany*, University at Buffalo
Radiation Therapy BPS • Upstate Medical (S)(T)(U)
Radiation Therapy BS • Upstate Medical (S)(T)(U)
Respiratory Care • Upstate Medical (S)(T)(U), Health Sciences Schools at Stony Brook (U)
Respiratory Care • Stony Brook (F)
Speech & Hearing Science • University at Buffalo, Cortland
Speech-Language Pathology • Buffalo State*
Veterinary Service Administration • Canton (O)(U)
Veterinary Technology • Canton, Delhi (S)(U)
Wellness Management • Oswego (Online option available to upper division transfers)

Human Ecology

Design and Environmental Analysis • NYS College of Human Ecology at Cornell
Dietetics • Buffalo State*, Oneonta, NYS College of Human Ecology at Cornell
Early Childhood Studies: Birth to Age 5 • Cobleskill
Family & Consumer Sciences Education • Buffalo State*, Oneonta, Oswego (Online option available to upper division transfers)
Fashion & Textile • Oneonta
Fashion & Textile Technology • Buffalo State*
Fashion Design & Management • NYS College of Human Ecology at Cornell
Fiber Science • NYS College of Human Ecology at Cornell
Human Development • NYS College of Human Ecology at Cornell
Human Development & Family Relations • Plattsburgh
Human Development & Family Studies • Oneonta
Human Ecology • Oneonta
Nutrition • Plattsburgh
Nutritional Sciences • NYS College of Human Ecology at Cornell

Humanities & Interdisciplinary Studies

Adolescence Education: English • Cortland, Fredonia*, Geneseo, New Paltz (T), Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence Education: English, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)
Adolescence English Inclusive Education • Brockport
Art History • Potsdam, Purchase
Arts Management • Purchase
Childhood Education & English (1-6, 7-9 English Ext) • Buffalo State*
Cinema Studies • Purchase
Classics • University at Buffalo
Classics/Latin Education: Adolescence BA/EdM • University at Buffalo
Cognitive Science • Oswego
Communications • Purchase
Comparative Literature • Binghamton, Geneseo
Creative Writing BA • Oswego, Purchase (P)
Creative Writing BFA • Potsdam, Stony Brook (P)(T)
Cultural Studies • Empire State (O)
English • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Stony Brook
English BA/MA • New Paltz
English/Adolescence Education BA/MST • Plattsburgh
English: Creative Writing • Potsdam
English Education (7-12) • Buffalo State*
English/English Adolescence Education BA/MAT • Old Westbury
English/English Education: Adolescence BA/EdM • University at Buffalo
English: Language Arts • Plattsburgh
English/Law BA/JD • University at Buffalo
English: Literature • Plattsburgh, Potsdam
English: Literature/Writing • Potsdam
English: Writing • Potsdam
English: Writing Arts • Plattsburgh
Environmental Humanities • Stony Brook
European Studies • Stony Brook
Gender and Women's Studies • Oswego, Plattsburgh
Gender Studies • Purchase
General Studies • Old Westbury
Gerontology Studies • Oneonta
Global Gender Studies • University at Buffalo
Interdisciplinary Studies • Albany*, Alfred State, Buffalo State*, Empire State* (O), Fredonia*, SUNY Poly (U)
Liberal Arts • Old Westbury

Liberal Arts and General Studies BS • Old Westbury
Liberal Studies • Brockport (U), Purchase (U)
Liberal Studies: Legal Studies • Purchase (U)
Linguistics • Albany*, Binghamton, University at Buffalo, Oswego, Stony Brook
Literature • Purchase
Maritime Studies • Maritime
Medieval & Early Modern Studies • Binghamton
Multidisciplinary Studies • Stony Brook
Philosophy • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Fredonia*, Geneseo, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
Philosophy, Politics, and Economics • Oswego
Philosophy & Psychology • Oswego
Philosophy & Religion • Old Westbury
Professional Writing • Cortland
Science, Mathematics & Technology • Empire State* (O)
Science, Technology & Society • Farmingdale, Morrisville
Social Philosophy • Cortland
Social Sciences Interdisciplinary/Law BA/JD • University at Buffalo
Student-Initiated Interdepartmental Major • Potsdam
Sustainability Studies • Stony Brook
Teaching English as a Second Language • Cortland
Women's, Gender, & Sexuality Studies • New Paltz
Women's & Gender Studies • Oneonta, Potsdam, Stony Brook
Women's Studies • Albany*, Brockport
Writing • Buffalo State*

Law

Law BA • University at Buffalo

Mathematics

Actuarial Mathematics • Albany*
Adolescence Education: Mathematics • Cortland, Fredonia*, Geneseo, New Paltz (T), Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence Education: Mathematics, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)
Adolescence Education: Physics & Mathematics • Cortland
Adolescence Mathematics Inclusive Education • Brockport
Applied Mathematics • Buffalo State*, Farmingdale, Fredonia*, Oswego, SUNY Poly
Applied Mathematics & Statistics • Stony Brook
Childhood Education & Mathematics (1-6, 7-9 Mathematics Ext) • Buffalo State*
Mathematics • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Mathematics BA/MA • Potsdam
Mathematics/Adolescence Education BA/MST • Plattsburgh
Mathematics/Computer Science • Purchase
Mathematics Education (7-12) • Buffalo State*
Mathematics Education (7-12, 5-6 Ext) • Buffalo State*
Mathematics/Mathematics Adolescence Education BS/MAT • Old Westbury
Middle Childhood Education: Mathematics • Old Westbury
Mathematical Economics • Oswego
Mathematics: Economics • University at Buffalo
Statistics • University at Buffalo, Oneonta

Physical Sciences

Adolescence Chemistry Inclusive Education • Brockport
Adolescence Earth Science Inclusive Education • Brockport
Adolescence Education: Chemistry • Cortland, Fredonia*, Geneseo, New Paltz (T), Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence Education: Chemistry, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)

Adolescence Education: Earth Science • Cortland, Fredonia*, New Paltz (T), Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook

Adolescence Education: Earth Science, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)

Adolescence Education: Physics • Cortland, Fredonia*, Geneseo, New Paltz (T), Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook

Adolescence Physics Inclusive Education • Brockport
Astronomy • New Paltz

Astronomy/Planetary Sciences • Stony Brook

Atmospheric & Oceanic Sciences • Stony Brook

Atmospheric Science: Meteorology • Albany*

Atmospheric Sciences • NYS College of Agriculture & Life Sciences at Cornell

Biophysics • Geneseo

Chemistry • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, ESF, Fredonia*, Geneseo BA/BS, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam BA/BS, Purchase, Stony Brook

Chemistry/Adolescence Education BA/MST • Plattsburgh
Chemistry/Adolescence Education: Chemistry BA/MAT • New Paltz (T)

Chemistry/Chemistry Adolescence Education BA/MAT • Old Westbury

Chemistry/Chemistry Education: Adolescence BA/EdM • University at Buffalo

Chemistry/Pharmacy BA/PharmD • University at Buffalo
Earth and Atmospheric Sciences • NYS College of Agriculture & Life Sciences at Cornell

Earth & Space Sciences • Stony Brook

Earth Science • Brockport, Buffalo State*, Fredonia*, Oneonta, Plattsburgh

Engineering Chemistry • Stony Brook

Forensic Chemistry • Buffalo State*

Forensic Science Technology • Alfred State (J)

Environmental Geochemical Science • New Paltz

Environmental Geoscience • Cortland, Plattsburgh

Geochemistry • Geneseo, Oswego

Geological Sciences • Binghamton, University at Buffalo

Geological Sciences/Earth Science Education:

Adolescence BA/EdM • University at Buffalo

Geology • Brockport, Buffalo State*, Cortland, Fredonia*, Geneseo, New Paltz (T), Oneonta, Oswego, Plattsburgh, Potsdam BA/BS, Stony Brook

Geology/Adolescence Education BA/MST • Plattsburgh
Geology/Adolescence Education: Earth Science BA/MAT • New Paltz (T)

Geophysics • Geneseo

Marine Environmental Science • Maritime

Marine Sciences • Stony Brook

Mathematical Physics • University at Buffalo, Fredonia*

Mathematics/Mathematics Education: Adolescence BA/EdM • University at Buffalo

Meteorology • Brockport, Oneonta, Oswego

Middle Childhood Education: Chemistry • Old Westbury

Physics • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo BA/BS, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook

Physics/Adolescence Education BA/MST • Plattsburgh

Physics: Applied • Geneseo

Physics: Computational • University at Buffalo

Renewable Energy • Morrisville

Science: Interdisciplinary • Potsdam

Pre-law & Pre-medicine

Neither Pre-law nor Pre-medicine is a major program of study. If you would like to attend law school or medical school, a host of options are available to you as an undergraduate. Law schools routinely accept students with degrees in the humanities and social sciences. Medical schools routinely accept students with degrees in the natural sciences. This is not to say you must major in one of these areas. You should consult with your academic advisor to determine your best course of study.

Psychology

Applied Psychology • Canton (H)(X)(O)(T), Cobleskill, Farmingdale, Morrisville
Human Development • Albany*, Binghamton BA/BS, NYS College of Human Ecology at Cornell, Oswego
Integrative Neuroscience • Binghamton
Psychology • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Plattsburgh at Queensbury (U), Potsdam, Purchase, Stony Brook, SUNY Poly
Psychology/Business Administration BA/MBA • Oswego
Psychology/Human Computer Interaction BA/MA • Oswego

Public Affairs & Services

Community & Human Services • Empire State* (O)
Criminal Investigation • Canton
Criminal Justice • Albany*, Alfred State, Brockport, Buffalo State*, Delhi (U), Fredonia*, Morrisville, Oneonta, Oswego (Online option available to upper division transfers), Oswego Syracuse Branch Campus (U), Plattsburgh, Plattsburgh at Queensbury (U), Potsdam
Criminal Justice at Schenectady County CC • Delhi (U)
Criminal Justice: Law Enforcement Leadership • Canton (H)(O)
Criminal Justice: Law Enforcement Technology • Farmingdale
Criminal Justice, Online degree • Delhi (O)(U)
Criminal Justice: Police, Courts & Corrections • Farmingdale (S)
Criminology • University at Buffalo, Cortland, Old Westbury
Emergency Preparedness, Homeland Security and Cybersecurity • Albany*
Expeditionary Studies • Plattsburgh (S)
Health Care Policy • NYS College of Human Ecology at Cornell
Homeland Security • Canton (H)(O)
Human Development • Oswego, Oswego-Metro Center Syracuse (H)(U)
Human Service Studies • Cortland (U)
Human Services • University at Buffalo
Human Services Management • Alfred State (Junior and Senior coursework can be done either on campus or online.)
Human Services Management-3 Year • Alfred State
Legal Studies • Canton (H)(O)
Outdoor Recreation • Cortland
Policy Analysis & Management • NYS College of Human Ecology at Cornell
Public Administration & Public Policy • Cortland
Public Affairs • Empire State* (O)
Public Policy • Albany*
Recreation • Cortland
Recreation & Leisure Studies • Brockport
Recreation Management • Cortland
Security Systems • Farmingdale
Social Welfare: Social Work • Albany (S)(T), Brockport, Buffalo State*, Fredonia*
Social Work • Binghamton (S)(U), Health Sciences Schools at Stony Brook (U), Plattsburgh
Therapeutic Recreation • Cortland

Social Sciences

Adolescence Education: Social Studies • Cortland, Fredonia*, Geneseo, New Paltz (T), Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Stony Brook
Adolescence Education: Social Studies, jointly registered with Columbia-Greene, Dutchess, Ulster • New Paltz (T)
Adolescence Social Studies Inclusive Education • Brockport
African & Afro-American Studies • Albany*, Brockport
African Studies • Albany*
African American Studies • Cortland
African American Studies • University at Buffalo
Africana Studies • Binghamton, Stony Brook
Anthropology • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Geneseo, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
Applied Economics • Farmingdale
Archaeology • Cortland, Potsdam
Biometry & Statistics • NYS College of Agriculture & Life Sciences at Cornell
Black Studies • Geneseo, New Paltz
Childhood Education & Social Studies (1-6, 7-9 Social Studies Ext) • Buffalo State*
Community & Behavioral Health • SUNY Poly
Criminology/Law BA/JD • University at Buffalo
Development Sociology • NYS College of Agriculture & Life Sciences at Cornell
Economics • Albany*, Binghamton, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
Economics/Econometrics and Quantitative Economics BA/MS • University at Buffalo
Environmental Geography • Buffalo State*
Geographic Information Science • University at Buffalo, Potsdam
Geographic Information Systems GIS • Cortland, Farmingdale
Geography • Albany*, Binghamton, Buffalo State*, University at Buffalo, Cortland, Geneseo, New Paltz, Oneonta
Global and International Studies • Oswego
Health Care Policy • NYS College of Human Ecology at Cornell
Historical Studies • Empire State* (O)
History • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
History/Adolescence Education BA/MST • Plattsburgh
History/Law BA/JD • University at Buffalo
History/Social Studies Adolescence Education BA/MAT • Old Westbury
History/Social Studies Education: Adolescence BA/EdM • University at Buffalo
Human Development • Empire State* (O), NYS College of Human Ecology at Cornell, Oswego, Oswego-Metro Center Syracuse (H)(U)
International Development Studies • Oneonta
International Relations • Buffalo State*, Geneseo, New Paltz
International Studies • Brockport, Cortland, Oneonta, Potsdam
Language & International Trade • Oswego
Mathematical Economics • Oswego
Media Studies • Purchase

Philosophy/Law BA/JD • University at Buffalo
Philosophy: Politics & Law • Binghamton
Policy Analysis & Management • NYS College of Human Ecology at Cornell
Political Science • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook
Political Science/Law BA/JD • University at Buffalo
Politics, Economics and Law • Old Westbury
Science, Technology & Society • Farmingdale, Morrisville
Social Science • Empire State* (O)
Social Science: Interdisciplinary Studies • University at Buffalo
Social Studies Education (7-12) • Buffalo State*
Social Studies Education (7-12, 5-6 Ext) • Buffalo State*
Sociology • Albany*, Binghamton, Brockport, Buffalo State*, University at Buffalo, Cortland, Fredonia*, Geneseo, New Paltz, Old Westbury, Oneonta, Oswego, Plattsburgh, Potsdam, Purchase, Stony Brook, SUNY Poly
Sociology/Law BA/JD • University at Buffalo
Sport Studies • Cortland
Urban & Regional Planning • Buffalo State*
Urban Studies and Planning • Albany*

Other Programs

Early Admission Program, for students who complete Grade 11 prior to registration • Albany*, Binghamton, Brockport, Buffalo State, Canton, Cortland, ESF (F), Fredonia* (F), New Paltz (F), Oneonta, Potsdam

ESF Guaranteed Transfer Program • High school students may apply through the ESF Guaranteed Transfer Admission (GTA) program for entry in their junior year. Those admitted under GTA are encouraged to attend one of the SUNY campuses that participates in the Pre-ESF advisement program. Contact the campus to which you are applying directly for details on the admission process.

These colleges are: Adirondack, Alfred State (J), Broome, Canton (S), Cayuga, Clinton, Cobleskill, Delhi, Dutchess, Erie: City, Erie: North, Erie: South, Finger Lakes, Fulton-Montgomery, Genesee, Herkimer, Hudson Valley, Jamestown, Jefferson, Mohawk Valley, Monroe, Morrisville (S), Nassau, Niagara, North Country, Onondaga, Orange, Rockland, Schenectady, Suffolk, Sullivan, Tompkins Cortland*, Ulster, Westchester

Time-Shortened Baccalaureate, three-year degree program for students who graduate from high school prior to registration • Alfred State (Business Administration, Human Services Management), Brockport (F), Fredonia*

Business Evening Program • Oswego (U)

SUNY Upstate Medical University/Early Admission Program • If students are interested in an Early Admission/Guaranteed Transfer Program, they must apply to, and be accepted by, both SUNY Upstate Medical University and one of the affiliated colleges (see list below) during their senior year of high school. Applicants should exhibit strong achievement in math and science and a commitment to the health professions. Contact the campus to which you are applying directly for details. The second two years of study will be completed at SUNY Upstate Medical University.

Affiliated colleges are: Adirondack, University at Albany, Alfred State, Broome, Canton, Cayuga, Clinton, Cobleskill, Columbia-Greene, Corning, Cortland, Delhi, Dutchess, ESF, Finger Lakes, Geneseo, Herkimer, Hudson Valley, Jamestown, Jefferson, Mohawk Valley, Monroe, Morrisville, Niagara, North Country, Oneonta, Onondaga, Oswego, Schenectady, Sullivan, Tompkins Cortland

2YR

Associate Degree Programs

Find it faster online at www.suny.edu/majors

KEY: * Program also begins in Summer A Audition required E/W Evening/Weekend F Freshmen only H Blended online/on campus option also available I Internal transfers only J For information on starting in Spring, contact Admissions Office O Online program also available P Portfolio required S Fall entrance only T Transfers should contact school for requirements U Upper division transfers only (generally 48-72 credit hours required)

Business & Commerce Technologies

Accounting AAS • Alfred State, Broome, Canton, Cayuga, Clinton, Cobleskill, Columbia-Greene*, Corning, Delhi, Dutchess, Finger Lakes (O), Fulton-Montgomery*, Genesee* (H), Herkimer (O), Hudson Valley (O), Jefferson*, Mohawk Valley, Monroe (H)(O), Morrisville, Onondaga* (H), Orange: Middletown, Rockland, Schenectady*, Tompkins Cortland*, Ulster

Accounting AS • Adirondack (H), Genesee* (H), Herkimer (O), Jefferson*, Morrisville, Niagara, Orange: Middletown, Rockland, Tompkins Cortland*, Westchester (H)

Administrative Assistant • Fulton-Montgomery*, Mohawk Valley, Sullivan

Administrative Business Technology: Administrative Support • Nassau

Administrative Business Technology: Legal • Nassau

Administrative Business Technology: Medical • Nassau

Administrative Information Management & Technology • Hudson Valley (O)

Administrative Professional • Finger Lakes, Jamestown (O), Jamestown: Olean (O)

Advertising & Marketing Communications AAS • FIT

Advertising & Marketing Communications AAS 1-Year • FIT (U)

Advertising & Marketing Communications AAS 1-Year E/W • FIT (U)

Advertising & Marketing Communications AAS E/W • FIT

Advertising, Media Marketing & Management • Mohawk Valley

Animation • Niagara

Aviation Management • Dutchess

Baking & Pastry Arts • Niagara

Broadcast Production • Tompkins Cortland*

Building Management & Maintenance • Erie: City AOS

Business, Online degree • Columbia-Greene*

Business: Accounting • Jamestown (O), Jamestown: Olean (O), Nassau, Suffolk, Sullivan

Business Administration AAS • Canton (H)(O), Cayuga (O), Clinton (O), Cobleskill, Columbia-Greene*, Corning (O), Delhi, Dutchess, Erie: City, Erie: North, Erie: South (O), Finger Lakes (O), Fulton-Montgomery* (O), Genesee* (H)(O), Herkimer (O), Hudson Valley (O), Jamestown (O), Jamestown: Olean (O), Jefferson* (O), Mohawk Valley, Morrisville, North Country, Rockland, Schenectady*, Sullivan, Tompkins Cortland* (O), Westchester (H)

Business Administration AS • Adirondack (O), Alfred State, Broome, Canton (H)(O), Cayuga (O), Clinton (O), Cobleskill, Columbia-Greene*, Corning, Delhi, Dutchess, Erie: City, Erie: North, Erie: South (O), Finger Lakes (O), Fulton-Montgomery* (O), Genesee* (H)(O), Herkimer (O), Hudson Valley (O), Jamestown (O), Jamestown: Olean (O), Jefferson* (O), Mohawk Valley, Monroe (H)(O), Morrisville, North Country (O), Onondaga* (O), Orange: Middletown, Rockland, Schenectady*, Sullivan, Tompkins Cortland* (H)(O), Ulster

Business Administration, jointly registered with Potsdam • Jefferson*

Business Administration - Casino • Schenectady*

Business Administration: International Business • Broome, Tompkins Cortland*

Business Administration: Marketing • Sullivan

Business Administration: Sport Management • Clinton

Business: Business Administration AAS • Niagara (O), Suffolk (O), Westchester (H)

Business: Business Administration AS • Nassau, Niagara, Suffolk

Business & Entrepreneurial Studies • Ulster

Business Entrepreneurship • Rockland

Business: Fashion Buying & Merchandising • Herkimer, Nassau

Business: Financial Services • Broome

Business: Health Services Management Technology • Herkimer (O)

Business: Human Resource Management • Herkimer (O)

Business Information Management • Broome (O)

Business: International Business • Monroe (H)

Business Management • Orange: Middletown AAS, Orange: Newburgh AAS, Suffolk (H)

Business, Management AS • Westchester

Business, Management & Economics • Empire State* (O)

Business: Marketing • Fulton-Montgomery*, Nassau, Rockland, Suffolk

Business: Marketing, Management & Sales AAS • Broome

Business: Office Management • Erie: North AAS, Erie: South AAS (O)

Business: Office Technology - Office Administrative Assistant • Monroe

Business: Retail Business Management • Nassau, Niagara

Business: Retail Marketing & Management • Suffolk (H)

Business Technology • Onondaga* (O)

Casino & Gaming Management • Schenectady*

Commercial Art & Illustration • Monroe

Commercial Art: Digital Technologies • Nassau

Communication & Media Studies • Monroe

Communication Arts • Nassau

Communication Design Foundation • FIT (P)(S)

Communication Design Foundation AAS 1-Year • FIT (P) (S)(U)

Communication Design Foundation AAS E/W • FIT (S)

Communication Studies • Onondaga*, Suffolk (H)

Communications • Finger Lakes, Jamestown, Jamestown: Olean

Communications & Media Arts • Broome (S), Dutchess, Erie: South AS, Genesee* (H), Rockland, Tompkins Cortland*, Ulster, Westchester AA (H)

Communications & Media Arts - Journalism • Suffolk (H)

Computer Graphics & Design • North Country

Court & Realtime Reporting • Alfred State (O)

Design (Fashion), Interior Design • Monroe

Digital Marketing • Hudson Valley (O)

Digital Media • Hudson Valley

Ecotourism & Adventure Travel • Herkimer

Electronic Media Communications • Onondaga*

Entertainment Technology • Fulton-Montgomery

Entrepreneurial & Applied Business Studies • Monroe (H)

Entrepreneurship • Genesee* (H), Hudson Valley (H)(O), Rockland, Tompkins Cortland*

Entrepreneurship Management • North Country

Event and Tourism Management • Cayuga (O)

Event Management • Broome AOS, Delhi

Fashion Business • Genesee* (H)

Fashion Business Management • FIT AAS

Fashion Business Management AAS 1-Year • FIT (U)

Fashion Business Management AAS 1-Year, Online degree • FIT (S)(U)

Fashion Business Management AAS E/W • FIT

Fashion Business Management AAS 1-Year E/W • FIT (U)

Fashion Buying & Merchandising • Nassau

Fashion Merchandising • Westchester AAS (H)

Food Service Administration • Morrisville

Food Service Administration: Culinary Arts • Suffolk

Food Service Administration: Dietetic Technician-Nutrition Care • Erie: North AAS (S), Suffolk

Food Service Administration: Foods & Nutrition • Nassau

Food Service Administration: Restaurant Management • Cobleskill, Mohawk Valley, Morrisville, Nassau

Gaming & Casino Management • Morrisville

Global Business • Westchester AS (H)

Golf and Sports Turf Management • Delhi

Graphic Arts & Advertising Technology • Finger Lakes

Graphic Design: Computer Graphics • Sullivan, Tompkins Cortland*

Health Information Records Management • Fulton-Montgomery

Health Services Management • Clinton (O)

Hospitality Management • Adirondack, Monroe, Niagara, Onondaga* (H)

Hospitality & Tourism • Jefferson*, Rockland, Sullivan

Hospitality & Tourism Management • Finger Lakes (O), Schenectady*, Sullivan

Hotel & Resort Management • Delhi, Suffolk

Hotel & Restaurant Management • Delhi, Erie: North AAS, Schenectady*, Tompkins Cortland* (O)

Hotel Technology Administration • Nassau

Hotel Technology: Meeting Services Management • Mohawk Valley

Interior Design • Nassau

International Business • Rockland, Tompkins Cortland

Journalism • Westchester AS (H)

Journalism Studies • Morrisville

Labor Studies • Empire State* (O)

Legal Studies • Herkimer (O)

Lodging and Casino Management • Broome AAS

Management, Marketing & Entrepreneurship • Adirondack

Marine Technology: Small Vessel Operation • Maritime (S)

Marketing • Alfred State, Delhi, Finger Lakes (O), Herkimer (O), Hudson Valley (O), Nassau, Orange: Middletown, Rockland, Westchester AS/AAS (H)

Media • Nassau

Media Arts • Adirondack, Jamestown

Media Arts: Digital Storytelling • Sullivan

Media Arts & Digital Technology • Fulton-Montgomery

Media Communications • Cayuga

Media Production • Cayuga

Medical Office Administration • Morrisville

Mortuary Science • Hudson Valley, Nassau (S)

Music Audio Technology • Schenectady* (A)

New Media • Finger Lakes, Orange: Middletown, Tompkins Cortland

Office Administration • Broome, Morrisville

Office Administration: Management • Morrisville

Office Technologies • Orange: Middletown, Rockland, Westchester AAS (H)

Office Technologies: Administrative Assistant • Jefferson*

Office Technologies: Medical • Jefferson*

Office Technology: Information Processing • Morrisville

Paralegal • Broome, Dutchess, Erie: City AAS, Finger Lakes, Jefferson*, Nassau, Rockland, Schenectady*, Tompkins Cortland* (O), Westchester AAS

Paralegal Studies • Genesee* (H), Rockland, Suffolk (H)

Pastry Arts • Sullivan AOS

Photographic Imaging • Suffolk

Photography • Mohawk Valley, Nassau, Onondaga*, Rockland, Tompkins Cortland

Photography and Related Media • FIT AAS (P)(S)

Production Management: Fashion & Related Industries AAS • FIT (S)

Professional Chef • Sullivan AAS

Public Communication • Niagara

Quality Assurance-Business • Herkimer

Radio & Television Broadcasting • Adirondack

Radio & Television Production • Suffolk

Restaurant Management • Broome

Retail Business Management • Nassau

Small Business Management • Herkimer (O)

Sport Management AAS • Jamestown

Sport Management AS • Jamestown

Sport Marketing • Nassau

Sports and Events Management • North Country
Sports Management • Alfred State, Broome, Jefferson*, Mohawk Valley, Monroe (O), Niagara (O), Tompkins Cortland
Sports Studies • Finger Lakes
Supply Chain Management • Herkimer (O), Schenectady*
Textile Development & Marketing AAS • FIT (S)
Textile Development & Marketing AAS 1-Year • FIT (S)(U)
Tourism & Hospitality Management • Genesee* (H), Sullivan
Tourism Management • Finger Lakes (O)
Tourism Studies • Finger Lakes (O)
Travel & Tourism • Morrisville
Travel Events Management • Herkimer (O)
Visual Communication Technology: Graphic Design • Monroe
Visual Communication Technology: Photography & TV • Monroe (H)
Visual Communications Technology: Graphic Arts & Printing • Erie: South AAS, Orange: Middletown
Web Development and Management • Broome
Wilderness Recreation Leadership • North Country: Saranac Lake Campus
Wine Marketing • Tompkins Cortland

Computer Technologies

Computer Applications Programming • Mohawk Valley
Computer Engineering Technology • Alfred State (J)
Computer Forensics • Onondaga*
Computer Graphics/Graphic Design AAS • Sullivan
Computer Hardware/Software Design • Cayuga
Computer Information Science • Corning
Computer Information Systems AAS • Alfred State, Broome, Canton, Cayuga, Clinton, Cobleskill, Columbia-Greene*, Delhi, Dutchess, Fulton-Montgomery*, Genesee* (H), Hudson Valley (O), Jamestown (O), Jamestown: Olean, Mohawk Valley, Monroe, Morrisville, Onondaga* (H), Schenectady*, Sullivan, Tompkins Cortland* (O), Westchester (H)
Computer Information Systems AS • Finger Lakes (H), Hudson Valley (O), Jefferson*, Monroe (H), Morrisville, Niagara (O), Rockland
Computer Information Technology • Jefferson*
Computer Information Technology: Networking • Orange: Middletown
Computer Networking & Cybersecurity • Fulton-Montgomery
Computer Networking Systems & Cyber Security • Schenectady
Computer Network Technician • Herkimer
Computer Programming • Sullivan
Computer Repair Technology • Erie: South AAS, Nassau
Computer Science • Adirondack, Alfred State, Broome, Cayuga, Columbia-Greene*, Corning, Dutchess, Erie: North AS, Finger Lakes (O), Fulton-Montgomery*, Herkimer, Jamestown (O), Jamestown: Olean, Jefferson*, Mohawk Valley, Monroe (H), Nassau, Niagara, Onondaga* (O), Orange: Middletown, Schenectady*, Suffolk, Tompkins Cortland*, Ulster (O), Westchester AS (H)
Computer Science: Cybersecurity • Mohawk Valley
Computer Security & Forensics • Broome (O)
Computer Systems & Network Technologies • Genesee* (H)
Computer Support & Operations • Genesee* (H)
Computer Support Services • Rockland
Computer Support Specialist • Tompkins Cortland (O)
Computer Systems Technology • Monroe
Computer Technology • Broome, Clinton
Cyber Security • Orange: Middletown, Rockland
Cybersecurity • Corning, Hudson Valley AS (S), Westchester AAS (H)
Cybersecurity and Information Assurance • Suffolk
Game & Interactive Design • Alfred State (J)
Game Programming & Design • Finger Lakes (O)
Geographic Information Systems • Cayuga
Information Management • Dutchess
Information and Network Technology • Monroe (H)
Information Technology • Adirondack, Cayuga (H), Corning, Erie: South AAS (O), Jamestown (O), Jamestown: Olean (O), Monroe (H), Nassau, Suffolk (H)

Information Technology: Computer Networking • Adirondack
Information Technology: Cybersecurity • Adirondack (H)
Information Technology: Information Security • Adirondack (H)
Network Administrator with Microsoft or Cisco • Ulster
Networking AAS • Westchester
Networking & Cybersecurity • Finger Lakes (O)
Programming for Game Design • Schenectady*
Web and Mobile Applications Development • Fulton-Montgomery
Web and Mobile Development • Finger Lakes
Web Design • Genesee* (H)
Web Development & Information Design • Mohawk Valley

Fine & Applied Arts

Advertising: Ad Design & Graphic Technology • Ulster
Advertising: Graphic Design • Suffolk
Art • Nassau, Onondaga
Art Studies • Nassau
Cinema & Screen Studies • Monroe (H)
Commercial Art: Digital Technologies • Nassau
Communication Arts: Music Industry • Herkimer
Communication Design Foundation AAS • FIT (P)(S)
Communication Design Foundation AAS, 1-Year • FIT (P)(S)(U)
Communication Design Foundation AAS E/W • FIT (P)(S)
Computer Art • Suffolk
Digital Animation AAS • Mohawk Valley
Digital Art • Genesee* (H)
Digital Media • Niagara
Digital Media & Animation • Alfred State (J), Suffolk
Fashion Design AAS • FIT (P), Nassau
Fashion Design AAS, 1-Year • FIT (P)(U)
Fashion Design AAS E/W • FIT (P)(S)
Fashion Design AAS, 1st Year in Italy • FIT (P)(S)
Fashion Design AS • Ulster
Fashion Design & Technology • Westchester AAS
Fine Arts • Adirondack, Columbia-Greene*, Erie: City, Erie: North, Erie: South, FIT AAS (P)(S), Finger Lakes, Fulton-Montgomery*, Genesee* (H), Herkimer, Hudson Valley, Mohawk Valley, Monroe, Niagara, Rockland
Fine Arts & Design • Corning
Fine Arts – Music • Jamestown
Fine Arts – Studio • North Country
Fine Arts – Studio Arts • Jamestown
Fine Arts: Visual Arts • Ulster
Footwear and Accessories Design AAS • FIT (P)(S)
Footwear and Accessories Design AAS, 1-Year • FIT (P)(S)(T)(U)
Graphic & Media Design • Alfred State (J)
Graphic Arts & Advertising Technology • Finger Lakes, Ulster
Graphic Arts Technology • Mohawk Valley
Graphic Communications: Graphic Design • Mohawk Valley
Graphic Communications: Illustration • Mohawk Valley
Graphic Design • Rockland
Graphic Design & Computer Graphics • Rockland
Graphic Design Technology • Cobleskill
Illustration AAS • FIT (P)(S)
Interior Design • Alfred State (J), FIT (P), Onondaga, Nassau, Suffolk
Jewelry Design AAS • FIT (P)(S)
Media Arts • Jamestown
Menswear AAS • FIT (P)(S)
Music • Adirondack, Broome, Finger Lakes, Niagara, Suffolk, Ulster
Music Recording Technology • Finger Lakes
Performing Arts • Dutchess, Rockland, Westchester AS
Performing Arts: Music • Nassau, Onondaga, Orange: Middletown, Schenectady* (A)
Photographic Imaging • Suffolk
Photographic Technology • Herkimer
Photography • Mohawk Valley, Nassau, Rockland, Tompkins Cortland
Studio Art & Design • Cayuga
Textile/Surface Design AAS • FIT (P)(S)
Textile/Surface Design AAS, 1-Year • FIT (P)(S)(U)
The Arts • Empire State* (O)

Theatre Arts • Finger Lakes, Genesee* (H), Hudson Valley, Monroe, Niagara, Suffolk, Ulster
Visual Arts • Suffolk

Health Services & Paramedical Technology

Biotechnological Science • Erie: North
Biotechnology • Hudson Valley, Monroe
Chemical Dependency Counseling • Broome, Corning, Finger Lakes, Hudson Valley, North Country, Schenectady, Suffolk, Tompkins Cortland* (O), Westchester AAS
Clinical Laboratory Technician • Broome* (O), Dutchess, Erie: North AAS (S)
Clinical Laboratory Technician/Medical Laboratory • Monroe (S)
Community Health Navigation • Hudson Valley
Dental Hygiene • Broome (S), Erie: North AAS (S), Farmingdale (S)(T), Hudson Valley (S), Monroe (S), Orange: Middletown(J)
Dental Laboratory Technology • Erie: South AAS (S)
Diagnostic Medical Sonography • Alfred State (S)
Emergency Medical Services/Paramedic • Mohawk Valley (T) (Professional Certification required prior to enrollment)
Emergency Medical Technician: Paramedic • Suffolk
Emergency Medical Technology: Paramedic • Broome (S), Dutchess, Erie: South AAS (S), Finger Lakes, Herkimer, Hudson Valley, Rockland
Fitness Specialist • Suffolk
Exercise Science • Hudson Valley
Exercise Science & Wellness • Dutchess
Health & Physical Education Studies • Corning
Health and Human Performance AS • Westchester
Health and Wellness Promotion • Erie: City AAS, Erie: North AAS, Erie: South AAS
Health and Wellness Studies • Hudson Valley
Health Care Studies • Finger Lakes (O)
Health Information Management & Technology • Hudson Valley (O)
Health Information Technology • Alfred State (O), Erie: North (S), Jamestown, Jamestown: Olean, Mohawk Valley, Nassau, Westchester AAS
Health Information Technology: Medical Records • Broome (S), Monroe (S), Onondaga* (H), Suffolk
Health Professions • Herkimer
Health Related Studies • Morrisville
Health Sciences • Cayuga, Fulton-Montgomery, North Country
Health Studies • Broome, Fulton-Montgomery, Monroe (H), Nassau, Niagara (H)(O), Westchester AS
Health Studies: Radiologic Technology • Mohawk Valley (S)(T)
Histological Technician • Broome (S)
Histotechnician • Cobleskill
Human Performance and Health Promotion • Morrisville
Human Performance Studies • Rockland
Kinesiology and Human Performance • Finger Lakes (O)
Liberal Arts & Sciences: Exercise Studies • Orange: Middletown
Massage Therapy • Morrisville, Niagara (S), North Country: Saranac Lake Campus (S)
Medical Administrative Assistant AAS • Genesee* (H)
Medical Assistant • Broome (S), Niagara, Sullivan
Medical Assisting • Columbia-Greene*, Erie: North AAS
Medical Laboratory Technician • Nassau (S), Orange: Middletown (J) (Orange County residents receive priority consideration)
Medical Office Assistant • Orange: Middletown
Mental Health Assistant: Substance Abuse Counseling • Erie: City
Mortuary Science • Nassau
Nursing • Adirondack, Alfred State (S), Broome (S), Canton, Cayuga (S), Clinton (S), Columbia-Greene (S)(T), Corning (J), Delhi (S), Dutchess (Residents of Dutchess or Putnam Counties only), Erie: City AAS (January), Erie: North AAS (S), Finger Lakes (S), Fulton-Montgomery (S)(T), Genesee, Hudson Valley (S), Jamestown (S)(T), Jamestown: Olean (S)(T), Jefferson, Mohawk Valley (S), Monroe (geographic restriction), Morrisville, Nassau, Niagara (S)(T), North Country (S), Onondaga, Orange: Middletown (J) Orange: Newburgh (January only) Rockland, Suffolk, Sullivan (S), Tompkins Cortland (S), Ulster (S)(T), Westchester AAS

Nursing Evening • Hudson Valley AAS (S), Nassau (S)
Nursing (Part-Time) • Alfred State (S)
Nutrition & Dietetics • Finger Lakes, Mohawk Valley, Nassau (S)
Occupational Therapy Assistant • Cayuga (S) (Fulton campus only), Erie: North AAS (S), Jamestown (S)(T), Orange: Middletown (J), Rockland, Suffolk
Optical Systems Technology • Monroe
Paramedic • Cobleskill, Jefferson*, Monroe (January only), Westchester AAS (U)
Physical Education & Exercise Science • Finger Lakes, Monroe
Physical Education & Exercise Science Studies • Onondaga*
Physical Education & Sport Management • Fulton-Montgomery*
Physical Education Studies • Adirondack, Delhi, Erie: City AS (O), Erie: North AS, Erie: South AS (O), Genesee* (H), Hudson Valley, Jamestown, Nassau, Niagara, Suffolk, Sullivan
Physical Therapist Assistant • Broome (S), Canton, Genesee (S), Herkimer (S), Nassau (S), Niagara (S), Onondaga (S), Orange: Middletown (J), Suffolk
Polysomnographic Technology • Genesee
Polysomnography • Hudson Valley (S)
Public Health • Orange, Rockland, Sullivan
Radiation Therapy Technology • Erie: City AAS (S)
Radiologic Technology • Alfred State (S), Broome (S), Fulton-Montgomery (S), Hudson Valley (S), Monroe (S), Nassau (S), Niagara (S), North Country: Saranac Lake Campus (S), Orange: Middletown (J) (Orange County residents receive priority consideration), Westchester AAS (S)
Radiologic Technology: Radiation Therapy Technology • Nassau (S)
Recreation Leadership: Fitness • Sullivan
Respiratory Care • Erie: North AAS (S), Genesee (S), Hudson Valley (S), Mohawk Valley, Nassau (S), Sullivan, Westchester AAS (S)
Sports and Leisure Studies • Erie: City, Erie: North, Erie: South
Sports Management • Monroe (O)
Sport Studies • Broome
Surgical Technology • Hudson Valley (S), Monroe (S) (NYS residents only), Nassau (S), Niagara (S), Onondaga (S)
Therapeutic Massage/Integrated Health Care • Finger Lakes (S)
Veterinary Technology • Westchester AAS (S)(U)
Vision Care Technology • Erie: North AAS

Interdisciplinary Studies

Communications • Finger Lakes, Jamestown, Jamestown: Olean
Communications & Media Arts • Nassau, Rockland, Westchester AA (H)
Individual Studies • Alfred State, Broome, Canton, Clinton AA/AAS/AS, Columbia-Greene AA/AS*, Fulton-Montgomery (S), Hudson Valley, Jamestown AA/AS (O), Jamestown: Olean AAS/AS (O), Jefferson AA/AAS/AS* (O), Mohawk Valley, Morrisville, Niagara, North Country, Orange: Middletown, Orange: Newburgh, Schenectady, Ulster (O)
Individual Studies, Online degree • Hudson Valley, Ulster
Individual Studies: Paralegal, jointly registered with Marist • Ulster
Individualized Studies • Genesee* (H)(O)

Liberal Arts & Sciences

Acting • Nassau
Adolescence Education: Biology, jointly registered with New Paltz • Columbia-Greene*, Dutchess, Orange: Middletown, Ulster
Adolescence Education: Chemistry, jointly registered with New Paltz • Columbia-Greene*, Dutchess, Ulster
Adolescence Education: Earth Science, jointly registered with New Paltz • Dutchess
Adolescence Education: English, jointly registered with New Paltz • Columbia-Greene*, Dutchess, Orange: Middletown, Ulster
Adolescence Education: Mathematics, jointly registered with New Paltz • Columbia-Greene*, Dutchess, Orange: Middletown, Ulster
Adolescence Education: Social Studies, jointly registered with New Paltz • Columbia-Greene*, Dutchess, Orange: Middletown, Ulster

Adolescence Education: Spanish, jointly registered with New Paltz • Orange: Middletown, Ulster
African American Studies • Monroe
Africana Studies • Nassau
Applied Psychology • Clinton
Art and Design • Westchester
Biology • Monroe, Nassau, Niagara
Chemistry • Monroe
Communication and Media • Herkimer
Communication Arts • Nassau
Communication Arts: Music Industry • Herkimer
Communication Studies • Suffolk
Communications • Cobleskill
Creative and Professional Writing • Cayuga (H)
Creative Writing • Adirondack, Finger Lakes, Monroe, Nassau, Tompkins Cortland
Cultural Studies • Empire State* (O)
Dance • Nassau
Dietetics Studies • Niagara
Digital Cinema • Tompkins Cortland*
Digital Filmmaking • Westchester AS (H)
Digital Media & Animation • Alfred State (J)
Directed Studies • Corning
Early Childhood • Jamestown, Jamestown: Olean, Morrisville, Suffolk (H), Westchester AAS (H)
Early Childhood Studies • Corning
Educational Studies • Empire State* (O)
Engineering Science • Suffolk
Engineering Studies • Niagara, North Country
English • Clinton, Monroe
Environmental Science • Clinton (S), Erie: North AS, Hudson Valley, North Country, Rockland, Westchester AS (H)
Environmental Studies • Cayuga
Environmental Technology Geoscience • Erie: North
Film and Media AAS • FIT (S)
Forensic Science Studies • Hudson Valley
Gender & Sexuality Studies • Monroe
Geography • Monroe
Geology • Monroe
Global Studies • Jamestown, Jamestown: Olean, Monroe
Health Science Studies • Cobleskill
Historical Studies • Empire State* (O)
Human Development • Empire State* (O)
Humanities • Erie: City, Erie: North, Erie: South
Interdisciplinary Studies • Empire State* (O)
Interpreter Education • Mohawk Valley
Liberal Arts & Sciences AA • Broome (O), Farmingdale, Finger Lakes (O), Niagara, Sullivan
Liberal Arts & Sciences AS • Finger Lakes (O)
Liberal Arts & Sciences: Adolescence Education, jointly registered with St. Joseph's College • Suffolk
Liberal Arts & Sciences: Adolescence Education, Teacher Education Transfer • Alfred State, Cayuga, Delhi, Hudson Valley, Jamestown, Jamestown: Olean, Mohawk Valley, Monroe (H)(O), Morrisville, Nassau, Onondaga (O), Rockland, Suffolk, Tompkins Cortland
Liberal Arts & Sciences: Afro-American Studies • Nassau
Liberal Arts & Sciences: Childhood Education Grades 1-6, jointly registered with New Paltz • Dutchess
Liberal Arts & Sciences: Childhood Education, Teacher Education Initiative • Herkimer
Liberal Arts & Sciences: Childhood Education, Teacher Education Transfer • Cayuga, Corning, Delhi, Erie: City AA, Finger Lakes, Jamestown, Jamestown: Olean, Jefferson*, Mohawk Valley, Monroe (H)(O), Morrisville, Nassau, Onondaga (H), Rockland, Sullivan (H), Tompkins Cortland, Westchester AS (H)
Liberal Arts & Sciences: Childhood Education, Teacher Education Transfer, jointly registered with Potsdam • Jefferson*
Liberal Arts & Sciences: Communication/Speech Studies • Rockland
Liberal Arts & Sciences: Early Childhood Education, Teacher Education Transfer • Delhi, Jamestown, Jamestown: Olean, Monroe (H)(O), Morrisville, Nassau, Rockland, Tompkins Cortland
Liberal Arts & Sciences: Education/Child Study, jointly registered with St. Joseph's College • Suffolk
Liberal Arts & Sciences: Education/Childhood Education, jointly registered with New Paltz • Dutchess

Liberal Arts & Sciences: Education/Childhood Education, jointly registered with Elmira College • Corning
Liberal Arts & Sciences: Environmental Studies • Delhi
Liberal Arts & Sciences: General Studies • Broome, Canton (H)(O), Dutchess, Erie: City AS, Erie: North AS, Erie: South AS (O), Fulton-Montgomery* (O), Genesee* (H)(O), Herkimer (O), Mohawk Valley, Onondaga* (O), Suffolk (H), Tompkins Cortland* (H)
Liberal Arts & Sciences: General Studies AA • Delhi
Liberal Arts & Sciences: General Studies AS • Delhi, Monroe (O)
Liberal Arts & Sciences: General Studies/Childhood Education 1-6 with Oneonta • Mohawk Valley
Liberal Arts & Sciences: Humanities • Alfred State, Cobleskill, Columbia-Greene*, Herkimer (O), Jamestown (O), Jamestown: Olean (O), Suffolk (H), Sullivan, Tompkins Cortland*, Westchester AA (O)
Liberal Arts & Sciences: Humanities/Childhood Grades 1-6 AA, jointly registered with New Paltz • Columbia-Greene*
Liberal Arts & Sciences: Humanities & Social Science • Adirondack (O), Cayuga (O), Clinton (O), Corning AAAS (O), Delhi, Dutchess, Genesee* (H)(O), Hudson Valley (O), Jefferson*, Mohawk Valley, Morrisville, Nassau, Niagara (O), North Country (O), Onondaga* (O), Orange: Middletown, Orange: Newburgh, Rockland, Schenectady*, Suffolk, Ulster
Liberal Arts & Sciences: Humanities & Social Science: Childhood Education Grades 1-6 AA, jointly registered with Buffalo State • Niagara
Liberal Arts & Sciences: Humanities & Social Science: Childhood Education B-6 AS, jointly registered with New Paltz • Orange
Liberal Arts & Sciences: Humanities & Social Science: Early Childhood Childhood Education B-6 AS, jointly registered with New Paltz • Ulster
Liberal Arts & Sciences: Individual Studies • Adirondack (H)
Liberal Arts & Sciences: International Studies • Mohawk Valley, Orange: Middletown, Suffolk
Liberal Arts & Sciences: Mathematics • Cayuga, Dutchess, Genesee*, Nassau, Suffolk (H)
Liberal Arts & Sciences: Mathematics & Science • Adirondack, Alfred State, Cayuga (O), Clinton, Columbia-Greene*, Corning, Delhi, Hudson Valley, Jamestown, Jamestown: Olean, Jefferson*, Mohawk Valley, Morrisville, Nassau, Niagara, North Country, Onondaga* (H), Orange: Middletown, Rockland, Schenectady*, Tompkins Cortland*, Ulster, Westchester AS (H)
Liberal Arts & Sciences: Mathematics & Science/Childhood B-6 AS, jointly registered with New Paltz • Columbia-Greene*, Orange, Ulster
Liberal Arts & Sciences: Natural Sciences • Genesee*
Liberal Arts & Sciences: Physical Education • Herkimer
Liberal Arts & Sciences: Psychology • Mohawk Valley, Sullivan
Liberal Arts & Sciences: Public Policy • Mohawk Valley
Liberal Arts & Sciences: Science • Broome, Cobleskill, Dutchess, Fulton-Montgomery, Herkimer, Monroe (H), Schenectady*, Suffolk
Liberal Arts & Sciences: Social Science • Alfred State, Cobleskill, Columbia-Greene*, Herkimer (O), Jamestown, Jamestown: Olean, Suffolk (H), Tompkins Cortland*, Westchester AA (O)
Liberal Arts & Sciences: Social Science/Childhood Grades 1-6 AA, jointly registered with New Paltz • Columbia-Greene*
Liberal Arts & Sciences: Sport Management Studies • Genesee* (H)(O)
Liberal Arts & Sciences: Teacher Education Transfer • Genesee* (H), Schenectady*
Liberal Arts & Sciences: Teaching English to Speakers of Other Languages, jointly registered with Niagara University • Niagara
Liberal Arts & Sciences: Theater • Mohawk Valley
Liberal Arts & Sciences: Women's and Gender Studies • Suffolk (H)
Liberal Arts & Sciences: Women's Studies • Tompkins Cortland*
Mathematics • Broome, Erie: North, Finger Lakes, Jefferson*, Monroe (H)
Music Industry • Jamestown
Music Performance • Monroe

Natural Science • Erie: City, Erie: North, Erie: South
 Nutrition • Schenectady*
 Performing Arts: Music • Onondaga*, Orange
 Physical Education • Jefferson*
 Physical Sciences • Hudson Valley (E/W program also available)
 Physics • Monroe
 Psychology • Finger Lakes (O), Monroe (O)
 Quality Assurance: Science • Herkimer County (O)
 Science, Mathematics & Technology • Empire State* (O)
 Social Science • Empire State* (O), Erie: City, Erie: North, Erie: South
 Sports Management • Niagara, Tompkins Cortland
 Sustainability Studies • Corning, Monroe
 Technical Theatre • Nassau
 Theatre Arts • Sullivan
 Theatre Technology • Genesee*
 Urban Studies • Monroe
 Visual Arts • Dutchess
 Visual Communication Arts • Broome
 Women's Studies • Suffolk

Mechanical & Engineering Technologies

Advanced Manufacturing Technology • Hudson Valley (S)
 Advanced Manufacturing Technology, Evenings only • Hudson Valley (S)
 Agricultural Engineering Technology • Morrisville
 Agricultural Engineering Technology: Agricultural Power Machinery • Cobleskill
 Agricultural Mechanics: Agricultural Engineering Technology • Morrisville
 Air Conditioning Technology: Heating & Ventilation • Monroe
 Air Conditioning Technology: Refrigeration • Mohawk Valley
 Air Traffic Control • Schenectady*
 Alternative Energy Technology • Schenectady*
 Applied Integrated Technology • Monroe
 Applied Science and Technology • Tompkins Cortland*
 Apprentice Training: Automotive • Monroe
 Apprentice Training: Automotive – Toyota T-Ten • Monroe
 Apprentice Training: Building Trades • Onondaga*
 Apprentice Training: Electrical • Onondaga*
 Apprentice Training: Industrial Trades • Canton
 Architectural Studies & Design • Morrisville
 Architectural Technology • Alfred State (J), Delhi (S), Dutchess, Finger Lakes, Hudson Valley (S), Onondaga*, Orange: Middletown
 Architecture Technology • Erie: South AAS
 Autobody & Collision Repair • Corning AAS/AOS
 Autobody Repair • Alfred State (S), Hudson Valley
 Autobody Technology • Morrisville
 Audio Production • Cayuga
 Automotive Management • Hudson Valley (S)
 Automotive Mechanics AOS • Delhi (S), Hudson Valley
 Automotive Service Specialist • Suffolk
 Automotive Service Technician • Alfred State
 Automotive Technology • Canton, Columbia-Greene*, Corning AAS/AOS, Erie: South, Onondaga* AOS
 Automotive Technology AAS • Delhi (S), Morrisville, Rockland
 Automotive Technology: T-Ten • Columbia-Greene* AOS
 Automotive Trades: Autobody Repair • Erie: South AAS
 Aviation Science • Schenectady*
 Aviation Science: Pilot • Dutchess
 Building Construction: Building Trades • Alfred State (S)
 Civil Engineering Technology • Broome, Canton (S), Erie: North AAS, Hudson Valley, Mohawk Valley, Nassau
 Civil Technology • Westchester AAS
 Clean Energy Management • Hudson Valley (S)
 Computer-Aided Design Technology • Morrisville
 Computer-Aided Drafting AOS • Mohawk Valley
 Computer-Aided Drafting & Design (CADD) • Niagara
 Computer-Aided Drafting & Design Technology • Erie: South AAS
 Computer Electronics Technology • Clinton
 Computer Engineering Technology • Alfred State (J)
 Computerized Drafting & Design • Genesee* (H)
 Construction Engineering Technology • Alfred State (J)
 Construction Management Engineering Technology • Erie: North AAS
 Construction Technology • Delhi (S), Hudson Valley, Monroe, Tompkins Cortland*
 Construction Technology: Architectural Technology • Suffolk
 Construction Technology Management • Canton (S), Dutchess
 Construction Technology: Sustainable Building AAS • Fulton-Montgomery (S)
 Diesel Equipment Technology AAS • Morrisville
 Diesel Technology • Cobleskill
 Diesel Technology AOS • Morrisville
 Electrical Construction & Instrumentation, jointly registered with Tri-City Joint Apprenticeship and Training • Delhi
 Electrical Construction & Instrumentation AAS • Delhi (S)
 Electrical Construction & Instrumentation AOS • Delhi (S)
 Electrical Construction & Maintenance AOS • Hudson Valley (S)
 Electrical Construction & Maintenance Electrician • Alfred State (S)
 Electrical Construction & Maintenance Electrician – WNY Workforce Training Center • Alfred State
 Electrical Construction & Plumbing AOS • Delhi (S)
 Electrical Construction & Refrigeration AOS • Delhi (S)
 Electrical Engineering Technology • Alfred State (J), Broome, Canton, Erie: North AAS, Hudson Valley (S), Mohawk Valley, Nassau
 Electrical Engineering Technology-Electronics • Monroe
 Electrical Service Technician • Mohawk Valley
 Electrical Technology • Adirondack (S)(T), Cayuga (S) (T), Dutchess, Fulton-Montgomery (S)(T), Onondaga*, Westchester AAS
 Electrical Technology: Electronics • Corning, Suffolk
 Electrical Technology: Semiconductor Manufacturing Technology • Hudson Valley (S)
 Energy Systems • Westchester AAS
 Engineering Science (University Parallel) • Adirondack (S) (T), Alfred State (J), Broome, Canton, Corning, Dutchess, Erie: North AS, Finger Lakes (S)(T), Genesee*, Hudson Valley, Jamestown, Jefferson*, Mohawk Valley, Monroe, Morrisville, Nassau, Onondaga*, Orange: Middletown, Rockland, Suffolk, Tompkins Cortland*, Ulster (S)(T), Westchester AS
 Engineering Science 2+2 with Clarkson • Canton
 Facilities Maintenance & Industrial Technology • Fulton-Montgomery (S)
 General Technology • Canton
 Geographic Information Systems • Cayuga
 Geospatial Technology • Mohawk Valley*
 Green Building Maintenance & Management • Rockland, Sullivan (H)(O), Ulster
 Heating/Refrigeration Systems AOS • Hudson Valley (E/W)
 Heating, Ventilation, Air Conditioning & Refrigeration Technology • Suffolk
 Heating, Ventilating & Air Conditioning • Delhi (S)
 Heating, Ventilation & Air Conditioning • Alfred State (S)
 Heavy Equipment Operations • Alfred State (S)
 Heavy Equipment, Truck & Diesel Technician • Alfred State (S)
 HVAC Engineering Technology • Canton
 HVAC Trades • Canton (J)(T)
 Industrial/Commercial Electrician AOS • Clinton
 Industrial Process Technology • Niagara
 Industrial Technology • Erie: North AOS
 Industrial Technology – Quality Assurance • Broome
 Instrumentation & Control Technologies • Finger Lakes
 Integrated Energy Systems • Delhi (S)
 Land Surveying Technology • ESF (S)
 Machine Tool Technology • Alfred State (S), Corning
 Machine Tool Technology – WNY Workforce Training Center • Alfred State
 Manufacturing Technology • Broome, Corning, Suffolk
 Masonry • Alfred State (S)
 Mechanical Engineering Technology • Alfred State (J), Broome, Canton, Erie: North AAS, Hudson Valley, Mohawk Valley, Morrisville

Mechanical Technology • Cayuga (S), Clinton, Finger Lakes, Jamestown, Monroe, Niagara, Onondaga*, Westchester AAS
 Mechanical Technology: Aircraft Maintenance • Mohawk Valley (T)
 Mechanical Technology: CAD Design • Corning
 Mechatronics • Adirondack, Hudson Valley (S)
 Mechatronics Design AAS • Delhi (S)
 Mechatronics Design AOS • Delhi (S)
 Mechatronics Technology • Alfred State (J)
 Motorcycle and Power Sports Technology • Alfred State (S)
 Motorsports Technology AOS • Alfred State (S)
 Nanoscale Materials Technology • Schenectady
 Nanotechnology, jointly registered with Erie • Erie: North, Genesee*
 Nuclear Technology • Onondaga*
 Plumbing & Electrical Instrumentation AOS • Delhi (S)
 Plumbing & Refrigeration AOS • Delhi (S)
 Precision Machining • Monroe
 Production Management: Fashion & Related Industries • FIT (S)
 Refrigeration & Instrumentation • Delhi (S)
 Remotely Piloted Aircraft Systems • Mohawk Valley
 Renewable Energy Technologies • Clinton
 Renewable Energy Technology • Morrisville
 Residential Construction • Delhi AAS/AOS (S), Morrisville
 School Facilities Management, Online degree • Mohawk Valley
 Semiconductor Manufacturing Technology AAS • Mohawk Valley
 Surveying Engineering Technology • Alfred State (J)
 Telecommunications Technology • Cayuga
 Textile Development & Marketing • FIT (S)
 Toyota T-Ten Automotive Service • Suffolk
 Welding Technology AAS • Delhi (S), Jamestown, Niagara
 Welding Technology AOS • Alfred State (S), Delhi (S), Mohawk Valley
 Welding Technology: Pipefitting AOS • Delhi (S)
 Welding Technology – WNY Workforce Training Center • Alfred State
 Wind Energy & Turbine Technology • Clinton
 Wood Products Technology • Morrisville

Natural Science Technologies

Agri-Business • Jefferson*
 Agricultural Automation and Robotics • Alfred State (J)
 Agricultural Business • Adirondack, Alfred State, Cobleskill, Morrisville
 Agricultural Science • Cobleskill, Morrisville
 Agriculture: Animal Industry • Cobleskill
 Agriculture Technology • Alfred State
 Animal Management • Niagara (S)
 Animal Science: Beef & Livestock Studies • Cobleskill
 Animal Science: Dairy • Morrisville
 Animal Science: Dairy Production & Management • Cobleskill
 Animal Science: Equine Racing Management • Morrisville
 Animal Science: Equine Science & Management • Morrisville
 Animal Science: Equine Studies • Cobleskill
 Aquaculture & Aquatic Science • Morrisville
 Biological Science • Alfred State (J), Hudson Valley
 Biological Technician • Schenectady*
 Biological Technology • Cobleskill
 Biotechnology • Finger Lakes, Genesee*, Hudson Valley, Jamestown, Niagara, Tompkins Cortland, Schenectady*
 Brewing Operations • Niagara
 Chemical Technology • Corning, Hudson Valley, Mohawk Valley
 Craft Beer Brewing • Schenectady*
 Culinary and Baking Arts • Adirondack
 Culinary Arts • Adirondack, Alfred State AOS (S), Broome AOS, Cayuga AAS (S), Cobleskill AOS, Delhi, Erie: City AOS (S), Erie: North AOS, Niagara, Schenectady AOS*, Sullivan AOS, Tompkins Cortland AAS
 Culinary Arts and Hospitality Management • Westchester (H)

Culinary Arts: Baking Production & Management • Alfred State AOS (S)
 Culinary Arts Management • Mohawk Valley AAS, Morrisville AAS
 Culinary Arts with NY Wine & Culinary Center • Finger Lakes (S)
 Dietetic Technician: Nutrition Care • Morrisville, Westchester AAS
 Environmental & Natural Resources Conservation • ESF (S), Morrisville
 Environmental Science • Broome, Clinton (S), Corning, Hudson Valley, Jamestown, North Country
 Environmental Studies • Cobleskill, Columbia-Greene*, Finger Lakes, Niagara, North Country, Sullivan AS, Tompkins Cortland, Ulster, Westchester AS (H)
 Environmental Technology • Alfred State (J), Clinton, Onondaga*
 Fish and Wildlife Technology • Finger Lakes
 Fisheries & Wildlife Technology • Cobleskill
 Food Processing Technology • Genesee* (H)
 Food and Nutrition • Nassau
 Foods and Nutrition • Westchester AS (H)
 Forest Technology • ESF (S)
 Forest Technology 1+1 with ESF • Adirondack, Alfred State (J), Canton, Clinton, Dutchess, ESF (S), Finger Lakes, Jamestown, Jamestown: Olean, Morrisville, Tompkins Cortland*
 General Horticulture • Farmingdale
 Golf and Sports Turf Management • Delhi
 Horticulture • Cobleskill, Finger Lakes, Morrisville, Niagara
 Horticulture Sciences • Delhi
 Landscape Design & Management • Morrisville
 Landscape Development • Cobleskill, Farmingdale
 Marine Technology: Small Vessel Operation • Maritime
 Natural Resources Conservation • Finger Lakes, Morrisville
 Natural Resources Conservation: Law Enforcement • Finger Lakes
 Sustainable Crop Production • Cobleskill
 Sustainable Farming & Food Systems • Tompkins Cortland
 Turf Management • Cobleskill
 Veterinary Science Technology • Adirondack 1+1, Alfred State (J), Canton, Delhi (S), Suffolk, Ulster
 Veterinary Technology • Genesee (S)
 Viticulture & Wine Technology • Finger Lakes
 Winery Operations • Niagara
 Zoo Technology • Jefferson

Public Service Related Technologies

Addictions Counseling • Jamestown (O), Jamestown: Olean (O), Monroe (H)
 Adventure Recreation • Delhi
 Adventure Sports: Leadership & Management • Adirondack
 Alcohol & Substance Abuse Counseling • Onondaga
 Alcohol & Substance Abuse Studies • Genesee* (H)
 American Sign Language • Finger Lakes, Nassau, Onondaga*
 American Sign Language: English Interpretation • Suffolk
 Business Information Management • Broome
 Chemical Abuse Counseling • Fulton-Montgomery
 Chemical Dependency • Jefferson
 Chemical Dependency Counseling • Broome, Finger Lakes, Hudson Valley, North Country, Schenectady

Chemical Dependency Practitioner AAS • Mohawk Valley
 Child & Family Services • Cobleskill, North Country
 Child Care • Dutchess
 Child Care Practitioner • Monroe
 Community & Human Services • Empire State* (O)
 Computer Forensics • Onondaga*
 Computer Security & Forensics • Broome, Columbia-Greene*
 Corporate & Homeland Security • Rockland
 Criminal Investigation • Hudson Valley (O)
 Criminal Justice AA • Clinton
 Criminal Justice AAS • Columbia-Greene AA/AAS*, Clinton, Corning, Finger Lakes, Fulton-Montgomery, Genesee* (H)(O), Herkimer (O), Hudson Valley (O), Mohawk Valley, Morrisville, North Country, Schenectady, Sullivan, Ulster
 Criminal Justice AS • Alfred State, Corning, Erie: City, Erie: North, Erie: South (O), Fulton-Montgomery, Genesee* (H)(O), Herkimer (O), Hudson Valley, Jamestown, Jamestown: Olean, Jefferson* (O), Mohawk Valley, Monroe (H)(O), Nassau, Niagara, Onondaga* (O), Orange: Middletown, Orange: Newburgh, Rockland, Schenectady, Tompkins Cortland (H), Ulster
 Criminal Justice: Corrections • Broome AS, Cayuga AAS (O) Westchester AAS (H)
 Criminal Justice: Crime & Intelligence Analysis • Herkimer
 Criminal Justice: Cybersecurity • Herkimer
 Criminal Justice: Forensic Investigations • Herkimer
 Criminal Justice: Institutional Corrections • Monroe (H)
 Criminal Justice: Law Enforcement • Erie: North AAS (O), Farmingdale, Mohawk Valley
 Criminal Justice: Police • Adirondack, Broome, Canton (O), Cayuga (O), Dutchess, Jamestown, Jamestown: Olean, Monroe (H)(O), Orange: Middletown, Orange: Newburgh, Suffolk, Tompkins Cortland*, Westchester AAS (H)
 Criminal Justice: Police AS • Dutchess
 Criminal Justice Studies • Delhi
 Criminal Justice: Substance Abuse Services • Adirondack
 Cyber Security/Digital Forensics • Columbia-Greene* (H)
 Disability Studies • Nassau
 Early Childhood AAS/AS • Broome AAS, Canton AS (H)(O), Cayuga: Auburn Campus AAS, Cobleskill AAS, Dutchess AAS, Erie: City AAS, Fulton-Montgomery AAS, Herkimer AAS, Hudson Valley AAS, Jefferson AS*, Morrisville AAS, Onondaga AAS* (O), Schenectady AAS, Suffolk AAS/AS, Tompkins Cortland AAS*
 Early Childhood Administration • Hudson Valley
 Early Childhood Development & Care • Orange: Middletown
 Economic Crime Investigation • Genesee* (H)
 Emergency Management • Erie: City AS (O), Nassau, Schenectady*, Sullivan (O)
 Fitness & Recreation Management • Genesee* (H)
 Fire & Occupational Safety • Dutchess
 Fire Protection Technology • Broome, Dutchess, Jefferson*, Mohawk Valley (for Utica Fire Academy graduates only), Monroe (H), Onondaga*, Schenectady*, Suffolk (O), Sullivan (O)
 Fire Protection Technology: Fire Investigation • Suffolk
 Fire Science • Nassau
 Homeland Security • Broome, Jamestown, Jamestown: Olean, Jefferson*, Monroe
 Human Services AA • Niagara (H)(O)
 Human Services AAS • Clinton, Corning, Fulton-Montgomery AA/AAS (S), Genesee* (H), Herkimer (O), Jamestown, Jamestown: Olean, Mohawk Valley, Monroe, Morrisville, North Country, Schenectady*, Tompkins Cortland*, Ulster, Westchester

Human Services AS • Alfred State, Broome, Columbia-Greene*, Dutchess, Finger Lakes, Fulton-Montgomery, Genesee* (H), Hudson Valley, Jamestown, Jamestown: Olean, Jefferson*, Monroe (H), Onondaga* (O), Orange: Middletown, Orange: Newburgh, Schenectady*, Suffolk (H), Sullivan, Ulster, Westchester (H)
 Human Services: Community Service & Social Welfare • Nassau
 Mental Health Assistant • Dutchess
 Outdoor Recreation • Tompkins Cortland*
 Park and Outdoor Recreation • Delhi
 Physical Education Studies • Genesee
 Police Science • Erie: North AAS
 Public Administration Studies • Hudson Valley (O)
 Public Safety Communications • Monroe (Civil Service appointment as Public Safety Dispatcher or Telecommunicator required.)
 Records: Information Management • Broome
 Recreation: Exercise Studies • Tompkins Cortland*
 Recreation & Leisure Services • Mohawk Valley
 Recreation & Sports Management • Delhi
 Recreation Leadership • Herkimer, Tompkins Cortland*
 Recreation Leadership: Sports Management • Sullivan
 Recreation Studies • Niagara
 Sports & Recreation Management • Herkimer
 Teaching Assistant • Genesee* (H)

Other Programs

SUNY Upstate Medical University Early Admission Program • If students are interested in an Early Admission/ Guaranteed Transfer Program, they must apply to, and be accepted by, both SUNY Upstate Medical University and one of the affiliated colleges (see list below) during their senior year of high school. Applicants should exhibit strong achievement in math and science and a commitment to the health professions. Contact the campus to which you are applying directly for details. The second two years of study will be completed at SUNY Upstate Medical University.

Affiliated colleges are: Adirondack, Alfred State, Broome, Canton, Cayuga, Clinton, Cobleskill, Columbia-Greene, Corning, Cortland, Delhi, Dutchess, ESF, Finger Lakes, Fulton-Montgomery, Genesee, Genesee, Herkimer, Hudson Valley, Jamestown, Jefferson, Mohawk Valley, Monroe, Morrisville, Niagara, North Country, Oneonta, Onondaga, Oswego, Schenectady, Sullivan, Tompkins-Cortland

ESF Guaranteed Transfer Program • High school students may apply through the ESF Guaranteed Transfer Admission (GTA) program for entry in their junior year. Those admitted under GTA are encouraged to attend one of the SUNY campuses that participates in the Pre-ESF advisement program. Contact the campus to which you are applying directly for details on the admission process.

These colleges are: Adirondack, Alfred State (J), Broome, Canton (S), Cayuga, Clinton, Cobleskill, Delhi, Dutchess, Erie: City, Erie: North, Erie: South, Finger Lakes, Fulton-Montgomery, Genesee, Herkimer, Hudson Valley, Jamestown, Jefferson, Mohawk Valley, Monroe, Morrisville (S), Nassau, Niagara, North Country, Onondaga, Orange, Rockland, Schenectady, Suffolk, Sullivan, Tompkins Cortland*, Ulster, Westchester

1YR

Certificate Programs

Find it faster online at www.suny.edu/majors

KEY: * Program also begins in Summer A Audition required E/W Evening/Weekend F Freshmen only H Blended online/on campus option also available I Internal transfers only J For information on starting in Spring, contact Admissions Office Q Online program also available P Portfolio required S Fall entrance only T Transfers should contact school for requirements U Upper division transfers only (generally 48-72 credit hours required)

Accounting Technician • Erie: City (O)**Accounting** • Cayuga, Farmingdale (U), Genesee* (H), Hudson Valley (O), Jefferson (O)*, Tompkins Cortland (H), Suffolk (H)**Accounting Procedures** • Orange: Middletown**Accounting Studies** • Columbia-Greene*, Sullivan**Addictions Counseling** • Jamestown (O), Jamestown: Olean (O), Monroe**Administrative Assistant** • Mohawk Valley**Administrative Business Technology: Administrative Support** • Nassau**Administrative Business Technology: Legal** • Nassau**Administrative Office Skills** • Ulster**Administrative Business Technology: Medical** • Nassau**Administrative Professional** • Finger Lakes, Jamestown, (O) Jamestown: Olean (O)**Advanced Manufacturing** • Cayuga (S)**Advanced Manufacturing-Machining** • Onondaga**Advanced Studies** • Monroe**Agricultural & Food Studies** • Monroe**Agricultural Mechanics** • Morrisville**Air Conditioning Maintenance & Repair** • Canton (S)**Air Conditioning: Refrigeration** • Dutchess**Airframe & Powerplant Technology** • Mohawk Valley***Alcohol/Substance Abuse Counseling** • Clinton**Allied Health Care** • Mohawk Valley**Animal Policy** • Hudson Valley**Animal Science Office Assistant** • Ulster**Applied Computer Applications** • Finger Lakes**Architectural Technology** • Hudson Valley (F)(S)**Assistant Chef** • Schenectady***Audio Recording & Production** • Niagara**Automation Systems: Mechatronics** • Fulton-Montgomery***Automotive Mechanics** • Corning**Automotive Technology** • Columbia-Greene*, Monroe**Baking & Pastry Arts** • Erie: City, Erie: North (S), Niagara (S), Suffolk**Biotechnological Science** • Erie: North**Biotechnology** • Hudson Valley (S)(U), Tompkins Cortland**Bookkeeping** • Dutchess**Bookkeeping/Office Administration** • Rockland**Brewing Science & Service** • Erie: North**Building Construction** • Tompkins Cortland***Building Trades/Residential Light Commercial** • Erie: City (S)**Business** • Cayuga (O), Schenectady**Business Administration** • Nassau**Business and Environmental Sustainability** • Empire State (O)**Business Applications Specialist** • Fulton-Montgomery**Business Management** • Niagara (O), Tompkins Cortland* (O), Suffolk (H)**Business Office Technologies** • Rockland**Business: Retail Marketing & Management** • Suffolk**Business Studies** • Rockland**Carpentry & Masonry** • Mohawk Valley**Casino Careers: Professional Development** • Morrisville**Casino Gaming Machine Repair Technician** • Erie: South**Casino Management** • Broome**Catering and Event Planning** • Erie: City**Chef Training** • Mohawk Valley**Chemical Dependency** • Jefferson***Chemical Dependency Counseling** • Broome, Dutchess, Hudson Valley, Niagara, Schenectady*, Tompkins Cortland* (O), Westchester**Child Care** • Genesee *(H)**Child Care: Direct Care** • Dutchess**CISCO Certified Entry Networking Technician** • Nassau**Clerical Office Assistant** • Orange: Middletown**CNC Machinist** • Mohawk Valley**CNC Precision Machining** • Erie: North**Coaching** • Hudson Valley, Mohawk Valley**Coding & Reimbursement Specialist** • Alfred State (O)**Commercial Cooking** • Adirondack (S)**Community Health Navigation** • Hudson Valley**Community Public Health Worker** • Erie: North (O)**Community Residence Aide** • North Country**Computer-Aided Design & Computer Numerical Control** • Jamestown, Jamestown: Olean**Computer-Aided Drafting** • Corning, Hudson Valley (S), Mohawk Valley, Niagara, Suffolk, Westchester**Computer-Aided Drafting & Design** • Monroe**Computer Applications Specialist** • Westchester**Computer Assisted Design** • Rockland**Computer Desktop Support Specialist** • Schenectady**Computer Graphics & Design** • Columbia-Greene*, North Country**Computer Hardware/Software Design** • Cayuga**Computer Information Systems** • Cayuga (H), Farmingdale**Computer Information Systems: Computer Support** • Rockland**Computer Information Systems: Microcomputer** • Nassau**Computer Networking** • Dutchess**Computer Numerical Control Programming** • Corning**Computer Programming** • Westchester**Computer Repair** • Genesee* (H)**Computer Support** • Clinton**Computer Systems Technology** • Farmingdale**Computer Web Development** • Rockland**Computerized Drafting & Design** • Genesee***Construction Management** • Nassau**Construction Technology** • Hudson Valley (S)**Construction Technology/Preservation Carpentry** • Columbia-Greene**Corrections Administration** • Cayuga**Corrections Officer** • Erie: North, Finger Lakes**Corrections Officer Technology** • Jamestown, Jamestown: Olean**Court Reporting & Captioning (part-time)** • Alfred State (O)**Craft Beer Brewing** • Schenectady***Creative Writing** • Tompkins Cortland**Crime Scene Technology** • Erie: City, Erie: North (S)**Criminal Justice** • Cayuga (O), Finger Lakes, Genesee* (H)(O), Jefferson*, Schenectady, Tompkins Cortland***Criminal Justice: Law Enforcement** • Mohawk Valley (S)**Criminal Justice: Police Administration (Suffolk Police Academy)** • Suffolk**Culinary Arts** • Monroe, Rockland**Culinary Arts: Restaurant Management** • Suffolk**Culinary Arts with NY Wine & Culinary Center** • Finger Lakes (S)**Culinary Skills** • Niagara**Cybersecurity** • Mohawk Valley, Nassau, Westchester (H)**Dental Assisting** • Erie: North (S), Hudson Valley (O)(S), Monroe (S)**Dental Assisting, Rapid Track** • Monroe (O)**Desktop Publishing** • Broome**Desktop Publishing & Design** • Nassau**Developmental Disabilities Studies** • Genesee* (H)**Diagnostic Cardiac Sonography** • Hudson Valley (T)**Diagnostic Medical Sonography** • Hudson Valley (T)**Dietary Management** • Nassau**Digital Audio Production** • Jamestown**Digital Filmmaking** • Westchester**Digital Graphic Design & Publishing** • Jamestown**Digital Media** • Hudson Valley, Niagara, Westchester**Digital Media: Web Production** • Niagara**Digital Music and Beats Production** • Schenectady***Direct Care Practice** • Dutchess, Sullivan (part-time only), Ulster, Westchester**Direct Disability Support Services** • Monroe**Disability Studies** • Niagara, Nassau**Drafting** • Cayuga (Computer-Aided Design) (S)(T), Suffolk**Early Care** • Monroe**Early Child Care** • Onondaga* (O)**Early Childhood** • Broome (O), Cayuga: Auburn Campus, Corning, Fulton-Montgomery, Schenectady, Westchester**Early Childhood Administration** • Hudson Valley (U)**Early Childhood Caregiver** • Dutchess**Early Childhood Development** • Jamestown, Jamestown: Olean, Rockland**Early Childhood Development & Care** • Orange: Middletown**Early Childhood Studies** • Erie: City, Niagara County**Electrical Construction and Maintenance** • Canton (S)**Electronic Technician** • Mohawk Valley**Electronics** • Cayuga (S)(T)**Electronics & Computer Systems: Electronic Technician** • Tompkins Cortland***Electronics Technology** • Monroe**Emergency Medical Services** • Monroe**Emergency Medical Services Provider** • Erie: North, Erie: South**Emergency Medical Technology** • Finger Lakes**Emergency Medical Technology/Critical Care Technician** • Broome (S)**Emergency Medical Technology: Paramedic** • Broome (S), Erie: South**Energy Technology** • Jefferson*

Energy Utility Technology • Erie: North
 English as a Second Language • Mohawk Valley
 Entrepreneurship • Broome, Erie: City (O), Genesee (H), Hudson Valley (H)(O), Mohawk Valley, Rockland, Schenectady*, Ulster
 Entrepreneurship & Business Management • Adirondack
 Entrepreneurship, Online degree • Jamestown
 Event Management • Broome, Cayuga (H)
 Executive Office Assistant • Tompkins Cortland*
 Facilities Maintenance • Fulton-Montgomery (S)
 Fashion Design • Genesee*
 Finance • Mohawk Valley
 Financial Planning • Cobleskill (S)
 Fire Investigation • Suffolk
 Fire Protection Technology • Jefferson*, Onondaga
 Fire Science • Schenectady*
 Fitness Specialist • Hudson Valley, Rockland
 Food and Beverage Management • Finger Lakes
 Food Management • Monroe
 Food Preparation and Safety • Erie: City
 Food Service • Sullivan
 Food Service Technology • Nassau
 General Education • Fulton-Montgomery, Genesee (H)(O), Hudson Valley, Ulster
 General Management • Ulster
 General Studies • Tompkins Cortland* (O)
 Geospatial Information Science & Technology • Monroe
 Gerontology • Genesee* (H), North Country
 Green Building Technology • Erie: City
 Healthcare Informatics • Plattsburgh
 Healthcare Management • Empire State (O)
 Healthcare Studies • Jamestown, Jamestown: Olean
 Health Information Technology • Jamestown, Jamestown: Olean, Nassau
 Health Sciences • Hudson Valley, North Country
 Health Studies • Clinton, Genesee* (H), Schenectady
 Heating & Air Conditioning • Mohawk Valley
 Heating & Plumbing Service • Canton (S)
 Heating, Ventilating & Air Conditioning • Monroe, Suffolk
 Heating, Ventilating, Air Conditioning & Refrigeration • Erie: North (O)
 Heating, Ventilation, Air Conditioning & Refrigeration • Fulton-Montgomery*
 Heating, Ventilation, Air Conditioning & Refrigeration Technology • Suffolk
 Help Desk Support • Genesee* (H)
 Histological Technician • Broome (O)(U)
 Homeland Security • Erie: North (O), Monroe
 Horticulture • Finger Lakes, Niagara County
 Hospitality Management • Genesee* (H)
 Hospitality Operations • Niagara County
 Hospitality & Tourism • Jefferson*, Schenectady*
 Hotel and Resort Management • Finger Lakes, Suffolk
 Hotel Management • Monroe
 Human Services • Broome, Erie: City, Erie: North, Erie: South, Monroe, Morrisville, Tompkins Cortland*
 Individual Studies • Fulton-Montgomery, Jamestown (O), Jamestown: Olean (O)
 Individual Studies: Business & Industry • Mohawk Valley
 Industrial/Commercial Electrician • Clinton
 Industrial & Commercial Electricity • Mohawk Valley
 Industrial Equipment Technology • Jamestown, Jamestown: Olean
 Industrial Maintenance Technology • Cayuga

Industrial Technology: Manufacturing Technology • Ulster
 Industrial Technology – Quality Assurance • Broome
 Information Systems Security • Erie: North
 Information Technology • Adirondack, Jamestown (O), Jamestown: Olean (O), Nassau, Suffolk
 Instrumentation and Control Technologies • Finger Lakes
 Interior Design • Nassau
 IT Help Desk Support • Hudson Valley (O)(S)
 Law Enforcement • Onondaga*
 Law Enforcement/Security • Orange: Middletown
 Law Enforcement Supervisor • Jamestown (Part-time)
 Law Enforcement Technology • Jamestown
 Legal Office Assistant • Sullivan
 Machine Tool Technology • Jamestown, Jamestown: Olean
 Machine Tool Technology: Machine Operator • Corning
 Machinist Technology • Mohawk Valley
 Management • Farmingdale (U)
 Manufacturing Management • Empire State (O)
 Manufacturing Management Technology • Tompkins Cortland*
 Manufacturing Methods • Farmingdale
 Marketing • Farmingdale (U)
 Mathematics • Monroe
 Mechatronics • Erie: North, Mohawk Valley, Monroe
 Media Arts • Adirondack
 Media, Marketing & Management • Mohawk Valley
 Medical Administrative Skills • Broome
 Medical Billing • Westchester
 Medical Coding • Westchester
 Medical Coding & Billing • Schenectady (S)
 Medical Coding/Transcriptionist, Online only • Herkimer
 Medical Office Assistant • Columbia-Greene*, Genesee* (H)
 Medical Office Practice • Erie: North
 Medical Transcriptionist • Broome
 Multimedia Journalism • Plattsburgh
 Multimedia Production • Jamestown
 Music • Niagara, Schenectady*
 Music Performance • Dutchess
 Musical Theatre • Genesee*
 Natural Resources Conservation • Finger Lakes
 Network Administration • Jamestown, Jamestown: Olean
 Network Administrator • Ulster
 Network Support Technology • Erie: South
 Networking • Westchester
 Office Assistant • Sullivan County
 Office Studies • Jefferson*
 Office Technologies • Broome (O), Westchester
 Office Technology: Medical Office Assistant • Monroe
 Optical Systems Technology • Monroe
 Overhead Electric Line Worker • Hudson Valley (S)
 Ornamental Horticulture • Farmingdale
 Paralegal • Broome, Finger Lakes (U), Westchester (U)
 Paralegal Assistant • Dutchess
 Paralegal Studies • Monroe (S) (Prior degree and experience required), Nassau (Prior degree required), Rockland, Suffolk (H), Tompkins Cortland* (O)
 Paramedic • Cobleskill (S), Dutchess, Finger Lakes, Herkimer (S), Hudson Valley (S), Jefferson*, Monroe (January only), Westchester (U)
 Payroll • Clinton
 Personal Trainer/Fitness Instructor • Monroe (O)
 Personal Training • Niagara, Westchester

Phlebotomist • Broome, Dutchess, Niagara
 Photography • Mohawk Valley, Nassau
 Photovoltaic Installation • Hudson Valley (E/W)
 Plastics Manufacturing • Cayuga
 Police Basic Training • Corning, Erie: North, Ulster
 Powersports Performance & Repair • Canton (S)
 Practical Nursing • Canton, Niagara*, North Country (S), Suffolk
 Precision Machining: Optical Fabrication • Monroe
 Precision Tooling • Monroe
 Pre-Employment Police Basic Training • Herkimer (E/W) (F)(S)
 Private Security Studies • Monroe
 Professional Bookkeeper • Westchester (H)
 Professional Cooking • Onondaga*
 Professional Writing • Plattsburgh
 Property and Asset Management, Online only • Herkimer
 Purchasing • Broome
 Radio Broadcasting • Adirondack
 Renewable Energy Technologies • Clinton
 School Facilities Management, Online degree • Mohawk Valley
 Sciences for the Health Professions • Farmingdale (Bachelor's degree required) (T)(U)
 Semiconductor Technology • Hudson Valley (S)(U)
 Small Business Management • Herkimer (O), Mohawk Valley, Monroe (H)
 Solar Thermal Technology • Monroe
 Special Education Assistant • Hudson Valley
 Studio Recording Technology • Nassau
 Supermarket Management & Operations • Hudson Valley
 Surgical Technician • Mohawk Valley
 Surgical Technology • Hudson Valley (S), Onondaga (S)
 Sustainability • Monroe
 Sustainable Design & Renewable Energy • Nassau
 Teaching Assistant • Adirondack, Columbia-Greene*, Corning, Erie: City, Finger Lakes (O), Fulton-Montgomery, Genesee* (H)(O), Hudson Valley (O), Jefferson*, Nassau, Niagara, Orange: Middletown, Schenectady, Westchester (H)
 Teaching Assistant: Adolescence • Monroe (H)
 Teaching Assistant: Early Childhood/Childhood • Monroe (H)
 Teaching Assistant: Technology • Monroe (H)
 Theatrical Production & Technology • Plattsburgh
 Tourism • Sullivan
 Tourism Management • Cayuga (H), Finger Lakes
 Travel & Tourism • Monroe
 Web Administration: Webmaster • Dutchess
 Web Design • Genesee* (H), Jamestown, Jamestown: Olean
 Web Development • Westchester
 Web Page Design • Erie: South
 Web Technology • Onondaga*
 Website Design • Nassau
 Website Development & Management • Broome (O)
 Welding • Mohawk Valley
 Welding Technology • Jamestown, Jamestown: Olean
 Wind Turbine Service Technician • Clinton
 Wine & Beverage Management • Niagara (S)
 Wine Marketing • Tompkins Cortland*
 Winery Management & Marketing • Jefferson*
 Word Processing • Morrisville
 Worksite Health Promotion • Hudson Valley



Think First. Type Second. This worksheet allows you to read and complete questions before entering your information online. This is a good time for you to check with your school counselor or college advisor regarding any question or answer of which you may be unsure. The questions are listed in the same order that they appear in applySUNY, but after you are online you may be able to skip some questions based on your answers to earlier questions. You may also wish to print the complete instructions at www.suny.edu/appinstructions.

Create an Account

First Name: _____
Middle Name: _____
Last Name: _____
Suffix (i.e. Jr., III): _____
Email Address: _____
(A unique email address is needed to access applySUNY)
Password: (8-16 characters, including one number, one lower-case character, one uppercase character and one symbol) _____

Start Tab: Education Plans Section

Will you be a freshman or transfer student? [] Freshman [] Transfer
Are you applying for full-time or part-time study? [] Full-time [] Part-time
Are you an Adult Learner? [] Yes [] No
Are you applying for the Educational Opportunity Program? [] Yes [] No

Profile Tab: Personal Information Section

Former Last Name: _____
Former First Name: _____
U.S. Social Security Number: _____
Date of Birth: _____
Gender: [] Male [] Female
If you would like the opportunity, we invite you to share more about your gender identity: _____

Profile Tab: Address Section

Permanent Home Mailing Address:
COUNTRY
ADDRESS LINE 1
ADDRESS LINE 2
CITY STATE/TERRITORY ZIP (U.S. ONLY)
PROVINCE (OUTSIDE U.S.)
POSTAL CODE (OUTSIDE U.S.)

Temporary Mailing Address: _____

DATE AFTER WHICH MAIL SHOULD BE SENT TO YOUR PERMANENT ADDRESS _____

ADDRESS LINE 1 _____

ADDRESS LINE 2 _____

CITY _____ STATE/TERRITORY _____ ZIP (U.S. ONLY) _____

PROVINCE (OUTSIDE U.S.) _____ POSTAL CODE (OUTSIDE U.S.) _____ COUNTRY (OUTSIDE U.S.) _____

Profile Tab: Contact Details Section

Home Phone Number: _____

COUNTRY DIALING CODE _____ AREA/CITY CODE _____ NUMBER _____

Mobile Phone Number: _____

Would you like to receive important text messages? Yes No

Profile Tab: Citizenship Section

Are you a U.S. Citizen? Yes No

Country of Birth: _____

Are you a permanent resident of the U.S.? Yes No

If yes, please provide your alien registration number: _____

If you are not a permanent resident, have you applied for permanent resident status? Yes No

If you are not a permanent resident, indicate your visa type and expiration date: _____

VISA TYPE _____ EXPIRATION DATE (MM/YYYY) _____

How many years have you been in the U.S.? _____

Date latest Test of English as a Foreign Language (TOEFL) was or will be taken: _____

MM/YYYY _____

Profile Tab: Residency Section

Are you a New York State resident? Yes No

If yes, what is your New York State county of residence? _____

If yes, but for less than one year, how many months? _____

Profile Tab: Demographics Section

Does one or more of the following apply to you: you are or were in foster care at any time after the age of thirteen; you are an orphan who was not adopted before the age of thirteen? Yes No

Military/Veteran Status: Active Duty Military Dependent of Veteran Veteran National Guard or Active Reserve

Are you Hispanic/Latino? Yes No

If Hispanic/Latino, is your background: Central American Cuban Dominican Mexican Puerto Rican South American Other

All applicants, please indicate your race (select one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Is English your native language? Yes No

Have you been dismissed, expelled and/or suspended from a college for disciplinary reasons? If yes, give the approximate date(s) of each incident, explain the circumstances and reflect on what you have learned from the experience. You may use up to 400 words. Yes No

Questions? Contact the Recruitment Response Center at 800.342.3811 or at askSUNY@suny.edu

Family Tab: Household Information Section

Family Income (total household income last year): _____

Size of Household (including applicant): _____

With whom do you make your permanent home?

- Parent 1 Both Parents Other
 Parent 2 Legal Guardian Ward of the Court/State

Parent 1:

(Repeat for additional parent, or legal guardian, if applicable)

LAST NAME _____ FIRST NAME _____ SUFFIX (I.E. JR., III) _____

EMAIL ADDRESS _____

ADDRESS LINE 1 _____

ADDRESS LINE 2 _____

CITY _____

STATE/TERRITORY _____

ZIP (U.S. ONLY) _____

PROVINCE (OUTSIDE U.S.) _____

POSTAL CODE (OUTSIDE U.S.) _____

COUNTRY (OUTSIDE U.S.) _____

What is the highest level of education obtained by Parent 1?

- Less than a high school diploma High School diploma (or equivalent)
 Some college, no degree Associate degree Bachelor's degree or higher

What is the highest level of education obtained by Parent 2?

- Less than a high school diploma High School diploma (or equivalent)
 Some college, no degree Associate degree Bachelor's degree

Family Tab: Alumni Information Section

First Alumnus/a:

(Repeat for additional alumni)

ALUMNUS/A LAST NAME _____

ALUMNUS/A FIRST NAME _____

RELATIONSHIP TO YOU _____

GRADUATION YEAR _____

SUNY CAMPUS _____

Academic History Tab: High School Section

High School CEEB Code: _____

High School Name and Address: _____

If you attended a New York City public high school, provide your NYC DOE OSIS Number: _____

Indicate your Secondary Education Status:

- Graduated Withdrew Completed NY high school equivalency diploma
 Will Graduate Home Schooled Completed non-NY high school equivalency diploma

Date of High School graduation, withdrawal or completion of a high school equivalency diploma: _____

MM/YYYY

Did you attend a New York State high school for two or more years?

- Yes No

What college credits have you received or do you expect to receive before you graduate?

- Advanced Placement (AP) College Level Examination Program (CLEP)
 International Baccalaureate (IB) Course taken at a college before graduation
 Other College course taught in high school

Academic History Tab: Standardized Test Dates Section

Date last Scholastic Aptitude Test (SAT) was or will be taken: _____

MM/YYYY

Date last American College Test (ACT) was or will be taken: _____

MM/YYYY

Questions? Contact the Recruitment Response Center at 800.342.3811 or at askSUNY@suny.edu

Academic History Tab: Transfer History Section

Do you or will you hold an associate degree from a New York State public college prior to enrollment?

Yes No

If yes, indicate the New York State public college where the degree was or will be earned:

If yes, indicate the degree type:

AA AS AAS AOS

If yes, date the associate degree was or will be earned:

MM/YYYY

Type of college you last attended:

SUNY CUNY Outside United States
 NYS Private 4-yr Non-NYS Public 4-yr Non-NYS Private 4-yr
 NYS Private 2-yr Non-NYS Public 2-yr Non-NYS Private 2-yr

Indicate the total number of credits you expect to earn from all colleges before enrolling:

Are you or were you previously enrolled in EOP, College Discovery, HEOP or SEEK?

Yes No

If you are transferring to complete a cooperative program, indicate the previous curriculum:

Do you or will you hold a bachelor's degree prior to enrollment?

Yes No

Academic History Tab: Previous Colleges Section

Transfer College:

(Repeat for additional colleges)

COLLEGE NAME

COLLEGE ADDRESS

DATE ENTERED (MM/YYYY)

/ DATE LEFT (MM/YYYY)

TOTAL CREDITS

Campus Selections Tab

First Campus:

(Repeat for additional colleges)

Fall 20____ Spring 20____ Summer 20____

SEMESTER YOU WISH TO ENROLL

CAMPUS NAME

Yes No

ARE YOU APPLYING FOR EOP AT THIS CAMPUS?

MAJOR

Yes No

ARE YOU APPLYING FOR EARLY ACTION?

Yes No

ARE YOU APPLYING FOR EARLY DECISION?

Yes No

DO YOU WISH CAMPUS HOUSING?

IF APPLYING TO THIS CAMPUS AGAIN, WHEN DID YOU FIRST APPLY?

Select Payment Type

Once you have completed all questions, you will be asked to pay your application processing fees. You will be charged an application fee for each campus you select. The quickest way to have your application processed is to submit payment via credit card or debit card online. You may also elect to mail-in your payment or to request a fee waiver. Your application will not be processed until full payment or authorized fee waiver request is received.

Questions? Contact the Recruitment Response Center at 800.342.3811 or at askSUNY@suny.edu



2020 FEE WAIVER REQUEST FORM

THE STATE UNIVERSITY OF NEW YORK
Application Services Center (ASC)
P.O. Box 22007
Albany, New York 12201-2007

To be considered for an application fee waiver from The State University of New York, students must:

- Complete and mail the 2020 Fee Waiver Request Form (this form) with required signatures to the address above. Other acceptable fee waiver forms include an ACT or SAT fee waiver (not registration card) or other official form from a recognized community agency such as the Urban League.
- Be a resident of New York State or a citizen of the United States.
- Meet the financial eligibility criteria shown in the table to the right.

If eligibility is confirmed, the Application Services Center will grant an application fee waiver for the first seven campus choices selected.

| Household Size | Annual Income |
|----------------|---------------|
| 1 | \$23,107 |
| 2 | 31,284 |
| 3 | 39,461 |
| 4 | 47,638 |
| 5 | 55,815 |
| 6 | 63,992 |
| 7 | 72,169 |
| 8 | 80,346* |

*Plus \$8,177 for each family member in excess of eight

Student Confirmation (all fields are required)

Applicant ID Number: _____

Name: _____ / _____ / _____
Last First Middle

Address: _____
Street/P.O. Box Apt #

City _____ State/Province _____ Zip/Postal Code _____ Country _____

Phone Number (including area code): _____ Date of Birth: _____

Household size (including student): _____ Total annual household income before taxes (all sources): _____

My signature confirms that:

- I meet the criteria above and am requesting an application fee waiver.
- I agree to provide financial documentation in support of this fee waiver if it is requested of me.
- I understand that if I have received my limit of seven fee waivers during the calendar year, my application may be held pending receipt of the appropriate fee(s).

Signature of Student: _____ Date: _____

Signature of Head of Household: _____

Verification (Option 1 or Option 2 required)

Option 1: Counselor/Advisor Certification

To the best of my knowledge, the student meets the requirements outlined on this fee waiver form. I have confirmed with the student that this request is applicable for up to seven campus choices and appropriate processing fee(s) for additional campus choices should be submitted with the application. The student is aware that financial documentation in support of this fee waiver may be requested.

School Counselor/Transfer Advisor Signature: _____ Date: _____

High School/College: _____
Name

City State Zip

Option 2: Proof of Income

Students who are unable to obtain a School Counselor or Transfer Advisor signature, must provide proof of income and attach a copy to this form. Proof of income may include any one of the following:

- Most recent federal tax return (Form 1040)
- Statement of Social Services benefits
- Student Aid Report (SAR) from the FAFSA (If income information was not transferred from IRS.)
- Proof of unemployment insurance benefits

Questions? Call the Recruitment Response Center at 1.800.342.3811, Monday-Friday, between 8:30 a.m. and 4:30 p.m. (EST).

Internal Use Only



Register to vote:

http://www.nycceb.info/public/VRC/registeringToVote.aspx?sm=public_rtv

Office of Vital Records
125 Worth Street, CN-4, Room 133
New York, N.Y. 10013-4090

SEE INSTRUCTIONS AND
APPLICABLE FEES BELOW AND
ON BACK

BIRTH CERTIFICATE APPLICATION

(Please Print Clearly)

| | | | | | |
|---|---|--|---|--|--------------------|
| 1. LAST NAME ON BIRTH CERTIFICATE | | 2. FIRST NAME | | 3. <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE <input type="checkbox"/> X | |
| 4a. IF YOU KNOW THE EXACT DATE OF BIRTH MM DD YYYY | | 4b. IF YOU DON'T KNOW THE EXACT DATE OF BIRTH BEGIN SEARCH MM DD YYYY END SEARCH MM DD YYYY | | SEE BELOW FOR FEE INFORMATION | |
| 5. NAME OF HOSPITAL OR ADDRESS WHERE BORN | | | 6. BOROUGH WHERE BORN MAN <input type="checkbox"/> BRONX <input type="checkbox"/> BKLYN <input type="checkbox"/> QUEENS <input type="checkbox"/> SI <input type="checkbox"/> | | |
| 7. MOTHER/PARENT'S NAME PRIOR TO FIRST MARRIAGE (MAIDEN NAME): FIRST LAST | | | 8. BIRTH CERTIFICATE NUMBER (if known) | | |
| 9. FATHER/PARENT'S NAME PRIOR TO FIRST MARRIAGE FIRST LAST | | | 10. WHY DO YOU NEED THIS BIRTH CERTIFICATE | | |
| 11. DO YOU NEED A LETTER OF EXEMPLIFICATION? <input type="radio"/> YES <input type="radio"/> NO | 12. HOW MANY COPIES DO YOU NEED? 1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> | 13. HOW ARE YOU RELATED TO THE PERSON ON THIS BIRTH CERTIFICATE? SELF/PARENT/OTHER (please explain) | | | |
| PLEASE PRINT YOUR MAILING AND CONTACT INFORMATION CLEARLY BELOW | | | | | |
| NAME | | DAYTIME PHONE NUMBER <input type="text"/> - <input type="text"/> | | | |
| STREET ADDRESS | | APT. NO. | | Area Code Telephone Number | |
| CITY | | STATE | | ZIP CODE | |
| E-MAIL ADDRESS <input type="text"/> | | | | | |
| NOTE: Copy of a birth record can be issued only to persons to whom the record of birth relates, if of age, or to a parent or human service organizations. It is a violation of law to make a false, untrue or misleading statement or forge the signature of another on this application. Violations are a misdemeanor punishable by a fine of up to \$2,000. | | | | | |
| 14. CUSTOMER SIGNATURE AND DATE SIGNATURE: _____ DATE: _____ | | | 15. CUSTOMER COMMENTS/ADDITIONAL INFORMATION | | |
| FEES \$15 per copy x _____ copies \$ _____ Cost of certified copy includes a two consecutive year search \$3 for each extra year searched x _____ years \$ _____ Total Amount Enclosed: \$ _____ IF RECORD IS NOT ON FILE, A CERTIFIED "NOT FOUND STATEMENT" WILL BE ISSUED. CASH IS NOT ACCEPTED BY MAIL OR IN PERSON. | | | APPLICATIONS SUBMITTED BY MAIL MUST BE NOTARIZED STATE OF _____ COUNTY OF _____ SUBSCRIBED AND SWORN BEFORE ME: THIS ____ DAY OF _____, 20 ____ _____ NOTARY PUBLIC SIGNATURE | | NOTARY PUBLIC SEAL |
| ORDER BIRTH CERTIFICATES QUICKLY AND SECURELY AT WWW.NYC.GOV/VITALRECORDS | | | | | |

VR 67 (Rev. 10/14)

IMPORTANT BIRTH CERTIFICATE INFORMATION

- You can obtain a birth certificate for yourself if you are at least 18 years old, or for your child, with current identification. Detailed instructions for attorneys submitting requests on behalf of their clients are available online at www.nyc.gov/vitalrecords.
- Falsifying information, including forging a signature, to obtain a birth certificate is a misdemeanor and violators may also be subject to a fine of up to \$2,000 per violation.
- Credit cards are not accepted for mail-in orders. If from a foreign country, send an international money order.
- Check current times at www.nyc.gov/vitalrecords.

3 WAYS TO ORDER A NEW YORK CITY BIRTH CERTIFICATE

- **Online:** Visit www.nyc.gov/vitalrecords to order using a credit card, debit card, or electronic check. Online orders are processed within 24 hours on weekdays, and UPS express mail delivery is available.
- **Walk-In:** Go to 125 Worth Street in Lower Manhattan and use the Lafayette Street (handicapped accessible) or Centre Street entrances. We are open Monday through Friday 9:00AM – 3:30PM. Lines are shortest in the morning. Please see identification requirements below.
- **By Mail:** All mailed applications must be notarized. Mail your application to 125 Worth Street, CN-4, New York, NY 10013. Be sure to include a self-addressed, stamped, envelope with your check or money order payable to the NYC Department of Health and Mental Hygiene. You must provide a photocopy of Category 1 identification or original copies of identification from Category 2 (*see below*).

Identification (ID) Requirements to get a Birth Certificate for you or your child.

Category 1: Identity documents. If you order in person you can leave with your short form certificate in most cases, unless you require a long form certificate.

Provide any of the following, if it includes your photo, your signature and is unexpired:

- Driver's License or non-driver's ID from any state or U.S. territory
- Public benefit card
- U.S. or foreign passport
- U.S. certificate of naturalization
- Military ID card
- Employee ID with photo, verifiable employer and recent pay stub
- MTA reduced-fare Metro Card
- Student ID and current transcript from accredited and verifiable institution
- Inmate photo ID with release papers

Category 2: Proof of address. If you do not have any of the above, you may provide proof of address as described below. Your certificate will be mailed to address on documents provided.

Two different documents dated within the past 60 days, if they show your name and address

- Utility bills (online bills can be downloaded from your provider)
- Letter from a government agency

If you cannot provide Category 1 or 2 identification, please contact Vital Records at nycdohvr@health.nyc.gov.

Information Page — Mail-in Application for Copy of Birth Certificate

General Instructions

- **Do not** use this application to submit your request by fax.
- Use this application only if you are the person named on the birth certificate or that person's parents.
- Use this application only if the birth occurred in New York State *outside* of New York City. **Do not** use this application if the birth occurred in any of the five (5) boroughs of New York City.
- **Do not** use this application for genealogy requests.
- Print a copy of this application, complete and sign.
- **Mail** application along with check or money order and a copy of the required documentation (see below).

For regular handling send by first class mail, registered mail, certified mail or U.S. Priority Mail to:

Certification Unit
Vital Records Section
New York State Department of Health
P.O. Box 2602
Albany, NY 12220-2602

For priority handling (add \$15.00 per copy ordered), submission by overnight carrier is recommended. Send to:

Certification Unit
Vital Records Section / 2nd Floor
New York State Department of Health
800 North Pearl Street
Menands, NY 12204

Identification Requirements: Application *must* be submitted with copies of either A or B:

Note: Copy of Passport required if request is made from a foreign country that requires a U.S. Passport for travel.

- A. One (1) of the following forms of valid photo-ID:
- Driver license
 - Non-driver license
 - Passport
 - Other government issued photo-ID
- B. Two (2) of the following showing the applicant's name and address:
- Utility bill or telephone bill
 - Letter from a government agency dated within the last six (6) months

Fees: If no record is on file, a **No Record Certification** is issued and the fee is **not** refunded.

- **For regular handling:** The fee is \$30.00 per copy. — Total for one (1) copy is \$30.00. Total for two (2) copies is \$60.00, etc.
- **For priority handling:** The fee is \$30.00 + \$15.00 per copy. — Total for one (1) copy is \$45.00. Total for two (2) copies is \$90.00, etc. Submitting the application by overnight carrier is recommended. Completed requests will be returned by first class mail unless a **pre-paid** return mailer for overnight delivery is provided with the request.
- Send check or money order payable to the New York State Department of Health. **Do not send cash.**

Note: Payment submitted from foreign countries must be made by a check drawn on a United States bank or by international money order. **Do not send cash.**

Processing Time

- For the latest information on processing times, please visit our web page at www.nyhealth.gov/vital_records/processingtime.htm
- For faster processing, you may wish to use your credit card and submit your request by e-mail, fax, or telephone.

Completing the Form

- If you are using Adobe Reader® 5.0 or newer (available as a free download from www.adobe.com) you can fill in the form directly in Adobe Reader by clicking on the appropriate space and entering the information (use the TAB key to move to the next field, shift-TAB to move backwards). Print the completed form, sign and mail to the above address.
- You can print out a blank copy of the form and then type or print the required information.
- Be sure to sign the form before mailing and include a check or money order made payable to the New York State Department of Health along with copies of the required identification.

Required ID must be included with application. Make check or money order payable to New York State Department of Health.

For regular handling: Enclose \$30 per copy or No Record Certification.
Send to:

New York State Department of Health
Vital Records Section / Certification Unit
P.O. Box 2602
Albany, NY 12220-2602

For priority handling: Enclose \$45 per copy or No Record Certification.
Submission by overnight carrier is recommended. Send to:

New York State Department of Health
Vital Records Section / Certification Unit
800 North Pearl Street - 2nd Floor
Menands, NY 12204

| | |
|--|-------------------------|
| Name: (as listed on birth certificate) | Date of Birth: |
| <input type="text"/> | <input type="text"/> |
| <i>First</i> <i>Middle</i> <i>Last</i> | <i>(mm / dd / yyyy)</i> |

| | |
|---|---|
| Town, city or village where birth occurred: | Name of hospital where birth occurred: (If known) |
| <input type="text"/> | <input type="text"/> |

| | |
|---|--|
| Maiden Name of Mother: (as listed on birth certificate) | Birth Certificate No.: <i>(if known)</i> |
| <input type="text"/> | <input type="text"/> |
| <i>First</i> <i>Middle</i> <i>Maiden Last</i> | Local Registration No.: <i>(if known)</i> |
| | <input type="text"/> |

| | |
|--|---|
| Father: (as listed on birth certificate) | Number of Copies Requested: |
| <input type="text"/> | Standard Size: <input type="text"/> Wallet Size: <input type="text"/> |
| <i>First</i> <i>Middle</i> <i>Last</i> | |

Purpose for which Record is Required: (Check one)

| | | | |
|--|--|---|---|
| <input type="checkbox"/> Passport | <input type="checkbox"/> Employment | <input type="checkbox"/> Drivers license | <input type="checkbox"/> Veteran's benefits |
| <input type="checkbox"/> Social Security | <input type="checkbox"/> Working Papers | <input type="checkbox"/> Marriage license | <input type="checkbox"/> Court proceeding |
| <input type="checkbox"/> Retirement | <input type="checkbox"/> School entrance | <input type="checkbox"/> Welfare assistance | <input type="checkbox"/> Entrance into Armed Forces |
| <input type="checkbox"/> Other (specify) | <input type="text"/> | | |

| | |
|--|--|
| What is your relationship to person whose record is required? (If self, state "SELF".) | If attorney, give name and relationship of your client to person whose record is required: |
| <input type="text"/> | <input type="text"/> |

This office requires written authorization of the person/parents whose record is requested.

| | | |
|-------------------------|--------------------------------------|--|
| Signature of Applicant: | Date Signed: Month Day Year | Regular Handling <input type="checkbox"/> \$30.00 x <i>(Check Only One)</i> OR Priority Handling <input type="checkbox"/> \$45.00 x Copies = \$ |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| | |
|--|---|
| Address of Applicant: | Please print or type the name and address where record should be sent: <i>(If delivery is to a P.O. Box or third party, you must submit with this application a notarized statement signed by the applicant and a copy of the applicant's drivers license.)</i> |
| <input type="text"/> | <input type="text"/> |
| <i>(Applicant's Name)</i> | <i>(Name)</i> |
| <input type="text"/> | <input type="text"/> |
| <i>(Street)</i> | <i>(Street)</i> |
| <input type="text"/> | <input type="text"/> |
| <i>(City)</i> <i>(State)</i> <i>(Zip)</i> | <i>(City)</i> <i>(State)</i> <i>(Zip)</i> |
| Telephone No.: () <input type="text"/> | |

**PLEASE
STAPLE MONEY ORDER
OR
CERTIFIED CHECK HERE**

ATTACHMENT H
Request for a copy of a NYS
High School Equivalency
diploma or transcript.

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
High School Equivalency (HSE) Office
89 Washington Avenue, EBA 460, Albany, New York 12234
(518) 474-5906

Do **NOT** use this form to obtain school records. Contact the school that you attended for high school diplomas and transcripts.

Please provide the following information to assist us in locating your records.
IF YOU ARE REQUESTING INFORMATION ON BEHALF OF THE DOCUMENT HOLDER,
PLEASE BE ADVISED THAT THE DOCUMENT HOLDER MUST ALSO SIGN THE RELEASE.

CFLN:
(For Office Use Only)

Do **NOT** send cash or personal checks.
ONLY money orders or certified checks will be accepted.

Check One: Diploma & Transcript (\$10.00) Transcript Only (\$4.00)
 Failure Notice (\$4.00)

Document Holder Information: Please type or print clearly in ink.

| | | | | | | |
|---|--|-------------------|------------------|--------|------------------------------------|------------------------|
| Last Name at Time of Completion | | First Name | Middle Initial | Suffix | Date of Birth / / mm dd yyyy | |
| Social Security Number (Last 5-Digits) or Other Government ID | HSE Pathway (choose one) | | Institution Name | | | Year Credential Earned |
| | <input type="checkbox"/> GED®/TASC™ | Test Center Name: | | | | |
| | <input type="checkbox"/> 24-College Credit | College: | | | | |
| Email Address: | <input type="checkbox"/> NEDP Program | NEDP Agency: | | | | |
| Current Home Address Street/PO Box and Apt. Number | | | | Apt # | Daytime Phone Number () - | |
| City | | | | State | Zip Code | |
| Phone () - | | Email | | | | |

Mail the Diploma and/or Transcript to (if other than to the address indicated above):

| | | | | | |
|--|-------|----------|-------------|--|---------------|
| Recipient Name (Person, college, employer, etc.) | | | | | |
| Street | | | | | Apartment No. |
| City | State | Zip Code | Phone () - | | |
| Phone () - | | Email | | | |

NOTE: A **non-refundable processing fee of \$10.00** (diploma with transcript) or **\$4.00** (transcript only or failure notice) is required for each document requested. The required fee, made payable to **NYSED**, must be in the form of a **MONEY ORDER** or a **Certified Check** for each request. **NO CASH or PERSONAL CHECKS** will be accepted. For international document requests, a pre-paid, self-addressed return envelope that is at least 6 by 9 inches must be included with this form. International money orders must be drawn on a U. S. bank. The diploma and/or transcript will not be sent until the required fee is submitted to this office. Mail your request to the address indicated on the top of this form.

Document Holder's Signature

X _____ Date _____
Signature mm / dd / yyyy

Note: If you are not the document holder and are obtaining a diploma/transcript for another at the NYSED HSE Window, you must have a notarized letter stating that you are authorized to obtain the record.

Required Signature of Person Requesting Verification (If other than the document holder)

X _____ Date _____
Signature mm / dd / yyyy

Sylvia Junior

1400 Washington Ave • Albany, NY 12222 • 518-555-4900 • sj000000@albany.edu

EDUCATION

University at Albany, State University of New York

Bachelor of Arts

Expected May 20xx

Major in History

Honors

- Presidents award for leadership
- Deans' list 4 semesters
- Phi Alpha Theta – History Honor Society

RELEVANT EXPERIENCE

University at Albany

20xx – Present

Library Assistant

- Train new library assistant in the Library of Congress cataloging system
- Assist library patrons with locating resources in the reference section
- Maintain shelves ensuring the proper location of all resources
- Check out materials for patrons and collect late fees for returned items

ADDITIONAL EXPERIENCE

McDonald's Restaurant, Brooklyn, NY

Summers 20xx-20xx

Cashier

- Managed all orders for a very active drive-through window accurately and efficiently
- Resolved customer issues and ensured customer satisfaction
- Observed all health regulation with respect to food preparation
- Awarded Employee of the Month based on customer service record

EXTRA CURRICULAR ACTIVITIES

- History Club
- Pride Alliance
- Intramural volleyball
- Relay for Life

COMPUTER SKILLS

MS Office: Word, PowerPoint, Excel

John E. Justice

456 W 59th Street, Apt. 6B New York, NY 10019
(212) 555-5555 john.justice@jjay.cuny.edu

Education

John Jay College of Criminal Justice/CUNY, New York, NY
Bachelor of Science in Criminal Justice, May 2013
3.6 GPA; Dean's List (2010-2013)

Academic Projects

Women and Crime, John Jay College of Criminal Justice 01/12-05/12
Conducted research in academic databases on measuring the career success of formerly imprisoned women
Authored 15 page paper on research findings

Prisoner Re-Entry and Reintegration, John Jay College of Criminal Justice 08/11-12/11
Created proposal for community program for recently released men
Presented proposal to class of 40 students using Prezi

Summary of Experience

Communication

Greeted students and referred them to the appropriate career resources.
Conducted surveys through the Community Outreach Program.
Recommended, selected, and helped locate merchandise based on customer needs.
Answered questions regarding the store and its merchandise selection.

Leadership

Served as Captain of John Jay College's men's basketball team.
Taught fellow FWS students how to post jobs in John Jay Careers Online database.
Trained participants in the Community Outreach Program in public speaking, community outreach techniques and strategy, project management, and role-playing scenarios.

Analysis

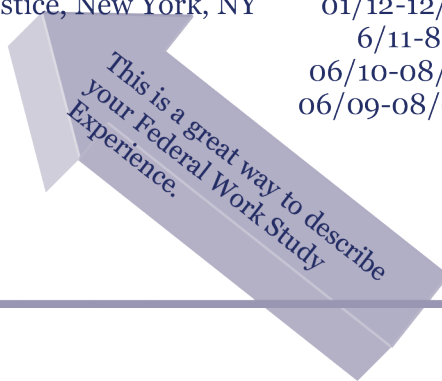
Developed informational booklets for constituents.
Aggregated and analyzed information collected from focus groups with the aim of improving outreach materials and achieving program goals.
Researched and identified the latest trends in jobs for Liberal Arts majors.

Employment

Office Assistant (CCPD), John Jay College of Criminal Justice, New York, NY 01/12-12/13
Intern, Civilian Complaint Review Board, New York, NY 6/11-8/11
Sales Associate, Macys, New York, NY 06/10-08/10
Cashier, Uniqlo, New York, NY 06/09-08/09

Skills

Fluent in Spanish.
Proficient in Microsoft Word, Excel, and PowerPoint.
CPR Certified.



IMMUNIZATION RECORD

Immunization records are required prior to registration

Please complete this form and return it to 365 Fifth Avenue, Rm 6422 or fax to: 212-817-1602 or email to wellness@gc.cuny.edu.

*Document must be legible to be processed. Students are responsible for obtaining an official translation of foreign records prior to submission. *Students born prior to January 1, 1957 are exempt from the measles, mumps, and rubella requirement. All students registering for 6 credits or more (or its equivalent) must also complete Part 3 - Meningococcal Vaccination Response on reverse side.*

| Part 1: Student Information -- To be completed by the student -- | | | |
|--|------------|----------------|---------------|
| Name (please print) _____ | | | |
| Last name | First name | Middle Initial | |
| Date of Birth | EMPL ID # | Daytime phone | Email address |
| ____ / ____ / ____ <i>mm dd yyyy</i> | _____ | () _____ | _____ |

Information to Complete Immunization Requirements

Measles, Mumps, Rubella:

New York State Public Health Law 2165 requires all students entering a post-secondary institution to provide their health services center with proof of immunity to measles, mumps and rubella. This law applies to students born on or after January 1, 1957, who are registered for 6 or more credits (or its equivalent) regardless of degree or non-degree status at a CUNY campus.

ACCEPTABLE PROOF OF IMMUNITY MAY INCLUDE:

- (1) Immunization cards from childhood (yellow card), signed and stamped.
- (2) Immunization records from college, high school or other schools you attended.
- (3) Signed and stamped immunization record from your health care provider or clinic. Note: Immunization records obtained from a public health department immunization information system. Students born after 1994 who were raised in New York City can check the Citywide Immunization Registry for their records by calling 311.
- (4) Copy of lab report, (also known as titer or serology), showing immunity to measles, mumps and rubella.
- (5) Proof of honorable discharge from the armed services within 10 years from the date of application will enable the student to attend school pending actual receipt of the immunization records from the armed services.

****If you attended a CUNY college, your immunization record will be available at your new school****

| Part 2: Immunization History -- To be completed by a health care provider -- *Documentation must be included* | | | | | | |
|---|--|--|------------------|----------------|---------------------|------|
| Provider: All dates must include month, day, and year. Please mark an (X) in the appropriate boxes | | | | | | |
| A. | Measles, mumps and rubella must be live vaccine and given no more than 4 days prior to first birthday. | | | month | day | year |
| | MMR (measles, mumps, rubella) – if given as combined dose instead of individual vaccine. | | | | | |
| | <input type="checkbox"/> Dose 1: No more than 4 days prior to first birthday, AND on or after April 23, 1971 <input type="checkbox"/> Dose 2: At least 28 days after 1 st vaccine | | | | | |
| O R | <input type="checkbox"/> Measles (Rubeola) Dose 1: Immunized on or after Jan. 1, 1968 and first birthday AND | | | | | |
| | <input type="checkbox"/> Measles (Rubcola) Dose 2: Immunized at least 28 days after the first dose | | | | | |
| | <input type="checkbox"/> Rubella Immunized after 1969 and on or after first birthday | | | | | |
| | <input type="checkbox"/> Mumps Immunized after 1968 and on or after first birthday | | | | | |
| O R | Titer (blood test) showing positive immunity (Dated lab results MUST be attached) | | | month | day | year |
| | <input type="checkbox"/> Measles | | | | | |
| | <input type="checkbox"/> Mumps | | | | | |
| | <input type="checkbox"/> Rubella | | | | | |
| B. | Health care provider information: (Please include official stamp) | | | | | |
| | Name: _____ | | | Address: _____ | | |
| | Signature: _____ | | License #: _____ | | Phone :() _____ | |



New York State Public Health Law requires that all college and university students enrolled for at least six (6) semester hours or the equivalent per semester, or at least four (4) semester hours per quarter, complete and return the following form to [enter name of college/university health center].

| Part 3: Meningococcal Meningitis | To be completed by the student |
|---|--|
| Instructions: Please check one box in Section A below and sign and date in Section B | |
| <p>A. I have (for students under the age of 18: My child has):</p> <p style="margin-left: 40px;"><input type="checkbox"/> had meningococcal immunization within the past 5 years. The vaccine record is attached.</p> <p>[Note: The Advisory Committee on Immunization Practices recommends that all first-year college students up to age 21 years should have at least 1 dose of Meningococcal ACWY vaccine not more than 5 years before enrollment, preferably on or after their 16th birthday, and that young adults aged 16 through 23 years may choose to receive the Meningococcal B vaccine series. College and university students should discuss the Meningococcal B vaccine with a healthcare provider.]</p> <p style="margin-left: 40px;"><input type="checkbox"/> read, or have had explained to me, the information regarding meningococcal disease. I (my child) will obtain immunization against meningococcal disease within 30 days from my private health care provider.</p> <p style="margin-left: 40px;"><input type="checkbox"/> read, or have had explained to me, the information regarding meningococcal disease. I understand the risks of not receiving the vaccine. I have decided that I (my child) will not obtain immunization against meningococcal disease.</p> | <p style="text-align: right; margin-right: 20px;">_____/_____/_____ mm dd yyyy</p> |
| <p>B.</p> <p>_____</p> <p>Student/ Parent Signature if student is under 18 years.</p> | |

How do I get more information about meningococcal disease and vaccination?

- Contact your primary care provider or your Student Health Services at 212-817-7020 or visit our website at: <http://cuny.is/wellnesscenter>

Additional information is also available on the following websites:

- www.health.state.ny.us (New York State Department of Health)
- <http://www.cdc.gov/vaccines/vpd-vac/> (Centers for Disease Control and Prevention)
- www.acha.org (American College Health Association)

TO SUBMIT IMMUNIZATION RECORDS:

Mail to: The Graduate Center, Student Health Services, 365 Fifth Ave., Rm 6422, New York, NY 10016
Fax to: 212-817-1602
Email: wellness@gc.cuny.edu

| Part 4: For Office of Health Services Staff Use Only | |
|--|--|
| <p>Processed by: _____</p> <p>Staff Name: _____</p> | <p>rec: _____ ent: _____</p> <p>Staff Signature: _____ Date: _____</p> |



STUDENT IMMUNIZATION RECORD FORM

Name _____ Date of birth _____ Student ID _____

Definitions and additional information about New York State Public Health Law 2165 and 2167 are located on the reverse side.

New York state Law requires college students to be immunized against measles, mumps and rubella for all students born on or after Jan. 1, 1957, and to provide the college with a response to meningitis regardless of age. These laws apply to all students taking 6 or more credits of coursework that allows in-person study such as independent study, study group or residency. If this form is not signed by a physician or licensed healthcare practitioner, additional proof of immunization may be requested.

TO BE FILLED OUT BY A PHYSICIAN, PHYSICIAN ASSISTANT OR NURSE PRACTITIONER.

* Dates of vaccination or disease history required. Titer dates must include interpretation (positive/negative) or include submission of lab report with this form.

| Disease | Vaccine Date Month/Day/Year* | Check if MMR | Disease History Month/Year* | Titer Date Month/Day/Year* Interpretation* |
|--|---------------------------------|--------------------|--------------------------------|--|
| <p style="text-align: center;">Measles (Rubeola) – Two Doses Required</p> <ul style="list-style-type: none"> • Dose 1 – Live measles vaccine or MMR vaccine • Dose 2 – Live measles vaccine or MMR vaccine • Physician-verified history of disease or blood test (titer) showing immunity | | | | |
| <p style="text-align: center;">Mumps</p> <ul style="list-style-type: none"> • Dose 1 – Live mumps vaccine or MMR vaccine • Physician-verified history of disease or blood test (titer) showing immunity | | | | |
| <p style="text-align: center;">Rubella (German Measles)</p> <ul style="list-style-type: none"> • Dose 1 – Live rubella vaccine or MMR vaccine; or • A blood test (titer) showing immunity | | | | |
| <p style="text-align: center;">Meningococcal Meningitis</p> <ul style="list-style-type: none"> • One dose of vaccine within the last 5 years; or • A complete 2-or-3-dose series of MenB; or • Students may decline vaccination by completing the Meningococcal Meningitis Response Form located at www.esc.edu/immunizations | | | | |

Physician/nurse practitioner/PA signature _____ Date _____ Medical Office Stamp _____

Medical office address _____ Medical Office Phone (area code) _____

Return completed form to:
fax 518-587-9759 – immunizations@esc.edu

Admissions
SUNY Empire State College
111 West Ave., Saratoga Springs, NY 12866-6069

F-314B–Rev. 5/2019

ESC IMMUNIZATION REQUIREMENT INFORMATION WWW.ESC.EDU/IMMUNIZATIONS

SUNY Empire State College's policy regarding NYS Public Health Laws 2165 and 2167 is to inform applicants of the requirement at the point of application/admission to the college and to registered students at the beginning of each term.

Meningococcal Meningitis

New York State PHL Section 2167 requires post-secondary institutions to distribute information about meningococcal disease and vaccination to students registered for 6 or more credits of courses that allow in-person study such as independent study, study group or residency. SUNY Empire State College is required to maintain a record of the following for each student:

- A vaccine record indicating at least one dose of meningococcal ACWY vaccine within the last five (5) years or a complete two- or three-dose series of MenB without a response form; OR
- A signed response form indicating that the student will not obtain immunization against meningococcal disease.

If a student has not received the meningococcal vaccine within the past five (5) years, and chooses to not become immunized; then he/she must submit the **Meningococcal Meningitis Response Form** located at www.esc.edu/immunizations indicating that they decline the vaccination.

Measles, Mumps and Rubella

New York State Public Health Law 2165 requires that all students born on or after Jan. 1, 1957, registered for 6 or more credits of courses that allow in-person study such as independent study, study group or residency, must submit proof of immunity to measles, mumps and rubella. **Proof of immunity consists of:**

Measles (Rubeola) – Two doses of live measles vaccine or MMR

- Both must be given after 1967.
- The first dose must have been administered on or after the first birthday.
- The second dose must have been administered at least 28 days later and after 15 months of age.
- These can be administered as single doses or in combination with the MMR vaccination that total two vaccinations.
- A physician-verified history of measles disease or a blood test (titer) showing positive results (immunity)*

Mumps – One dose of live mumps vaccine or MMR

- Administered on or after the first birthday
- Physician-verified history of mumps disease or a blood test (titer) showing positive results (immunity)*

Rubella (German Measles) – One dose of live rubella vaccine or MMR

- Administered on or after the first birthday
- Or a blood test (titer) showing immunity*

*Month, day and year are required for all vaccinations and titers. Month and year are required for disease history.

Exemptions

Students registered exclusively in courses coded as online are exempt. Students meeting the immunization requirements may request **a Medical or Religious Exemption that is typed and includes the date of request, student ID number and student signature. All requests are subject to approval, and additional supporting documentation may be requested.**

Medical Exemption – A licensed physician or nurse practitioner must provide a written, signed statement of exemption on office letterhead, specifying the student's name and date of birth, which of the immunization products should not be administered, and how long the medical contraindication will last.

Religious Exemption – Requests must be written and signed by the student; demonstrate that the request is not philosophical in nature, that beliefs are sincerely and genuinely held; be specific to the college in which the student is currently or will be enrolled, and include documentation to support the request.

Request for Transcript of Tax Return

OMB No. 1545-1872

- ▶ **Do not sign this form unless all applicable lines have been completed.**
- ▶ **Request may be rejected if the form is incomplete or illegible.**
- ▶ **For more information about Form 4506-T, visit www.irs.gov/form4506t.**

Tip. Use Form 4506-T to order a transcript or other return information free of charge. See the product list below. You can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Get a Tax Transcript..." under "Tools" or call 1-800-908-9946. If you need a copy of your return, use **Form 4506, Request for Copy of Tax Return**. There is a fee to get a copy of your return.

| | |
|---|---|
| 1a Name shown on tax return. If a joint return, enter the name shown first. | 1b First social security number on tax return, individual taxpayer identification number, or employer identification number (see instructions) |
| 2a If a joint return, enter spouse's name shown on tax return. | 2b Second social security number or individual taxpayer identification number if joint tax return |
| 3 Current name, address (including apt., room, or suite no.), city, state, and ZIP code (see instructions) | |
| 4 Previous address shown on the last return filed if different from line 3 (see instructions) | |
| 5 Customer file number (if applicable) (see instructions) | |

Note: Effective July 2019, the IRS will mail tax transcript requests only to your address of record. See **What's New** under **Future Developments** on Page 2 for additional information.

- 6 Transcript requested.** Enter the tax form number here (1040, 1065, 1120, etc.) and check the appropriate box below. Enter only one tax form number per request. ▶ _____
- a Return Transcript**, which includes most of the line items of a tax return as filed with the IRS. A tax return transcript does not reflect changes made to the account after the return is processed. Transcripts are only available for the following returns: Form 1040 series, Form 1065, Form 1120, Form 1120-A, Form 1120-H, Form 1120-L, and Form 1120S. Return transcripts are available for the current year and returns processed during the prior 3 processing years. Most requests will be processed within 10 business days
 - b Account Transcript**, which contains information on the financial status of the account, such as payments made on the account, penalty assessments, and adjustments made by you or the IRS after the return was filed. Return information is limited to items such as tax liability and estimated tax payments. Account transcripts are available for most returns. Most requests will be processed within 10 business days
 - c Record of Account**, which provides the most detailed information as it is a combination of the Return Transcript and the Account Transcript. Available for current year and 3 prior tax years. Most requests will be processed within 10 business days
- 7 Verification of Nonfiling**, which is proof from the IRS that you **did not** file a return for the year. Current year requests are only available after June 15th. There are no availability restrictions on prior year requests. Most requests will be processed within 10 business days
- 8 Form W-2, Form 1099 series, Form 1098 series, or Form 5498 series transcript.** The IRS can provide a transcript that includes data from these information returns. State or local information is not included with the Form W-2 information. The IRS may be able to provide this transcript information for up to 10 years. Information for the current year is generally not available until the year after it is filed with the IRS. For example, W-2 information for 2016, filed in 2017, will likely not be available from the IRS until 2018. If you need W-2 information for retirement purposes, you should contact the Social Security Administration at 1-800-772-1213. Most requests will be processed within 10 business days

Caution: If you need a copy of Form W-2 or Form 1099, you should first contact the payer. To get a copy of the Form W-2 or Form 1099 filed with your return, you must use Form 4506 and request a copy of your return, which includes all attachments.

9 Year or period requested. Enter the ending date of the year or period, using the mm/dd/yyyy format. If you are requesting more than four years or periods, you must attach another Form 4506-T. For requests relating to quarterly tax returns, such as Form 941, you must enter each quarter or tax period separately.

| | | | |
|---|---|---|---|
| / | / | / | / |
|---|---|---|---|

Caution: Do not sign this form unless all applicable lines have been completed.

Signature of taxpayer(s). I declare that I am either the taxpayer whose name is shown on line 1a or 2a, or a person authorized to obtain the tax information requested. If the request applies to a joint return, at least one spouse must sign. If signed by a corporate officer, 1 percent or more shareholder, partner, managing member, guardian, tax matters partner, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute Form 4506-T on behalf of the taxpayer. **Note:** This form must be received by IRS within 120 days of the signature date.

| | |
|---|---|
| <input type="checkbox"/> Signatory attests that he/she has read the attestation clause and upon so reading declares that he/she has the authority to sign the Form 4506-T. See instructions. | Phone number of taxpayer on line 1a or 2a |
| ▶ Signature (see instructions) _____ | Date _____ |
| ▶ Title (if line 1a above is a corporation, partnership, estate, or trust) _____ | |
| ▶ Spouse's signature _____ | Date _____ |

Section references are to the Internal Revenue Code unless otherwise noted.

Future Developments

For the latest information about Form 4506-T and its instructions, go to www.irs.gov/form4506t. Information about any recent developments affecting Form 4506-T (such as legislation enacted after we released it) will be posted on that page.

What's New. As part of its ongoing efforts to protect taxpayer data, the Internal Revenue Service announced that in July 2019, it will stop all third-party mailings of requested transcripts. After this date masked Tax Transcripts will only be mailed to the taxpayer's address of record.

If a third-party is unable to accept a Tax Transcript mailed to the taxpayer, they may either contract with an existing IVES participant or become an IVES participant themselves. For additional information about the IVES program, go to www.irs.gov and search IVES.

General Instructions

Caution: Do not sign this form unless all applicable lines have been completed.

Purpose of form. Use Form 4506-T to request tax return information. Taxpayers using a tax year beginning in one calendar year and ending in the following year (fiscal tax year) must file Form 4506-T to request a return transcript.

Note: If you are unsure of which type of transcript you need, request the Record of Account, as it provides the most detailed information.

Customer File Number. The transcripts provided by the IRS have been modified to protect taxpayers' privacy. Transcripts only display partial personal information, such as the last four digits of the taxpayer's Social Security Number. Full financial and tax information, such as wages and taxable income, are shown on the transcript.

An optional Customer File Number field is available to use when requesting a transcript. This number will print on the transcript. See Line 5 instructions for specific requirements. The customer file number is an optional field and not required.

Tip. Use Form 4506, Request for Copy of Tax Return, to request copies of tax returns.

Automated transcript request. You can quickly request transcripts by using our automated self-help service tools. Please visit us at IRS.gov and click on "Get a Tax Transcript..." under "Tools" or call 1-800-908-9946.

Where to file. Mail or fax Form 4506-T to the address below for the state you lived in, or the state your business was in, when that return was filed. There are two address charts: one for individual transcripts (Form 1040 series and Form W-2) and one for all other transcripts.

If you are requesting more than one transcript or other product and the chart below shows two different addresses, send your request to the address based on the address of your most recent return.

Chart for individual transcripts (Form 1040 series and Form W-2 and Form 1099)

| If you filed an individual return and lived in: | Mail or fax to: |
|--|--|
| Alabama, Kentucky, Louisiana, Mississippi, Tennessee, Texas, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, or A.P.O. or F.P.O. address | Internal Revenue Service RAIVS Team Stop 6716 AUSC Austin, TX 73301 855-587-9604 |
| Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming | Internal Revenue Service RAIVS Team Stop 37106 Fresno, CA 93888 855-800-8105 |
| Connecticut, Delaware, District of Columbia, Florida, Georgia, Maine, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Vermont, Virginia, West Virginia | Internal Revenue Service RAIVS Team Stop 6705 S-2 Kansas City, MO 64999 855-821-0094 |

Chart for all other transcripts

| If you lived in or your business was in: | Mail or fax to: |
|---|--|
| Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Virginia, Washington, West Virginia, Wisconsin, Wyoming, a foreign country, American Samoa, Puerto Rico, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, A.P.O. or F.P.O. address | Internal Revenue Service RAIVS Team P.O. Box 9941 Mail Stop 6734 Ogden, UT 84409 855-298-1145 |
| Maine, Massachusetts, New Hampshire, New York, Pennsylvania, Vermont | Internal Revenue Service RAIVS Team Stop 6705 S-2 Kansas City, MO 64999 855-821-0094 |

Line 1b. Enter your employer identification number (EIN) if your request relates to a business return. Otherwise, enter the first social security number (SSN) or your individual taxpayer identification number (ITIN) shown on the return. For example, if you are requesting Form 1040 that includes Schedule C (Form 1040), enter your SSN.

Line 3. Enter your current address. If you use a P.O. box, include it on this line.

Line 4. Enter the address shown on the last return filed if different from the address entered on line 3.

Note: If the addresses on lines 3 and 4 are different and you have not changed your address with the IRS, file Form 8822, Change of Address. For a business address, file Form 8822-B, Change of Address or Responsible Party — Business.

Line 5b. Enter up to 10 numeric characters to create a unique customer file number that will appear on the transcript. The customer file number **should not** contain an SSN. Completion of this line is not required.

Note. If you use an SSN, name or combination of both, we will not input the information and the customer file number will reflect a generic entry of "999999999" on the transcript.

Line 6. Enter only one tax form number per request.

Signature and date. Form 4506-T must be signed and dated by the taxpayer listed on line 1a or 2a. The IRS must receive Form 4506-T within 120 days of the date signed by the taxpayer or it will be rejected. Ensure that all applicable lines are completed before signing.



You must check the box in the signature area to acknowledge you have the authority to sign and request the information. The form will not be processed and returned to you if the box is unchecked.

Individuals. Transcripts of jointly filed tax returns may be furnished to either spouse. Only one signature is required. Sign Form 4506-T exactly as your name appeared on the original return. If you changed your name, also sign your current name.

Corporations. Generally, Form 4506-T can be signed by: (1) an officer having legal authority to bind the corporation, (2) any person designated by the board of directors or other governing body, or (3) any officer or employee on written request by any principal officer and attested to by the secretary or other officer. A bona fide shareholder of record owning 1 percent or more of the outstanding stock of the corporation may submit a Form 4506-T but must provide documentation to support the requester's right to receive the information.

Partnerships. Generally, Form 4506-T can be signed by any person who was a member of the partnership during any part of the tax period requested on line 9.

All others. See section 6103(e) if the taxpayer has died, is insolvent, is a dissolved corporation, or if a trustee, guardian, executor, receiver, or administrator is acting for the taxpayer.

Note: If you are Heir at law, Next of kin, or Beneficiary you must be able to establish a material interest in the estate or trust.

Documentation. For entities other than individuals, you must attach the authorization document. For example, this could be the letter from the principal officer authorizing an employee of the corporation or the letters testamentary authorizing an individual to act for an estate.

Signature by a representative. A representative can sign Form 4506-T for a taxpayer only if the taxpayer has specifically delegated this authority to the representative on Form 2848, line 5. The representative must attach Form 2848 showing the delegation to Form 4506-T.

Privacy Act and Paperwork Reduction Act Notice. We ask for the information on this form to establish your right to gain access to the requested tax information under the Internal Revenue Code. We need this information to properly identify the tax information and respond to your request. You are not required to request any transcript; if you do request a transcript, sections 6103 and 6109 and their regulations require you to provide this information, including your SSN or EIN. If you do not provide this information, we may not be able to process your request. Providing false or fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The time needed to complete and file Form 4506-T will vary depending on individual circumstances. The estimated average time is: **Learning about the law or the form**, 10 min.; **Preparing the form**, 12 min.; and **Copying, assembling, and sending the form to the IRS**, 20 min.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 4506-T simpler, we would be happy to hear from you. You can write to:

Internal Revenue Service
Tax Forms and Publications Division
1111 Constitution Ave. NW, IR-6526
Washington, DC 20224

Do not send the form to this address. Instead, see *Where to file* on this page.

New York State Scholarship and Grant Eligibility Information

All of the following information has been taken directly from the website of the New York State Higher Education Services Corporation website.

Tuition Assistance Program (TAP)

Eligibility: An applicant must:

- Be a United States citizen or eligible noncitizen and a resident of New York State (NYS)
- Have graduated from high school in the United States, or earned a high school equivalency diploma
- Study full-time undergraduate (at least 12 credits per semester) at an approved postsecondary institution in New York, be matriculated in an approved program of study and be in good academic standing with at least a cumulative “C” average as of the 4th semester payment
- Be charged at least \$200 tuition per year
- Not be in default on any state or federal student loans and not be in default on any repayment of State awards
- Meet income requirements:
 - \$80,000 for dependent undergraduate students or independent students who are married and have tax dependents, or independent students who are unmarried and have tax dependents
 - \$40,000 for married independent undergraduate students who have no other tax dependents
 - \$10,000 for unmarried independent undergraduate students with no tax dependents
 -

Excelsior Scholarship Program (Excelsior)

Eligibility: An applicant must:

- Be a resident of NYS and have resided in NYS for 12 continuous months prior to the beginning of the term you will be enrolled in
- Be a U.S. citizen or eligible non-citizen
- Have either graduated from high school in the United States, earned a high school equivalency diploma, or passed a federally approved “Ability to Benefit” test, as defined by the Commission of the State Education Department
- Have a combined federal adjusted gross income of \$125,000 or less
- Be pursuing an undergraduate degree at a SUNY or CUNY college, including community colleges and the statutory colleges at Cornell University and Alfred University
- Be enrolled in at least 12 credits per term and complete at least 30 credits each year (successively), applicable toward the student’s degree program through continuous study with no break in enrollment except for certain reasons that can be documented
- If attended college prior to the 2019—2020 academic year, have earned at least 30 credits each year (successively), applicable toward the student’s degree program prior to applying for an Excelsior Scholarship
- Be in a non-default status on a student loan made under any NYS or federal education loan program or on the repayment of any NYS award
- Be in compliance with the terms of the service conditions imposed by any NYS award that you have previously received
- Execute a contract agreeing to reside in NYS for the length of time the award was received, and, if employed during such time, be employed in NYS

Catching Up on Credits

A student who is not on track to complete an associate’s degree in two consecutive years or bachelor’s degree in four consecutive years (which requires completion of the equivalent of 30 credits each academic year) can catch up on missing credits to become eligible for an Excelsior Scholarship. If you successfully earn additional credits during a term or academic year and get back on track to completing your degree on time, you will be eligible to receive an Excelsior Scholarship for the remainder of your undergraduate degree program.

Opportunity Programs

If you are in an opportunity program, the Excelsior Scholarship program allows five years to complete your degree on time (which requires completion of the equivalent of 24 credits each academic year).

Five Year Undergraduate Programs

If you are in an undergraduate program of study normally requiring five years to complete, the Excelsior Scholarship program allows five years to complete your degree on time (which requires completion of the 30 credits each academic year).

Students with Disabilities under the Americans with Disabilities Act of 1990

To be eligible for an Excelsior Scholarship, students with qualified disabilities under the Americans with Disabilities Act who attend less than full-time must register with their college office for students with disabilities.

If you are a student with a disability under the Americans with Disabilities Act, the Excelsior Scholarship program requires that you be continuously enrolled and complete the number of credits you attempted each semester to fulfill the requirement for on-time degree completion. If you have not earned credits for all courses attempted, you can catch up on missing credits if you successfully earn additional credits during a summer and/or winter session and get back on track for credits that were not previously completed.

Students with disabilities determined to be ineligible who can demonstrate good cause for completing fewer credits than attempted and/or a break in attendance may appeal the decision by completing the Excelsior Scholarship Program Appeal Form and uploading it to <https://www.hesc.ny.gov/ExcelsiorAppeals>.

Aid for Part-Time Study (APTS)

Eligibility: An applicant must:

- Be a legal resident of NYS and have resided in NYS for at least 12 consecutive months prior to the start of the term
- Be a U.S. citizen or eligible noncitizen
- Have graduated from a high school in the United States, earned a high school equivalency diploma by passing a Test Assessing Secondary Completion (TASC) formally known as a GED, or passed a federally approved “Ability to Benefit” test as defined by the Commissioner of the State Education Department
- Be enrolled as a part-time student
- Be matriculated in an approved program of study in a participating New York State **postsecondary** institution
- Be in good academic standing (GPA is 2.0 or higher)
- Be charged at least \$100 tuition per year
- Meet income eligibility limitations
- Not have exhausted TAP eligibility
- Not be in default on a student loan made under any NYS or federal education loan program or repayment of any NYS award
- Be in compliance with the terms of any service condition imposed by a NYS award

Study requirements

For this program, part-time study means being enrolled for at least:

- 3 but fewer than 12 semester credit hours per semester
- 4 but fewer than 8 credit hours per trimester

Income Limits

Eligibility for an APTS award is based on New York State net taxable income, Federal, State, or local pension income and private pension and annuity income, if applicable, from the preceding calendar year.

- For students who were eligible to be claimed as tax dependents by their parents, family New York State net taxable income may not exceed \$50,550. Family income includes student *and* parent income.
- For students who were not eligible to be claimed by their parents as tax dependents, their New York State net taxable income (including spouse’s income) may not exceed \$34,250. The spouse’s income must be included if you were married on or before December 31 of the previous calendar year.
- For students who were not eligible to be claimed by their parents but were eligible to claim dependents other than self and/or spouse, their New York State net taxable income (including spouse’s income) may not exceed \$50,550. The spouse’s income must be included if you were married on or before December 31 of the previous calendar year.

EXCELSIOR SCHOLARSHIP PROGRAM

APPEAL FORM

You were recently notified of your ineligibility for the Excelsior Scholarship. To appeal this decision, **you must complete sections I through III** and **have your physician/health care provider complete section IV**, if applicable, of this form. Upload the completed form and all required documentation to: <https://www.hesc.ny.gov/ExcelsiorAppeals>.

***Please note that failure to provide all required information and documentation will result in a denial of your appeal.**

I. STUDENT INFORMATION (Required):

Name (Last, First, MI): _____

SSN (last four digits): _____ Date of birth: _____

Email address: _____ Academic year: _____

Are you registered as an ADA student at your college? Yes **OR** No

I authorize any doctor, individual or entity with records concerning the basis of my appeal to release information and documentation to HESC and/or to speak with a HESC representative about matters related to this appeal with the sole purpose of determining award eligibility.

Student or Representative Signature: _____ Date: _____

II. BASIS OF APPEAL (Required) – Below, check the reason for your appeal, provide a brief personal statement explaining your circumstances and provide the required documentation indicated.

| | Reason for Appeal | Documentation Required | Things to Note |
|--------------------------|--|--|--|
| <input type="checkbox"/> | ADA Disability - Self | <ol style="list-style-type: none"> Section IV completed by physician/health care provider Unofficial transcript | To qualify under ADA, you must be registered with your college as an ADA student. The break in attendance or decrease in credits must coincide with dates from your physician/healthcare provider. Any additional documentation from physician/health care provider must be on official letterhead. |
| <input type="checkbox"/> | Medical (non-ADA) - Self | <ol style="list-style-type: none"> Section IV completed by physician/health care provider Unofficial transcript | The break in attendance or decrease in credits must coincide with dates from your physician/health care provider. Any additional documentation from physician/health care provider must be on official letterhead. |
| <input type="checkbox"/> | Care for Applicant's Newborn | <ol style="list-style-type: none"> Typed personal statement in space provided below Birth Certificate | The break in attendance or decrease in credits must be within one year of newborn's birth. |
| <input type="checkbox"/> | Medical – Care for Immediate Family Member | <ol style="list-style-type: none"> Typed personal statement in space provided below Submit letter from physician/health care provider on official letterhead | Letter from health care provider must include all of the following: <ol style="list-style-type: none"> Patient's diagnosis Dates of care Student's relationship to patient Explanation of necessity for student to provide care to immediate family member |

| | | | |
|--------------------------|--|--|---|
| <input type="checkbox"/> | Military - Self | <ol style="list-style-type: none"> 1. Typed personal statement in space provided below 2. Department of Defense Orders | Personal statement below must include dates of service/deployment. |
| <input type="checkbox"/> | Bereavement – Death of Immediate Family Member | <ol style="list-style-type: none"> 1. Typed personal statement in space provided below. 2. Death Certificate and/or Copy of Obituary | Personal statement must include your relationship to the deceased. The break in attendance or decrease in credits must coincide with the date the immediate family member died. |
| <input type="checkbox"/> | Other | <ol style="list-style-type: none"> 1. Typed personal statement in space provided below 2. Submit any applicable supporting documentation | |

Please provide a 300-word (max) personal statement describing the circumstances of your appeal below. Do not leave this section blank.

III. STUDENT AFFIRMATION (Required)

By my signature below, I affirm, under the penalty of perjury, that the information I provided in this Appeal Form and any supporting documentation submitted are true and complete and will be accepted for all purposes as the equivalent of a sworn affidavit.

Student Signature: _____

Date: _____

IV. MEDICAL INFORMATION – To be filled out by the student’s licensed physician/health care provider.

The above patient is an applicant for a NYS scholarship administered by the Higher Education Services Corporation (HESC). For HESC to make an evaluation, please provide the following information. Use additional sheets, on physician/health care provider’s letterhead, if necessary.

Please note: Failure to fully respond to any of the questions below may result in delays or denial of the student’s appeal.

- 1. Please indicate how this student’s disability or another medical condition impacted his/her college attendance:

This student (*check one*) reduced his/her college course load **OR** stopped his/her college studies.

This occurred from start date to end date .

Please indicate any additional time periods and whether the student reduced his/her college course load or stopped college studies during those times on physician/health care provider’s official letterhead.

- 2. Did the student change his/her major due to the medical condition? Yes No
- 3. Did the student change the college he/she attends due to the medical condition? Yes No
- 4. Briefly explain how/why this student’s disability or other medical condition impacted his/her college attendance as you have indicated above:

PHYSICIAN/HEALTH CARE PROVIDER AFFIRMATION

By my signature below, I affirm, under the penalty of perjury that the information I provided in this Appeal Form is true and complete based on my professional medical judgment and the medical records maintained in the ordinary course of business.

Physician/Health Care Provider Signature Date

Print Name: _____

Address: _____

Phone Number: _____

| |
|--|
| <p>Physician’s Stamp:</p> |
|--|

What kinds of federal student loans are available?

The interest rates shown are fixed rates for the life of the loan.

| Federal Loan Program | Program Details | Annual Award (subject to change) |
|----------------------------------|---|--|
| Direct Subsidized Loans | <ul style="list-style-type: none"> For undergraduate students with financial need For loans first disbursed on or after July 1, 2019, and before July 1, 2020, the interest rate is 4.53% You're not usually charged interest on the loan during certain periods, such as when you're in school at least half-time The U.S. Department of Education (ED) is the lender; payment is owed to ED | <p>Up to \$5,500 depending on grade level and dependency status*</p> <p>For total lifetime limit, go to StudentAid.gov/sub- unsub</p> |
| Direct Unsubsidized Loans | <ul style="list-style-type: none"> For undergraduate, graduate, and professional degree students; financial need isn't required For loans first disbursed on or after July 1, 2019, and before July 1, 2020, the interest rate is <ul style="list-style-type: none"> 4.53% for loans made to undergraduate students, and 6.08% for loans made to graduate and professional degree students You're responsible for paying the interest during all periods ED is the lender; payment is owed to ED | <p>Up to \$20,500 (less any subsidized amounts received for same period) depending on grade level and dependency status*</p> <p>For total lifetime limit, go to StudentAid.gov/sub- unsub</p> |
| Direct PLUS Loans | <ul style="list-style-type: none"> For parents who are borrowing money to pay for their dependent undergraduate child's education, and for graduate or professional degree students;* financial need isn't required For loans first disbursed on or after July 1, 2019, and before July 1, 2020, the interest rate is 7.08% You must not have an adverse credit history (unless you meet certain additional eligibility requirements) ** ED is the lender; payment is owed to ED | <p>Maximum amount is the cost of attendance (determined by the school) minus any other financial aid the student receives</p> |

*Learn about dependency status at [StudentAid.gov/dependency](https://studentaid.gov/dependency).

**Learn about PLUS loans and adverse credit at [StudentAid.gov/plus](https://studentaid.gov/plus).

Note: Find interest rates on loans disbursed before July 1, 2019, at [StudentAid.gov/interest](https://studentaid.gov/interest).

For more information on loans, visit [StudentAid.gov/loans](https://studentaid.gov/loans). Find this fact sheet at [StudentAid.gov/resources#loan-programs](https://studentaid.gov/resources#loan-programs).

September 2019

Request for Status Information Letter

This is a fillable form. Please type in ALL CAPS before printing, or PRINT clearly using BLACK INK

Before you fill out and submit this form, please check to verify your registration status with the Selective Service System at <https://www.sss.gov>. If you cannot check or verify your registration online and you are not claiming an exemption, or if you have already received a Status Information Letter (SIL) from us in the past, please call (888) 655-1825.

Please check each item. You should only submit this form if the following are true:

- You have passed your 26th birthday
- You have verified that you are in fact "NOT REGISTERED"
- You were born after December 31, 1959
- You are claiming that you were exempt from the requirement to register
- You were born male or you are transgender (born female)
- You have not received a Status Information Letter from us in the past

YOU MUST PROVIDE AT LEAST ONE RESPONSE to each of the seven (7) Sections below. We cannot process your letter until we receive the required information and documents. Never send originals. KEEP A COPY of this form and any documents or correspondence you send to us.

SECTION 1 - GENERAL INFORMATION

Type or Print Clearly (ALL CAPS) – Must be Readable.

Full Legal Name: _____
First Name Middle Name Last Name(s)

List any other names used (Include multiple last names): _____

Social Security Number: _____ Date of Birth: _____
Month / Day / Year

Current Mailing Address: _____

City State Zip Code

Daytime Telephone Number: _____

Email Address: _____

What is your reason for this SIL?

Financial Aid Citizenship Employment Security Clearance Other _____

List each City & State (Country if overseas) where you lived between your 18th and 26th birthdays.

Use a separate sheet if needed:

SECTION 2 - MILITARY

If you served in the U.S. military, attach your proof of military service, such as a copy of your DD Form 214, NGB Form 22, DD Form 4 (if still on active duty), etc. If you attended a service academy or military school, provide a letter from the school or a transcript showing the dates.

To obtain proof of military service (DD Form 214, Official Military Personnel File), visit this website [Proof of military service \(DD Form 214, Official Military Personnel file\)](#).

Have you ever served in the U.S. military or attended a military service academy/school?

Yes (Please Continue) No (SKIP to Section 3)

US Army US Navy US Marine Corps US Air Force US Coast Guard

List dates of active duty service: _____ to _____

List dates of reserve duty service: _____ to _____

Did you attend a military service academy?

- The United States Military Academy (USMA)
- The United States Naval Academy (USNA)
- The United States Air Force Academy (USAFA)
- The United States Coast Guard Academy (USCGA)

List dates of attendance: _____ to _____

Were you enrolled in an officer procurement program at a military school or university?

- The Citadel
- University of North Georgia
- Norwich University
- Virginia Military Institute
- Texas A&M
- University of Virginia Polytechnic and State University

List dates of attendance: _____ to _____

SECTION 3 - INCARCERATED / INSTITUTIONALIZED / HOSPITALIZED

Please attach proof if you were **CONTINUOUSLY** incarcerated, institutionalized, hospitalized, or home confined for the entire period from your 18th through 26th birthdays. If you were released, escaped, or otherwise out of custody for 30 days or more, you do not need to complete this form. Call us at (888) 655-1825.

Were you **CONTINUOUSLY** incarcerated, institutionalized, hospitalized, or home confined for the entire period of time between your 18th and 26th birthdays?

Yes (Please Continue) No (SKIP to Section 4)

Please indicate the type of confinement and provide start and release dates. (Attach separate sheet if necessary)

Institutionalized Incarcerated Hospitalized Home Confined

_____ to _____ _____ to _____ _____ to _____

_____ to _____ _____ to _____ _____ to _____

SECTION 4 - TRANSGENDER

The Military Selective Service Act, including the requirement to register, applies to all individuals who were designated male at birth. If you were born female and have transitioned to male, you must provide a copy of your female birth certificate (or medical documentation to show that a transition has taken place) and legal documentation to show any changes to your name.

My sex at birth was:

Male Female (I have or will transition to male)

SECTION 5 - US CITIZENSHIP & IMMIGRATION STATUS

The Selective Service System does not share any information about an individual's immigration status with outside agencies such as U.S. Immigration and Customs Enforcement (ICE).

Are you a citizen of the United States by birth (born in the US, or overseas to qualifying US parents)?

Yes (SKIP to Section 6) No (Please continue)

Did you become a Naturalized Citizen more than 30 days before your 26th birthday?

Yes _____ (SKIP to Section 6) No (Please continue)
Naturalization Date

Did you become a Permanent Resident (Green Card Holder) more than 30 days before your 26th birthday?

Yes _____ (SKIP to Section 6) No (Please continue)
Resident Since Date

You must provide documentation to support your claim. Valid documentation includes the date of entry stamp in your passport or visa, I-94, or I-20 with date of entry stamp, or any other official document that was accepted, stamped, or signed by USCIS and clearly states your arrival date. If you submit the electronic version of the I-94, you must include the accompanying travel history. **Please note, your Permanent Resident Card (Green Card) cannot be used to document the date you arrived in the United States, even if the dates are the same.**

If you entered the United States illegally, undocumented, without inspection, or for any other reason you cannot show proof of your arrival date, you must provide documentation that shows you were living outside of the United States for each year between your 18th and 26th birthdays. This could include school records, employment records, rent and utility receipts, participation in a health insurance plan, tax returns, etc.

When did you first enter the United States and what was your immigration status?

Arrival Date USCIS Status

Was the above date **later than** 30-days before your 26th birthday?

Yes, I was **never** in the United States (at any time, in any status) **prior to** this date. (Skip to Section 6)
 No (Please continue)

Was the above arrival date **earlier than** your 18th birthday **AND** you left the country prior to your 18th birthday **AND** you did not return to the United States (at any time in any status) until **after** the date that was 30 days before your 26th birthday?

Yes, I was never in the United States (at any time, in any status) between my 18th birthday and 30 days before my 26th birthday.

Arrival Date USCIS Status

(Skip to Section 6)

No (Please continue)

For each period shown, you must provide documentation that shows you entered the United States as a valid non-immigrant and that you adhered to the terms of your visa. For example, if you entered the United States as an international student and remained in that status until your 26th birthday, you would need to provide documentation indicating that you were admitted on an F-1 visa, attended school full-time as required, and either left the country or changed status when required. Acceptable documents may include copies of your I-20s, visa, and transcripts, or a letter from the school stating the dates you attended there as a full time international student. If OPT is authorized, the copy of the I-20 must reflect this. If you were on an H-1 visa, you must provide documentation of your arrival/start date and a copy of the approved "Notice of Action", an official company letter showing your authorized dates of employment, or a W2 form showing you worked for the company that sponsored your visa.

The same applies for all non-immigrant statuses held. You must show your arrival/start date and documentation that shows you remained in good status for the entire period. If you left the country, send a copy of the date stamp showing your arrival back

into your country. If you remained in the US and requested a change of status, send a copy of the approved "Notice of Action" you received from USCIS.

You must include any times that you entered the United States illegally or without inspection, (no documentation is necessary). Likewise, you must list any times when you violated the terms of your visa, overstayed your visa, or for any other reason became an undocumented immigrant.

You should provide as much information as possible. We will use the information you send to determine your registration status. For a list of acceptable documents, please see our [List of acceptable documents](#).

Please list your immigration history showing all arrivals, departures and other changes in status, starting with the date of arrival that first put you in the United States between your 18th and 26th birthdays and continuing until you were past your 26th birthday. Use a separate sheet if necessary.

| Arrival / Start Date | Good Until Date | Departure / End Date | USCIS Status |
|----------------------|-----------------|----------------------|--------------|
| | | | |
| | | | |
| | | | |

SECTION 6 - REASON FOR FAILURE TO REGISTER BEFORE AGE 26

Provide a written explanation for not registering with the Selective Service System. If you believe you did register, please provide a detailed explanation in the space provided below stating when, where, and how you registered. Include all addresses you may have used at that time.

SECTION 7 - YOUR SIGNATURE

Sign, date, and return this form to the address listed below with copies of ALL supporting documents showing proof of your claim. You may include any other supporting information you would like us to consider. IMPORTANT: Do not send original documents. The Selective Service System may not return original documents. You should retain a copy of all documents and correspondence submitted.

| | |
|-----------|--------------------|
| _____ | _____ |
| Signature | Month / Day / Year |

**Selective Service System
ATTN: SIL
PO Box 94638
Palatine, IL 60094-4638**

HELPFUL INFORMATION

- Please print this form. This form cannot be submitted online. Please type all requested information on the form before printing. ATTACH A COPY of all supporting documentation (**DO NOT submit originals**), and mail them to the address provided.
- This form is for use only by men born after December 31, 1959, who are not registered and are now 26 years and older or transgender who were born females.
- This form is not a registration form. Submitting this form will not register you with the Selective Service System.
- We will issue a Status Information Letter based on the information you provide. KEEP the original copy in your permanent files for future reference.
- If you are denied a right, benefit, or privilege because you are not registered, submit a copy of your Status Information Letter from the Selective Service System, and a separate letter in which you explain, to the best of your ability, the reasons for your failure to register to the agency administering the right, benefit, or privilege. That agency, NOT the Selective Service System, will make the final determination regarding your eligibility. The Selective Service System does not approve, disapprove, or make any recommendations to determine your eligibility for any right, benefit, or privilege you are seeking.
- Immigrant men over the age of 31 who are seeking naturalization and who did not register are no longer required to provide a "status information letter" or documentation of their status from the Selective Service System to USCIS. If asked for a status information letter, these men may print a form letter concerning their request for a letter for use with USCIS from <http://www.sss.gov>.

G. Drug Related Offenses

Students that have been convicted of possession or sale of drugs are prohibited from receiving the Pell Grant only if the student committed the crime while receiving federal financial aid.¹³

- *Scenario where a drug related offense would count towards student’s eligibility.* Student is arrested in February for possession of a controlled substance. During that time the Student is enrolled at college and receiving financial aid. Student is convicted in July and not currently enrolled in school for the summer break. In this case, the student’s conviction would count toward future eligibility because the crime occurred while enrolled and receiving federal student aid.

- *Scenario where the drug related offense would not count toward student’s eligibility.* Student is arrested in July for sale of a controlled substance. Student is not currently enrolled or receiving financial aid because it is on summer break. Student is later convicted of the crime in February while Student is enrolled in college for the spring semester. This conviction would not count toward the students’ future eligibility because he or she was not enrolled in school when the crime was committed.

- *Length of suspension.* The length of suspension from financial aid eligibility is generally based on the number of times a student has been convicted for a drug related offense. Loss of eligibility is determined from the date of conviction. If a student is convicted of both possessing and selling illegal drugs, the student will be ineligible for the longer of the suspension periods.

| Suspension of Eligibility | Possession of Drugs | Sale of Drugs |
|---------------------------|---|---|
| First Offense | 1 year suspension from date of conviction | 2 year suspension from date of conviction |
| Second Offense | 1 year suspension from date of conviction | Suspended Indefinitely |
| Third Offense and Beyond | Suspended Indefinitely | Suspended Indefinitely |

- *Students have the option to regain eligibility.* Students are able to regain eligibility before the end of their ineligibility period by completing an approved drug rehabilitation program or by passing two unannounced drug tests. Both of these actions can be completed while a student is incarcerated.

- *Drug Trafficking Offense May Permanently Revoke Eligibility.* An exception to this rule is for cases involving drug trafficking. If a student is convicted of trafficking illegal drugs, the judge overseeing the case has discretion to permanently bar a student from receiving federal benefits such as federal student aid, even if the crime was committed while the student was not enrolled in school.



RIE

LOAN REHABILITATION: INCOME AND EXPENSE INFORMATION

OMB No. 1845-0120
Form Approved
Exp. Date 5/31/2020

William D. Ford Federal Direct Loan (Direct Loan) Program / Federal Family Education Loan (FFEL) Program

WARNING: Any person who knowingly makes a false statement or misrepresentation on this form or on any accompanying document is subject to penalties that may include fines, imprisonment, or both, under the U.S. Criminal Code and 20 U.S.C. 1097.

SECTION 1: BORROWER INFORMATION

Please enter or correct the following information.

Check this box if any of your information has changed.

SSN _____

Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone - Primary _____

Telephone - Alternate _____

Email (Optional) _____

SECTION 2: HOUSEHOLD INCOME AND REASONABLE AND NECESSARY MONTHLY EXPENSES

You received this form because you asked to rehabilitate your defaulted loans, but objected to the payment amount your loan holder calculated using the 15% formula (see Section 6). After receiving this form, your loan holder will offer an alternative payment amount. The alternative amount may be less or more than the amount calculated using the 15% formula. To begin rehabilitating your defaulted loans, you must choose between the two amounts. To rehabilitate, you must make 9 on-time payments of that amount over a period of 10 consecutive months.

Provide the **monthly** income and expense information listed below. Include documentation of these sources of income or expenses if your loan holder asks you to. Include your spouse's income only if your spouse contributes to your household income. Your loan holder has the authority to determine if the claimed amount of any expense is reasonable and necessary.

Before entering your monthly income and expenses, carefully read the entire form, including Sections 5, 6, and 7.

MONTHLY INCOME

MONTHLY EXPENSES

1. Your employment income _____
2. Spouse's employment income _____
3. Child support received _____
4. Social Security benefits _____
5. Worker's compensation _____
6. Public assistance _____
List types _____
7. Other income _____
Describe _____
8. **Total monthly income (sum of items 1 through 7)** _____

10. Food _____
11. Housing _____
12. Utilities _____
13. Basic communication _____
14. Necessary medical/dental _____
15. Necessary insurance _____
16. Transportation _____
Number of vehicles _____
17. Child/dependent care _____
18. Required child/spousal support _____
19. Federal student loan payments _____
20. Private student loan payments _____
21. Other expenses _____
Describe _____
22. **Total monthly expenses (sum of items 10 through 21)** _____

9. If your total monthly income is \$0, explain your means of support

Borrower Name _____

Borrower SSN _____

SECTION 3: FAMILY SIZE AND SPOUSE IDENTIFICATION

Your family size includes you, your spouse, and your children (including unborn children who will be born before the end of the current calendar year), if the children will receive more than half of their support from you. Your family size includes other people only if they live with you now, receive more than half of their support from you now, and will continue to receive this support from you for the year for which you are certifying your family size. Support includes money, gifts, loans, housing, food, clothes, car, medical and dental care, and payment of college costs.

23. Family size _____

24. Are you requesting rehabilitation of a Direct Consolidation Loan or a Federal Consolidation Loan that was made jointly to you and your spouse?

Yes. Enter your spouse's name and SSN:

Spouse's Name _____

Spouse's SSN _____

No. Continue to Section 4.

SECTION 4: UNDERSTANDINGS, CERTIFICATIONS, AND AUTHORIZATION

I understand that:

1. I have received this form because I requested the opportunity to rehabilitate my defaulted loans and objected to the reasonable and affordable monthly payment amount calculated using the 15% formula.
2. My loan holder will calculate an alternative reasonable and affordable monthly payment amount that will be based solely on the information I provide on this form and, if requested, supporting documentation.
3. If I do not accept either the 15% formula payment amount or the payment amount determined by my loan holder based on information from this form, the loan rehabilitation process will not proceed and I will be required to repay my defaulted loans in accordance with the terms of the loan and applicable law.
4. If I do not provide any supporting documentation requested by my loan holder by the deadline specified by my loan holder, my request for loan rehabilitation will not be considered.
5. If I want to rehabilitate a defaulted Direct Consolidation Loan or Federal Consolidation Loan that was made jointly to me and my spouse and am requesting an alternative payment amount, my spouse and I must each sign below.
6. If I rehabilitate a loan and default on the same loan again in the future, I may not rehabilitate that loan a second time.
7. I must notify my loan holder immediately if my address changes.
8. If my loan is rehabilitated, my loan will be sold or transferred to a new loan holder or loan servicer. After the sale or transfer, I will be asked to select a repayment plan. If I do not select a repayment plan, my loans will be placed on the standard repayment plan, which will likely require me to make a much higher monthly payment amount than the payment I made to rehabilitate my loan.
9. After my loan is rehabilitated, I may be eligible to repay my loans under an income-driven repayment plan that bases my payment on my income and family size. An income-driven repayment plan is the type of repayment plan most likely to have a monthly payment similar to the payment I made to rehabilitate my loans.
10. I can learn more about the eligibility requirements and application process for income-driven repayment plans by visiting StudentAid.gov/IDR or by asking my loan holder.

I certify that **(1)** the information that I have provided on this form is true and correct and **(2)** upon request, I will provide additional documentation to my loan holder to support the information I have provided in this form.

I authorize the loan holder to which I submit this request (and its agents or contractors) to contact me regarding my request or my loans, including the repayment of my loans, at any number that I provide on this form or any future number that I provide for my cellular telephone or other wireless device using automated dialing equipment or artificial or prerecorded voice or text messages.

Borrower's Signature _____

Date _____

Spouse's Signature _____

Date _____

Your spouse must sign this form only if you entered your spouse's name and SSN in Section 3.

www.ck12.org

www.ck12.org