City of Las Cruces

Water Conservation Program

Request for a variance to watering restrictions

The Water Conservation Coordinator has discretion to grant temporary or extended (up to 1 year) variances to the Water Conservation Ordinance in specific situations as specified in the Water Conservation Plan. Please complete this form and mail or email to the Water Conservation Program. If the request is granted, you will be provided with a variance document by mail or email. Please note that you must request the variance at least 5 to 8 business days ahead of time to allow for processing.

Requestor – This section is information about the person requesting the variance.

Customer Name: First Last

Phone Number: ☐ Home ☐ Cell ☐ Work

Please check the preferred phone number.

Email Address (optional):

Email where correspondence may be addressed. Providing an email address will help you receive the variance more quickly.

Location of Variance – This section is information about the address where the variance will take place.

Utility account number:

This is found on the utility bills.

Street address:

City State Zip

Location on lot: Front ☐ Back ☐ Side ☐ Approximate sq ft:

Reason

Check	***Reason***	***Start Date***	***End Date***
☐	Chemical application – 1 day		
☐	Establish new sod – 30 days		
☐	Establish reseeded turf grass – 45 days		
☐	Establish newly seeded turf grass – 120 days		
☐	Other – provide a complete explanation		

Office Use

Date received: Handled by:

Date awarded or denied:

Time period:

Parameters of variance or reason for denial:

Mail the completed form to Water Conservation Program, Las Cruces Utilities, 680 N. Motel Blvd., Las Cruces, NM 88007; or email to Rhdiaz@las-cruces.org