

Instructions for Completing the NOAA Ocean Exploration Fiscal Year 2025 Funding Opportunity Cover Sheet

The Fiscal Year 2025 (FY25) funding opportunity cover sheet is a .pdf form that provides NOAA Ocean Exploration with summary information about a proposal. A funding opportunity cover sheet must be submitted with all pre-proposal and full proposal applications for the Ocean Exploration Fiscal Year 2025 Funding Opportunity.

Submission of a complete funding opportunity cover sheet is required in accordance with instructions provided in the FY25 notice of funding opportunity (NOAA-OAR-OER-2025-25557). Below are the titles of the sections on the funding opportunity cover sheet and a description of the types of information requested for each section. **All sections relevant to your proposal must be completed in full.**

Project Title: Choose a short title (less than 100 characters) that describes your project.

Priority Theme: Check **one** box next to the theme that best applies to your project.

Principle Investigator (PI) Contact Information: Designate a single principal investigator and provide all requested contact information.

Co-PI Contact Information: If relevant, provide the requested contact information for up to two co-principal investigators.

Significant Participants: If relevant, provide the requested information for up to two additional significant participants (individuals, agencies, institutions, or organizations).

Budget Summary: No action necessary. This section will autocomplete based on the budget table on page 2 of the cover sheet. It will show the requested dollar amount for each year of the grant (one and two, as appropriate) as well as the total request, which must be between \$50,000 and \$750,000 (theme: maritime heritage) or between \$50,000 and \$1,000,000 (theme: ocean exploration).

Collaborating Institutions: Provide the name(s) of any collaborating institution(s), the nature of any contribution, and the value of contributed support.

Information for Field Operations: Provide your project's estimated start and end dates, total number of field days, maximum water depth the project operations will reach, the approximate

latitude and longitude of the project area, and a brief description of the geographic operating area.

NOAA Ocean Exploration Funding Request Vessel Information: If you are requesting NOAA Ocean Exploration funding for a vessel to conduct proposed operations, provide the name of the vessel(s), institution that operates it, number of days that are needed, cost per day, and total cost. Be sure to include the cost as a line item in the budget table. Up to two vessels may be listed. **Important budget note:** Costs associated with ship time, ancillary platforms, and other equipment rentals are not subject to overhead as explained in 2CFR 200-68.

NOAA Ocean Exploration Funding Request Ancillary Platform Information: If you are requesting NOAA Ocean Exploration funding for an ancillary platform to conduct proposed operations, provide the platform type, platform name, total cost, cost per day, and number of days. One ancillary platform may be listed. Ancillary platforms can include crewed submersibles, remotely operated vehicles (ROVs), autonomous underwater vehicles (AUVs), camera sleds, landers, and more. Be sure to include the cost as a line item in the budget table. If additional ancillary platforms are needed, provide the details in the pre-proposal or full proposal. **Important budget note:** Costs associated with ship time, ancillary platforms, and other equipment rentals are not subject to overhead as explained in 2CFR 200-68.

Contributed Vessel and Ancillary Platform Information: If you plan to use vessels and ancillary platforms that will be provided at no cost to NOAA Ocean Exploration to complete proposed operations, provide the requested information for no more than one vessel and/or one ancillary platform. Ancillary platforms can include manned submersibles, ROVs, AUVs, camera sleds, landers, and more. The cost should **not** be included in the budget table. If additional vessels and/or ancillary platforms are needed, provide the details in the pre-proposal or full proposal.

Budget Estimate: Complete all the relevant fields. Projects may be one or two years in duration. The duration of your project as proposed must include the time necessary to obtain scientific results in addition to the time necessary to conduct fieldwork. For full proposals, costs in the cover sheet must match the detailed budget narrative and tables included in the full proposal. For the purpose of this funding opportunity, costs for use of vessels and/or ancillary platforms (ROVs, AUVs, etc.) are considered rental costs and therefore are not included in modified total direct cost (MTDC). The exception is for institutions with a federal negotiated indirect cost (IDC) rate agreement that includes these costs.

Education and Outreach: Check the boxes for education and outreach activities you plan to engage in (e.g., teacher at sea, media interviews).

Additional Comments: If you have additional comments or information to share about your project, provide it briefly here.