



Date: April 8, 2021
Location: Remote via Google Meet
Present:

✓	Chris Kampmann	✓	Jim Moody		Patricia McKinney-Clark		Ted Jensen
✓	Dale Kishbaugh	✓	Lori Warner		Patrick Fitzgerald		
✓	Dana Bijold		Mark Frasier	✓	Ray Swedfeger		
✓	Jeannette Jones	✓	Mark Williams	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:00 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the March 11, 2021, meeting: There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

TRAINING COURSE APPROVAL

- Mentioned. No approval requests received as of yet.

MARKING BEST PRACTICE

- Before diving into the draft document, the Commission took into account some stakeholder feedback regarding the fact that markings in CO include inconsistencies between field staff. A sample document from Todd Griffeth (CO 811) was provided and it includes how to mark (drawings). The question was asked within the Commission as to whether more symbols should be included in the Best Practice; perhaps consider a section that shows examples of how utilities should be marked.
 - There are areas where APWA and CGA are both referenced in the current draft of Best Practice. The question was whether to only reference one or use both effectively.
 - Commissioners discussed the big picture: how much guidance to give regarding marking symbols and how to educate the industry - if the Commission moves forward to include this, how to ensure everyone understands what the symbols mean. Might want to include CO 811 in the process of distributing this information (e.g., what does the marking used to denote Hump Crossing mean?).
 - Without consistency in marking it is difficult to be understood by excavators. The goal would be to ensure both locators and excavators are working off of the same information.
 - Are there cons, other than the training time?
 - Excavation Safety Magazine (pp. 14-18) shows CGA marking symbols. May be best to use information that is out there; will there be confusion - does this mean picking between CGA and APWA within the State of CO? Or picking if/when there is a conflict?

- If marking symbols evolve over time, may want to incorporate by reference vs in the document. Even if things change, still some value to put in symbols; forces the Commission to revisit its own document periodically.
- Consider discussing that the excavator handbook from CO 811 include whatever the Commission determines.
- State legislation establishes that the Commission will develop a Marking Best Practice, and if APWA and CGA are only referenced, someone may not take the time to pull out said referenced document.
- Next steps: compare CGA and APWA to see where they are in conflict; staff will prepare a document and use Commissioners (Rob Ellis, Jeanette Jones, Jim Moody, Mark Williams, Lori Warner) to answer questions. The Commission will also review the draft provided by Todd Griffeth (based on APWA) and see where they want to go with this at the next meeting. Also some Commissioners will look into whether APWA and CGA are working at a National level to remove any conflicts.
- Commissioners continued working through the draft Marking document.
- Jeanette Jones will work on some draft language - see comments in the draft document.
- In looking at “positive response” in the Statute and what the Best Practice covers: CO 811 provided the list of what a positive response [code] they have; Commissioners want to review this list to understand and potentially provide feedback to CO 811 about what (per the Statute) a positive response is, since any CO 811 code ‘closes out’ a ticket and then call in a new ticket (restarts the process)
 - Codes available and appropriate use were touched upon.
 - Any way to use a code and keep a ticket open? It seems that tickets should only be ‘closed’ if either the work can begin or the ball is back in the excavator court. Otherwise it should remain ‘open’ - both Commissioners and CO 811 staff acknowledged this challenge.
 - Some codes may need clarity and observationally not every locator uses them consistently (e.g., locate not done because in the middle of the road and no traffic control - is it “extenuating circumstances” or “no access?”).
 - Best Practice should cover “when using a code that reflects XXX”: in the Best Practice any communication should be in writing and can be transferred into the comments required section of CO 811 positive response.
 - Noted: the positive response that needs more info/time, etc., should denote who is responsible for next steps.
 - Discussion about how to handle instances when the locate is not completed due to volume, size of locate area - no resolution at this time. Some of these items may be for CO 811 Procedures Committee and some may fall into the Commission’s Marking Best Practice.
 - Next steps: Jim Moody to work on language regarding positive response - see Marking document comments section.
- CO 811 - moving from a question (“is access available?”) to a statement that access shall remain open from the time of request until due date; copy provided from CO 811; staff to incorporate into draft and share with AG to see if they have any additional notes.
- The Commission worked through a bit more of the draft document. Hope to see a draft ready in the next few months.

OTHER BUSINESS

- Members discussed a meeting summary to provide at the full Safety Commission meeting (April 8, 2021).
- Members discussed potential topics for the next Best Practices meeting.

The next meeting is scheduled for May 13, 2021.

Meeting adjourned at 11:42 am.