



Date: February 13, 2020

Location: Colorado Department of Labor and Employment
 633 17th Street, Suite 500
 Denver, CO 80202

Present:

✓	Chris Kampmann	✓	Jim Moody	✓	Mark Williams	✓	Ted Jensen
✓	Eric Kirkpatrick	✓	Julie Mileham	✓	Mark Jurgemeyer	✓	Ray Swedfeger
✓	Jeannette Jones	✓	Kat Duitsman	✓	Mark Frasier		Tom Sturmer
✓	Rob Ellis		Lori Warner	✓	Patrick Fitzgerald		

* Indicates arrival after roll call

Note: The meeting was recorded and started at 12:16pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL:

A Motion was made to approve the minutes from the January 9, 2020, meeting: motion did not carry and discussion was entered. There was a note to correct Chris Kampmann’s nomination from Chair to Vice Chair. **A Motion was made to approve the minutes from the January 9, 2020, meeting with this correction:** motion carried and discussion was entered. There was no further discussion, a vote was taken to approve the minutes. It was approved by a unanimous vote.

CO 811 UPDATE:

Jose & Whitney presented:

- Industry update: PHMSA grant has been posted and shared. Regarding Road grading, CCI HBI 1173 bill introduced - SC Members discussed whether there are any amendments attached to the bill. None known at present.
- Operations update: Center statistics shared. Developing new customer experience literature regarding the ticket process.
- Technology update: on schedule to test file attachments (in March).
- Member relations: automatic positive response renotification began on 1/3/2020. 63% of Tier 2 members remain - SC Members discussed proactive next steps with the deadline approaching; will continue discussion in March with CO 811.
- Public Awareness & Marketing: Upcoming Excavator Trainings [on website], several expos and shows upcoming.

COMPLAINT HEARINGS:

- The Review Committee's Findings of Fact form from the February 6, 2020 hearing was reviewed with the Safety Commission.
 - Complaint # 2019-012: **A Motion was made to adopt the Review Committee's recommended remedial action as noted in the Findings of Fact form:** Motion carried & discussion was entered. No further discussion was had. A vote was taken. The motion was approved with a vote of 12 yay, 1 nay & 0 abstentions.
 - There was general discussion about two items: how to manage complaints involving homeowners and complaints that were withdrawn and reopened. Members tabled these topics for the March meeting - Complaint Hearings - to be able to include the AG's staff for guidance.
- February & March Review Committee Members were selected
- The Commission was updated regarding other complaint items:
 - 40 complaints were received from 1 complainant, with all events occurring in Loveland (Home Rule Entity). After forwarding the complaints, there was communication that Loveland is in process of completing a resolution to have the SC manage the complaints moving forward. SC tentatively holding 4/7/2020 as a hearing date should the need arise.
 - Update on the anonymous complaint, 2019-079: no additional information was submitted and the complaint was dismissed.
 - Update on the status of 2019-026: remedial action not received by 1/13/20. Commission requested staff to reach out to the party again and also add this item to the March meeting for further discussion with the AG's staff.
 - Violations Penalty Version 2: feedback provided by the commission to staff. Sheet updated.

BEST PRACTICES:

- A summary of the work completed by the Best Practices sub group was provided.
- Time was spent on SUE; were not able to review the entire draft - hope to complete and share the draft in March.
- March Agenda will include Training Course Approval: interested parties invited to attend.

ADMINISTRATIVE ITEMS/OPS UPDATE:

- SC Member confirmation date finalized
- PHMSA Grant due by March 19; interested SC members will be included in the document preparation
- Database status: working with internal OPS team on development; interested SC members will be included in the review process
- Questions for AG will be shared and prepared for March meeting
- Staff are still looking for a 'complaints received' point of contact for Verizon

DAMAGE PREVENTION FUND USE:

- Members discussed possible next steps; determined that the process for Fund use should be moved to the Best Practice sub-group (future agenda item)
- OPS staff tasked with reaching out to the OPS Finance department regarding grant/proposal processes already in place - both RFP and Grant application options

OTHER BUSINESS:

- Stakeholder Follow Up (CK): Member reported on their communication with a stakeholder and their interest in Damage Prevention Enforcement
- Members discussed next steps for CO 811 Annual Report data - requested CO 811 be a part of further discussion to help plan for the 2020 report

- CCA 'Complaint Filing Guidance' (JM): Member reported on a draft document being developed for CCA members. SC discussed the benefits of this type of document and encouraged CCA to share the draft with them at the next meeting
- Agenda for the next meeting was discussed.

The next meeting is scheduled for March 12, 2020.

Meeting adjourned at 3:40 pm.