



**Date:** March 29, 2021

**Location:** Remote via Google Meet

**Present:**

✓*	Chris Kampmann	✓	Jim Moody	✓	Patricia McKinney-Clark	✓	Ted Jensen
✓*	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold	✓	Mark Frasier	✓	Ray Swedfeger		
✓	Jeannette Jones	✓	Mark Williams	✓	Rob Ellis		

\* Indicates arrival after roll call . - indicates technical difficulties during roll call

**Note:** The meeting was recorded and started at 10:00am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting [cdle\\_safetycommission@state.co.us](mailto:cdle_safetycommission@state.co.us).

**REVIEW DIVERSITY TASK GROUP IDEAS:**

- Members of the Diversity Task Group summarized for the full Commission how they developed draft content that could be used in response to Boards & Commissions (B&C).
- Commission reviewed draft content developed as a response letter to B&C and a final version was drafted.

**A Motion was made to finalize and approve the letter to B&C and send this on to the Executives in OPS as well as the B&C office:** motion carried and discussion was entered. There was no further discussion, a vote was taken to approve the motion. It was unanimously approved.

**FINALIZE DIVERSITY PLAN:**

- Based on the bullet points in the letter to B&C, the Commission discussed if there were any additional steps to consider as they look to advertise and fill the currently vacant seats on the Commission.
  - Add language to the Commission’s website under ‘How to Apply’ to the Commission.
  - Additionally, information could be shared with CO 811 members - either through CO 811 staff or via a mailing list OPS staff has - to advise the industry of a vacancy on the Commission to represent Telecom/Broadband. The Commission discussed how to proceed. It was noted that CO 811’s website currently links to the Commission’s website and perhaps they could also add language. It was noted that there are 2 items on the table: 1) how to fill the current vacancy and disperse information, and 2) how to advertise the diversity goal long term.
- The Commission determined that regarding CO 811, the Commission would at minimum notify them of any vacancies and how they disseminate that information is their choice. This would apply for both the current vacancy as well as future openings.
- For the current Telecom/Broadband seat, OPS staff will also use the contact information received for CO 811 members that are in this category to advise them of the vacancy.
- Next steps: staff was asked to proceed with diversity plan edits with support from Chair and Vice chair of Commission.

**OTHER BUSINESS:**

- None

The next meeting is scheduled for April 8, 2021.

Meeting adjourned at 10:54 am.