



Date: August 12, 2021

Location: Remote via Google Meet

Present:

	Chris Kampmann	✓	Jim Moody		Patricia McKinney-Clark	✓	Ted Jensen
	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold		Mark Frasier	✓	Ray Swedfeger		
✓	Jeannette Jones		Mark Williams	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:00am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the July 8, 2021 meeting: There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

A Motion was made to approve the minutes from the July 19, 2021, meeting: There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

TRAINING COURSES

- No submissions at this time.

MARKING BEST PRACTICE

- *Positive Response: Documentation and Process:*
 - Members discussed action items. Jeannette asked for comments from Commissioners. Jeannette’s action items were added to this section.
- Rob Ellis requested Best Practices information for stakeholders and inquired about process and finalizations. Jose Espino added that the current version may not include future published items. Jeannette’s plan is to complete version by end of the year.
- Members discussed sending draft to stakeholders for comments and changes. Three month process to finalize draft, send it to stakeholders for 3-4 weeks for review. Concerns raised about unclear items on behalf of stakeholders. Plan to raise questions on this during full Safety Commission meeting at 12 PM.
- Doodle poll to be sent to the Safety Commission to gauge availability to review the Marking Best Practice document in 3-hour meeting in August or September.
- Staff will clean up draft and send to Commission for review in order to send to stakeholders.

OTHER BUSINESS

- Agenda items: Large Projects Best Practice. Determining individuals with the expertise to contribute to it; identifying persons to serve as sponsors, and as the Chairperson.
- Members discussed a meeting summary to provide at the full Safety Commission meeting (August 12, 2021, at 12pm).

The next meeting is scheduled for September 9, 2021.

Meeting adjourned at 10:47 am.