



Date: August 23, 2021

Location: Remote via Google Meet

Present:

	Chris Kampmann	✓*	Jim Moody		Patricia McKinney-Clark		Ted Jensen
	Dale Kishbaugh	✓	Lori Warner		Patrick Fitzgerald		
✓	Dana Bijold		Mark Frasier		Ray Swedfeger		
✓	Jeannette Jones	✓	Mark Williams		Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 9:00am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MARKING BEST PRACTICE

- Staff were asked how feedback from stakeholders on the document would be received/organized. Staff suggested a google form with a google sheet to organize responses. Commissioners asked staff to ensure that the Google Form denote each section so that feedback can be matched accurately. Staff to develop the google form.
- Commissioners went through each section to edit content for readability.
- It was noted that in the final version, each section - both the statute referenced and the practical application, should be on the same page & when page breaks occur it should not be in the middle of a section when possible.
- Commissioners worked to create subheading/titles for each section to make readability easier. Discussed a table of content being added at the start of the document. No decision made; will wait for feedback from stakeholders on if it is wanted.
- Once a new photo is received from Mark W, to denote white lining with paint and flags, staff will work with Jeannette J to develop an announcement requesting stakeholder feedback as well as the Google Form.
- Goal is to send the document with announcement and google form by next Monday (8/30/21).
- Deadline for comments Sep 17, 2021
- Week of September 23rd used to sort comments
- Week of September 27th: try to have another 3 hour BP meeting
- Attempt to have a final draft by the next full SC meeting in October.

The next meeting is scheduled for September 9, 2021.

Meeting adjourned at 11:43 am.