



Date: March 10, 2022

Location: Hybrid via Google Meet and at 633 17th St., Denver, CO, 80202.

Present:

✓	Chris Kampmann		Jeannette Jones		Mark Williams		Rob Martindale
✓	Dale Kishbaugh	✓	Jim Moody		Patrick Fitzgerald	✓	Ted Jensen
✓	Dana Bijold		Julie McCaleb		Raymond Swerdfeger		Terri King
✓	Esther Williams		Lori Warner	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:05 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the February 10, 2022 meeting: There was no discussion; a vote was taken to approve the minutes. It was approved. Jim Moody abstained.

BEST PRACTICE DISCUSSION:

- Reviewed the workflow (chart) developed to create a Best Practice.
- Reviewed the existing Best Practices and how they might impact the idea of Large Project Coordination.
- The discussion of large projects began in October of 2020; there is no reference to this phrase in the law.
- 10 day tickets will fall into this in some regards. To be discussed in a future meeting.
- CO 811 Procedures Committee has draft work in this area, no completed document.
 - Jim Moody to look into what CO 811 had drafted.
 - How can all parties efficiently prepare when it is known that a large project is occurring.
 - Since not in the law, it would be a guidance for the industry
- A definition may be warranted to know what falls into a Large/Complex project.
 - Anything that falls outside a standard ticket (if you think the language in the law works for you - go with that). If you want additional support and resources, here is a process).
 - If large numbers of ‘refreshes’ are required would that be a part of large projects
 - Excel Energy looks at anything over 500 linear feet.
 - SUE is 1,000 linear feet, or boring (project types)
 - Who determines if the project is large or complex? Perhaps it is the Excavator that requests that their project is classified as a Large or special project. 1,000 linear feet is nothing in a rural environment, and a city block (under 1,000) can be very complex. Could be based on how many days of locating is required (that would come from the Owner/Operator), if it is more than 2 days.
 - Example of the challenges of locating in stages - when sections of an area are located and there are gaps in the locations, do not want to have an excavator assume the gaps were already cleared
 - Consider criticality and potential risk (vs size/the word ‘large’), as opposed to size

- Consider parameters from either side - excavator and owner/operator
- If the work will take the excavator more than 30 days = large
- Is this about a meet being requested, or is this about more notice? It is not uncommon during the standard process to have a meet requested that might have been unexpected.
- New ticket category that allows for more than 2 days?
- Reasonable care is part of the law (positive response is required within 2 days - not necessarily marks
- Consider developing the Best Practice/Guidance that might eventually end up in Regulations. Regardless of whether that occurs, simply having the guidance may create a common expectation and process that resolves issues.
- Consider a list of issues (vs a definition) and determine solutions that can be the guidance and suggestions to resolve these (assuming all parties are willing to follow a process)
 - Perhaps types of large/complex projects will themselves have varied processes.
- What states have a Large Project process already?
 - New Mexico: it is a part of the law in this State. Driven by the excavator, based on timeline of expected work. On site meeting is required. "Wide area type" - get 15 days to complete the locates. In the Excavator Handbook. Also provide online training (~3 hours) about this process.
 - Georgia
- Sub-contractors and their roles should be considered.
 - General Contractor could be responsible for the coordination, everyone is still responsible for their own tickets.
 - Consider zones
- **Ultimate Goal:** Excavators are looking to have locates completed in enough time to meet their work schedule & facility owners are looking for enough notice to be able to perform the locates with their available resources.
 - 1 solution: notifying facility owners through the CO 811 system about the project and giving a due date; notification and refreshes will also want to be considered.
 - Work with CO 811 about this guidance being developed and invite to upcoming meetings for their thoughts of feasibility.
 - Issue to consider: what if a facility owner does not participate in the process?
- Process:
 - Way to give advance notice -ticket that is not a locate ticket & is a *planning ticket*
 - Option to pre-meet
 - Excavator should bring to the meeting a schedule
 - Locate tickets would reference this planning ticket
 - Process to tie tickets to this project is important & still every excavator needs to call in their own ticket (want to prevent a locator from having to go 3 times to mark the same place)
 - Considerations for all the practical issues will also want to be considered (refreshes, expiration, etc)
- Xcel Energy process - consider what they already have established with their locators. Key is communication. Consider inviting other facility owners to share their process.
- Suggestion to involve municipalities when permits are being requested/issued. Chris to look into what data if any there is in processes and will revisit this with the group.
 - Agrees that the various laws, permits, etc might overlap or support this
 - Denver City/County has a process and invite them as an SME

OTHER BUSINESS

- The group discussed next steps for future meetings, specifically who to invite & what to work on.
- The group discussed the items to present to the full Safety Commission.
- Tentative agenda: Admin items, give invited stakeholders 10-15 minutes to present their process with large/complex projects, Commission discussion on learnings.

The next meeting is April 14, 2022.

Meeting adjourned.