



Date: March 10, 2022

Location: Hybrid Webinar & at 633 17th Street

Present:

✓	Chris Kampmann	✓	Jeannette Jones	✓	Mark Williams		Rob Martindale
✓	Dale Kishbaugh	✓	Jim Moody		Patrick Fitzgerald	✓	Ted Jensen
✓	Dana Bijold		Julie McCaleb	✓	Raymond Swerdfeger		Terri King
✓	Esther Williams	✓	Lori Warner	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 1:00 pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL:

A Motion was made to approve the minutes from the February 10, 2022 meeting: motion carried. A vote was taken to approve the minutes. It was approved.

CURRENT BUSINESS

CO 811 Update:

JD Maniscalco, Marty Mead, Carla Sanchez, and Whitney Nichols presented:

- **CEO Update:** Global Safety Excavation Conference in AZ last week. New trade organization - Facility Notification Centers Association (formerly One Calls of America). Wyoming One Call - wildfires and their suppression may be exempt. In 2024 there may be a trade show in Colorado Springs, where information can be shared by the industry & to the industry.
- **Operations Update:** 3% above forecast for ticket volume. 2022 Center stats were shared. Voice calls continue to decrease as a % of the total ticket processing type. Currently hiring damage prevention agents - if interested or know of someone that is interested please send them to the CO 811 website.
- **Member Relations Update:** Automatic Positive Response Renotification (APRR): reviewed what this is as a part of the CO 811 system. 9% in February of ticket total for the month. Excavator Renotifications (EXRN) numbers not noted this month. 6 new members onboarded; 8 new member codes created; 5 members terminated (all sold, removed or never had utilities). Annual member updates have been sent out or are scheduled to be sent. Member onboarding will now include a learning management system (available in the 4th quarter).
- **Marketing and Communications Update:** went over the advertising they are running. Safe dig month preparations in the works.

- Damage Prevention: 22 paradigm excavator trainings planned and almost done with those; in person events. The tolerance zone, positive response: how to view and interpret it, and ticket attachments were 3 areas of learning the excavation community asked to receive education on. Updated procedures guide available; new addition to include county road grading exemption (June 2022).

In discussion, Commissioners asked about what wildfire suppression and the exemption looks like. JD noted that he is working on information gathering currently and nothing particular has been decided. Data on participation at the Paradigm training was asked about; CO 811 to follow up. Geofencing was noted as something that will also be used in April in Safe Dig Month. Question about progress on updating the positive response codes with the Procedures Committee - the document has been put into a final draft and will be on the next Board meetings agenda.

COMPLAINT HEARINGS:

The Review Committee's Findings of Fact forms from the February 22 and March 2, 2022 hearings were reviewed with the Safety Commission.

- Complaint # 2021-037: **A Motion was made to approve the Review Committee's recommended remedial action as noted in the Findings of Fact form:** Motion carried and discussion was entered. In discussion it was asked about the inability to locate the lines immediately. It was noted that the lines were put in before electronic locating was required. They do pothole and put in marker balls at this time. A vote was taken to approve the motion. It was approved.
- Complaint # 2021-038: In initial discussion it was noted that the Respondent was not aware that a culvert replacement fell into the definition of Excavation. There was also discussion about the fact that the Review Committee was split on whether or not this was a Major or Moderate violation. **A Motion was made to approve the Review Committee's recommended remedial action as noted in the Findings of Fact form:** Motion carried and discussion was entered. There was no further discussion. A vote was taken to approve the motion. It was approved.

BEST PRACTICES:

- Worked on Large/Complex projects - initial discussion on what this is defined as or includes.
- Challenge is to come up with a process that the excavators want to use and get all parties what they need in their work without overloading any one person.
- For the upcoming April 14th Best Practice want to have stakeholders come to discuss their process around what they see as a large/complex project. Commissioners noted that it would be helpful to reach out to your individual constituents, especially if you know they have a well organized process, to share what works for them. Staff will ensure all Commissioners are aware of this request for the next meeting since not all Commissioners attended today's meeting.
 - One question to have answered: what is a feasible area to have covered in a day &/or how much notice is helpful.
 - The 10 day ticket needs further discussion as well in the Best Practice group.
 - Specifically for the next meeting is to invite facility owners; future meetings will include excavators and other impacted stakeholders. Will meet monthly as of now.

ADMINISTRATIVE ITEMS/OPS UPDATE:

- No complaints received in 2022 at this time.
- Damage prevention fund has over \$40,000; spending authority has been included as a decision item as a request in the budget. Ongoing authority was requested. If accepted, it would grant \$20,000 spending in a year. At this time the approval is still in process.
- On February 28th the senate confirmation hearing occurred for commission members. A question regarding the upcoming road grading was asked of all 6 Commissioners, it was the same senator who asked the same question that was asked at least year's hearing. All 6 Commissioners were approved.
- For Commissioners whose terms end December 2022, ideally 3 nominees are selected by September 1 by your nominating entity.

- March 14, 2022 is the next HB21-1095 stakeholder meeting to get updates on the
- There are 3 updates for Boards and Commissions based on a new Senate Bill (SB) 22-013 recently signed by the Governor:
 - Allowing remote participation: need to update Bylaws so that the remote attendees can count towards quorum
 - Leaving a term early: An appointed member continues to serve until a new member (successor) is appointed
 - Partial terms: A partial term counts towards the term limit if it is more than half the length of the standard term.
- Meetings: In person meetings are now permitted, as long as a hybrid (virtual) option exists. Other recommendations were noted per the Governor's office.
 - Due to the expected numbers of attendees that might come, opening up the in person option to all interested parties is possible for future meetings.
 - Commissioners discussed only having a Best Practice meeting in April.

OTHER BUSINESS:

- Quick verbal review of the MOU between CO 811 and the Safety Commission, and responsibilities regarding documentation.
- Bylaw update and CO 811 update are the only items known for future meetings at this time.

The next meeting for the Best Practice is scheduled for April 14, 2022; no additional meeting will be scheduled for the full Commission.

Meeting adjourned.