



Date: July 11, 2019

Location: Colorado Department of Labor and Employment
 633 17th Street, Suite 500
 Denver, CO 80202

Present:

✓	Chris Kampmann		Jim Moody		Mark Frasier		Randy Wheelock
	Eric Kirkpatrick		Julie Mileham	✓	Mark Jurgemeyer	✓	Ray Swedfeger
✓	Jeannette Jones	✓	Kat Duitsman		Mike Mills	✓	Tom Sturmer
	Jeff Rumer		Lori Warner		Patrick Fitzgerald		

Note: The meeting was recorded and started at 10:00 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us

MINUTES APPROVAL: N/A; this was the first meeting

BEST PRACTICES

The Safety Commission is tasked to develop Best Practices, and these will be used as Guidance

- The members discussed the process to develop Best Practices, including how topics will be determined and consensus reached
- Discussed how CO 811 Procedures Committee works and manages topics
- Definitions and Frequently Asked Questions (FAQs) were discussed, as well as how to share the information online.
- Discussed top priority topics for initial Best Practice meetings & logistics of Best Practices meetings

OTHER BUSINESS:

- Members discussed a meeting summary to provide at the full Safety Commission meeting (July 11, 2019 12-4pm)
- Members discussed topics for the next Best Practices meeting

The next meeting is scheduled for August 8, 2019.

Meeting adjourned at 11:30am