



Date: July 14, 2022

Location: Virtual via Google Meet

Present:

	Chris Kampmann		Jeannette Jones		Mark Williams	R	Rob Martindale
	Dale Kishbaugh	R	Jim Moody	R*	Patrick Fitzgerald	R	Ted Jensen
R	Dana Bijold		Julie McCaleb		Raymond Swerdfeger	R	Terri King
R*	Esther Williams		Lori Warner	R	Rob Ellis		

I indicates in-person attendance R indicates remote attendance
 * Indicates arrival after roll call - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:00 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the June 9, 2022, meeting: A vote was taken to approve the minutes. It was approved. Ted Jensen abstained.

BEST PRACTICE DISCUSSION:

Some general comments about large/complex projects from the Safety Commission members' perspectives:

- The workload of locating companies makes on site meetings difficult. Having a plan laid out would help everyone.
- AM meetings are challenging, as that is when locators are catching up on tickets, so PM meetings are better.
- Meetings may need to be either virtual or on site. Options for timing are 7, 10, 30 or 60 days in advance of the project start date.
 - 7-10 days does not seem adequate to onboard and train a locator for gas and electric utilities.
 - Meeting timeline and actual locates performed may be separate tickets.
- CO 811 may consider having a special ticket type for Large Projects/pre-excitation meets.
 - "Positive response" could include a way to denote inability to attend a meeting; that way, it is officially recorded vs communication via texts or phone calls between companies outside of the CO 811 system.
- Consider establishing specific personnel for Large Projects; may not be available/an option for all companies.
 - This worked in the past for some facilities, but personnel is not guaranteed.
- Some utility companies do not have their own in-house locators, or have locators who cover the entire state.
- Fiber projects can be large and complex on their own; is there a way for Communication companies to provide more of a heads up to other impacted utilities that this project is coming and give more notice than comes with a 2-day ticket?

- Since this work is horizontal/linear, it often undergoes SUE; attaching prints to a locating ticket could help minimize extra locating time.
- Whitelining helps eliminate extra locating efforts.
- There is still no definition/parameters for what a Large or Complex Project is.
 - Sometimes it is a SUE project, sometimes it isn't.
 - 500-1,000 feet in an urban area for gas is a large project, but for telecommunications, it is not.
 - Excavators should be the ones to determine whether projects are large/complex.
- It is hard to staff for the unknown - any # of tickets can be called in on any given day - so how should we resolve this issue to always have the right number of personnel?

Lumen (utility owner):

- Agrees with the difficulty in staffing.
- Agrees with the desire to protect infrastructure; large projects do cause more damages.
- Suggests piloting a better option:
 - A new ticket type that encourages a partnership between excavators and utility owners.
 - Having an established person for each large project would need to be tested and scaled.
- Tickets by the numbers: 82,000 average/month, 19,000/week - scalability is a concern.
- Lumen has both in-house and 3rd party locators.
- Define a large project based on CO 811 tickets, or, more often, locators in the field can also define it as a "project" and follow up with the supervisor/manager about timelines.
- The more advanced the notice, the greater the chance to be able to meet and mark facilities in a timely manner; follow up is also feasible with notice.
- It has to go both ways (reciprocal communication), and flexibility regarding meeting times is essential.

General discussion with facility owners:

- CDOT can include a coordination best practice for projects as they move from planning to execution in their jobs.

Review on information from previous meetings for key takeaways:

- Giving notice of an upcoming project
- Making time to meet
 - Suggest PM meetings
 - Suggest 2-3 meetings vs just 1 meeting
- Time/length/complexity of project will determine if it qualifies as a large/complex project
- Best practice is to whitenline
- Potentially create new CO 811 ticket type re: pre-project meetings
- Summary notes were added to the Large Project Best Practice draft

OTHER BUSINESS

- Recapped what to share with the full Safety Commission
- Discussed what to cover in the next few meetings, including inviting 3rd party locators and CO 811

The next meeting is August 11, 2022.

Meeting adjourned at 11:45 am.