



**Date:** October 14, 2021

**Location:** Remote via Google Meet and at 633 17th St., Denver, CO, 80202.

**Present:**

✓	Chris Kampmann	✓	Jim Moody		Patricia McKinney-Clark	✓	Ted Jensen
✓	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold		Mark Frasier		Ray Swedfeger		
	Jeannette Jones	✓	Mark Williams	✓	Rob Ellis		

\* Indicates arrival after roll call . - indicates technical difficulties during roll call

**Note:** The meeting was recorded and started at 10:04 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting [cdle\\_safetycommission@state.co.us](mailto:cdle_safetycommission@state.co.us).

**MINUTES APPROVAL**

**A Motion was made to approve the minutes from the August 12, 2021 meeting:** There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

**A Motion was made to approve the minutes from the August 23, 2021 meeting:** There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

**A Motion was made to approve the minutes from the September 27, 2021, meeting:** There was no discussion; a vote was taken to approve the minutes. It was approved unanimously.

**TRAINING COURSES**

- ACEC must approve courses
- Jacquee received sample certificate on 10/14/21 and a survey/quiz for course participants from ACEC
- At step 2 of Commission's discussion and approval of course criteria.
- Chris Kampmann: training form received. Deciding if more information is needed for courses to be approved by UDPSC. Further review of process needed. Commission discussed review process and to determine if extra time is needed for review. Jacquee confirmed that there is not a deadline for the review process.
- Dana Bijold provided an overview of training and her impression of course utility and relevance and more specific synopsis from an engineering perspective.
- Dana will be in touch with ACEC for synopsis descriptions
- Jim Moody requested clarification on the training and relevance for contractors, etc.
- Dana Bijold confirmed applicability of training for various scopes of work: also important for municipalities regarding laws and requirements.

- Chris Kampmann: also important to review within dynamic of current SUE Best Practice. Concerned with UDPSC's approval within committee.
- Committee decided on a month for review period of training and importance of considering current SUE Best Practice within review.
- Discussed complaint record with SUE law.

### **MARKING BEST PRACTICE**

- Feedback from Attorney General's Office discussion
- Time to decide what should be retained in document and to raise questions for AG
- Deciding to keep or remove suggestions
- Clarified APWA color coding adopted by Colorado statute
- Clarified area with too much information
- Katie Allison: revise "for purposes of this Best Practice" to avoid confusion.
- Katie clarified that her suggestions are not required
- Footnote included notifying reader of earlier Best Practice version
- Removed sentence within Practical Application description.
- Clarified bullet point within SUE-Specific Section of Statute regarding any design investigation requiring excavation.
- Clarified use of white flag bullet point
- Clarified Practical Application: Positive Response - Responsibility: Owners and Operators: Katie Allison underscored alignment with statute. Confirmed electronic location aspect in statute.
  - Added bullet for sanitary sewer statutory references in section.
- Remaining Attorney General's Office feedback review will be continued at the next Best Practice meeting.

### **OTHER BUSINESS**

- Chairperson for Large Projects to be selected at the next meeting.
- ACEC course review will take place at the next meeting.

The next meeting is scheduled for November 10, 2021.

Meeting adjourned at 11:51 am.