



Date: November 10, 2021

Location: Remote via Google Meet and 633 17th St., Denver, CO, 80202

Present:

✓	Chris Kampmann	✓	Jim Moody	✓	Patricia McKinney-Clark	✓	Ted Jensen
	Dale Kishbaugh	✓	Lori Warner	✓	Patrick Fitzgerald		
✓	Dana Bijold	✓	Mark Frasier	✓	Ray Swedfeger		
	Jeannette Jones	✓	Mark Williams	✓	Rob Ellis		

* Indicates arrival after roll call . - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 12:00 pm. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL:

A Motion was made to approve the minutes from the October 14, 2021, meeting: motion carried. There was no further discussion; a vote was taken to approve the minutes. It was unanimously approved.

CO811 UPDATE:

Whitney Nichols, Melissa Craven, Carla Sanchez presented:

- CEO Update: Facility closed through 2021; looking to reopen facility around March 2022. Otherwise operational.
- Operations Update: 6.7% higher than forecast. Damage trajectory on par. 2021 Center statistics shared.
- Member Relations Update: Automatic Positive Response Renotification (APRR): 2021 statistics improved from 2020. Additional statistics were shared. 6 new members in October (2 Municipalities, 2 Ditch, 1 Oil and Gas, 1 Communications) 0 Terminations in October.
 - Positive Response codes and associated descriptions: still with the Procedures Committee. CO 811 does not “close” tickets and multiple response codes can be used by owner/operators. CO 811 does not take any action based on response codes, simply communicates status.
 - Excavation start and duration: expected release in 2022
 - Member facility excavation notification: increasing character limits forthcoming
 - New ticket type: Utility not found under marks - expected release in 2022
- Marketing and Communications Update: Spanish Excavator LMS project is complete and being shared with PHMSA. New Procedures Guide is complete and with the printers; digital version is being added to the resources page on CO 811 website - available to share with Commission and stakeholders as a resource. Also reminder of monthly SC survey (attached to Prezi)
- Damage Prevention: New liaison for the NE region of Colorado - Jay Petrilli.

- Information and Technology: same information as October; no updates at this time

Discussion/Questions: Challenge noted in hiring and being fully staffed; goal is March 2022. Open positions are noted on the website.

COMPLAINT HEARINGS:

- Selection of Review Committee members for December 2 hearing.
- Other items/discussion:
 - Noted 2 more complaints forwarded to Colorado Springs
 - Brief anecdotal conversation about the state of the industry: some frustrations/issues still exist however filing a complaint is a last resort and is a time consuming process. Therefore a lack of complaints may not accurately reflect the resolution of issues. Some discussion on the benefits of continuing outreach - on who/what the Commission does and its relationship with CO 811. Perhaps attending regional damage prevention. Perhaps a Commission 101 training? OPS staff did develop a template.

BEST PRACTICES:

- Updates from Best Practice Meeting:
 - ACEC SUE training course under evaluation. 6 modules. Approximately 4 hours total. Want to ask ACEC if they will track users if assigned the training as part of remedial action (*Dana to follow up*).
 - Marking Best Practice available for full Commission to review - draft will be shared in post meeting email to Commissioners. Plan to consider a motion in the December meeting
 - Looking for a Chair for Large Projects Best Practice as the next task.
 - No meeting until February 2022

OPS STAFF UPDATE:

- Commission 101 draft presentation: this is general information. Feedback provided by Commissioners to modify some portions.
- PHMSA annual program review occurred on November 2, 2021. Indicated CO would be adequate (official letter forthcoming). Only concerns are related to 2022 - new road grading language will make CO ineligible for PHMSA grants combined \$160,000); it is the term "county employees" being exempted that is the issue. Adequacy rating and grant eligibility are separate items.
 - Question: have sponsors of the bill been advised of this impact? Some state agencies (eg OPS & PUC) were notified. CCI might be able to work with language from NE - consider talking to them first. OPS staff will ask PHMSA about the 2022 timing (application due in March and new language implemented in June) - and whether it is worth applying.
- 2nd stakeholder meeting on November 15, 2021 from 10am-12pm. Focus on action steps generated at the first meeting (October 18, 2021) & determine who to collaborate with to implement them; also take new ideas.
- Commission membership: for the 6 seats looking for nominees - all have at least 1 applicant; several have 3. Letter has been sent from OPS to Boards & Commissions. Awards have been ordered for those leaving the Commission.
- Hybrid meetings update: new information forthcoming regarding Boards and Commissions meetings - virtual for the foreseeable future. This impacts hearings as well.
- Complaint Statistics: shared dashboard; noted that the annual Year in Review report is where statistics between years are shared.

Annual Report Discussion:

- OPS staff shared a sample email that was sent to Owner/Operators

- Two facility owners emailed feedback - one thanking the Commission for the information, the other asking for more information. Chris Kampmann and Mark Williams will answer their questions and share the learnings with the Commission.
- Open rate was high for both groups

PHMSA State Damage Prevention Grant Ideas:

- OPS will prepare a complete list and ask PHMSA whether this is worth pursuing

OTHER BUSINESS:

- Items for next month's agenda were discussed.

The next meeting is scheduled for December 9, 2021.

Meeting adjourned at 1:31 pm.