



**Date:** December 12, 2019  
**Location:** Colorado Department of Labor and Employment  
 633 17th Street, Suite 500  
 Denver, CO 80202

**Present:**

	Chris Kampmann		Jim Moody		Mark Frasier	✓	Randy Wheelock
	Eric Kirkpatrick	✓*	Julie Mileham	✓	Mark Jurgemeyer	✓*	Ray Swedfeger
✓	Jeannette Jones	✓	Kat Duitsman		Mike Mills	✓	Tom Sturmer
	Jeff Rumer		Lori Warner	✓	Patrick Fitzgerald		

\* Indicates arrival after roll call

**Note:** The meeting was recorded and started at 10:07 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting [cdle\\_safetycommission@state.co.us](mailto:cdle_safetycommission@state.co.us)

**MINUTES APPROVAL: A Motion was made to approve the minutes from the November 14, 2019, meeting:** motion carried and discussion was entered. There was no discussion; a vote was taken to approve the minutes. It was approved by a unanimous vote.

**BEST PRACTICES**

**Road Grading**

- An update of the draft Road Maintenance Guide was shared from CO 811 Procedures Committee
- A procedure at CO 811 is a separate item from a Best Practice
- Members discussed next steps, including awaiting a final version

**“SUE”**

- Members reviewed the draft Best Practice and shared the content with the audience
- Representatives from ACEC, CDOT, CARSE, various municipalities and engineers were present to discuss their understanding and concerns with fulfilling the requirements of the SUE portion of the law.
- Members asked the attending stakeholders for feedback on various aspects of the law and how the Best Practice would assist various groups in complying with the expectations
- Ongoing notes were taken to assist in developing the best practice, including drafting some language

**OTHER BUSINESS:**

- Members discussed a meeting summary to provide at the full Safety Commission meeting (December 12, 2019 12-4pm)
- Members discussed topics for the next Best Practices meeting

The next meeting is scheduled for January 9, 2020. Meeting adjourned at 11:49 am.