



Date: December 14, 2023

Location: Hybrid: 633 17th St, Suite 500, Room 5C and via Zoom

Present:

	Eric Lewin	I	Laura Lancaster		Josh Meck	I	Rob Martindale
I	Ted Jensen	I	Moses Alvarez		Patrick Fitzgerald		Curt Graham
*	Dana Bijold	I	Julie McCaleb		Raymond Swerdfeger		
I	Esther Williams		Lori Warner	R	Annemarie Bluff		

R indicates remote attendance I indicates in person attendance
 * Indicates arrival after roll call - indicates technical difficulties during roll call

Note: The meeting was recorded and started at 10:01 am. These minutes represent a summary of this meeting and are not intended to be a verbatim document. Audio recordings of the meetings can be obtained by contacting cdle_safetycommission@state.co.us.

MINUTES APPROVAL

A Motion was made to approve the minutes from the November 9, 2023, meeting: A vote was taken to approve the minutes. They were approved. Moses Alvarez and Ted Jensen abstained

BEST PRACTICE DISCUSSION

- Colorado Emergency Report: telecom reporting to DIRT
 - Currently no telecommunications rep on Safety Commission
 - Postpone - more input from CO811 and other commissioners
- Large/Complex Best Practice has been published to the OPS website.
- Farmers and Ranchers fliers presented - two different designs
 - Need to clarify deep ripping and the depths involved. Clean up wording to remove confusion.
 - Icon design
- Still looking for someone to give a testimonial
- GPPR team will travel to a location to film the testimonial, if needed.
- Social media can be used to distribute the flier/best practice
- Hearing Prep/Process & Damage Investigation Protocol (hybrid Best Practice)
 - Chart already available on the website that shows the hearing flow
 - Checklist can be included to help streamline the process
 - Emphasize the testimony is just for the incident in question, not prior instances.
 - Also focus in on the statute that was violated
 - Possible to link the statute on the Complaint Form, so a Complainant can look up to see if there was a violation (Key Statute Citations - most frequent violations or common violations)
 - Match primary reasons for complaint on the Complaint Form to the Key Statute Citations
 - Not everyone reports to DIRT, so info is not complete
 - Pictures are very helpful for both facility owners and excavators (before & after pictures including time and date stamp)

- Highlight pertinent info on tickets to streamline the process. Especially when there are multiple tickets with multiple locates
- Have to keep it general enough so parties don't feel they are being directed one way or another or feel certain things are mandatory
- Relevant to the complaint is key
- Excavation in the Tolerance Zone
 - 18" and non-destructive means - needs to be better defined or clarified - CGA has a best practice for non-destructive means
 - Mechanized equipment is considered destructive
 - What is "reasonable care"?
 - A Best Practice for Homeowners might be most beneficial
 - CO811 would be a better source since homeowners utilize CO811 to "call before you dig".

OTHER BUSINESS

- Large Practice published to the website
- Farmers/Ranchers changes to ~1 foot wording
- Updating Google form
- Excavation in TZ to CO811 for homeowners
- Next meeting agenda
 - Take a break in January to allow for on-boarding of new members
 - Colorado Emergency Report
 - CO811 Annual Data - any changes moving forward?
 - Hearing prep/hearing process & Damage Investigation protocol
 - Excavator handbook geared towards professionals, would be nice to have info for homeowners
 - SUE updates needed, but not necessarily a Best Practice
 - Gold Shovel is now the Damage Prevention Institute (DPI)

The next meeting is February 8, 2024.

Meeting adjourned at 11:38 am.