

CHILD'S CHANGE OF NAME PACKET

These instructions are for changing the name of a child. To change the name of an adult, use the Adult Change of Name Packet ([CIV-698](#)).

<i>Form Number</i>	<i>Form Name</i>
WHERE CAN I FIND INSTRUCTIONS?	
CIV-693	Instructions are available online at: https://public.courts.alaska.gov/web/forms/docs/civ-693.pdf Printed copies are available for customers with limited or no internet access.
WHAT IS INCLUDED IN THIS PACKET?	
CIV-694	Petition to Change Child's Name
CIV-695	Parental Consent from Non-Petitioning Parent
VS-405	Application for Legal Name Change
WHERE CAN I FIND MORE INFORMATION?	
Online	Court forms online: www.courts.alaska.gov/forms/index.htm
Online	Family Law Self-Help Center: www.courts.alaska.gov/shc/family/shcname.htm

April 2022
Alaska Court System

The statutes, court rules, and most of the forms referenced in this packet are available on the court's website: www.courts.alaska.gov.

Person Filing Petition:

Name: _____ Telephone No. _____

Address: _____

Email Address: _____

I agree to receive court documents at the email address above, instead of by regular mail.

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA
AT _____

In the Matter of a Change of Name for:)
)
)
_____)
A Minor Child (current legal name))
Date of Birth _____))
By: _____))
Petitioner (parent or legal guardian))
_____)

CASE NO. _____ CI

**PETITION TO
CHANGE CHILD'S NAME**

[Write the child's current name (and any former name) exactly as it appears on official documents. If there are any mismatches, you may not be able to change ID documents to the child's new name.]

Petitioner requests that the Court change the name of the minor child as follows:

1. The minor child's current legal name is:

_____)
First Name Middle Name Last Name

2. The child's current legal name is exactly the same as the name on the child's birth certificate.
 The child's current legal name is different than the name on the child's birth certificate, which is:

_____)
First Name Middle Name Last Name

3. I wish the child to take and be legally known by a new name, which is:

_____)
First Name Middle Name Last Name

4. I am the minor child's parent. legal guardian.

5. **Consent** to this name change by the minor child's other parent (or by both parents, if this petition is filed by a legal guardian)
(name(s) of non-petitioning parent(s): _____):

- is attached.
- is not attached.
- is not necessary, because:
 - the parent(s) is/are deceased. A certified copy of the child's birth certificate and the parent's death certificate are attached.
 - parental rights were terminated on _____ in a court in the state of _____.
 - other: _____

6. The reasons for this request for a change of name are:

7. This name change is sought for personal reasons and not to avoid judgments, debts, obligations, or to defraud any person. The reasons stated are consistent with the public interest.

VERIFICATION

I state on oath or affirm that I have read this document and believe all statements made in it are true.

Date

Petitioner's Signature

Printed Name

Subscribed and sworn to or affirmed before me at _____, Alaska
on _____.

(SEAL)

Court clerk, notary public, or other person
authorized to administer oaths.
My commission expires: _____

Application for Legal Name Change

Alaska Bureau of Vital Statistics
 PO Box 110675
 5441 Commercial Boulevard
 Juneau, AK 99811-0675
 907.465.2179

- This form is to be filed by the Applicant or the Applicant's attorney with the Clerk of Court BEFORE the hearing, preferably at the time of filing the action.
- It is to be completed to the best of the Applicant's knowledge. If the information for any item is not obtainable, "UNKNOWN" should be written in that field. Do not abbreviate names.
- Please note a legal name change can only be used to change your name on your own birth certificate.
- There is a \$30 processing fee to amend your Alaska birth record with your new legal name. For a certified copy of your amended Alaska birth record, there is an additional \$30 fee. Please contact the Bureau at 907.465.2179 for further information.

COURT/BVS OFFICE USE ONLY:	Court File No.	State File Number (Bureau use only)
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1. Name on Birth Record			
First:			
Middle:			
Last:			Suffix
2. Date of Birth (mm/dd/yyyy)	3. State or Country of Birth	4. City, Town, Location of Birth	
5. Father's Name (First Middle Last)			
6. Mother's Maiden Name (First Middle Last)			

7a. Applicant's Name (First Middle Last, Suffix)	7b. Address (Street /PO Box, City, State, Zip Code)
7c. Applicant's Telephone Number	7d. Applicant's Email Address
The above information is complete and correct to the best of my knowledge:	
Applicant's Signature	Date Signed (mm/dd/yyyy)

8. Place Change of Name Granted	9. Date Change Granted (mm/dd/yyyy)	10. Number of persons whose names were changed by the same order:
11. Name Changed To		
First:		
Middle:		
Last:	Suffix	

I hereby certify that this change of name was granted in this court on the date stated above

Signature and Seal of the Clerk of the Court:

Date Signed (mm/dd/yyyy):