

**An Articulation Agreement  
between  
Carl Sandburg College  
and  
The Board of Trustees of Illinois State University**

Carl Sandburg College (CSC) and The Board of Trustees of Illinois State University (ISU) hereby form a cooperative relationship through this articulation agreement to better serve our public constituents, to smoot transfer, to minimize duplication of instruction, and to building on community college and university learning experiences. Both institutions recognize that by working together, their collective efforts are stronger than their individual efforts.

The two institutions agree to the following:

1. Students who successfully complete the Associate of Arts Degree with the concentration in Elementary Education at Carl Sandburg College, and who meet all general ISU and program admission criteria will be admitted to Illinois State University at the junior level.
2. Acceptance into the Elementary Education program at Illinois State University is based on each individual transfer student meeting the conditions and considerations listed for that program. Specifically, students who successfully complete the Associate of Arts degree at Carl Sandburg College will be admitted to the Elementary Education major at Illinois State.
3. Students who apply for the Elementary Education program at Illinois State must have a minimum Carl Sandburg College GPA of 3.0 (if student has attended multiple schools, the transfer GPA must be a 3.0 of all institutions attended) an apply between the dates of September 1 and January 15 for admission into the major to matriculate the following August.
4. Carl Sandburg College and ISU will collaborate and coordinate the recruitment and transfer of students in accordance with the program and degree requirements of their respective schools.
5. Carl Sandburg College will inform prospective students of this program during student recruiting activities through co-branded marketing materials and/or other mutually agreed upon means. CSC will publish the details of this agreement on their website for the benefit of students interested in participating in the program. ISU and CSC will jointly approve any and all advertising related to the Guaranteed Admission Program. ISU will provide online or print information regarding its academic program requirements and transfer credit policies.
6. For the smoothest transfer experience, it is recommended that students follow the suggested *Recommended Elementary Transfer Guide Carl Sandburg College to Illinois State University* (Exhibit A). The courses on this Guide should be completed by the time of transfer from Carl Sandburg College. Courses on this Guide have been reviewed and accepted for transfer to ISU as part of the Elementary Education major.
7. This agreement does not guarantee admission for students seeking readmission or reinstatement to ISU.

8. Relationships between Carl Sandburg College and Illinois State University faculty and administration are in the spirit of cooperation and provide the basis of this agreement.
9. Representatives of both institutions agree to meet on a regular basis to assess curricular changes and other conditions that may affect the nature of the agreement.
10. This agreement does not preclude either institution from making curriculum changes, as it may solely deem appropriate in which case appropriate notice will be given to the operative academic personnel at the cooperating institution.
11. Subject to review and approval by both parties, appropriate publications and promotional materials regarding this agreement will be made available to all Carl Sandburg College students who express interest in the program.
12. Either ISU or Carl Sandburg College may terminate this agreement by giving one year's advance notice to the cooperating institution's president or academic vice president. All students admitted to ISU or enrolled at ISU at the time of such termination becomes effective shall be permitted the opportunity to complete their degree or program upon such terms and conditions as were in effect at the time the student was admitted.
13. This Agreement will become effective upon signature by all parties, and will continue for a period of one (1) year, and will be automatically renewed for additional one (1) year terms for a total of five (5) years, unless earlier terminated in accordance with the terms hereof. The parties may mutually agree to renew and/or amend this Agreement. Any such renewal or amendment will be made in writing and signed by both parties.
14. It is understood and agreed that neither party to this Agreement shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
15. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking). CSC agrees to cooperate with any ISU investigation and/or complete its own review and provide ISU with a written outcome of its appropriate review and handling of any complaints of discrimination or harassment made by participating students arising out of this Agreement.
16. The relationship of each party to the other under this Agreement shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this Agreement by the parties.
17. Both parties affirm that, to the best of its knowledge, there exists no actual or potential conflict between such party's family, business, or financial interests and its obligations under this

Agreement; and, in the event of change in either its private interests or obligations under this Agreement, and such party will raise to the other any questions regarding possible conflict of interest which may arise as a result of such change.

18. This Agreement may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld. This Agreement, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said Agreement. This Agreement may not be amended by either party unless such amendment is mutually acceptable to both parties and is reduced to writing and signed by both parties.
19. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event that any provision of this Agreement shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This Agreement may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.
20. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this Agreement:

For ISU:

Kelly Appel  
College of Education  
Campus Box 5300  
Illinois State University  
Normal, IL 61790-5300

For Carl Sandburg College:

Carrie Hawkinson  
Vice President of Academic Services  
Carl Sandburg College  
2400 Tom L. Wilson Blvd.  
Building B, Room 11  
Galesburg, IL 61401

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as the date first written above.

The Board of Trustees of Illinois State University

Carl Sandburg College

  
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Dr. Aondover Tarhule, Provost

Date

Dr. Seamus Reilly, President

Date

Reviewed and Approved  
as to legal form  
Office of General Counsel

**Recommended Elementary Transfer Guide  
Carl Sandburg College to Illinois State University (Exhibit A)**

**Carl Sandburg Courses (ISU course equivalents)**

- \_\_\_ ENG 101 Freshman Composition 1 (ENG 101)
  - \_\_\_ ENG 102 Freshman Composition 2 (ENG 145)
  - \_\_\_ ENG 260 Children's Literature (ENG 170)
  - \_\_\_ SPE 120 Introduction to Public Speaking (Com 110)
  - \_\_\_ BIO 101 General Biology (BSC 101)
  - \_\_\_ CHM 100 Concepts of Chemistry (P1 902L) OR PHY 151 General Physics 1 (P1 900L)
  - \_\_\_ PHY 130 The Physical Universe (P1 906)
  - \_\_\_ MAT 130 College Algebra (MTH 119) *students may test out of this course*
  - \_\_\_ MAT 112 Math for Elementary Teaching 2 (MAT 152)
  - \_\_\_ HIS 105 American History to 1877 OR HIS 106 American Hist From 1877 (His 135/136)
  - \_\_\_ POS 122 American Government & Politics (POL 106)
  - \_\_\_ ECO 201 Principles of Macro Economics OR ECO 202 Principles of Micro Economics (ECO 101/102)
  - \_\_\_ GEO 110 World Regional Geography (GEO 135) OR GEO 100 Human Geography (S4900N)
  - \_\_\_ CHD 204 Exceptional Children (SED 101)
  - \_\_\_ CHD 102 Child Growth & Development 1 (TCH 210)
  - \_\_\_ Any IAI Fine Arts
  - \_\_\_ Any IAI Fine Arts or Humanities
- Any additional hours to reach the required for the AA degree

**Illinois State University Courses**

- \_\_\_ ART 204 Visual Art in Elem OR DAN Dance in Elem OR MUS 277 Music in Elem OR THE 281 Arts for Elementary Schools: Theatre
- \_\_\_ EAF 228 Social Foundations OR EAF 231 Philosophy of Education OR EAF 235 Historical Foundations
- \_\_\_ KNR 222 Physical Education for Elementary Classroom (P: 30+ earned hours)
- \_\_\_ MAT 130 Numeric Reasoning
- \_\_\_ MAT 201 Teaching Mathematics in Elementary (P: C or better in MAT 130 and 152, 60+ hrs.)
- \_\_\_ STT 399A50 Student Teaching in Elementary School (full semester 12 credit hours; con.reg TCH 391)
- \_\_\_ TCH 204 Elementary Education: Practices & Issues (P: TCH 210; con.reg. in TCH 205 and 208)
- \_\_\_ TCH 205 Elementary Education Clinical I (P: TCH 210; con.reg. in TCH 204 and TCH 208)
- \_\_\_ TCH 208 Literacy I: Reading & Language Arts (P: TCH 210; cone.reg. in TCH 204 and 205)
- \_\_\_ TCH 209 Literacy II: Reading & Language Arts in Elementary (P: TCH 208 taken within 7 years)
- \_\_\_ TCH 247 Science Inquiry in Elementary Schools (P: TCH 210)
- \_\_\_ TCH 248 Foundations for English Learners OR TCH 318 Strategies for Teaching English Learners
- \_\_\_ TCH 257 Science Methods (P: TCH 208 and 209 w/in 7 years; con.reg. TCH 258, TCH 260 and TCH 264)

- \_\_\_ TCH 258 Social Studies Methods (P: TCH 208 and 209 w/in 7 years; con.reg TCH 257, 260 and TCH 264)
- \_\_\_ TCH 260 Elementary Education Clinical II (P: cone.reg TCH 257, TCH and TCH 264)
- \_\_\_ TCH 264 Language Arts Instructional Strategies (P: TCH 208 and 209 w/in 7 years}
- \_\_\_ TCH 391 Teaching for Equity in Elementary Classroom: Assessment (P: cone.reg in STT 399A50)
- \_\_\_ Elective track course #1:
- \_\_\_ Elective track course #2
- \_\_\_ Elective Track course #3