



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), dated August 15, 2021 establishes mutual understandings and agreements between Triton College ("TC") and the Board of Trustees of Illinois State University on behalf of its Mennonite College of Nursing ("ISU") with respect to the Bachelor of Science in Nursing ("BSN") transfer pathway ("Pathway") from the Associate Degree in Nursing ("A.D.N.") to the RN to BSN program at ISU.

WHEREAS, ISU has the expertise and equipment to provide instruction leading from an A.D.N. degree to a BSN degree; and

WHEREAS, TC wishes to have ISU facilitate transfer into its RN to BSN program; and

WHEREAS, the parties find it mutually beneficial to enter into an agreement to establish the guidelines for performing these services;

THEREFORE, the parties agree as follows:

1. A. ISU will collaborate with TC to facilitate transfer of A.D.N graduates into ISU's RN to BSN program. Under the Pathway agreement, ISU will offer pre-admission for qualified TC students into its RN to BSN Program.
 - B. After acceptance into the Pathway program, students must submit transcripts each semester to ensure retention requirements are met. Specifically, the student must remain in good standing at the A.D.N. institution and obtain C's or better in prerequisite courses as specified by ISU and in other courses as specified by the Illinois Articulation Initiative ("IAI").
 - C. ISU will work collaboratively with A.D.N. institution's designated academic advisor; monitor progress of students for continued academic compliance; provide health and safety requirements to students upon admission to the Pathway program with expectation that they comply prior to *enrolling* in RN to BSN coursework; meet with prospective students at transfer institution a minimum of one time per year to discuss admission process and timeline; provide plan of study to prospective students that incorporates A.D.N. / RN to BSN coursework and update yearly in consultation with TC; provide TC with graduation statistics of students from its program, if Pathway participant signs appropriate FERPA waivers to allow such sharing of information.
2. A. TC commits to facilitate smooth transfer of its Pathways participants into ISU'S RN to BSN Program;
 - B. TC Nursing Department commits to obtain FERPA waivers from admitted students to allow for effective communication about student progression; work collaboratively with Illinois State's designated academic advisor (noting that A.D.N. advisor will provide primary academic advisement of student with Illinois State advisor assuming primary role upon *enrolling* in RN to BSN coursework); monitor progress of students for continued academic compliance and for completion of all academic requirements for transfer, including but not limited to: prerequisites, IAI, AS degree; promote compliance with Illinois State student

health and safety requirements; provide space for Illinois State administrators/ recruiters to meet individually with prospective students at the transfer institution a minimum of one time per year to discuss transfer and admission process and timeline; and provide updates to Illinois State regarding changes to A.D.N. plan of study as needed.

3. This MOU will become effective on the date written above and will continue for a period of one (1) year and will be automatically renewed for additional one (1) year terms for a total of five (5) years, unless earlier terminated in accordance with the terms hereof.
4. It is understood and agreed that neither party to this MOU shall be legally liable for any negligent or wrongful acts, either of commission or omission, of the other, unless such liability is imposed by law and this MOU shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.
5. Either party may terminate this MOU for any reason upon at least sixty (60) days' written notice to the other party. Any monies due at time of termination will be paid immediately upon termination.
6. Both parties agree to comply with all applicable federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. Neither party shall engage in unlawful discrimination or harassment against any person because of race, color, ancestry, national origin, religion, pregnancy, sexual orientation, order of protection, gender identity and expression, age, marital status, disability, genetic information, unfavorable military discharge, status as a veteran, or sex (including sexual harassment, sexual assault, domestic violence, dating violence, and stalking). TC agrees to cooperate with any ISU investigation and/or complete its own review and provide ISU with a written outcome of its appropriate review and handling of any complaints of discrimination or harassment made by participating students arising out of this Agreement.
7. Neither party shall use the name of the other in any written material without the prior written consent of the other party.
8. The relationship of each party to the other under this MOU shall be that of independent contractor, and no employment, partnership or joint venture relationship shall be created by the entry into or performance of this MOU by the parties.
9. TC affirms that, to the best of its knowledge, there exists no actual or potential conflict between TC's family, business, or financial interests and its obligations under this MOU; and, in the event of change in either its private interests or obligations under this MOU, TC will raise with ISU any questions regarding possible conflict of interest which may arise as a result of such change.
10. This MOU may not be assigned by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
11. This MOU, attachments, and incorporated references shall constitute the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior communications and writings with respect to the content of said MOU.
12. This MOU may not be amended by either party unless such amendment is mutually acceptable to both parties and is reduced to writing and signed by both parties.
13. Any notice required hereunder shall be deemed given when delivered in person or three (3) days after being sent by first class mail to the following addresses, which may be changed by notice provided pursuant to this MOU:

For ISU:

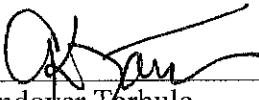
Janeen Mollenhauer, MS, LCPC
Associate Dean, Academic Support
Mennonite College of Nursing at Illinois State University
Campus Box 5810
Normal, IL 61790-5810

For TC:
Paul Jensen, Associate Vice President
Innovations and Workforce Education
Triton College
2000 Fifth Ave, Room A-204
River Grove, IL 60171

14. The failure of either party to enforce any provision hereof shall not be construed as a waiver of such party's right to enforce such provisions in the future. In the event, that any provision of this MOU shall be held to be void, voidable or otherwise unenforceable, the remaining provisions shall remain in full force and effect. This MOU shall be governed by the laws of the State of Illinois, without regard to the conflicts of laws. Any dispute arising hereunder shall be brought only in the federal or state courts located in Illinois, all protest based on jurisdiction or venue being hereby waived. This MOU may be executed in counterparts, including by facsimile signature, each of which shall be deemed an original, and all of which together shall constitute a single instrument.

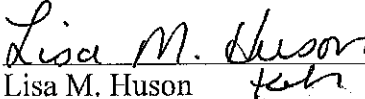
IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date first written above.

**THE BOARD OF TRUSTEES OF TRITON COLLEGE,
ILLINOIS STATE UNIVERSITY**


Aondover Tarhule
VP, Provost
Oct 6, 2021
Date


Susan M. Campos
VP, Academic Affairs
8/24/2021
Date

Approved as to legal form:


Lisa M. Huson
General Counsel
9-30-21
Date

Reviewed and Approved
as to legal form
Office of General Counsel



Pre-admission Application to ISU's Online RN to BSN Sequence

*This pre-admission application for Illinois State University's online RN to B.S.N. Sequence may only be completed by students actively enrolled in ADN coursework at **Triton College** during the Fall 2021 semester. Applications may be mailed directly to Mennonite College of Nursing for one of six pre-admission entry points into the major. Students will be notified of their preadmission status on a rolling basis.*

Student Name: _____

Mailing Address: _____

Telephone # with area code _____ Email address: _____

- If accepted into the RN BSN On-line Sequence, pre-admittance will be offered for the specified admission term and any deviations would require reapplication to the major with no guarantee of admission. Note that all ADN coursework and ISU prerequisite courses must be completed at a transfer institution prior to starting the RN BSN Sequence at ISU. Refer to page two of this application for a list of these courses. Please circle the admission term for which you are applying:

Fall 2022 Spring 2023 Fall 2023 Spring 2024 Fall 2024 Spring 2025

- If pre-admitted, please circle which plan of study you be interested in:

Fall: full-time
Fall: part-time
- This application requires a letter of reference from a current instructor in your ADN Program. This reference may be found on pages 3-4 of this application. Please provide the name of your current instructor who will be providing a reference: _____
- Please submit a maximum two- page double-spaced typed summary describing your rationale for pursuing an advanced degree at this time and the circumstances that may affect an admission decision.
- Please provide a detailed resume including: education, certifications, professional/ community memberships or committee involvement, mentoring/ precepting experience, awards, description of non-student based work experience, and scope of responsibility associated with employment positions.
- Please enclose an unofficial transcript from all colleges attended.
- Checklist for submission: This application* Resume* Essay* Unofficial Transcript** Letter of Reference**

*Mail this application to: Admissions & Records Representative, Illinois State University, Mennonite College of Nursing, Campus Box 5810, Normal IL 61790
 **Have reference letter mailed to: Admissions & Records Representative, Illinois State University, Mennonite College of Nursing, Campus Box 5810, Normal IL 61790
 +Submit unofficial transcripts from all colleges attended

 Student Signature

 Date

TRITON COLLEGE FULL-TIME PLAN OF STUDY FOR FALL ENTRY INTO ILLINOIS STATE'S ONLINE RN-BSN PROGRAM

Prerequisites

Prior to Semester 1

PSY100	Intro to Psychology (3)*	MATH	course approved by Triton College
BIS240	Anatomy and Physiology I (4)*	RHT101	Rhetoric and Comp I (3)**
BIS241	Anatomy and Physiology II (4)*	CHM 110 or CHM 140	(4-5) Fund. Chemistry/ General Chemistry

Year 1- Triton College

Semester 1 (Fall)	Semester 2 (Spring)	Summer
AHL109 Drug Calculations (1)	AHL112 Pharmacology and Drug Administration (3)	RHT102 Rhetoric & Comp II (3)^
BIS222 Principles of Microbiology (4)*	EDU206 Human Growth and Development (3)*	SPE101 Principles of Effective Speech (3)^
BIS242 Introduction to Human Pathophysiology (3)	NUR111/113 Adult Health Concepts I/Clinical (3+1)	
NUR106 Nursing Concepts and Practice (1)	NUR116/117 Adult Health Concepts II/Clinical (3+1)	
NUR107/108 Intro to Nursing Roles/Clinical (3+1)		
NUR109 Physical Assessment (3)		
16 credits	14 credits	6 credits

Year 2- Triton College

Semester 3 (Fall)	Semester 4 (Spring)
NUR207/208 Mental Health Concepts/Clinical (2+1)	AHL202 Comprehensive Medical Ethics (3)
NUR209/211 Maternal Child/Clinical (2+1)	NUR215/216 Adult Health Concepts III/Clinical (4+1)
NUR213/214 Pediatric Health Concepts/Clinical (2+1)	NUR217/218 Leadership/Role Transition/Clinical (2+1)
SOC100 Introduction to Sociology (3)	NUR219 Exit Seminar (1)
15 credits	15 credits

Associate Degree in Nursing Total Credit Hours: 60

Year 3 – Triton College

(ARC) Additional Required Courses

Semester 5 (Fall)	Semester 6 (Spring)
IAI Math Course (3-4)^^	HLTH 120 Nutrition (3)*^
IAI Social Science (3)^	Remaining IAI Humanities or Fine Arts (3)***^^
Remaining IAI Humanities or Fine Arts (6)***^^	

*Must be completed with a C grade or better before start of RN to BSN Program at ISU

**Can be completed along with other prerequisite courses or in the summer following semester 2 as part of the A.D.N. plan of study; RHT 102 to be completed after RHT 101 & prior to enrolling in ISU nursing courses

*** One course must fulfill ISU's AMALI graduation requirement.

^Can be taken as a prerequisite course or in summer between year 1 and year 2

^^ Can be completed anytime years 1-4, including summer terms, but 9 credits must be completed at ISU

Year 4- Illinois State University-Mennonite College of Nursing

Semester 1 (Fall)	Semester 2 (Spring)
NUR 223 Concepts of Professional Nursing I (4)	NUR 330 Public Health Nursing (5)
NUR 236 Research for Professional Nursing Practice (3)	NUR 238 Cultural & Spiritual Dimensions in Healthcare (1)
2 (Additional Required Courses- ARC) courses (6)	NUR 226 Concepts of Professional Nursing II (3)
	1 (Additional Required Courses- ARC) course (3)
Semester 3 (Summer)	
NUR 341 Leadership Dimensions in Nursing (6)	

*(Note that year 4 can be divided into 2 years for a part-time plan of study if desired.)
(This plan assumes that Triton students will receive transfer credit for ISU's NUR 227, 240, 340.)*

120 hours needed for graduation (31 major hours, 55 transfer hours, and 34 hours of lower division credit)

Students pay for 31 credit hours at ISU with tuition and general fee rates for undergraduate students locked for a four year period in accordance with the Illinois Truth in Tuition Act. <https://studentaccounts.illinoisstate.edu/tuition/undergraduate.php/> Competitive scholarships are also available for students.

For more information, contact (309) 438-2970

ILLINOIS STATE UNIVERSITY- MENNONITE COLLEGE OF NURSING

Campus Box 5810
Normal, IL 61790-5810
(309) 438-7400

Reference Form For ADN Pathway applicants

(To be filled out by an ADN instructor.)

This section to be completed by applicant:

Name: _____
Last first middle

Address: _____
Street city state zip

I understand that this evaluation will be confidential, and I waive my right to read it.

I do not waive my right to read this form; therefore this is not confidential.

Signature or _____
Signature

This section to be completed by ADN instructor:

Your evaluation of the applicant's personal qualifications is important in considering her/his interests and ability. Where your acquaintance is insufficient for comment, write "cannot report." Please feel free to add an additional page for any other comments.

1. How long have you known the applicant? _____

2. What has been your contact with the applicant? _____

3. What do you consider this person's assets or strong characteristics? _____

4. In your opinion, what study or work characteristics does this person need to improve? _____

5. Other comments: _____

