Course Capacities

How to Change Section Capacities in myUK

University of Kentucky

Step 1: Navigate to the Course Capacities application in myUK through the following links.
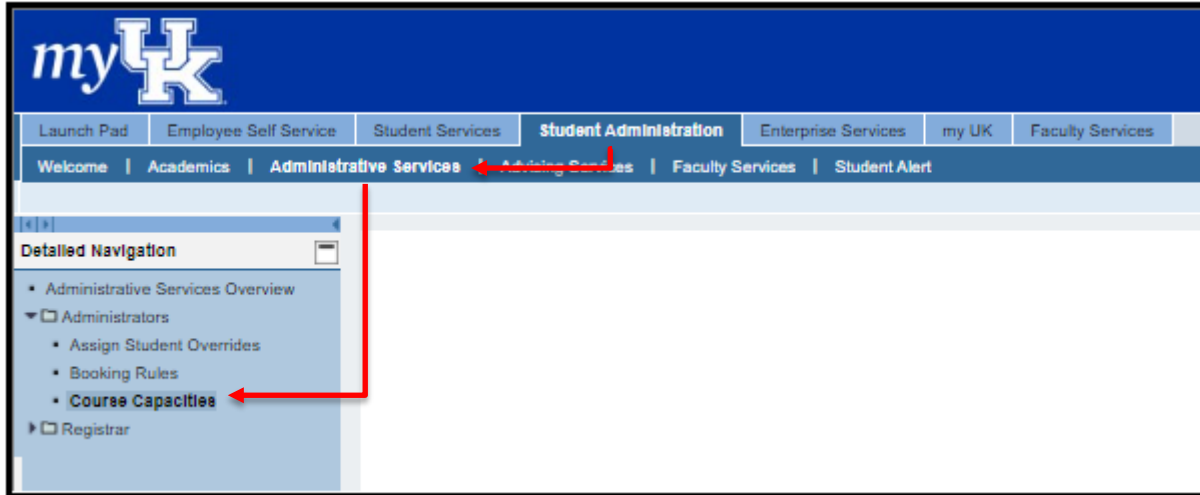
Step 2: Select the appropriate term from the "Year & Term" dropdown menu.
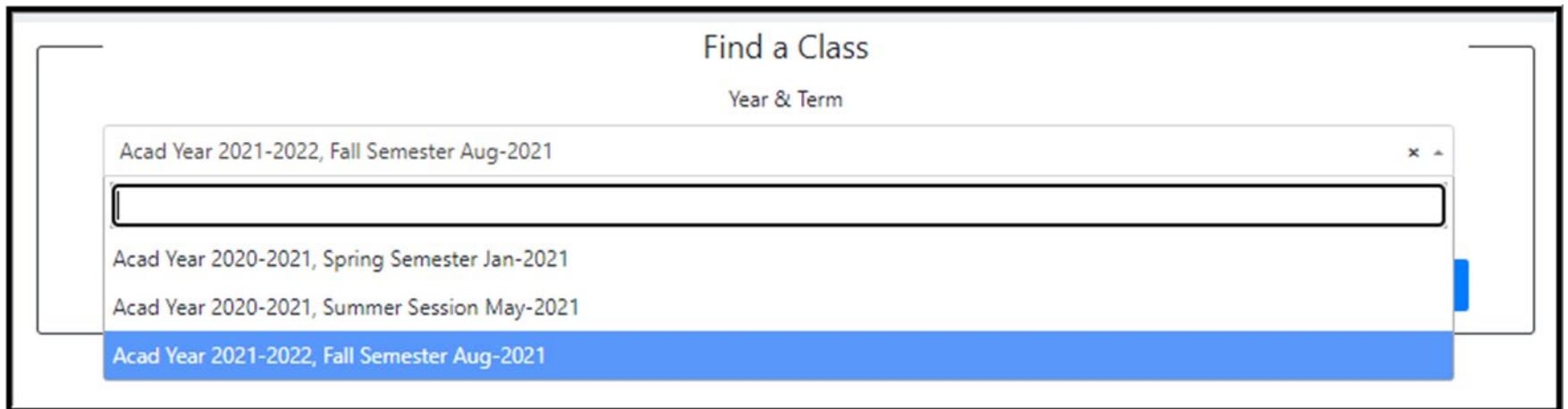
Step 3: Enter the course you need to update in the "Course Subject & Number" box, then click "Search".

Click the course abbreviation to view all sections of the course for the selected term.

Step 4: Click on the section number that you would like to change.

Find a Class

Year & Term

Acad Year 2021-2022, Fall Semester Aug-2021   × ▾

Course Subject & Number

ant 580   [Search]

Show [10 ⬍] entries   Search: [   ]

Course ⇅	⇅	Capacity Min ⇅	Opt ⇅	Max ⇅	Waitlist Disabled ⇅	Waitlist Booked ⇅	WL Max ⇅	WL % ⇅	Normal Bookings ⇅
ANT 580	Section 001	0	10	10		0	1	010	0
ANT 580	Section 002	0	10	10		0	1	005	2
ANT 580	Section 003	0	5	5		0	1	010	1
ANT 580	Section 004	0	10	10		0	1	010	0
ANT 580	Section 005	0	10	10		0	1	010	0
ANT 580	Section 006	0	10	10		0	1	010	2
ANT 580	Section 007	0	10	10		0	1	010	0

Showing 1 to 7 of 7 entries   Previous [1] Next

New Search

Step 5: Use the "Capacity Max" dropdown menu to change the capacity of the section.

Note: The capacity of a section can only go as high as the Screen 3 capacity that was set when the section was initially built in ZEVPLAN. If the capacity needs to be higher than what is available in the dropdown menu above, please contact Course Scheduling (course.scheduling@uky.edu) for assistance.

Step 6: Select the new capacity for the sections and click "Save".

Modify Capacities

ANT 580   Section 001

Capacity Opt   25

Capacity Max   25

Save ←

The section capacity has now been updated.

Find a Class

Year & Term

Acad Year 2021-2022, Fall Semester Aug-2021   ✕ ▾

Course Subject & Number

ant 580   Search

Changes to ANT 580 Section 001 saved.

University of Kentucky

Questions?

Contact **Course Scheduling** at

course.scheduling@uky.edu