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TRAINING . CONNECTING . DEVELOPING ILLINOIS' WORKFORCE

www.worknetdupage.org



2525 Cabot Drive Suite 302 Lisle, Illinois 60532

Pace Bus Route 722

Phone: (630) 955-2030

Hours: Monday through Friday 8:00 a.m. to 4:30 p.m.

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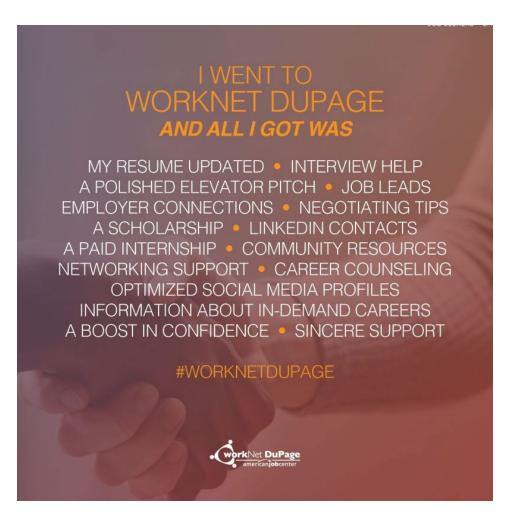


DuPage County is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.





Job Seeker Workshops



December 2024

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Job Search Workshops & Events

WORKSHOPS AT WORKNET DUPAGE Open to the public/walk-ins Requires Counselor contact/appointment prior to sign-up Sign-up in advance is preferred, but walk-ins welcome if space allows Virtual event; requires online registration

WORKSHOPS AT OTHER COMMUNITY LOCATIONS

Please note that these workshops are not held at the workNet DuPage Career Center in Lisle; Sign-up requirements may vary.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	7 Interview IQ Builder: Wheaton Library 10:30am − 12:00am 7 Intro to Microsoft Power Point: Downers Grove Library 2:00pm-3:30pm	A Excel Basics: Indian Prairie Library 6:30pm-8:00pm A Goodwill CEJA Outreach: Lobby of the Carol Stream Library 4:00pm-6:00pm	7 Tech one-on-one Help - Glen Ellyn Public Library 10:30- 11:15am*Multiple Dates 7 Coffee & Networking Nichols Library, 9:00-10:00am 7 Internet & Email Basics: Helen Plumb Library, Lisle 3:00- 4:30pm	6 Plntro to Microsoft Word 2016: Downers Grove Library 2:00pm-3:30pm	7 In-Person ESL: Indian Prairie Library 10:00am-12:00pm
8	Building Blocks for a Successful Job Search: Day 1 9:00am − 12:30pm Excel Basics: Helen Plumb Library, Lisle 3:00-4:30pm	Building Blocks for a Successful Job Search: Day 2 9:00am − 12:30pm From Layoff to Launch (Virtual): 9:30 am − 11:30am Intro to ChatGPT: Helen Plumb Library, Lisle 6:30-8pm	11 Skill Up DuPage: 10:00am-11:00am College of DuPage Career Readiness − Resume (Virtual) 12:00pm Canva 101: Learning the Basics-Carol Stream Library 6:30pm-8:00pm	Mord for Beginners: 95 th Street Library, Naperville 10:00am-11:30am Lawyers in the Library: Abogados en la Biblioteca Santorini Library, Aurora 6:00pm-7:30pm	13 Let's Talk Job Search: Holiday Mixer! (In-Person) 9:00am-11:00am	7 English Conversation Group: Wheaton Library 10:00am-11:00am
15	Display 16 Al Resume Revolution: Craft a Game - Changing Resume with A.I. Tools 9:00am − 10:30pm Drop in Notary: Helen Plumb Library 4:00-6:00pm	2 Canva & GIMP Fundamentals: Indian Prairie Library 6:30-8:00pm Chat GPT and your Resume Wheaton Library 10:30am- 11:30am	Direction for Young Adults (17-24 years of age) 9:00am-12:00pm ✓ Resume Review Drop-In: Wheaton Library 10:00am-12:00pm	Direction for Young Adults (17-24 years of age) 9:00am-12:00pm → Senior Tech Club: 95th Street Library, 9:30am-10:30am	20 * WIC Mobile Clinic: Carol Stream 12:30pm-4:30pm	21 PESL for You: Lisle Library 10:00am-11:30am
Pood & Toiletries Drive: Downers Grove Library: All Day Saturday and Sunday Click for list of accepted items.	23	24 Nirtual ESL Conversation Group: Woodridge Library 10:00 am-11:00am	Happy Holidays! Closed	26	27	28
29	30	7 Virtual ESL Conversation Group: Woodridge Library 10:00 am-11:00am			For a digital copy of this calendar, which includes links to these events, please visit our website. www.worknetdupage.org/monthly-calendar/ Or scan this QR code with your smart Phone	

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For a digital copy of this calendar, which includes links to these events, please visit our website. www.worknetdupage.org/monthly-calendar/ Or scan this QR code with your smart Phone			NEW	2 Penglish at the Library: Eola Rd Branch, Aurora 6:30pm-7:30pm	3 **Introduction to Excel: Woodridge Library 6:30pm 8:30pm	2
5	6	7	8	9	10	11
Career Headshots: New Year, New Headshot! isle Library ::00pm-4:00pm	Sskill UP DuPage: At Warrenville Public Library: 10:00 am ✓ English Conversation Group: (Literacy DuPage) Virtual Addison Library 2:00pm-3:00pm		© Make Your Way: Career Direction for Young Adults (17-24 years of age) 9:00am-12:00pm → Intro to Microsoft Computers, Part 1, The Basics Wheaton Library 9:30am-11:00am	© Make Your Way: Career Direction for Young Adults (17- 24 years of age) 9:00am-12:00pm → Microsoft Word Intermediate: 95 th Street Library, Naperville 10:00am-11:30am	 ☼ Let's Talk Job Search: What is on your mind for 2025? (In-Person) 9:00am-11:00am ² Cover Letter Basics: Enhance your application Addison Library 7-8:00pm 	 ⁷ Tech Help Drop-In: Glen Ellyn Public Library 1:00pm- 3:00pm ² Everyday Heroes: CPR 8 AED Training -Carol Stream Library 1:00pm-3:00pm
12	Microsoft Excel Intermediate: Wheaton Library 6:30pm-8:30pm ✓ Writing a Resume: Goodwill Workforce, Helen Plumb Library 2:00pm-4:00pm	From Layoff to Launch (Virtual): 9:30 am- 11:30am	15 <u>Skill Up DuPage:</u> 10:00am-11:00am	Skill Up DuPage: At Poplar Creek Library 10:00 am Career Planning: Addison Library 7:00pm-8:00pm Resume Vs the Robot: With PRC, Glen Ellyn Library	Ditch Perfect: Interview Practice: Introducing the CARL Method! 9:00am-11:00am	<u>≯ English Conversation</u> <u>Group: Wheaton Library</u> 10:00am-11:00am
19	20	21	9:00am-12:00pm	10-11:00am	24	2
Food & Toiletries Drive: Downers Grove Library: All Day Saturday and unday Click for list of accepted items.	Closed	Note that the North Action Ac	Intro to Microsoft Computers, Part 2, Using Windows 11 Wheaton Library 9:30am-11:00am Intermediate Excel: Woodridge Library 6:30pm- 8:30pm	P English for Beginners (World Relief) Santorini Library, Aurora 9:00am-12:00pm P Intermediate ChatGPT: Helen Plumb, Lombard 3:00pm-4:30pm		
26	Al Resume Revolution: Discover how to use Al to help write a Resume A.I. Tools 9:00am − 10:30pm College of DuPage ELA Class Testing: Carol Stream Library 9:00am-1:00pm	From Layoff to Launch (Virtual): 9:30 am- 11:30am Canva Basics: Indian Prairie Library 6:3pm-8:00pm Computer Basics: Microsoft Word Santorini Library, Aurora 6:00pm-7:00pm	29 <u> </u>	30 **Grow your Business with AI *Tools: Addison Library 7:00pm- 8:00pm	31	