



Non-Degree Student Application

Non-Degree Instructions and Information

Students interested in broadening their knowledge in a specific discipline, or upgrading their academic record without seeking formal admission to pursue a degree offered by Ajman University (AU), have now the opportunity to enroll as non-degree students. Approval for a non-degree status shall be based on course room availability and criteria for admissions and registration. A non-degree student's credit-courses shall not count toward any degree and the non-degree student shall not qualify for any financial aid or scholarship.

Required documents:

- Certificate of accredited Bachelor/ Master degree.
- Photocopy of valid passport & residence visa
- Photocopy of a valid Emirates ID Card
- Medical Checkup
- passport-size photo
- A certificate of proficiency in English language

Conditions for Non-Degree

- Graduates of accredited program, with no current affiliation to an academic institution, who are simply interested in taking courses but do not plan to pursue a degree, shall be considered for admission as potential non-degree students
- The applicants should complete the non-degree online application form for admission and provide all required documentations.
- Registering courses under non-degree status requires compliance with all the course prerequisites
- Coursework grades for non-degree students shall not count toward or against the previously earned undergraduate or graduate CGPA.
- Applicants' enrollment suitability might be subject to restrictions imposed by AU Colleges on some specific courses.
- A college might cancel an initially offered course, at any time prior to the start of the semester, due to a minimum enrollment of students that have not been met.
- Courses completed successfully by a non-degree student shall not automatically provide an eligibility status for admission to a future degree program.
- There are limits to the number of courses and number of credit hours that can be registered by a non-degree student.
 - Non-degree undergraduate students can only enroll for a maximum of two semesters, with (no more than 17 credit hours per semester).
 - Non-degree graduate students might enroll for a maximum of two semesters with a limit of a total of 12 credit hours (no more than 6 credit hours per semester).
- A non-degree student will not receive a degree
- The applicant has to pay the tuition fees to register.



Non-Degree Admission Application

First Name _____

Middle Name _____

Last Name _____

Nationality _____

Passport No. _____ Place of Issue _____ Expiry Date ____/____/____
____ DD/MM/YY

Residence Status UAE Citizen UAE Resident-Non Citizen

Permanent Address _____ City _____

UAE National ID No. _____ Gender Female Male

Date of Birth ____/____/____ DD/MM/YYYY Place of Birth _____

Cell Phone (incl. area code) _____

Email _____

Have you ever previously made an application (degree or non-degree) at AU? Yes No

If yes, what is your ID No.? _____

Bachelors Degree Institute _____ Country _____

Master's Degree Institute (if applicable) _____ Country _____

AU College in which you wish to take courses _____

Do you have any special needs (for example physical challenges)?

Yes No

If Yes, Please specify:

I have completed all applicable sections of this form and I affirm the accuracy of the information provided. I understand that inaccurate information provided on this form may cause refusal or cancellation of my enrollment. And I certify that I read the requirements and conditions and agree to them.

Signature: _____ **Date:** _____

Please sign the form before sending it back by email to the Admissions and Registration front desk staff
admissions.au@ajman.ac.ae



جامعة عجمان
AJMAN UNIVERSITY

What is your proposed plan of study at AU

(List the courses that you would like to study at AU) Semester _____ Year _____

| CRN | Course Code | Course Title | Credit Hrs. | Dean's signature |
|-----|-------------|--------------|-------------|------------------|
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Applicant's Signature

Date (DDMMYY)