

Streamlined process for users with permissions to create Cerner encounters for AFHCAN telemedicine consultative services.

Note: Linking of the user’s AFHCAN and Cerner accounts must be completed before the new features can be used (see AFHCAN 8.2 Handy Guide).

Check out Export Request

- If a case is a green Cerner linked patient, you will not need to do the linking and can proceed with the rest of the process.
- If a case is not yet linked to a Cerner patient, you must manually link the case to the Cerner record. Once done, the Cerner patient name will appear across the bottom. **Note:** Linking applies only to this event, not the entire patient chart.

1. Export Requests (3)

- Yellow = patients not on shared Cerner.
- Red = Export Requests on hold pending an action.
- Green = shared Cerner patients.

2. Security, Test (M) 12/26/2017
Test-ANMC-A-282522
To: Giselle Lambert
ZZTEST, MALE (M) 12/08/2017
Pending: Reason for pending goes here
ANMC-A-281808
From: Asia Zeedar Assistant
Care Coordination Agent
ZZTEST, MALE (M) 01/02/2018
BBAHC-A-7453
From: Sylvia Shavings

3. Check Out

1. Link Patient Records: Applies to **non-Cerner** linked (non-green) patients.

- Select “Choose Patient”. Then, search for patient using name, DOB, SSN, or MRN. Identify the patient in Cerner and link the AFHCAN case patient to the Cerner patient. If the patient is **not** found, contact Central Registration to request a Cerner chart be created.

1. Choose Patient ZZTEST, MALE

Last Name, First Name	Birth Date	Gender	Medical Record	Modified
ZZTEST, MALE	01/01/2001	M		12/06/2017

Viewing 1 record(s)

Search Patients

Last Name, First Name	Birth Date	Gender	Medical Record	Source/Organizati
ZZTEST, FEMALE	01/01/2001	F	3130501	Shared Cerner Cer
ZZTEST, MALE	01/01/2001	M	3130502	Shared Cerner Cer

Viewing 2 record(s)

Demographics		Cases		Security, Test	
Patient Information					
First Name	Test	Middle Initial			
Last Name	Security	Gender	M		
Birth Date	07/07/1977 (40 Years Old)	Primary HR#			
Other Names		Secondary HR#			
Guardian		SSN			

Demographics		Cases		Extended Demographics		ZZTEST, MALE	
Patient Information							
First Name	MALE	Middle Initial					
Last Name	ZZTEST	Gender	M				
Birth Date	01/01/2001 (16 Years Old)	Shared Cerner	3130502				
Other Names		Regional HR#					
Guardian		SSN	574-55-0954				

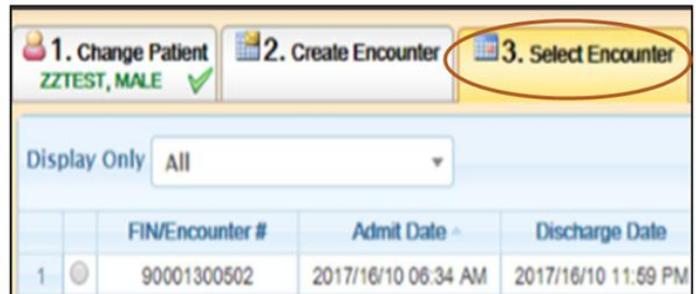
2. Create Encounter: applies to all cases

- Encounters in Cerner can be created directly through this tab.
- Note:** Your AFHCAN and Cerner accounts must be linked to use this feature.
- Launch PM Office and create the encounter.



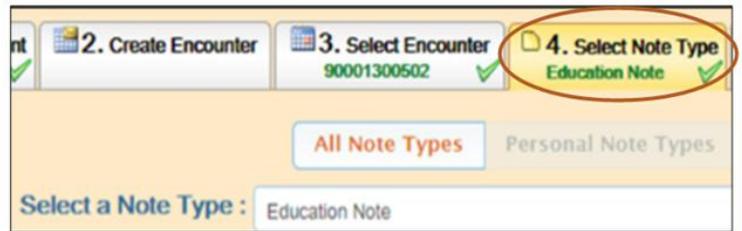
3. Select Encounter: applies to all cases

- Displays the list of selectable encounters which can be searched, filtered, or refreshed. Choose the one you just created.
- Note:** Once selected, an encounter cannot be deselected, but can be switched to a different encounter. Encounters may only be used once.



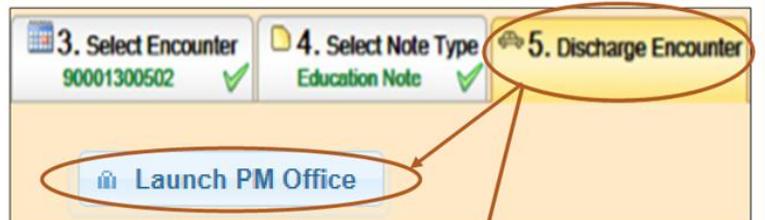
4. Select Note Type: applies to all cases

- Users may choose from all note types or personal note types. Once a note type has been selected, the tab name will change.
- Note:** This tab only works when using AFHCAN within Cerner (single sign on).



5. Discharge Encounter: applies to all cases

- Launch the PM Office in Cerner again to Discharge the Encounter.
- Or, click on Discharge.
- Note:** This tab only works when using AFHCAN within Cerner (single sign on).



OR



6. I'm Done

- This tab can only be selected after other tabs are complete. Click on To EHR.
- Note:** Selecting this tab completes the export request, removing it from the Export Request and Select Encounter lists, and sending the Case Summary to Cerner. When exiting, your work will be saved.

