



# Business Builder Subaward Tracks | Find Your Fit

<b>TRACKS</b>	<b>Planning &amp; Development</b> BUSINESS BUILDER SUBAWARD	<b>Implementation &amp; Expansion</b> BUSINESS BUILDER SUBAWARD
<b>AMOUNT</b>	\$5,000.00-\$29,999.99	\$5,000.00-\$100,000.00*
<b>LETTER OF SUPPORT</b>	Entity is <b>required</b> to receive a Letter of Support from a Center Technical Assistance Provider (C-TAP)	Entity is <b>not required</b> to receive a Letter of Support from a Center Technical Assistance Provider (C-TAP)
<b>REPORTING</b>	FFATA** reporting not required	FFATA** reporting required for awards \$30,000 and over
<b>TECHNICAL ASSISTANCE</b>	Recommended	
<b>FUNDS ACQUISITION</b>	Reimbursement ranging from 30-90 days after request	
<b>TAX INFORMATION</b>	Taxable as income	

## ELIGIBILITY REQUIRMENTS

- Possess a registered Unique Entity Identifier (UEI) number on sam.gov.
- Maintain an annual budget under \$1 million.
- Provide a minimum of 3 months' worth of financial records\*\*\*
- Have no outstanding taxes, fines, or fees owed to the IRS.

**All projects must be completed by December 31, 2027.**

**This institution is an equal opportunity provider.**

\*The maximum funds any single entity can be awarded is \$100,000.00, including funds awarded from any of the 12 Regional Food Business Centers in the U.S..

\*\* The Federal Funding Accountability and Transparency Act (FFATA) requires reporting for sub-awards of \$30,000.00 or greater and documentation of this process on a recurring basis. The requirement for FFATA reporting is cumulative. Any entity receiving \$30,000.00 or more from any of the 12 Regional Food Business centers will be required to report funds awarded.

\*\*\* e.g: ledger; profit vs. loss statement, income statement, cash flow statement, etc.