

Mr. John Ellis
Records Officer
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (MC 2822T)
Washington, DC 20460

Dear Mr. Ellis:

On May 17, 2017, the National Archives and Records Administration (NARA) received a report of unauthorized disposition of U.S. Environment Protection Agency (EPA) records from the EPA Region 1 Office of Site Remediation and Restoration Records and Information Center (OSRRRIC). This report indicated that an EPA contractor, Smooth Solutions, was unable to digitize obsolete media that contained sampling data and case management information relating to the Superfund program dating back to 1969 in some instances, and covered by the permanent EPA records retention schedule 014. OSRR RIC was notified that the United Parcel Service (UPS) lost the media while in transit between Smooth Solutions and OSRRRIC and the UPS was unable to recover the media with the records.

The May 17, 2017, letter describes the events and corrective actions, which effectively satisfy all the requirements listed in 36 CFR 1230.14 on reporting to NARA any unlawful or accidental destruction of Federal records. NARA accepts your description of the events and the corrective actions taken to address the loss of records in this matter.

NARA considers this case closed. Thank you for your cooperation. If you have any questions, please contact Andrea Noel, Senior Records Analyst, at 301-837-3564 or by email at andrea.noel@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

Administrative Details

File Record Copy: 1301-1b: Subject Files - UD-2017-0021

CC: Kate Flaherty

Drafted by Andrea Noel