



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION
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September 10, 2018

Mr. John Ellis
Records Officer
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, NW (MC 2822T)
Washington, DC 20460
Ellis.john@epa.gov

Dear Mr. Ellis:

On August 29, 2018, the National Archives and Records Administration (NARA) received a U.S. Environment Protection Agency's (EPA) report of unauthorized disposition of EPA Office of Inspector General (OIG) Audit records.

The report stated that, "the records were hard-copy documents of agency and grantee records collected by the EPA OIG in support of four audit reports...While most of the records supporting these audit reports are maintained in electronic copy and are still available, the hard-copy records at issue were not converted into electronic files. The exact number of missing documents is unknown, but the OIG does know that the missing records were copies of agency and grantee records. The OIG believes it is only a small percentage because for similar reports the hard-copy records only represent a small percentage of the records for the entire assignment."

The August 29, 2018, report describes the events and corrective actions taken by EPA, which effectively satisfy all the requirements listed in 36 CFR 1230.14 on reporting to NARA any unlawful or accidental destruction of Federal records. NARA accepts your description of the events and the corrective actions taken to address the loss of records in this matter.

NARA considers this case closed. Thank you for your cooperation. If you have any questions, please contact Andrea Noel, Senior Records Analyst, at 301-837-3564 or by email at andrea.noel@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence v. Brewer". The signature is written in a cursive style with a large initial 'L' and a distinct 'v.' before the last name.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government