



NATIONAL ARCHIVES *and* RECORDS ADMINISTRATION  
8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001  
[www.archives.gov](http://www.archives.gov)

***Sent Via Email. No Hard Copy to Follow.***

October 3, 2019

Omar Herran  
Administrative Office of the United States Courts  
One Columbus Circle NW  
Room G-189/OIS  
Washington DC 20544

Dear Mr. Herran,

The National Archives and Records Administration (NARA) has been made aware of an allegation of unauthorized disposition by a member of the public regarding email that was sent by this individual to the Administrative Office of the United States Courts. The allegation is that the Administrative Office of the United States Courts deleted emails sent by this member of the public without reading them and with no response. The member of the public included screenshots of the read receipt from the email system that showed his email was deleted without being read (see attached).

In accordance with 36 CFR 1230.16(b), NARA is requesting that the Administrative Office of the United States Courts provide us with a report within 30 calendar days that is responsive to these allegations. If the Administrative Office of the United States Courts determines that an unauthorized disposition has occurred, then the Administrative Office of the United States Courts must submit a report to NARA, as required by 36 CFR 1230.14, that addresses whether specific records can be recovered, recreated, or duplicated from other sources and the steps the Administrative Office of the United States Courts will take to ensure that all email records are labeled appropriately and captured by the Administrative Office of the United States Courts.

If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Thank you for your cooperation.

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government

Enclosed



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November 22, 2019

Mr. Omar Herran  
Administrative Office of the United States Courts  
One Columbus Circle NW  
Room G-189/OIS  
Washington DC 20544

Dear Mr. Herran:

The National Archives and Records Administration (NARA) has received your email in response to our letter dated October 3, 2019, responding to an allegation of unauthorized disposition by a member of the public regarding email that was being deleted without being read by the Administrative Office of the United States Courts (AOUSC).

NARA understands that since the staff member who received the email has no direct interaction with the public and that the email, transmitted from a sender unknown to the recipient, exhibited a title analogous to spam, unsolicited marketing, or a possible security risk, was sent from an unknown website, and was transmitted during non-business hours, your agency categorized it as nonrecord. Based on the information in your email, NARA considers this claim to be unfounded.

Thank you very much for your cooperation. If you have any questions, please contact me at [laurence.brewer@nara.gov](mailto:laurence.brewer@nara.gov).

Sincerely,

LAURENCE BREWER  
Chief Records Officer  
for the U.S. Government