



Office of the Chief
Records Officer for the
U.S. Government

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January 25, 2023

Mary Beth Roberts
Bureau of Trust Funds Administration
Agency Records Officer
4400 Masthead N.E.
Albuquerque NM, 87109
MaryBeth_Roberts@btfa.gov

Dear Mary Beth Roberts,

The National Archives and Records Administration (NARA) received your report dated January 11, 2023, regarding the potential unauthorized removal of Bureau of Indian Affairs (BIA) records by a former employee.

The report alleged that on January 9, 2023, a former BIA employee presented Personally Identifiable Information (PII) to the Interior Board of Indian Affairs (IBIA) and that IBIA did not accept the PII information from the former employee.

NARA requests that BIA investigate this matter further to determine whether the PII presented to IBIA by the former employee was obtained from official BIA records that are within their custody.

In accordance with 36 CFR 1230.16(b), please provide a report within 30 calendar days. The report must include details of the circumstances surrounding any potential removal of the records in question; a complete description of the records, including any associated NARA approved records schedule(s); any actions taken to recover the records, and a statement describing what safeguards will be established to prevent future unauthorized disposition of federal records.

Thank you for your attention to this matter. If you wish to discuss further, please do not hesitate to contact me at Laurence.Brewer@nara.gov.

Sincerely,

A handwritten signature in blue ink that reads "Laurence R. Brewer". The signature is written in a cursive style with a large initial 'L' and 'B'.

LAURENCE BREWER
Chief Records Officer
for the U.S. Government

Cc: David Alspach Departmental Records Officer
david_alspach@ios.doi.gov