



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

May 14, 2024

Tracee Taylor
Department of Treasury
Internal Revenue Service
1111 Constitution Ave, NW
Washington, DC 20224

Dear Tracee Taylor,

The National Archives and Records Administration (NARA) has been notified of a potential unauthorized disposition of Internal Revenue Service's (IRS) records. NARA staff at the Dayton Federal Records Center (FRC) reported that one box of records was lost in transit from the Dayton FRC to the IRS Service Center, Ogden, UT.

In accordance with 36 CFR 1230.14, we are requesting that the IRS provide NARA with a report including the following information:

- A complete description of the records with volume and dates if known;
- The office maintaining the records;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact me at laurence.brewer@nara.gov.

Sincerely,

LAURENCE BREWER
Chief Records Officer
for the U.S. Government



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August 21, 2024

Tracee Taylor
Department of the Treasury
Internal Revenue Service
1111 Constitution Ave, NW
Washington, DC 20224

Dear Ms. Taylor:

The National Archives and Records Administration (NARA) acknowledges receipt of the Internal Revenue Service's (IRS) report regarding the loss of one (1) box of individual tax returns.

According to the report, the records were lost in shipment from the Dayton Federal Records Center (FRC) to the IRS Service Center in Ogden, UT. We understand that efforts to recover the records were unsuccessful; however, it may be possible to recreate the records using other sources of information. We further understand that although the records were lost by the shipping company, the Dayton FRC reviewed its shipping procedures as a measure to prevent future incidents.

Based on this information, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA is satisfied with the actions IRS has taken and considers this matter closed. If you have any questions regarding this matter, please contact me at william.fischer@nara.gov.

Sincerely,

WILLIAM FISCHER
Chief Records Officer
for the U.S. Government (Acting)