



Office of the Chief
Records Officer for the
U.S. Government

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Jul 24, 2024

Beatriz Collazo
Department Records Officer
U.S. Department of Agriculture
1400 Independence Ave., SW
Washington DC 20250-1150

Dear Beatriz Collazo,

The National Archives and Records Administration (NARA) received the Farm Production and Conservation (FPAC) Business Center's report dated June 14, 2024, regarding the unauthorized disposition of FPAC Economic and Policy Analysis Division (EPAD) records.

According to this report, on November 8, 2023, EPAD reported that five complete case files and certain documents from six additional case files of the Agricultural Foreign Investment Disclosure Act program were lost. EPAD indicated that the records were presumably lost in transit when being shipped back to the agency from a contractor who was digitizing the records. The lost records were created in the calendar year of 2023 and were covered by the DAA-0145-2015-0003-0001 records schedule.

NARA acknowledges that EPAD staff located one of the five missing case files. The digitization of the remaining missing files is undetermined. Safeguards to prevent further loss have been established, and EPAD is coordinating with state/county offices to obtain copies of the missing records.

Based on the information provided, the reporting requirements of 36 CFR 1230.14(a) have been met, and NARA considers this matter closed. However, if EPAD successfully obtains copies of any of the missing records, please notify the Oversight and Reporting Team via email at unauthorizeddisposition@nara.gov.

Thank you for your attention to this matter. If you wish to discuss this further, please do not hesitate to contact me at william.fischer@nara.gov.

Sincerely,

William Fischer

WILLIAM FISCHER
Acting Chief Records Officer
for the U.S. Government