



Office of the Chief
Operating Officer

December 18, 2024

Cortney Cortez
Department of Justice
Executive Office for Immigration Review
5107 Leesburg Pike, Suite 2600
Falls Church, VA 22041

Dear Ms. Cortez:

The National Archives and Records Administration (NARA) has received information from the United Parcel Service (UPS) regarding a shipment of records of the Executive Office for Immigration Review (EOIR). The purpose of this letter is to document the unauthorized disposition of federal records.

According to the October 15, 2024 letter from UPS, records en route from the Federal Records Center in Broomfield, Colorado to EOIR headquarters in Falls Church, Virginia were damaged during shipment and then destroyed by UPS.

EOIR submitted reference request ARR1-5074680367 on October 9, 2024 and reference request ARR1-5074725054 on October 10, 2024. UPS collected the shipment from the records center on October 10, 2024, and destroyed the records in Elkhart, Indiana on October 14, 2024. According to UPS, the “merchandise was not recoverable and was discarded.” The destroyed records were Record of Proceeding (ROP) Case Files. The case file numbers of the destroyed files are A073-986-870 and A215-585-654. These records are 50-year temporary records scheduled under authority DAA-0582-2024-0002-0001.

Based on this information, the applicable reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. If you have any questions or wish to discuss this further, please contact the Records Management Oversight and Reporting Program by email at UnauthorizedDisposition@nara.gov.

Sincerely,

WILLIAM FISCHER
Chief Records Officer
for the U.S. Government (Acting)

cc: Laurence Brewer, Director, Office of Records Management Policy, Department of Justice