

## Overview

Full Job Title: Senior Associate, Public Safety Performance Project (Community Supervision Initiative)

The Pew Charitable Trusts uses data to make a difference. For more than 70 years, we have focused on serving the public, invigorating civic life, conducting nonpartisan research, advancing effective public policies and practices, and achieving tangible results. Through rigorous inquiry and knowledge sharing, we inform and engage public-spirited citizens and organizations, linking diverse interests to pursue common cause. We are a dedicated team of researchers, communicators, advocates, subject matter experts, and professionals working on today's big challenges – and we know we are more effective and creative collectively than we are individually. With Philadelphia as our home town and the majority of our staff located in Washington, DC, our U.S. and international staff find working at Pew personally and professionally rewarding.

Wise stewardship of resources allows Pew employees to pursue work that strategically furthers our philanthropic mission in significant and measurable ways. We collaborate with a diverse range of philanthropic partners, public and private organizations, and concerned citizens who share our interest in fact-based solutions and goal-driven investments to improve society. Pew attracts top talent, people of integrity who are service-oriented and willing to take on challenging assignments. We provide competitive pay and benefits, a healthy work-life balance, and a respectful and inclusive workplace. Pew employees are proud of their colleagues, proud of where they work, and proud of the institution's reputation.

### Project Overview

The public safety performance project was launched in 2006 as an initiative of The Pew Charitable Trusts. The project helps policy makers advance fiscally sound, data-driven policies and practices in criminal and juvenile sentencing and corrections that protect public safety, ensure accountability, and control costs. For more information about this project, visit [www.pewpublicsafety.org](http://www.pewpublicsafety.org).

### Position Overview

The Trusts seeks to hire a senior associate to focus on the public safety performance project's assistance to states interested in reducing the size of their community supervision footprint and improving the effectiveness of probation and parole, while supporting the entire spectrum of activity under the project. The position, located in Pew's Washington, DC, office, reports to an associate manager and has a set time frame that could be extended based on the success of the program, funding sources, and board decisions on continued support.

## Responsibilities

Reporting to an associate manager, community corrections, and in consultation with colleagues across PSPP and Pew, the newly created position will help:

- Provide technical assistance to state and federal policy makers engaged with PSPP and its partners including development of evidence-based policy options, effective education of proposed policies and practices to policy makers and stakeholders, and interpreting data.
- Facilitate meetings with state and federal leaders from the judicial, executive, and legislative branches.
- Support coordination of a multi-state effort that includes collaboration with other PSPP external partners, national and state-based stakeholder organizations, and consultants.
- Research, develop, and draft written materials including, but not limited to, correspondence with state and federal officials, presentations, memorandums, and external documents.
- Develop and implement legislative and communications strategies.
- Conduct state system assessments and make recommendations of states to receive assistance from the project.

- Ensure all technical assistance components are well-coordinated and strategically focused.
- Develop relationships with respected policy makers in the field and seek out potential partnerships to advance the project's agenda and expertise.
- Maintain and continue to develop an understanding of emerging research and policies surrounding community supervision, its scale and consequences, as well as sentencing and corrections issues through monitoring publications and participating in conferences, seminars, and other professional development activities.
- Prepare for conferences, meetings, and other events.
- Contribute to and participate in tasks of the project, as well as broader Pew projects and activities, as assigned.

## Qualifications

- Bachelor's degree required; advanced degree in public policy or other relevant field preferred.
- At least four years of applicable experience in criminal or juvenile justice policy, with demonstrated knowledge of at least one of the following areas: disposition, probation/parole, residential placement, courts, law enforcement, prosecution, or criminal defense. Experience working with policy makers, criminal or juvenile justice officials, probation/parole agencies, behavioral health, and criminologists strongly preferred.
- Prior to commencing employment with Pew, candidates for this position who were registered to lobby in any jurisdiction must certify termination of previous registration(s) and provide copies of termination notices with said jurisdiction(s) to Pew.
- Demonstrated analytical skills applied to public policy issues, including an ability to synthesize and summarize large amounts of information and focus quickly on the essence of an issue.
- Ability to think strategically and apply research and data to inform campaigns.
- A keen understanding of the importance of policy-relevant research and disseminating it effectively to policymakers, the media, and the public.
- Acute political awareness and nonpartisan perspective and approach.
- Demonstrated ability to build relationships among individuals and organizations with a range of interests and perspectives.
- Ability to thrive in a creative, fast-paced, and highly professional corporate culture that emphasizes excellence, collegiality, and teamwork.
- Outstanding organizational and time-management skills including the ability to handle several projects at different stages simultaneously, and a strong capacity to track details.
- Ability to communicate ideas, thoughts, and concepts clearly and concisely and in a compelling way, both written and orally. A clear, effective writing and presentation style.
- Superior ability to work with people, and in a team environment.
- Good project management skills, a demonstrated ability to meet deadlines and to develop and move projects forward with a high degree of independence and autonomy.

## Travel

Regular domestic travel (2-3 trips per month on average) for conferences and meetings.

## Total Rewards

We offer a competitive salary and benefit program, including: comprehensive, affordable health care through medical, dental, and vision coverage; financial security with life and disability insurance;

opportunities to save using health savings and flexible spending accounts; retirement benefits to help prepare for the future; and work/life benefits to maintain a good balance.

The Pew Charitable Trusts is an equal opportunity employer, committed to a diverse and inclusive workplace. Pew considers qualified applicants for employment without regard to age, sex, ethnicity, religion, disability, marital status, sexual orientation or gender identity, military/veteran status, or any other basis prohibited by applicable law.

*Apply Here:* <http://www.Click2apply.net/hdqsh42gq8pnwkf4>

PI110279997