

Project Information

CDFA Grant Number:	
Organization Name:	
Contact Name:	
Contact Email:	

Reporting Period

Report Start Date:	
Report End Date:	

Project Completion

Estimate the total percentage (%) of work completed on this project.

Objectives

List each Objective identified in the approved Scope of Work in the boxes below. (Do not enter the activities identified in the Work Plan; this section is only for the specific Objectives identified in the Scope of Work). Select the appropriate box to indicate if each Objective is in progress or has been completed. (1,800 characters)

Objective 1: **In Progress** **Complete**

Objective 2: **In Progress** **Complete**

Objective 3: **In Progress** **Complete**

Objective 4: **In Progress** **Complete**

Objective 5: **In Progress** **Complete**

Objective 6: **In Progress** **Complete**

Objective 7: **In Progress** **Complete**

Objective 8: **In Progress** **Complete**

Objective 9: **In Progress** **Complete**

Outcome and Indicator Results to Date

Select each Outcome and Indicator identified in the approved Scope of Work. Fill in the blanks for the selected Outcomes and Indicators with the quantifiable results from the start of the project through the end of this reporting period.

Outcome 1: Enhance the competitiveness of specialty crops through increased sales.
Indicator 1: Sales increased from \$_____ to \$_____ and by _____ percent as a result of marketing and/or promotion activities.

Outcome 2: Enhance the competitiveness of specialty crops through increased consumption.
Indicator 1: Of the _____ children and youth reached, a. _____ gained knowledge about eating more specialty crops. b. _____ reported an intention to eat more specialty crops. c. _____ reported eating more specialty crops.
Indicator 2: Of the _____ adults reached, a. _____ gained knowledge about eating more specialty crops. b. _____ reported an intention to eat more specialty crops. c. _____ reported eating more specialty crops.
Indicator 3: _____ new and improved technologies and processes to enhance the nutritional value and consumer acceptance of specialty crops (excluding patents).
Indicator 4: _____ new specialty crops and/or specialty crop products introduced to consumers.

Outcome 3: Enhance the competitiveness of specialty crops through increased access and awareness.
Indicator 1: Of the _____ consumers or wholesale buyers reached, a. _____ gained knowledge on how to access/produce/prepare/preserve specialty crops. b. _____ reported an intention to access/produce/prepare/preserve specialty crops. c. _____ reported supplementing their diets with specialty crops that they produced/preserved/obtained/prepared.
Indicator 2: Of the _____ individuals (culinary professionals, institutional kitchens, specialty crop entrepreneurs such as kitchen incubators/shared-use kitchens, etc.) reached, a. _____ gained knowledge on how to access/produce/prepare/preserve specialty crops. b. _____ reported an intention to access/produce/prepare/preserve specialty crops. c. _____ reported supplementing their diets with specialty crops that they produced/prepared/preserved/obtained.

	<p>Indicator 3: Number of existing delivery systems/access points reached that expanded and/or improved offerings of specialty crops.</p> <ul style="list-style-type: none"> a. _____ farmers markets. b. _____ corner stores. c. _____ school food programs and other food options (vending machines, school events, etc.). d. _____ grocery stores. e. _____ wholesale markets. f. _____ food hubs that process, aggregate, distribute, or store specialty crops. g. _____ home improvement centers with lawn and garden centers. h. _____ lawn and garden centers. i. _____ other systems/access points, not noted.
	<p>Indicator 4: Number of new delivery systems/access points offering specialty crops.</p> <ul style="list-style-type: none"> a. _____ farmers markets. b. _____ corner stores. c. _____ school food programs and other food options (vending machines, school events, etc.). d. _____ grocery stores. e. _____ wholesale markets. f. _____ food hubs that process, aggregate, distribute, or store specialty crops. g. _____ home improvement centers with lawn and garden centers. h. _____ lawn and garden centers. i. _____ other systems/access points, not noted.

	<p>Outcome 4: Enhance the competitiveness of specialty crops through greater capacity of sustainable practices of specialty crop production resulting in increased yield, reduced inputs, increased efficiency, increased economic return, and/or conservation of resources.</p>
	<p>Indicator 1: _____ plant/seed releases (i.e., cultivars, drought-tolerant plants, organic, enhanced nutritional composition, etc.).</p>
	<p>Indicator 2: Adoption of best practices and technologies resulting in increased yields, reduced inputs, increased efficiency, increased economic return, and conservation of resources.</p> <ul style="list-style-type: none"> a. _____ growers/producers indicating adoption of recommended practices. b. _____ growers/producers reporting reduction in pesticides, fertilizer, water used/acre. c. _____ producers reporting increased dollar returns per acre or reduced costs per acre. d. _____ acres in conservation tillage or other best management practice.
	<p>Indicator 3: _____ habitat acres established and maintained for the primary benefit of pollinators and specialty crops.</p>

Outcome 5: Enhance the competitiveness of specialty crops through more sustainable, diverse, and resilient specialty crop systems.
Indicator 1: _____ new or improved innovations models (biological, economic, business, management, etc.), technologies, networks, products, processes, etc. developed for specialty crop entities including producers, processors, distributors, etc.
Indicator 2: _____ innovations adopted.
Indicator 3: _____ specialty crop growers/producers (and other members of the specialty crop supply chain) that have increased revenue expressed in dollars.
Indicator 4: _____ new diagnostic systems analyzing specialty crop pests and diseases. (Diagnostic systems refer to, among other things: labs, networks, procedures, access points.)
Indicator 5: _____ new diagnostic technologies available for detecting plant pests and diseases. (The intent here is not to count individual pieces of equipment or devices, but to enumerate technologies that add to the diagnostic capacity.)
Indicator 6: _____ first responders trained in early detection and rapid response to combat plant pests and diseases.
Indicator 7: _____ viable technologies/processes developed or modified that will increase specialty crop distribution and/or production.
Indicator 8: _____ growers/producers that gained knowledge about science-based tools through outreach and education programs.

Outcome 6: Enhance the competitiveness of specialty crops through increasing the number of viable technologies to improve food safety.
Indicator 1: _____ viable technologies developed or modified for the detection and characterization of specialty crop supply contamination from foodborne threats.
Indicator 2: _____ viable prevention, control, and intervention strategies for all specialty crop production scales for foodborne threats along the production continuum.
Indicator 3: _____ individuals learned about prevention, detection, control, and intervention food safety practices and _____ of those individuals increased their food safety skills and knowledge.
Indicator 4: _____ improved prevention, detection, control, and intervention technologies.
Indicator 5: _____ reported changes in prevention, detection, control, and intervention strategies.

Outcome 7: Enhance the competitiveness of specialty crops through increased understanding of threats to food safety from microbial and chemical sources.
Indicator 1: _____ projects focused on increased understanding of the ecology of fecal indicators and pathogens.
Indicator 2: _____ projects focused on increased safety of all inputs into the specialty crop chain.

	Indicator 3: _____ projects focused on increased understanding of the roles of humans, plants, and animals as vectors.
	Indicator 4: _____ projects focused on increased understanding of preharvest and postharvest process impacts on microbial and chemical threats.
	Indicator 5: _____ growers or producers obtaining on-farm food safety certifications (such as Good Agricultural Practices or Good Handling Practices).

	Outcome 8: Enhance the competitiveness of specialty crops through enhancing or improving the economy as a result of specialty crop development.
	Indicator 1: _____ new rural careers created.
	Indicator 2: _____ new urban careers created.
	Indicator 3: _____ jobs maintained/created.
	Indicator 4: _____ small businesses maintained/created.
	Indicator 5: Increased revenue/increased savings/one-time capital purchases \$ _____.
	Indicator 6: _____ new beginning farmers who went into specialty crop production.
	Indicator 7: _____ socially disadvantaged farmers who went into specialty crop production.

Outcome Remarks: If necessary, include further explanation of the quantifiable results about the Outcomes and Indicators above. If there is no data on the Indicator(s) listed above, an explanation must be provided in this section. Note: If the character limit is reached, please provide further information into the Activities and Accomplishments section. (1,800 characters)

Activities and Accomplishments

Describe the activities and accomplishments for this reporting period and indicate which Objective(s) and Outcome(s) this helped to achieve. (1,000 characters)

Activity and Accomplishment	Must Select at Least One Objective and/or Outcome
	Select applicable Objective(s) Select applicable Outcome(s)
	Select applicable Objective(s) Select applicable Outcome(s)

Activity and Accomplishment	Must Select at Least One Objective and/or Outcome
	<p data-bbox="1011 241 1430 283">Select applicable Objective(s)</p> <p data-bbox="1011 619 1430 661">Select applicable Outcome(s)</p>
	<p data-bbox="1011 1018 1430 1060">Select applicable Objective(s)</p> <p data-bbox="1011 1396 1430 1438">Select applicable Outcome(s)</p>

Activity and Accomplishment	Must Select at Least One Objective and/or Outcome
	<p>Select applicable Objective(s)</p> <p>Select applicable Outcome(s)</p>
	<p>Select applicable Objective(s)</p> <p>Select applicable Outcome(s)</p>

Activity and Accomplishment	Must Select at Least One Objective and/or Outcome
	<p data-bbox="1013 239 1430 281">Select applicable Objective(s)</p> <p data-bbox="1013 625 1430 667">Select applicable Outcome(s)</p>
	<p data-bbox="1013 1016 1430 1058">Select applicable Objective(s)</p> <p data-bbox="1013 1402 1430 1444">Select applicable Outcome(s)</p>

Activity and Accomplishment	Must Select at Least One Objective and/or Outcome
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	<p>Select applicable Objective(s)</p> <p>Select applicable Outcome(s)</p>
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Challenges and Developments

Provide any challenges to the completion of the project or any positive developments outside of the project's original intent that were experienced during this reporting period. Also, provide the corrective actions and/or changes to the project as a result. If the project did not attain an approved Objective, Outcome, or Indicator, provide an explanation in the Corrective Action column. (1,000 characters)

Challenge or Positive Development	Corrective Action or Project Change

Challenge or Positive Development	Corrective Action or Project Change

Challenge or Positive Development	Corrective Action or Project Change

Upcoming Activities

Provide a description of activities anticipated to complete during the next reporting period, along with the anticipated completion date (MM/DD/YYYY). (500 characters)

Upcoming Activities
Anticipated Completion Date _____
Anticipated Completion Date _____
Anticipated Completion Date _____
Anticipated Completion Date _____

Upcoming Activities

Anticipated Completion Date _____

Anticipated Completion Date _____

Anticipated Completion Date _____

Anticipated Completion Date _____

Federal Expenditures to Date

Complete the table below using the budget in the approved Scope of Work and the actual grant expenditures incurred to date.

Cost Category	Amount Approved in Budget	Actual Federal Expenditures
Personnel		
Fringe Benefits		
Travel		
Equipment		
Supplies		
Contractual		
Other		
Direct Costs Sub-Total		
Indirect Costs		
Total Federal Costs		

Calculate the percentage spent to date by taking the total federal expenditures divided by the total grant amount.

Percentage (%) of expenditures to date:

For Year One Reports, if this amount is less than 30%, and for Year Two Reports, if this amount is less than 60%, include a statement explaining how the grant funds will be expended and project activities completed as planned by the end date of the grant agreement. (1,000 characters)

Program Income

Complete the table below using the budget in the approved Scope of Work and the actual Program Income earned to date. List any unanticipated Program Income with a budget of zero dollars and the actual amount earned. If Program Income was neither budgeted nor earned, enter N/A.

Source/Nature (i.e., registration fees)	Amount Approved in Budget	Actual Amount Earned
Total Program Income Earned		

Describe how the earned Program Income was used to further the Objectives of this project. (1,000 characters)

Match/In-Kind Contributions

Complete the table below using the budget in the approved Scope of Work and the actual Cost Share expenditures to date. List any unanticipated Cost Share with a budget of zero dollars and the actual amount of Cost Share. If Cost Share was neither budgeted nor expended, enter N/A.

Type of Cost Share	Amount Approved in Budget	Actual Cost Share Expenditures
Total Match/In-Kind Costs		

Optional: Testimonies / Success Stories

Please provide testimonies and/or success stories that further explain the value of the Specialty Crop Multi-State Program. This section should not be used to replace, add, or circumvent the character limits to the above sections.

Note: This section is optional and is not required.