Job Interest Card

City of
SACRAMENTO
Department of Human Resources

All career opportunities and job descriptions can be found on the City's Employment Website at https://www.governmentjobs.com/careers/saccity. To submit a Job Interest Card, follow the steps below. Submitting a Job Interest Card will allow the City to email you when a position you're interested in becomes available. *Please note: Submission of a Job Interest Card does not guarantee employment.*

Instructions

1. Go to https://www.governmentjobs.com/careers/saccity/classspecs.
2. Search for the classification or position for which you'd like to submit a Job Interest Card.
3. Click on the title of the classification or position.
4. Click on the green **"Subscribe"** button in the top, right-hand corner of the job description.
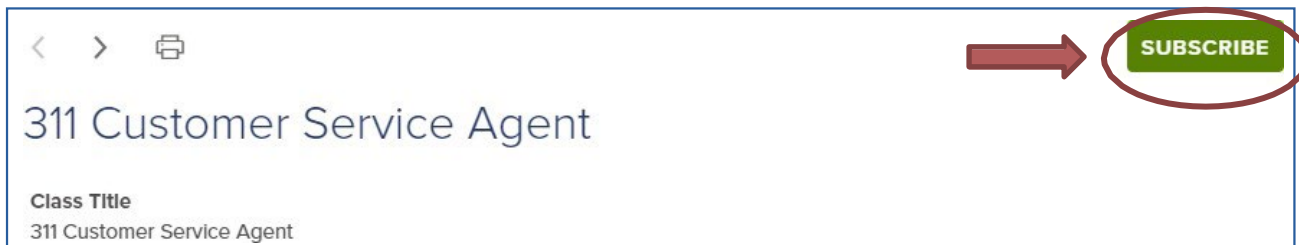
5. Complete the Job Interest Card form with the requested information. Fields marked with an asterisk (*) are required.
6. Review the information you provided and verify your email address is correct.
7. Click on the green **"Submit"** button at the bottom. You will now receive an email notification titled ***"City of Sacramento Job Interest Notification"*** from *info@governmentjobs.com* as soon as the City of Sacramento is accepting applications for that position.

Helpful Tips

✓ Job Interest Cards are active for one year from the date of submission.
✓ Check your e-mail frequently, including your spam and junk folders.
✓ Once you receive the email, click on the link provided and then the job title to review the full job posting. Make note of any education and experience requirements and the final filing deadline.
✓ After reviewing the job posting, you can apply for the position by clicking on the "Apply" button and completing the application online.

Questions?

Call 916-808-5726 Monday – Friday, 8 am – 5 pm, or email us anytime at employment@cityofsacramento.org.