



Carnegie Mellon University Police Department

Incident Report Request Form

Name of Requestor: _____
(Last) (First) (MI)

Signature of Requestor: _____

Address: _____
(Street or PO Box)

(City) (State) (Zip Code)

Telephone: _____ Email: _____

Please Specify Your Relationship to the University (check all that apply):

- Student Victim Other (please specify):
 Faculty Insurance Co. _____
 Staff Law Enforcement

Report Requested: In the space below, describe the report you are requesting in sufficient detail to allow the department to identify the record. Please include the date, time and location of the incident.
There is \$15 fee for each incident report requested.

In order to protect the privacy of students, staff, and faculty, the Carnegie Mellon University Police Department reserves the right to deny any request for records. Investigation files or any record that may compromise an ongoing investigation will not be released. As a private institution, Carnegie Mellon University is not subject to the Pennsylvania Right to Know Law.

If you are seeking general statistical information regarding campus safety and security, please see the University's Annual Campus Security and Fire Safety Report, available at www.cmu.edu/police/. This report describes the University's security, fire safety, alcohol and drug, and sexual assault policies. The report also contains statistics about the number and type of crimes occurred on campus during the preceding three years.