

Presentation Award Contract

Undergraduate Research Office

Congratulations on the acceptance of your project at a professional conference. Your award money can be used to fund conference registration, travel, lodging, or food expenses.

Student Name: _____ Andrew ID: _____

Faculty Advisor Name: _____ Andrew ID: _____

By accepting this award, you are agreeing to present your work at Meeting of the Minds Undergraduate Research Symposium in May following your conference.

Name of Conference: _____

Conference Dates: _____

Presentation Awards will be transferred to the advisor's departmental account and dispersed through the department. We ask that the advisor and business manager make students aware of departmental and university procedures for processing travel expenses.

TO BE COMPLETED BY THE BUSINESS MANAGER:

Please indicate the Oracle GL String to which the Presentation Award should be transferred:

_____ . _____ . _____ . _____ . _____ Award Amount: _____

Department: _____

Business Manager Name: _____

Email: _____

Signature: _____ Date: _____

Student Signature: _____

Faculty Advisor Signature: _____