



**U.S. General Services Administration**

August 27, 2024

The Honorable Donald J. Trump  
P.O. Box 509  
Arlington, VA 22216

Dear Mr. Trump:

This letter is to inform you of the support that the U.S. General Services Administration (GSA) is prepared to provide to you and Senator Vance pursuant to the Presidential Transition Act of 1963, as amended (3 U.S.C. § 102 note).

The Presidential Transition Act of 1963 authorizes GSA to provide assistance to eligible candidates for the offices of President and Vice President of the United States in the general election to be held on November 5, 2024. This support continues through the inauguration if you and your running mate are the apparent successful candidates.

As part of GSA's responsibilities, the Administrator of General Services has authorized me to provide assistance and a variety of services, including office space, furniture, equipment, and other incidental services described in the Act. GSA is prepared to provide such services beginning on August 27, 2024, at 1800 F Street, NW, Washington, DC, upon formal acceptance of these services through an executed Memorandum of Understanding.

The Office of the Director of National Intelligence is also prepared to discuss the processing of security clearances pursuant to sections 7601(c) and 8403(b) of the Intelligence Reform and Terrorism Prevention Act of 2004. That office will reach out to you in the near future.

Please formally confirm that you accept GSA's offer of office space and services, and identify those individuals designated to represent you and your transition team for the coordination of GSA services.

Mr. Jonathan Foye, Director of GSA's Presidential Transition Support Team, will coordinate all GSA activities in support of your office. He can be reached at (202) 420-0422 or Jonathan.Foye@gsa.gov.

Sincerely,

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Aimee Whiteman  
Federal Transition Coordinator

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