

Broadcast Message: Upload Form I-17 Evidence Directly to SEVIS

To: All SEVIS users

Date: Jan. 8, 2018

Re: Upload Form I-17 Evidence Directly to SEVIS

Number: 1801-03

General Information

School officials can now [submit](#) their Form I-17, “Petition for Approval of School for Attendance by Nonimmigrant Student,” evidence directly to the Student and Exchange Visitor Program (SEVP) using the Student and Exchange Visitor Information System’s (SEVIS) upload evidence functionality.

School officials can access the Upload Evidence: Form I-17 page in SEVIS after entering or editing their petition and clicking the “continue” button. SEVP recommends that schools familiarize themselves with the evidentiary requirements before logging in to SEVIS to submit petitions or petition updates. SEVP has updated [ICE.gov](#), [Study in the States](#) and [SEVIS Help Hub](#) content to reflect this change in process.

Please note that after **March 8, 2018**, [SEVP will no longer accept evidence submitted via email](#) and all evidence must be uploaded to SEVIS. Specifically, any request requiring evidence that is not submitted via SEVIS will be canceled and schools will need to resubmit and upload the evidence directly to SEVIS. As a reminder, current procedures remain in place for schools with canceled requests:

- If SEVP cancels a school’s initial certification request, the school may refile and any fees previously paid can be applied to the new submission.
- If SEVP cancels a school’s Form I-17 update, the school can file a resubmission of the update with the evidence uploaded.
- If SEVP cancels a school’s recertification request, the school can refile the request. However, if a school’s recertification request is canceled and the school does not refile properly before its certification expiration date, the school will face Automatic Withdrawal.

For more information about this new functionality and process change, please check the SEVIS Message Board for a related instructional message, “Broadcast Message 1801-02 Upload Evidence Functionality Live in SEVIS.” School officials can also watch the [SEVIS Upload Evidence Webinar](#) and visit the [SEVIS Help Hub](#) for step-by-step instructions on how to upload evidence to SEVIS.

Comments

To comment on this Broadcast Message, please email SEVP@ice.dhs.gov with “Broadcast Message 1801-03 Comment” entered in the subject line.

Disclaimer

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