

City of Los Angeles Department of Recreation and Parks
GREEN MEADOWS RECREATION CENTER
431 E. 89th Street, Los Angeles, CA 90003 * Phone (323) 565-4242

**RECREATION ASSISTANT
TENNIS COACH**

NUMBER OF POSITIONS AVAILABLE: 2

Available Hours: Up 10 hours per week
Monday-Friday, Various Hours
Hours are not guaranteed and based on enrollment.

Job Description: Seeking motivated candidates who will teach adults and children the fundamentals of Tennis

Responsibilities:

- Greet parents and youth during check in and/or check out
- Coach will facilitate and supervise Tennis practice at Green Meadows Recreation Center.
- Create a skill and age appropriate lesson plan that will generate the kids/adults interest and keep them engaged.
- Including, but are not limited to, organizing individual and group lessons, while being creative and energetic
- Supervising a group of 10-12 children or adults
- Must also, have some knowledge of refereeing.
- Lead children or adults sessions that promote a well-rounded athlete. .
- Attend to any individual needs of the youth ex: restroom use, injuries
- Support the in establishing rules and emergency procedures with youth/adults
- Other assigned duties as assigned by Director

Qualifications:

- Prior experience working with a group of adults and 10-12 children, ages 6-14 years old, in a structured environment.
- Can actively lead children and adults to work independently, as well as collaboratively, as needed
- Ability to problem solve and communicate effectively with parents, youth, co-workers, and supervisor
- Must be able to walk, jog and stand for long periods of time, squatting, kneeling, lifting/carrying at least 20 lbs.
- Able to follow directions, be on time, and reliable

To Apply:

Send resume to: [Rodrick Jean-Charles \(Director\)](mailto:Rodrick Jean-Charles (Director)@lacity.org)
rodrick.jean-charles@lacity.org

Last Day to Apply: Thursday, January 9th, 2025

City of Los Angeles
Department of Recreation and Parks
FACILITY ROSTER

Facility Name Green Meadows Recreation Center

Facility Address 431 E. 89th St Los Angeles, CA 90003

Facility Phone Number 323-565-4242

Facility Fax Number 323-565-4246

EMPLOYEE'S NAME	Anniversary Date mm/dd/yy	TOTAL HOURS <i>Add first and second service years</i>	FIRST SERVICE YEAR HOURS	SECOND SERVICE YEAR HOURS	THIRD SERVICE YEAR HOURS <i>Don't include in total hrs; for qualifying purposes only</i>
600 or MORE					
<i>EXAMPLE: John Doe</i>	5/15/2010	608	152	456	641
Ariel Temple (378579)	8/7/2022	1361	785	576	0
599 or LESS					
<i>EXAMPLE: Jane Doe</i>	3/19/2015	714	304	410	524
Dominic Biddle (84675)	8/28/2003	303.5	216.5	87	156
Jasmine Calderon (505613)	5/14/2023	983.5	983.5	0	0
Brandi Morris (502392)	9/18/2022	1281	340.5	940.5	0
Vanessa Matthews (502393)	9/18/2022	0	0	0	0
Dominic Howard (502062)	9/28/2022	1032.5	451	581.5	0
Dermaine Hicks (503000)	11/6/2022	1423.5	565	858.5	0
Natasha Johnson (397491)	6/25/2023	0	0	0	0
Rachel Braggs (507712)	8/20/2023	647.5	647.5	0	0
Armador Vallez (509511)	12/17/2023	0	0	0	0
Dayannara Morales (508183)	9/10/2023	0	0	0	0
Lesly Lara (505618)	5/14/2023	0	0	0	0
Johnathan Vasquez-Rivas (507480)	12/18/2023	0	0	0	0

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