

BIOLOGY SHIPPING GUIDE

SHIPPING IS ONLY FOR MCDB AND EEMB USE

NO U.S. POSTAL HERE

SHIPPING CUTOFF IS 11:30am ANYTHING LATER WILL SHIP NEXT DAY

WE USE FED EX PRIORITY OVERNIGHT AS OUR DEFAULT SHIPPER

USING ANY OTHER CARRIER PLEASE NOTIFY US IN WRITING

SHIPPING INFORMATION NEEDED

1. FILL OUT A BIOLOGY SHIPPING FORM, THE FORM MUST BE FILLED OUT IN ORDER TO SHIP WITHOUT THIS FORM PACKAGE WILL BE RETURNED OR REFUSED.
2. FORM MUST BE TYPE NO HAND WRITEN FORM PLEASE.
3. IF YOU ARE SHIPPING DRY ICE PLEASE PUT THE AMOUNT.
4. ANYTHING CONTAINING DRY ICE MUST BE PUT INTO A STYOFAM CONTAINER THEN PLACED IN A BOX.
5. BOXES NEED TO BE AT LEAST 6X9 INCHES (**BIG ENOUGH FOR SHIPPING LABEL**).
6. WE SHIP DOMESTIC AND INTERNATIONAL WHEN SHIPPING INTERNATIONAL PLEASE PROVIDE AS MUCH DETAIL AS YOU CAN.
7. IF IT'S A SAMPLE WITH DRY ICE PLEASE SHIP EARLY IN THE WEEK, SO IT DOESN'T SIT THROUGH THE WEEKEND IN CUSTOMS.

INTERNATIONAL SHIPPING WILL NEED THE FOLLOWING CUSTOMS INFORMATION FOR EXAMPLE:

1. THE NUMBER AND SIZE OF VIALS (**2ml VIALS EACH CONTAINING 1.0 ML LB-AGAR AND INOCULATED WITH NON PATHOGENIC ENTEROACT CLOACAE (2 VIALS) OR ESCHERICHIA COLI (1VIAL)**).
2. IF IT HAS A FLAMMABLE SUBSTANCE (**ETHANOL ETC**) YOU MUST LIST INDIVIDUAL AMOUNTS AND THE TOTAL FOR CUSTOMS.
3. MUST HAVE A PHONE NUMBER AND EMAIL THAT IS AVAILABLE NIGHT AND WEEKEND.
4. PLEASE SEND COMPLETED BIOLOGY SHIPPING FORM TO Kurt Bellefeuille and Eric Veal

Kurt.bellefeuille@lifesci.ucsb.edu and eric.veal@lifesci.ucsb.edu