

## Computing Per Diem with Leave and Non-Workdays Traveler Departs the PDS Prior to the First Day of Scheduled Travel (JTR, par. 033301)

*Note: Rates used in these examples may not be current and are for illustrative purposes only.*

### Scenario:

A civilian employee is required to attend a conference that starts at 0800 on Monday, September 12. The traveler is authorized to depart the PDS on Friday, September 9 (a workday), to travel to a TDY location in the CONUS, arriving on the same day. The locality per diem rate for the TDY location is \$135 (\$88/47). September 10 & 11 are non-workdays (weekend). The civilian employee performs duty at the TDY location for 3 full days, September 12-14. He or she departs the TDY location and returns to the PDS on September 15. Per diem is not authorized under any of the following circumstances:

- When a civilian employee returns to a PDS or place of abode on a non-workday.
- For more than 2 non-workdays if leave is taken for all workdays between the non-workdays.
- For a non-workday when leave is taken for the whole workday before and the whole workday following the non-workday.

Itinerary Location (Per Diem Rate)	Date	Daily Lodging Cost	Lodging Calculation	Lodging Allowed	M&IE Calculation	M&IE Allowed	Total Per Diem
Depart PDS & Arrive TDY Location	9/9	\$88	1 Day x \$88	\$0	75% of \$47	\$0	\$0.00
Non-Duty Day - Weekend	9/10	\$88	1 Day x \$88	\$0	N/A	\$0	\$0.00
Constructed Date of Arrival	9/11	\$88	1 Day x \$88	\$88	75% of \$47	\$35	\$123.25
3 Full TDY Days	9/12-14	\$88	3 Days x \$88	\$264	3 Days x \$47	\$141	\$405.00
Depart TDY Location & Arrive PDS	9/15	N/A	N/A	\$0	75% of \$47.00	\$35.25	\$35.25
<b>Total Per Diem Allowance</b>				<b>\$352.00</b>		<b>\$211.50</b>	<b>\$563.50</b>