



Arrival TLA - TDY or Deployment (POV Travel)

Refer to the paragraph references for clarification when computing TLA. The Service member must be advised upon reporting to aggressively seek permanent Government quarters or private sector housing, to keep an accurate lodging expense record (including lodging receipts), and to register with and inform the TLA Approving Official of progress in obtaining permanent quarters or housing at least every 15 days (par. 680402-C2).

Note: Rates used in these examples may not be current and are for illustrative purposes only.

TLA: Daily M&IE and Lodging Ceiling Percentages (Effective 1 October 2020)

Number of Eligible Persons Occupying Temporary Lodging	Lodging Percentage	M&IE Percentage
Service member or one dependent (total one person)	100	65
Service member couples (total two persons - percentage each when lodging together)	65	65
Service member and one dependent, or two dependents (total two persons – percentage together)	100	100
Each additional dependent age 12 and older	35	35
Each additional dependent under age 12	25	25

Scenario: A Service member with a command-sponsored spouse is assigned to a location OCONUS. The Service member and spouse arrive at the new PDS location OCONUS on April 1 by POV and move into temporary lodging the same day. The applicable percentage for the Service member and one dependent is 100 percent. TLA status is effective the following date, April 2. The temporary lodging does not have facilities for preparing and eating meals (par. 680603-D). The locality per diem rate is \$150 (\$76/\$74). The actual lodging expense is \$114 a night, including lodging tax and other authorized fees (par. 680602-B) such as the GTCC currency conversion fee or valued added tax (VAT) relief certificate cost, if applicable. Itemized lodging receipts are provided as required.

Action During TLA Period

Date	Action
April 1	TLA is not payable since MALT plus per diem was paid for the official travel arrival date to the new PDS location OCONUS for the Service member and spouse as specified in par. 680601-D2.
April 11	The Service member submits a lodging expense report of \$1,140 (\$114 a day including lodging tax) for April 2 through April 10. The Service member’s progress in obtaining permanent quarters or housing is reviewed and TLA is extended for another 10-day period by the TLA Approving Official as specified in par. 680403-B.
April 21	The Service member submits a lodging expense report for April 11 through April 20 (see TLA computation below). The Service member was on a TDY and received per diem on April 15 through April 18. Lodging costs at the PDS for April 15 through 17 were authorized for the Service member as a TLA expense under par. 680502 (TDY or deployment). TLA is authorized only for the number of days the Service member actually stayed in TLA accommodations. The Service member and spouse move into the same permanent quarters on April 21.

TLA Computation: TDY or Deployment, POV Travel

Step	Action	Calculation
TLA Computation for April 2-10 – Service Member and Dependent		
1	Determine the maximum rates (applicable percentage times the locality rate) for: Lodging M&IE	100% of \$76=\$76 100% of \$74=\$74
2	Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount.	\$114 vs. \$76 \$76
3	Add the Step 1 M&IE to the selected Step 2 lodging amount.	\$74+\$76=\$150
4	Multiply the amount in Step 3 by the number of days.	9 days × \$150= \$1350
TLA Computation for April 11-14 – Service Member and Dependent		
1	Determine the maximum rates (applicable percentage times the locality rate). Lodging M&IE	100% of \$76=\$76 100% of \$74=\$74
2	Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount.	\$114 vs. \$76 \$76
3	Add the Step 1 M&IE to the selected Step 2 lodging amount.	\$74+\$76=\$150
4	Multiply the amount in Step 3 by the number of days.	4 days × \$150= \$600
TLA Computation for April 15-17 – Service Member on a TDY or Deployment		
1	Determine the maximum rates (applicable percentage of locality rate). Lodging M&IE	100% of \$76=\$76 100% of \$74=\$74
2	Determine the Service member's share of the M&IE. Divide the Step 1 M&IE result by the number of occupants (including the Service member), then subtract that amount from the Step 1 result (par. 680602-C1f).	\$74÷2=\$37 \$74-\$37=\$37
3	Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount.	\$114 vs. \$76 \$76
4	Add the Step 2 M&IE to the selected Step 3 lodging amount.	\$37+\$76=\$113
5	Multiply the amount in Step 4 by the number of days.	3 days × \$113= \$339
TLA Computation for April 18-20 – Service Member or Dependent		
1	Determine the maximum rates (applicable percentage multiplied by the locality rate). Lodging M&IE	100% of \$76=\$76 100% of \$74=\$74
2	Compare the actual daily lodging cost (including lodging tax) to the Step 1 maximum lodging rate. Use the lesser amount.	\$114 vs. \$76 \$76
3	Add the Step 1 M&IE to the selected Step 2 lodging amount.	\$74+\$76=\$150
4	Multiply the amount in Step 3 by the number of days.	3 days × \$150= \$450
Claim Total		
\$1,350+\$600+\$339+\$450=		\$2,739