



# University Villages Under Enrollment Appeal Form

1 Elkhorn Court, Missoula MT 59812 Phone:(406) 243 6030 housing@mso.umt.edu

Students not meeting the Enrollment Criteria to remain in University Student Housing may appeal the requirement to vacate.

## Your Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_  
Student ID#: \_\_\_\_\_ Apartment #: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

## Appeal Process:

- The student must complete all requirements of the Under Enrollment Appeal.
- The student must submit a completed Under Enrollment Appeal Form **with a letter** including the reason(s) the resident is appealing to remain in University Villages Student Housing and indicating when they anticipate they will be enrolled again for classes.
- The student should provide any additional documentation that may support the appeal.
- Once complete, the Under Enrollment Appeal Form , letter, and additional documentation must be submitted to the University Villages Office for review:

### By Mail or In Person:

University Villages  
1 Elkhorn Court  
Missoula, MT 59812

### By Fax:

(406) 243-6035

### By Email:

[kareena.bargabos@mso.umt.edu](mailto:kareena.bargabos@mso.umt.edu)

## Reason For Request:

\_\_\_\_\_ Medical – Supporting documentation must be provided for Disability Services for Students.  
\_\_\_\_\_ Unforeseen Financial Hardship – Please provide documentation supporting hardship.  
\_\_\_\_\_ Other - \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only
Date Received: _____ Reviewed By: _____
Decision/Reason: _____
Notified Date: _____