

To UM Faculty,

Faculty members are encouraged to participate in UM's Fall Commencement ceremonies, taking place **Friday, December 15 in the Adams Center**. Faculty **need not RSVP**.

We are still working on final details for the ceremony. As more details become available, they will be posted in the link below. Students who have applied to graduate received information via their umontana email the week of 10/16.

Line-up begins at 1 p.m. in the West Auxiliary Gym. Faculty hooding a doctoral student will line up with their student in the West Auxiliary Gym. All other faculty will line up along the bleachers. Processional will begin marching at approximately 1:45 p.m. The ceremony begins at 2 p.m.

If you are participating in Commencement, you must order your regalia by **11/13/2023**. You can order regalia online using the following information:

1. Go to the [Herff Jones website](#) and use:
2. Customer number 25000519000
3. Order number 5150454

There is a drop-down list with a few faculty names. If you see your name, select it. Most faculty members will need to select the second option, "NEW FACULTY MEMBER", and then click continue to enter their order information. Faculty orders will ship to the University Center for pickup in UC Room 225. All onsite rentals and faculty regalia will need to be returned to room 225 by 6 p.m. on 12/15. For all questions regarding regalia, please contact Tim McClughen with Herff Jones directly at trmcclughen@herffjones.com.

Onsite Rentals & Faculty Orders Pickup/Return Schedule:

Wednesday, December 13 – 8 a.m. to 5 p.m.

Thursday, December 14 – 8 a.m. to 5 p.m.

Friday, December 15 – 8 a.m. to 6 p.m.

Note: Students will receive different regalia ordering instructions. **Please do not share the above information with students as they will not be able to order regalia using the information above.**

[More information about Fall 2023 Commencement is available on the Commencement website.](#)

If you have questions, please email commencement@umontana.edu.

This message was sent by the Office of the Provost on behalf of Office of the Registrar to all UM faculty.