

Rev. 08/2020

## **ADJUNCT FACULTY IRB SUBMISSIONS**

### **POLICY:**

UM adjunct faculty or researchers wishing to undertake research involving human subjects as part of their duties as an adjunct faculty member or researcher shall be subject to the same rules regarding IRB submission of their research proposal as regular UM faculty.

### **PROCEDURES:**

Adjunct faculty members or researchers must submit an IRB proposal following the IRB *Guidelines and Procedures* as would any other UM faculty member. If research continues at the University of Montana beyond the adjunct faculty's employment, then an amendment shall be filed to transfer the project responsibilities to a new Principal Investigator (PI), who must be a current UM employee or student. If the adjunct faculty leaves the University of Montana and wishes to continue the research at another institution, then a Closure Report (Form RA 109) must be filed with the UM IRB office, and notification must be given to the IRB at the new institution and their procedures followed.

### **FACULTY AFFILIATES:**

Faculty Affiliates are not University employees. Affiliates may:

1. Collaborate with full-time faculty, where a full-time faculty member serves as the Principal Investigator (PI) and the faculty affiliate serves as a co-PI. Full-time means full-time, not part-time or adjunct. The affiliate must report any Conflicts of Interest. If the affiliate represents an external business, a separate business contract may need to be established, intellectual property addressed, and liability clauses reviewed by legal counsel.
2. Request IRB review as an [external researcher](#) on a fee-based schedule.

### **EMERITUS PROFESSORS**

1. The IRB will conduct a review free of charge for emeritus professors.
2. If the emeritus professor is conducting the research on his/her own as the PI, then he/she must provide evidence of their own liability insurance (that would clearly cover such activity). The university's liability insurance does not extend to this.
3. If the emeritus professor proposes research with student assistants, a full-time faculty member must serve as the PI. The PI is ultimately responsible for all aspects of conducting the research study. The emeritus professor may be designated as a co-PI.