



INSTITUTIONAL REVIEW BOARD
for the Protection of Human Subjects in Research

FWA 00000078

Research & Creative Scholarship

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TRAINING FOR IRB MEMBERS
45 CFR 46.107(a)

POLICY:

All IRB members shall complete an online education course concerning their roles and responsibilities as a board member in the protection of human research subjects. This is to include both regular voting and alternate board members. The course must be completed within one month of the member's active beginning date of service (which may be different than the date of appointment), and the course must be retaken every three years while the member continues active service. The IRB Manager will maintain a written and/or electronic record of board member training.

PROCEDURE:

In order to comply with this policy, all IRB members will complete the self-administered training course, "IRB Members - Basic/Refresher" by the Collaborative Institutional Training Initiative (CITI) available online and accessible through the UM IRB website at <http://www.umt.edu/research/compliance/IRB/hspcourse.php>. This course must be retaken every three years. Members are responsible for retaining the Certificate of Completion and must be able to produce it upon request.