

## Memorandum of Understanding Concerning Budgeting Tuition Remission on Sponsored Programs

The Office of Research and Creative Scholarship and the Graduate School have determined, effective July 1, 2023, that all sponsored program proposal submissions which commit the effort of a graduate student (whether named or not) shall include tuition remission and mandatory fees as follows:

1. Proposal budgets seeking support from external sponsors shall budget, as a direct cost, tuition remission at the GRAD150% rate (i.e., 150% of in-state tuition) when allowed by the sponsor. While most federal sponsors hold tuition remission as an allowable direct cost, your OSP pre-award officer will make a determination for your specific award.
2. Small grants (i.e., \$50,000 in direct costs or less per year) are encouraged but not required to include tuition remission for graduate research assistant support. For such small grants, and for any award where the sponsor does not allow tuition costs, the investigator may request a TA-RA waiver during proposal development, and, if approved, the in-state tuition rate may be budgeted. The TA-RA waiver may also be requested for funding of scholarships and fellowships.
3. Mandatory graduate student fees and insurance should also be included on project budgets if allowed by the sponsor.
4. The standard OSP tuition inflation rate shall be applied in subsequent fiscal year(s) of the budget where cost escalations are allowable by the sponsor.

Because there likely will be exceptional cases, requests for waiver or modification of this MOU can be submitted via the OSP grants management system (Cayuse) for approval and documentation.



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Scott Whittenburg, Ph.D., Vice President  
Office of Research and Creative Scholarship  
University of Montana



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Ashby Kinch, Ph.D., Dean  
The Graduate School  
University of Montana



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Nicole Thompson  
Office of Sponsored Programs  
University of Montana



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Zach Scott, Ph.D., J.D., Assoc. VPR  
Office of Res Compliance Tech Transf  
University of Montana